

# Archive of 2023 Minutes

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## Glen Elder Community Club Meeting Minutes

**Monday, 01-16-23 at 7:00 PM**

**Attendees:** Rhonda Gruwell, Denise Jackson, Alice Thompson, Jerri Senger, Carrie Tritsch

Meeting was rescheduled from Monday, 1/9/23 to increase number of attendees to discuss the Annual Membership Letter and the 2023 Calendar of Events.

Meeting began at 7:08 PM. Discussion began with the Membership Letter. Carrie shared copies of the 2022 letter provided by Alisa Wildfong to those in attendance for review. Rhonda also shared a copy of the insert Shayna created for the Scholarship Program to include with the Membership Letter to seek donations to keep the Scholarship Program going. Updates were made to the membership letter for the 2023 year. Discussion was held around exploring electronic payment methods such as Venmo.

### Calendar of Events for 2023

- Glen Elder Scholarship Program – Applications Due by April 1, 2023
- Easter Egg Hunt – April 8, 2023
- Citywide Garage Sales – June 2-4, 2023 in coordination with the Highway 24 Garage Sales
- Motorcycle/Car Run – July 29, 2023
- Glen Elder Fun Day – July 29, 2023
- Trunk-or-Treat – October 31, 2023
- Christmas Lighting – November 25, 2023
- Kid's Holiday Shopping – December 2023 on dates TBD

Dates for the Glen Elder Fun Day and Motorcycle/Car Run were discussed with a decision around July 29, 2023 to avoid conflicts with other community events, county fair, etc. The date may be subject to change pending further decisions around entertainment and food options.

Next meeting is scheduled for Monday, February 13<sup>th</sup> at 7:00 PM in the Glen Haven Community Room. Topics of discussion will include:

- Glen Elder Fun Day entertainment
- Glen Elder Fun Day meal – Food Trucks or Pulled Pork Meal?

Join the Club during this meeting to share your feedback on this important community event. Your ideas and feedback are valuable!

Meeting adjourned at 8:25 PM.

## Glen Elder Community Club Meeting Minutes

**Monday, 02-13-23** at 7:00 PM

**Attendees:** Sarah Depew, Denise Jackson, Jerri Senger, Carrie Tritsch

Meeting began at 7:06 PM. A review of topics and actions from the previous meeting.

The Glen Elder Community Club membership and Scholarship Fund donations letters were distributed to 280 Glen Elder area residents and 40 have been returned. The letter asked for a return date of February 15, 2023. We look forward to seeing more returned through the month.

Feedback around the letter was received around the phrasing of "Membership Dues" sounding like it was a requirement. We appreciate the feedback and discussed updated wording to "Donations" rather than "Dues" as memberships are not required but appreciated.

Based on the current tally, the votes for the Glen Elder Fun Day meal are currently:

- Pulled Pork Meal – 8
- Food Trucks – 11

If we proceed with Food Truck Vendors, it was recommended that we have an agreement with the Food Vendor to have them pay a deposit that is refundable when they show for the event to entice a commitment to the event. Members will contact Food Vendors to determine what dates they have available in order to finalize the date of the Glen Elder Fun Day at the next monthly meeting.

Entertainment options were discussed including a local DJ that could be sponsored by a local business. That would also allow for music to be played throughout the event.

Lakeside High School After Prom Party sent a letter to the Glen Elder Community Club seeking donations for their event. Jerri made a motion to donate \$50.00. Denise seconded. All in favor. A \$50.00 donation approved for Lakeside High School's After Prom Party.

The Easter Egg Hunt is scheduled for Saturday, April 8<sup>th</sup>. The Club and volunteers will need to fill the Easter Eggs at least 2-3 weeks prior to allow time for the businesses to fill and return the eggs. The group discussed gathering early at the next meeting on Monday, March 13<sup>th</sup> to fill the eggs.

Next meeting is scheduled for Monday, March 13<sup>th</sup> at 5:30 PM at the Glen Elder Library Community Room and pizza will be provided. There will be a brief meeting prior to filling eggs to discuss:

- Food Truck Vendor available dates
- Finalize date for Glen Elder Fun Day
- Discuss Glen Elder Fun Day entertainment

Join the Club during this meeting to fill eggs and share your feedback on this important community event. Your ideas and feedback are valuable!

Meeting adjourned at 7:45 PM.

## Glen Elder Community Club Meeting Minutes

**Monday, 03-13-23 6:45 PM**

**Attendees:** Sarah Depew, Denise Jackson, Jerri Senger, Alice Thompson, Rhonda Gruwell, Cindy Clausen, Alica Wildfong, Carrie Tritsch

Before the meeting, community members gathered at the Glen Elder Library Community Room to sort and fill Easter eggs for the Easter Egg Hunt. Thank you to everyone that came together. It was done in less than an hour. Locally purchased pizza from Stortz Stop 'N Shop was served as a thank you to the volunteers.

Meeting was brought to order at 6:43 PM.

Glen Elder Fun Days has been scheduled for July 29, 2023. Thank you to community members that completed the survey. Based on the results, we will proceed with food trucks rather than a pulled pork meal. One food truck has committed for the event and other food vendors have been contacted to consider the opportunity. Outlaw BBQ Restaurant will also be open. It was recommended that we have an agreement with the Food Vendors to have them pay a deposit that is refundable when they show for the event to entice a commitment.

A DJ has been identified for Glen Elder Fun Days. Craft or Merchandise Vendors have reached out to Sarah regarding setting up in the park. Non-Community Club Members can set up a booth for \$10.00 for the day. There is no booth charge for club members. If you are interested in being a vendor reach out to Sarah Depew for the Vendor Form or it can be filled out the day of the event.

Other activities were discussed including bounce houses, free swim, corn hole tournament, sand volleyball, parade and more. More discussion will be held at future Community Club meetings along with partnerships with other community groups or businesses to bring these activities.

The Easter Egg Hunt is scheduled for Saturday, April 8<sup>th</sup> at 10:30 am. Volunteers are needed:

- Friday, April 7<sup>th</sup> at 5:00 PM in the Glen Elder City Park to block off the designated areas. Anyone that helps with setup can stop by Outlaw BBQ for a pulled pork sandwich and soda.
- Saturday, April 8<sup>th</sup> at 9:00 AM to set out eggs. Meet in front of Cunningham Telephone Company.

Next meeting is scheduled for Monday, April 10<sup>th</sup> at 5:30 PM at the Glen Elder Housing Community Room.

Topics that will be discussed include:

- Recap of Easter Egg Hunt
- Glen Elder Fun Day Activities

Join the Club during this meeting to share your feedback on this important community event. Your ideas and feedback are valuable!

Meeting adjourned at 7:11 PM.

## Glen Elder Community Club Meeting Minutes

**Monday, 4-10-23 5:30 PM**

**Attendees:** Sarah DePew, Denise Jackson, Alice Thompson, Carrie Tritsch

The meeting was brought to order at 5:45 PM.

The Easter Egg Hunt was held on Saturday, April 8<sup>th</sup>. We appreciate all the businesses and organizations that helped fill the eggs, the volunteers that showed up to help with setup and cleanup for the event, the City of Glen Elder for the use of the lawnmower and park, Darel & Vic Stuart for using their lot, and Jason LaRue for driving the Egg Train.

The committee would like to look into stake or A-Frame signs for each age group for reuse year after year. They would need to be a laminated or weather resistant material for 8 signs. Sarah will ask Waconda Trader what options they may have available.

There may also be a need to replace some of the plastic eggs to ensure they stay together. Carrie will look at sales for hinged eggs for potential replacements.

Scholarship Applications were due April 1<sup>st</sup>. Applicants will be reviewed by the Scholarship Committee this month.

Citywide Garage Sales are the first weekend in June 2-4. Join the group by May 19<sup>th</sup> to be on the map, contact Cindy Clausen home phone 545-3286. Don't have anything to sell? Get out there and find a treasure.

Glen Elder Fun Day is scheduled for July 29, 2023. Discussion was held around:

- Poker Run in the morning
- Walking Taco Lunch to support Kids Holiday Shopping
- Food Trucks – One committed and other food vendors are being contacted including the Coffee Truck for the morning and a taco truck. Outlaw BBQ Restaurant will also be open. Sarah will verify with the City of Glen Elder if there are any special requirements for licensing.
- Entertainment will be provided by a DJ.
- Activities options include:
  - Corn Hole Tournament coordinated by a local organization
  - Free Swim funded by the Community Club
  - Parade
  - Games
  - Bounce Houses or other youth activities
  - Golf Cart Dice Run coordinated by Library Board
- Craft or Merchandise Vendors – There are four interested vendors at this time. Alica Wildfong will be asked to post to the Club Facebook page a request for Vendors in the Park. For more information text Sarah DePew at 785-545-6382.

Volunteers are needed to help support the activities. The survey responses will be used to identify personnel that were interested in helping with the event. Thoughts were shared around also reaching out to the high school Guidance Counselors requesting help from any students looking for volunteer hours.

Next meeting is scheduled for Monday, May 8<sup>th</sup> at 5:30 PM at the Glen Elder Housing Community Room.

Topics that will be discussed include:

- Finalize Events for Glen Elder Fun Day for use in Advertising
- Preparation of Sign-Up Sheet for Volunteers

Join the Club during this meeting to share your feedback on this important community event. Your ideas and feedback are valuable!

Meeting

adjourned at 6:45 PM.

**A big thank you to these businesses, organizations and individuals who filled Easter Eggs:** American Ag & Auto, American Legion, Heritage High, Outlaw BBQ, Riverside Market, Guaranty State Bank, Mahin Insurance, City of Glen Elder, Cunningham Telephone & Cable, Don's Guide Service, CVA, Fin & Feather Lodge, G&M Storage Units, Glen Elder Housing Authority, Glen Elder Library, Glen Elder Lions Club, Glen Elder Senior Center, KDNS, CM Farms, Lakeside Truck & Auto, Linton Insurance, Lori's Lodge, Mitchell County Water District, Ron Eberle Construction, Saltzman Insurance, Senger Construction, Waconda Boats & Motors, Stortz Stop N Shop, Cottonwood Restoration, Winkel Mfg., Glen Elder State Park, Norman's Northshore, Friends Church, Lisa Jermark, Itty Bitties Daycare, Arcadian Resources, and Friends Church.

## Glen Elder Community Club Meeting Minutes

**Tuesday, 5-16-23 5:30 PM**

**Attendees:** Denise Jackson, Rhonda Gurwell, Jerri Senger, Alice Thompson, Carrie Tritsch, Sarah Depew

Meeting was brought to order at 5:45 PM in the Glen Elder Housing Community Room.

Follow up on Action Items from last meeting:

- Stake or A-Frame signs for Easter – Sarah to follow up with Waconda Trader
- Easter Egg replacements – Carrie purchased 500 hinged eggs on Clearance.
- Public Vending License Application was provided by City of Glen Elder that offers use of electricity for \$10.00 per day.
- Alica Wildfong will be asked to repost a Call for Vendors in the Park to the Club Facebook page.

Additional discussion was held around Glen Elder Fun Day scheduled for July 29, 2023.

- Poker Run in the morning organized by Denise Jackson.
- Walking Taco Lunch organized by Alica Wildfong to support Kids Holiday Shopping.
- Food Trucks – Sarah advised there are three (3) committed vendors including BBQ, Tacos and Coffee and other food vendors are being contacted. Outlaw BBQ Restaurant will also be open.
- Entertainment will be provided by a DJ.
- Activities options include:
  - Fire Department Raffle
  - Corn Hole Tournament coordinated by a local organization
  - Free Swim funded by the Community Club
  - Parade organized by the Community Club
  - Games – Buy Tickets
    - Ball Game – After the Parade
    - Seek & Find – Pools/Tanks and donation of corn or something from CVA
    - Spinning Wheel – win prize donated from Dollar Store
    - Plinko Game
    - Balloon Darts
  - Scavenger Hunt – Kids and Adults (two activities)
  - Bounce Houses or other youth activities
  - Golf Cart Dice Run coordinated by Library Board
- Craft or Merchandise Vendors – There are four interested vendors at this time. Alica Wildfong will be asked to repost a Call for Vendors in the Park to the Club Facebook page.

Action Items:

- Application for Special Event Insurance Policy for Glen Elder Fun Day. Jerri Senger will complete the application so it can be reviewed by the City Council in the June Meeting since they'll be mentioned in the policy.
- Jerri will follow up with City Council on the Public Vending License Application and if it can be applied only to those vendors who would like to use City power. This city may decide to waive this fee.
- Denise will ask Alica Wildfong to refresh the post for Call for Vendors in the Park to the Club Facebook page.
- Reach out to Cheerleaders or Football Team to see if they want to do a fundraising item during the Fun Day such as lemonade stand.
- Ask Coaches if they can coordinate volunteers if we make a donation towards their team.
- Sarah will contact a Snow Cone Vendor.
- Coordinate cones on the North side of the park for the parade. Consider chalk lines for children's safety.

- Carrie to create a schedule template, action item list and volunteer list.

Outlaw BBQ Ribbon Cutting is scheduled for Friday, May 19, 2023 at 6:00 PM.

Meeting adjourned at 6:45 PM. Next meeting is Monday, June 12 at 5:30 PM in the Glen Elder Housing Community Room.

## Glen Elder Community Club Meeting Minutes

**Monday, 6-12-23, 5:30 PM**

**Attendees:** Sarah Depew, Denise Jackson, Jerri Senger, Carrie Tritsch

Meeting was brought to order at 5:40 AM in the Glen Elder Housing Community Room.

Action items from last meeting were reviewed.

- Application for Special Event Insurance Policy for Glen Elder Fun Day. Jerri Senger has the completed form and Denise Jackson reviewed and signed the form.
  - The Insurance Company would recommend a handwritten agreement with the City Library that they would not hold the Community Club liable. Jerri spoke with Lisa Jermark and she was going to speak with Cindy Clausen.
  - The Insurance Company also asked to verify the Vendors have their own liability insurance.
- Jerri followed up with City Council on the Public Vending License Application and they will not be requiring the licensing this year, even if the vendor uses City power.
- Denise will ask Alica Wildfong to refresh the post for Call for Vendors in the Park to the Club Facebook page.
- Sarah attempted to contact Snow Cone Vendors and is pending confirmation.
- Carrie created a draft schedule, action item list and volunteer list.

The draft agenda was reviewed as follows:

8:00 AM - ?	Coffee Vendor ( <i>Sarah will verify the start time</i> )
8:30 AM – 9:00 AM	Poker Run Registration
9:00 AM – 12:00 PM	Poker Run
10:30 AM – 11:00 AM	Vendor Setup
11:00 AM until they wrap up	Vendors in the Park
11:00 AM – 1:00 PM	Walking Taco Lunch
1:00 PM – 5:00 PM	Free Swim
4:00 PM - ? PM	Games in the Park
4:00 PM until they wrap up	Dinner in the Park with Food Vendors and music provided by Digital Thunder DJs
6:00 PM – 6:30 PM	Parade Entry
6:30 PM – 7:00 PM	Parade
7:00 PM – 7:30 PM	Dice Run Registration
7:30 PM	Dice Run
7:00 PM – 11:00 PM	Entertainment provided by Digital Thunder DJs presents DJ Cherry Ice sponsored by TMO Transportation

Discussion continued on the games:

- Games – Suggested to play:
  - Ball Bounce Game – After the Parade
  - Seek & Find – Pools/Tanks and donation of corn or something from CVA

- Spinning Wheel – Win prize donated from Dollar Store
- Plinko Game
- Yard Jenga
- Connect 4
- Corn Hole
- Ladder Ball
- Twister
- Water Fight with Matt Alford

Action Items:

- Jerri to ask about signage to block off the street in front of the Library for Vendors.
- Jerri will speak with the City about the picnic tables on the east side of the park.
- Jerri will ask the City to turn the sprinklers off that Saturday and Sunday.
- Jerri will coordinate two trash receptacles from Dunstan.
- Jerri will coordinate with the City the cones on the North side of the park for the parade and discuss chalk lines for children's safety.
- Sarah will confirm the Food Vendors so they can be added to the flyer.
- Denise and Team will develop the advertisements for Facebook, flyers, radio, newspaper, and Greg for City Facebook Page and Website.
- Jerri will reach out to Michelle about the parade preparations.
- Carrie will ask the State Patrol, Sheriff's Department, Game Warden, Park Law Enforcement and Fire Department about Touch a Truck between 4:00 PM – 6:00 PM.
- Denise will ask Matt Alford about the Water Fight in the Park.
- Denise will ask Megan who to contact at the schools to get the sports teams or cheerleaders to volunteer to assist with games if we make a donation towards their team.

Next meeting is July 10<sup>th</sup> at 5:30 PM at the Glen Elder Housing Community Room. Plan to join us to finalize the Glen Elder Fun Day and Sign Up to Volunteer to assist with the day.

**Glen Elder Community Club Meeting Minutes**  
**Tuesday, 7-11-23, 5:30 PM**

**Attendees:** Denise Jackson, Rhonda Gurwell, Sarah Depew, Jerri Senger, Carrie Tritsch

Meeting was moved from Monday, 7/10/23 at 5:30 PM to Tuesday, 7/11/23 at 5:30 PM due to conflicts.

Meeting was brought to order at 5:34 PM in the Glen Elder Housing Community Room.

Action Items from last meeting were reviewed.

- Denise reported the Parade Entry Form is ready to distribute for advanced entries and Dusty Deines has agreed to be the parade announcer.
- Volleyball and Football Teams are willing to assist with the Games. Carrie will develop a volunteer sign-up sheet for Denise to email coaches.
- Jerri reported the Special Events Insurance will need to be ran through the City of Glen Elder policy. The cost will be \$250 and the paperwork is in progress.
- Jerri reported the City no longer has A-Frame signage that could be used to block off the street in front of the Library for Vendors.
- Jerri has developed an Action List for the City that includes: (1) setting out picnic tables on the east side of the park, (2) turning off the sprinklers in the park for Saturday and Sunday, (3) providing cones to block off the north side of the park for the parade and to block off the east side of park for Vendors, (4) putting out the stakes along Nash Street for the parade lineup, and (5) spraying parade safety lines on the street for spectators' safety.
- Jerri confirmed Dunstan will donate the use of the trash bins for the event.
- Sarah confirmed the following Vendors:
  - Hideout Express from Osborne
  - Big T's from Beloit
  - Taqueria Las Cachitas from Beloit
  - Farm Fresh Eats from Osborne
- Denise shared the advertisement draft and Committee members discussed the same advertising approach that was taken in 2022 will be taken in 2023.
- Carrie reported she has reached out to the Sheriff's Department, Fire Department and Game Warden or Dive Team to participate in Touch a Truck. Committee members confirmed this should be after the parade to allow the vehicles to be part of the parade. Carrie will make contact to adjust the time.
- Denise advised Matt Alford may not be able to do a formal Water Fight in the Park. It was determined it will be advertised as an open game of Water Gun Fun for kids to play in case he's not able to make it.

Additional discussion was held around new action items as follows.

- Rhonda reported donations are still needed for the Walking Taco Stand including:
  - 15 pounds of Hamburger
  - 2 boxes of Doritos (small bags)
  - Shredded Lettuce
  - Shredded Cheese
  - Tomatoes
  - Onions

Any donations can be taken to the Glen Elder Cunningham office.

- Rhonda advised volunteers needed to make brownies or cookies for the Walking Talking Meal. Rhonda will reach out to those individuals that volunteered to help with Cookies on the Annual Volunteer Form.
- Free Swim Sponsored by Glen Elder Community Club. Flyer will state that Snacks are available for purchase at the Glen Elder Pool.

- Grand Marshall candidates were discussed and elected candidates will be contacted. Cars will be needed for the Grand Marshall and Scholarship winners. Denise will make arrangements for the cars.
- There will be two (2) parade winners: (1) Best Theme and (2) Grand Marshall's Choice. Each will receive \$25.00 prizes.
- Denise reported the Magnetic signs for the parade vehicle signs have an estimate of \$75 for a pair (one for each side of the car). Two pair will be needed for the (1) Grand Marshall and (1) Scholarship Winners for a total expense of \$150. Denise made a motion to purchase the signs. Rhonda seconded. All were in favor and motion passed.
- Games and Activities were discussed and finalized as:
  - 4:00 – 6:00 PM – 2 people per game, 2-hour shifts (18 Volunteers needed). All games are free and do not require tickets to play except the Temporary Tattoo Station.
    1. Find the Fish for a Prize & Prize Table Management
    2. Plinko Game
    3. Yard Jenga
    4. Connect 4
    5. Corn Hole
    6. Ladder Ball
    7. Twister
    8. Horseshoes
    9. Temporary Tattoo Station for Small Fee – *Not part of the volunteer list as this is being covered by a specific group.*
  - 5:00 – 6:00 PM – 2 People, 1-hour shift (2 Volunteers)
    - Water Gun Fun
  - 7:00 – 10:00 PM – 2 People at a time, Three 1-hour shifts (6 Volunteers)
    - Ball Game – After the Parade
- Signs will be needed for the Games. Carrie agreed to make signs.

The next meeting will be held either on 7/21/23 or 7/26/23 to finalize the Volunteer List. Watch Facebook and the committee website for updates.

Meeting adjourned at 6:39 PM.

The Event Agenda is as follows:

7:00 AM	Coffee in the Park with Hideout Express Coffee Vendor
8:30 AM – 9:00 AM	Poker Run Registration
9:00 AM – 12:00 PM	Poker Run
10:30 AM – 11:00 AM	Vendor Setup
11:00 AM until they wrap up	Vendors in the Park
11:00 AM – 1:00 PM	Walking Taco Lunch
1:00 PM – 5:00 PM	Free Swim
4:00 PM – 6:00 PM	Games in the Park
4:00 PM until they wrap up	Dinner in the Park with Food Vendors and music provided by Digital Thunder DJs
5:00 PM – 6:00 PM	Water Gun Fun
6:00 PM – 6:30 PM	Parade Entry
6:30 PM – 7:00 PM	Parade

7:00 PM – 7:30 PM	Dice Run Registration
7:30 PM	Dice Run
7:00 PM – 11:00 PM	Entertainment provided by Digital Thunder DJs presents DJ Cherry Ice sponsored by TMO Transport
7:00 PM – 10:00 PM	Ball Game

## Glen Elder Community Club Meeting Minutes

**Monday, 08-14-23, 7:00 PM**

**Attendees:** Denise Jackson, Michelle Winkel, Andrea Eberle, Sarah Depew, Nancy Stortz, Annette Ybarra, Jerri Senger, Carrie Tritsch

Meeting was brought to order at 7:04 PM in the Glen Elder Housing Community Room. The first line of business was to review Glen Elder Fun Day.

- Vendor feedback was positive. Some of the food vendors sold out of their product.
- Parade received positive feedback. It was well organized. The signs for the Grand Marshall and Scholarship winners worked well on one vehicle but not on the newer vehicle so we'll need to figure out a way to handle that in the future. The Grand Marshall's Parade Winners donated their \$25.00 winnings back to a committee project.
- The finances for the Fun Day were reviewed showing an Income of \$1,568.75, Expense of \$2,316.20 for a Loss of \$747.45. Expenses this year included \$150 for the parade signs which are a one-time purchase, Event Insurance \$186, Free Swim \$241, Advertising for \$554 and Starting Cash for Events. Income came from the Poker Run at \$363.50, T-shirt sale \$60.00, Tattoos \$18.75, Booths \$20, and prize money donated back to the club.

Future income opportunities for the Fun Day were discussed, including:

- Vendor Fee (all types) of \$10 for non-electricity and \$25 for electricity. This would allow for some income but making it a reasonable price for the Vendors. It would also allow for payment to the City for previously waived Vendor Fee.

Community Feedback included:

- Move Fun Day to September or October in 2024 for it to be cooler and bring back the Chili Cook Off.
- Could keep the last Saturday in July for the Poker Run and Free Swim but not do the rest of the events and focus on a Fall Festival that includes the Chili Cook Off.
- Volleyball Tournament would be a fun thing to do next year. There could be a fee for each Team that goes back to the Committee.
- Corn Hole Tournament at some point would be well received.
- It would be great to bring the Chili Cook Off back and maybe even a homemade salsa contest.

There is a Memorial Poker Run for Bramdon Augustine and shirts and decals will be sold. Someone asked if the Community Club was going to make a donation. The date is pending verification. Sarah will confirm the date and how the funds will be used so the Committee can review for a donation.

The next event is Trunk-or-Treat on Tuesday, 10/31/23 with setup at 5:00 PM with Trunk-or-Treating from 5:30 – 6:30 PM. This will be posted on the Facebook site for community awareness.

Meeting adjourned at 8:04 PM. Next meeting is Monday, September 11 at 7:00 PM in the Glen Elder Housing Community Room.