

**Glen Elder City Council Minutes
August 5, 2024**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., August 5, 2024, at City Hall with Mayor Sheila Paxson presiding and council members: Lori Augustine, Lindsey Clark, Kevin Noller, and Angie Behymer present. Also in attendance: Thomas & Sarah Depew, Trevor Elkins, Devon Housh, and Jerri Senger.

Minutes & Claims

The minutes of the July 1, 2024, meeting were reviewed. Angie made a motion to approve the minutes. Kevin seconded the motion and the vote carried with four ayes.

The claims on hand for the month of July amounted to \$88,274.04, plus the outstanding Sunflower Electric Power, Rolling Hills Electric, WorldPay, and City Attorney bills were reviewed. Lori made a motion to approve the claims. Angie seconded the motion and the vote carried with four ayes.

2025 Budget Hearing

Sheila opened the public hearing on the 2025 budget. With no comments on the budget, the public hearing was officially closed. Angie made a motion to approve the 2025 budget as written. Lori seconded the motion and the vote carried with four ayes.

EMC Insurance

Trevor Elkins informed the council that the city currently has \$500,000 liability coverage for autos. He proposed increasing coverage to \$1,000,000, which would increase premiums \$1,128 per year. He also suggested adding umbrella liability coverage, which the city does not have. This would cost an additional \$1,132 per year. He mentioned if adding the umbrella coverage, the city would also need to increase the auto liability to \$1,000,000. The council made no decision on this.

Trevor mentioned having storm shelter is fine with the insurance. He stated the city may want an engineer to okay the structure as a storm shelter.

Code Enforcement

The council reviewed the July code enforcement report from James Reed. The council and attorney discussed the dangerous and unfit structures in town. Scott will draft a resolution to address these issues for next month's council meeting.

Water

Devon stated the current water wells are doing fine. He asked about getting an additional well. He will gather information and bids, and report back to the council. The council asked to have the connection valve to Rural Water Dist. #2 repaired.

CMB License

The clerk reported everything is in order with the application for a CMB license for Outlaw BBQ. Lindsey made a motion to approve the 2024 consumption on premises cereal malt beverage license to Outlaw BBQ, LLC. Kevin seconded the motion and the vote carried with four ayes.

Utilities

There was a brief discussion about campers using generators on properties in town, without connecting to city utilities. The council will keep an eye on this and review the current ordinances.

Grants

The clerk reported the final report for the fire truck grant was submitted on July 17th, before the deadline. Emily Benedick submitted a Solomon Valley Community Foundation Grant application, on behalf of the city, for the new interactive mural on July 23rd. The clerk stated she will be taking a grant writing class through K-State this week.

The council reviewed the email from Stuart Porter about the cost estimate and engineering service agreement for the waterline project. In the email Stuart informed the council the city was successful in getting placed on the KDHE Intended Use Plan (IUP) list for \$560,000 with \$280,000 of principal forgiveness – which he said is excellent news compared to last year’s placement on the list. Devon called Stuart on speaker and the council asked what upfront costs the city would incur with the grant application and how the city will be billed if unsuccessful receiving the grant. Stuart informed the council Schwab-Eaton is currently keeping track of services for the KDHE loan process for the waterline project.

The clerk contacted Katelyn Pahls with North Central Regional Planning Commission asking her about submitting the KWO Technical Assistance Grant application for the city’s waterline project. The council reviewed the agreement with NCRPC to submit the grant application at a cost of \$4,700.00. The grant deadline is September 6, 2024. Lindsey made a motion to hire NCRPC to submit the KWO grant application and have the mayor sign the agreement with Schwab-Eaton on the waterline project. Angie seconded the motion and the vote carried with four ayes.

Ordinances

Lindsey made a motion to approve Ordinance #760 adopting the 2024 Kansas Uniform Public Offense Codes. Lori seconded the motion and the vote carried with four ayes. Kevin made a motion to Ordinance #761 adopting the 2024 Standard Traffic Ordinances of Kansas. Lindsey seconded the motion and the vote carried with four ayes.

Building Permits

Kevin made a motion to approve the following building permits: Permit #24-16 to enlarge the concrete driveway and a new concrete curb approach for Robert Mangers at 201 E. Kansas Street, #24-17 a new sidewalk, remodel decks by both entrances, one with a new awning, and a new dog pen for Wanda Backstrom at 201 N. College Street. Lori seconded the motion and the vote carried with four ayes. The council and attorney discussed the building permit ordinances and some of the definitions.

Employee Report

Devon asked the council to approve Graham Taylor as a city fire fighter. Lindsey made a motion to approve Graham Taylor to the fire department. Angie seconded the motion and the vote carried with four ayes.

Devon reported he can get a sewer line to Darel Stuart’s property for a cost to him of approximately \$2,000 in supplies. He noted this bid is only good for 30-days. The council would like Darel to submit his building permit for the new structure before the city will install the sewer line.

Devon reported he and his crew helped Cawker City with their large water leak last week.

Clerk's Report

The clerk asked the council to review the July connect report and the example of the new utility billing sheets. She also mentioned the next council meeting will be held on Tuesday, September 2nd.

Council Report

Lori stated Bradley Augustine will be hosting the 2nd annual memorial ride for his son, Bramdon, on September 28th. She asked the council's permission for him to block off the street in front of the library, as he hopes to have a band that evening. The council gave permission the use of the street that evening.

With no other business, Lindsey made a motion to adjourn the meeting. Lori seconded the motion and with four council members voting aye, the meeting was adjourned at 8:12 p.m.

(These are unofficial minutes, until approved at the next council meeting.)

Jerri Senger,
City Clerk