

July 2, 2018

**Glen Elder City Council Minutes  
July 2, 2018**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., July 2, 2018 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Tracy Anderes, Barry McPeak, and Larry Wheeler. Also in attendance: Geneva Winkel, Vada Winkel, Michelle Huddle, Chad Hallack, Denise Jackson, Cindy Clausen, Mark Marzolf, Jack Marzolf, Andrea Eberle, Alica Wildfong, DJ & Ashley Spaulding, Tobi Watkins, Dana Clausen, Jeff Shelton, Katie Schroeder, Eldon Behymer, and Jerri Senger.

**Minutes & Claims**

The minutes of the June 4, 2018 meetings were reviewed. Barry made the motion to approve the minutes, Sheila seconded the motion and the motion carried with four ayes. The claims on hand for the month of June amounting to \$69,547.72 plus the outstanding Mid-Kansas Electric, Kansas One-Call, and City Attorney bills were reviewed. Sheila made a motion to approve the claims. Tracy seconded the motion and the motion carried with four ayes.

**Swimming Pool Admissions**

The Mayor stated that he would prefer the council to take back the proposed idea of adding a swimming pool fee to everyone's electric bill. Barry made a motion to rescind proposed Ordinance #715 which added a flat \$2.00 fee to electric bills for the swimming pool. Larry seconded the motion and the vote carried unanimously with four ayes.

**2017 Audit Report**

Michelle Huddle, CPA with Swindoll Janzen Hawk & Loyd, LLC presented the council with the 2017 Annual Audit Report. Michelle went over the communication letter as well as the financial schedules in the report. Michelle mentioned they recommend a healthy fund to have enough extra cash to cover three months of expenses. She added most of the City's funds look fine except for the General Fund. Barry asked about the Lowdermilk Trust Fund. It was mentioned that the fund was set up to ensure flowers would be put on the Lowdermilk Graves. Michelle said she would send the audit report to the state first thing in the morning.

**Public Comment**

Geneva Winkel informed the council she was representing the older citizens in town and was relieved the council did not pass the \$2.00 fee for the swimming pool.

DJ Spaulding mentioned his concern for the \$2.00 fee and asked what instigated the idea of the fee in the first place. He also asked why the City Codes were not on the website. It was noted that the codes have been scanned and will be on the website soon.

**Community Club Building**

Denise Jackson addressed the council on behalf of the Glen Elder Community Club. She asked for the City's support in purchasing the Kusler building on the east side of the square. She mentioned the building could be used for the Library, a community room with a kitchen, and there is enough space for someone to have a business office. Denise said she would help write a grant to help offset expenses and she visited with someone interested in renting office space. Denise said it will take six-months to get the Community Club's 501c3 status, so grants would need to be run through the City. She made suggestions as to the new floor layout and informed the council

the City would be able to collect rent from the office space as well as hall rental fees. The council asked who would own the building. Who would pay for utilities and building upkeep? Those present suggested the City own the building. The council asked those present to come to the next council meeting with figures and Dana Clausen suggested bringing with them a contingent agreement with the Kusler's.

It was mentioned the Library building has some serious structural issues. The Library Association has some money set aside, but not enough to build a new building. The Mayor mentioned the current building is not worth dumping lots of money into.

### **Code Enforcement**

Code Officer, Jeff Shelton, thanked the citizens for their quick compliance last month. He mentioned we do have municipal court on July 16, for a complaint filed by a resident.

### **City Welcome Sign**

Tracy is in contact with Apple One Media. She will bring cost figures and sign ideas to next month's meeting.

### **Budget**

The Clerk gave the council a rough draft of the 2019 budget. She said changes would need to be made since it included the proposed pool fee. The clerk mentioned the budgeted transfers and the \$42,000.00 budgeted in the General Street Fund to seal streets.

Mayor Duskie recommended a 1% Sales Tax in Glen Elder to help prevent increases in property taxes and high utility rate increases. It was noted that right now the city collects nothing on sales taxes; it all goes to the county and state. Katie went through the steps to implement a 1% General Purpose Retailers' Sales Tax. First the council will pass a resolution, which Katie will bring to the next meeting. Then it is put on the November election ballots and needs 51% to pass. If approved by the voters, the council passes an ordinance levying the tax and the new tax would start on January 1, 2019. Katie mentioned it is common in most cities to have a 1% sales tax, she said Beloit collects a 1% sales tax. She recommended the tax money be put into a Capital Improvement Fund and said it could generate approximately \$25,000.00 per year.

Mayor Duskie feels streets are the number one priority. He will visit with the county about the tax money they collect in relationship to the needed street repairs as a result of the heavy truck traffic. Ryan mentioned that everyone needs to realize that the utility rates will not remain the same. He said the City needs to be run like a business and increase rates accordingly. The Clerk was asked to bring utility figures from surrounding towns and utility rates will be reviewed next month.

### **Employee Sick and Vacation Leave**

The Mayor wants to see the personnel policy section on vacation leave changed from a minimum usage of four hours to quarter hour increments. Tracy made a motion to change or amend the vacation and sick leave policies to a quarter of an hour. Larry seconded the motion and the vote carried with four ayes. The clerk asked about taking time without pay, to that the Mayor stated all leave time should be exhausted before leave without pay is taken.

### **Building Permits**

Tracy made a motion to approve the following building permits: #18-6 a new carport for Eldon Behymer at 116 N. College, #18-7 a new deck for Doug Walker at 500 W. Main Street, #18-8 a new deck for Roger Hardaway at 501 W. First Street, #18-9 a new carport & garden shed

for David Bialas at 111 N. Marshall Street, #18-10 a new carport and concrete approaches for Andy Gruwell at 114 N. Marshall Street, and #18-11 a new fence & patio for Devon Housh at 105 N. Mill Street. Larry seconded the motion and the vote carried with four ayes.

#### **ATV Permits**

Barry made a motion to approve the following ATV Permits: #2018-9 for Doug Walker, #2018-10 for Eldon and Angie Behymer, and #2018-11 for John and Tina Senger. Sheila seconded the motion and the vote carried with four ayes.

#### **Clerk's Report**

The Clerk mentioned donating \$200.00 to the Lake Fireworks. She presented the council with a current list of delinquent utility customers sent into the Kansas State Set-off Collection Program. She asked about food vendor requirements.

#### **Council Report**

Tracy reported that she and her family will be moving the middle of August.

With no other business Sheila made a motion to adjourn the meeting. Tracy seconded the motion and with four council members voting aye, the meeting was adjourned at 9:00 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger  
City Clerk