

**Glen Elder City Council Minutes
June 3, 2019**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., June 3, 2019 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Landen Cleveland, and Larry Wheeler present. Also in attendance: Michelle Huddle, Jeff & Beth Holling, Lisa Jermark, Doug Scholl, Rick & Laura Evaristo, Jeff Shelton, Attorney Katie Schroeder, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the May 6 & 29, 2019 meetings were reviewed. Sheila made the motion to approve the minutes, Landen seconded the motion and the motion carried with three ayes. The claims on hand for the month of May amounting to \$63,907.97 plus the outstanding Mid-Kansas Electric bills were reviewed. Landen made a motion to approve the claims. Larry seconded the motion and the motion carried with three ayes.

Dog Request

Rick & Laura Evaristo asked the council for permission to keep all four of their high quality show dogs. They moved to town with the dogs and were misled by the realtor as to the restriction on the number of dogs allowed in town. The council approved them to have the four dogs and informed them if there are any complaints on the dogs, the matter would be readdressed. Code Officer Shelton asked if they had any roosters, to which the Evaristos replied yes. Shelton gave them a copy of the ordinance, passed in February 2018, which allows six chickens in town and no roosters. The council gave Rick & Laura 30 days to evaluate the matter and it will be addressed at the next meeting.

Code Enforcement Report

Jeff reported sending out two property mowing letters last month. One property is cleaned up and the other is in progress. He said a new property clean up letter will be going out soon. He said he wants to start putting out door hangers for folks he can't get a hold of in person, instead of mailing certified letters for initial contacts. He also mentioned we may have problems with Mitchell County Sheriff's Officers serving papers.

2018 Audit Report

Michelle Huddle, CPA with Swindoll Janzen Hawk & Loyd, LLC presented the council with the 2018 Annual Audit Report. Michelle went over the financial schedules in the report, then the communication letter. Michelle mentioned they recommend a healthy fund to have enough extra cash to cover three months of expenses. She did ask that someone on the council look over the financial records prior to the Clerk sending them to the auditor. Michelle said they have done the City's audit for 8 years and thanked them for the business. She mentioned that she would send the audit report to the state first thing in the morning.

Library Lease Agreement

There was a discussion on how to bill utilities to the new library building. Landen made a motion to bill the new library building residential rates. Sheila seconded the motion and the vote carried with three ayes. It was agreed upon by the library board members present and the council that the library board would pay the bills for the new building until they were moved, while the

city would continue to cover the bills of the current library until the move. There was concern about the taxes on the property and Attorney Schroeder said she will be filing for an exemption as soon as possible. The library board members asked to be billed monthly for the insurance on the building, especially if it is a large amount. Sheila made a motion to approve the new version of the library lease agreement. Landen seconded the motion and the vote carried with three ayes.

Streets

The Mayor gave Jeff Holling, with CVA, the two street repair bids from Bob Bergkamp to stabilize Kansas and Hobart Streets. It was noted the bids do not include oil and chat the city crew plans to do on each street. Jeff said he will run the bids up the ladder to Carl Dickenson. He asked what the past bushel money was spent on, if it was just on streets. Jeff was then given a copy of the Capital Improvement Plan. He did ask the clerk to clean up the report and send it to him first thing in the morning. There was some discussion on establishing a specific truck route reserve fund.

Recreational Burning Ordinance

Landen made a motion to approve Ordinance #724 regulating recreational burning within the city. Larry seconded the motion and the vote carried with three ayes.

Fireworks Sale License

Landen made a motion to approve the fireworks sale license application for Shauna Remus at 345 N. Hobart. Sheila seconded the motion and the vote carried with three ayes.

Electronic Read Meters

Eldon presented the council with a bid from Municipal Supply for the Neptune 360 electronic read system set up at \$12,675.00, plus 100 new meters at \$18,500.00. Eldon told the council he would like Allan to look at the two largest water user's meters and change them first. He feels the old meters at those locations are not accurate. After much discussion, Landen made a motion to purchase the new electronic meter reading system and 260 new meters. A total of \$60,775.00 which includes the software, set up fee, and meters. Larry seconded the motion and the vote carried with three ayes.

ATV Permits

The council asked the Clerk to begin approving and signing ATV permits.

Employee Report

Eldon presented the council with the bid from McKee's Swimming Pools for repairs to the cracks in the pool deck. He said the repairs can be done the end of August or the first part of September and the bid is for \$2,550.00. He mentioned the pool needs to be painted and that will be a larger expense, not for this year. Landen made a motion to approve the fall pool repairs at \$2,550.00.

The leaking City Hall roof was discussed and the council reviewed the bid from Baron Crumbaker for foaming and coating the roof at \$3,300.00. Larry made a motion to approve the foam and painting of the City Hall roof. Landen seconded the motion and the vote carried with three ayes.

Eldon asked the council about patching bad spots in the street with concrete or flow-able. He mentioned the company that bid the street stabilization on Kansas and Hobart will not be able

to mill through concrete patches. After some discussion the council agreed that fixing bad spots with flow-able would be best.

Clerk's Report

The Clerk asked the council to review the letter from Linton Insurance concerning the \$3,939.31 dividend refund received from EMC. She also mentioned transfers made into the Equipment Reserve Fund from the Electric Fund and into the Swimming Pool Fund from the Electric Fund. There was also a brief discussion on the Special Highway Fund. The encumbered street repairs and how to pay for upcoming street repairs was also briefly discussed.

With no other business Sheila made a motion to adjourn the meeting. Larry seconded the motion and with three council members voting aye, the meeting was adjourned at 8:45 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger,
City Clerk