



# Glen Elder, Kansas

## 2022 City Council Minutes Archive

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### January 3, 2022

The Glen Elder City Council met in regular session on Monday night at 6:00 p.m., January 3, 2022, at City Hall with Mayor Sheila Paxson presiding and council members: Lori Augustine, Dan Winkel, Landen Cleveland, Barry McPeak, and Angie Behymer present. Also in attendance: Kevin Noller, Thomas Depew, Jeff Holling, James Reed, Eldon Behymer, and Jerri Senger.

#### Minutes & Claims

The minutes of the December 6, 2021, meeting was reviewed. Barry made the motion to approve the minutes, Landen seconded the motion and the vote carried with five ayes.

The claims on hand for the month of December amounted to \$54,456.34, plus the outstanding Sunflower Electric Power, Rolling Hills Electric, city attorney, and Kansas One-Call bills were reviewed. Barry made a motion to approve the claims. Landen seconded the motion and the vote carried with five ayes.

#### Code Enforcement

The council reviewed the December activity report from Code Enforcement Officer, James Reed. James said they were minor issues that were resolved. Councilman Winkel asked James to take a look behind Austen's business, where he cleans deer.

#### Ordinance & Resolution

Landen made a motion to approve Ordinance #742 establishing the wages of employees. Lori seconded the motion and the vote carried with five ayes.

Angie made a motion to approve Resolution #22-1, the 2022 GAAP Waiver. Barry seconded the motion and the vote carried with five ayes.

#### Capital Improvement Plan

The council discussed updates to the capital improvement plan.

Equipment was discussed. Since a tractor was just purchased, the oiler truck was next on the list. The council discussed if looking for a newer truck, or if hiring oiling crews would be better financially. It was mentioned, the oiler truck gets used just a couple times each year. Eldon stated at this time there are no pressing equipment needs.

Infrastructure was discussed. Eldon said the water tower valve project still needs approval from the state and he expects that project to get started in May or June. The American Rescue Plan money will be used for this project. Hobart Street was discussed at length. There was discussion on what it may take to concrete, or to just mill and re-surface Hobart Street – like was done on Kansas Street. Setting money aside to repair Hobart Street was discussed. It was decided the curb and gutter needed to be repaired on the north end of Hobart before repairs are made to the street. Eldon was asked to bring bids to the next meeting to replace curb and gutter on the north end of Hobart and a bid for replacement of curbs around the square. It was mentioned that the corners of Nash and Vallette Streets onto Kansas Street are not designed for semi-truck traffic.

## Annual Appointments

Mayor Paxson made the following annual appointments:

Council President	Landen Cleveland
Municipal Judge:	Jim Johnson
City Attorney:	Scott D. Wright
City Official Paper:	Cawker City Ledger
Financial Institution:	Guaranty State Bank & Trust Co.
City Clerk:	Jerri Senger
City Superintendent:	Eldon Behymer
City Maintenance:	Devon Housh
City Maintenance:	John Mosher
City Treasurer:	Linda Mick
Code Enforcement	James Reed
Fire Chief:	Garry Clark
Assistant Fire Chief:	Cody Thompson
Insurance Agency:	Linton Insurance

### COMMITTEE

Light/Electric  
Water/Sewer  
Street/Alley/Sidewalk  
Park/Swimming Pool  
Building Permit  
Cemetery  
Budget Committee:

### COMMITTEE MEMBERS

Ch: Barry McPeak, Lori Augustine, Jerri Senger  
Ch: Lori Augustine, Angie Behymer, John Mosher  
Ch: Landen Cleveland, Dan Winkel, Eldon Behymer  
Ch: Angie Behymer, Barry McPeak, Pool Manager,  
Ch: Dan Winkel, Landen Cleveland, Eldon Behymer  
Ch: Barry McPeak, Dan Winkel, Devon Housh  
Ch: Sheila Paxson and all Council Members

### City Council Meetings:

1st Monday night each month at 6:00 p.m., unless a Holiday, then will be held the following night.

Authorize Clerk to pay payroll 1st of each Month.

Authorize City Clerk to pay bills prior to meeting night to avoid paying penalties.

Barry made a motion to approve the appointments. Landen seconded the motion and the vote carried with five ayes.

### Building Permit

Central Valley Ag's building permit #21-17 for a new grain dryer on the south side of the bins and a propane storage tank, southwest near the tracks, was on the agenda. Jeff Holling, with CVA, informed the council nothing has changed on the building permit but the dry leg and price of the project since last spring. The dryer they want to install will be larger, safer, and more efficient than the 40-plus year-old dryer they currently have. Jeff explained they have gone above and beyond the state fire codes for the propane storage tank. The tank will be protected by steel and concrete bollards. The 2" pipe running from the tank to the dryer will be corrosion prevention pipe and will run in 4" conduit where it crosses under the truck route. They would like to have the dryer up and running by September 1<sup>st</sup> to catch the early wet corn harvest. Jeff added that milo and wheat will also be dried in the new dryer.

Dan asked about receiving help from CVA to do street repairs and if the city can get the bushel money back. He also mentioned the dust from the elevator and trains. There was some discussion on the property taxes paid by CVA and the electric franchise money received which is \$16,000.00 to \$20,000 per year. There was a brief discussion on Railroad Street. Jeff said they have hired an engineer to find a solution to repairing the street. Dan asked about meeting with the CVA board of directors and CEO. Landen and Sheila stated how the meeting with

them went last time. Jeff mentioned that he and others got a tenth of a cent per bushel for the city from CVA and the city council at the time didn't feel that was enough. Dan said he would like to table a decision on the building permit until next month. Angie said she feels it is best to keep the building permit and street/bushel money issues separate. Mayor Paxson said she would like the city and CVA to get along. She reminded the council to make decisions for the good of the town. Lori made a motion to vote on building permit #21-17 for a new grain dryer and propane storage tank. Landen seconded the motion. The vote went as follows: Lori, Landen, and Angie voting yes, Dan and Barry voting no. The motion passed; the building permit was approved.

#### Employee Report

Eldon informed the council the Bobcat tractor sold for \$14,900.00 and the John Deere mower sold for \$950.00. The council thanked the guys for the job well done on snow removal.

#### Clerk's Report

The clerk informed the council the city's copier/fax/scanner machine quit working the end of November. A loaner machine was picked up and used in December. After being told the city's machine could not be fixed, the clerk purchased a new Brother copier/fax/scanner for \$949.00.

The council reviewed a report on the car wash expenses and receipts for 2021.

#### Council Reports

Landen asked what damage the city received from the wind storm last month. Eldon reported a couple poles down and losing some of the new LED Christmas lights.

Lori asked about getting some rock in the alley between Allen and Main Streets. Eldon replied they try to keep rock in the alleys, but it gets pushed out when driven on in wet and muddy conditions.

The Mayor reported we have a good city crew and would like everyone to keep working together. She said she ran for Mayor because she loves Glen Elder and would like to see everyone be involved and work for the good of the city.

With no other business, Barry made a motion to adjourn the meeting. Lori seconded the motion and with five council members voting aye, the meeting was adjourned at 7:49 p.m.

*(These are unofficial minutes, until approved at the next council meeting.)*

Jerri Senger  
City Clerk

## February 7, 2022

The Glen Elder City Council met in regular session on Monday night at 6:00 p.m., February 7, 2022, at City Hall with Mayor Sheila Paxson presiding and council members: Lori Augustine, Dan Winkel, Landen Cleveland, Barry McPeak, and Angie Behymer present. Also in attendance: Kevin Noller, Thomas Depew, Cindy Clausen, Lisa Jermark, James Reed, Attorney Scott Wright, Eldon Behymer, and Jerri Senger.

### Minutes & Claims

The minutes of the January 3, 2022, meeting was reviewed. Barry made the motion to approve the minutes, Landen seconded the motion and the vote carried with five ayes.

The claims on hand for the month of January amounted to \$63,153.78, plus the outstanding Sunflower Electric Power, Rolling Hills Electric, and city attorney bills were reviewed. Barry made a motion to approve the claims. Landen seconded the motion and the vote carried with five ayes.

### Library

Cindy Clausen, Library Board President, informed the council they now have all their ducks in a row and have their 501c3 status. Lisa Jermark will email Attorney Scott Wright about the transfer of the library building deed.

Cindy informed the council the library received a grant to put up a 4x13 foot awning, to go above the windows and front door. She said the awning will look similar to the one at the Legion. Dan made a motion to approve building permit application #22-1 – a new awning for the library building. Landen seconded the motion and the vote carried with five ayes.

### KMEA Board of Directors

Eldon's KMEA Board of Director #2 position is due to expire in April and the Alternate Director position needs to be filled. Angie made a motion to renew Eldon's Director position and appoint Sheila to fill the Alternate Director position. Lori seconded the motion and the vote carried with five ayes.

### Water Emergency Plan

The council reviewed the updated Water Emergency Plan for the city. Angie asked about Section #4, the mutual aid agreement with Rural Water District #2. The Clerk will research and send the information to Angie. Lori made a motion to approve the Water Emergency Plan. Dan seconded the motion and the vote carried with five ayes.

### Booster Station Pumps

Eldon updated the council on the pump prices for the water tower booster station. He said Stuart Porter originally thought the pumps would cost around \$36-38,000.00, however new bids were received and a double pump now costs around \$76,000.00. Eldon said Stuart Porter is checking into why the significant price hike. Eldon mentioned they are coming up with bids and plans to build a larger building to house the new pumps. He said the old building is too small. Eldon hopes to have figures for the March meeting.

### Building Permit

Clerk Senger reported a building permit came in late this afternoon from Nextlink for an internet antenna. Dan Winkel, building permit chairman, stated he would like to table the permit until next month, so he can have time to review the application.

### Employee Report

Eldon informed the council he had three bids for the replacement of curb and guttering. Senger Construction and SMC both came in around \$50.00 per linear foot, and Eberle

Construction came in at \$17.00 per linear foot. He said 350 feet of curb and guttering needs to be replaced on Hobart Street, before any other street repairs can be done. Which will cost approximately \$6,000.00. He said the bids include concrete and the city crew will tear out all of the old curb and gutter. Eldon said approximately 900 linear feet of curb and guttering needs to be replaced around the square. Which will cost \$15,300.00.

Eldon received a bid from the Coughlin Company to mill 8" and resurface Hobart Street like they did on Kansas Street. The bid came in at \$86,234.00 and is good for 30-days. He said they can come do the job around August, giving us time to replace the curb and guttering. He then informed the council Hobart Street would need to be oiled and chatted afterword, for a total project cost around \$111,000.00.

After discussion on funds available and in the budget, Landen made a motion to accept Eberle Construction's bid to curb and gutter Hobart Street. Lori seconded the motion and the vote carried with five ayes.

Eldon called the crew that comes into oil and chat streets. He said the crew can oil and chat approximately 48-52 blocks, using 12,000 gallons of oil, for \$1.31 per square yard or \$61,000.00.

Eldon reported the poles feeding electricity to the water plant need to be replaced. The council viewed the photographs of the poles. Eldon said he is waiting on bids from Prairie Land Electric to help with the project. The new poles will be 45 feet tall.

Eldon said John Mosher will be attending an 18-week wastewater treatment facility operator class in Concordia. Classes are one day per week, at a cost of \$1,802.00.

#### Clerk's Report

The clerk asked the attorney the progress on CB Trucking's bill collection. The attorney is still in the process of filing the paperwork.

The council reviewed the letter from Blue Cross/Blue Shield Insurance. Rates have increased 14.66%, the largest increase the clerk can remember. Angie asked to see what other plans they offer that would be cheaper for the city. The city currently has a "grandfathered plan" with a \$500.00 deductible.

The clerk asked to attend the CCMFOA Spring Clerk's Conference in Manhattan. The council granted permission.

#### Council Reports

Angie asked the clerk to fill out the League's Annual Wage and Benefit Survey, stating it would be nice to see what other towns Glen Elder's size offer employees.

With no other business, Landen made a motion to adjourn the meeting. Barry seconded the motion and with five council members voting aye, the meeting was adjourned at 6:44 p.m.

*(These are unofficial minutes, until approved at the next council meeting.)*

Jerri Senger  
City Clerk

## March 7, 2022

The Glen Elder City Council met in regular session on Monday night at 6:00 p.m., March 7, 2022, at City Hall with Mayor Sheila Paxson presiding and council members: Lori Augustine, Dan Winkel, Landen Cleveland, Barry McPeak, and Angie Behymer present. Also in attendance: Sherri Linton, Kevin Noller, Thomas Depew, Garry Clark, Cody Thompson, James Reed, Attorney Scott Wright, Eldon Behymer, and Jerri Senger.

### Minutes & Claims

The minutes of the February 7, 2022, meeting was reviewed. Barry made the motion to approve the minutes, Dan seconded the motion and the vote carried with five ayes.

The claims on hand for the month of February amounted to \$45,849.74, plus the outstanding Sunflower Electric Power, Rolling Hills Electric, and city attorney bills were reviewed. Landen made a motion to approve the claims. Lori seconded the motion and the vote carried with five ayes.

### EMC Insurance

Insurance agent, Sherri Linton, explained the April renewal for the City's EMC Liability Insurance policy. She said rates have increased just like everything else. She mentioned the linebacker increased which covers the governing body. Sherri mentioned the equipment added and deleted last year. She said buildings are covered at replacement cost. Fire Chief Garry Clark asked if the thermal imaging equipment they have is covered with the building. Sherri said EMC is one of the top insurance companies out there for cities. Barry made a motion to approve the 2022 EMC Insurance proposal through Linton Insurance Agency. Landen seconded the motion and the vote carried with five ayes.

### Code Enforcement Report

Code Officer, James Reed, went over a list of issues that he had addressed with residents last month. He said with higher gas prices and winter months, he has not been driving through town as much. He assured the council he will be in town more when the weather warms up and he gets moved back to the lake.

### Fire Department

Garry Clark informed the council both fire trucks are over 30 years old. He would like permission to look for or purchase a newer truck. He said the green truck has 162,000 miles on it and he would like to replace it. The red truck is older with less miles and leaky valves, but it has better water pumping capability than the green truck. Garry informed the council that both trucks are still passing tests. He estimates a newer, used truck will cost anywhere from \$50,000.00 to \$150,000.00. The council asked him to keep looking for the truck he wants and a special council meeting can be called if needed.

### Employee Health Insurance

The council went over the proposals from Blue Cross Blue Shield of Kansas on different options for health insurance. Landen made a motion to stay with the old "grandfathered" plan of employee health insurance. Dan seconded the motion and the vote carried with five ayes.

### Booster Station Pumps

Eldon informed the council of the \$19,500.00 bid he received from Hahn Masonry to build a new, larger water pump building. The new building will have concrete block walls, a concrete roof, and a steel door making it a safer building to house the new water booster pumps. Eldon also informed the council Stuart Porter found a bid for a booster pump of \$53,315.00, cheaper than the last bid. Eldon mentioned that Stuart is still pricing 3-pump systems and hopes to get the previously bid pump at a lower price. After some discussion and

Eldon stating the old pump building would be used for storage, Landen made a motion to approve the bid from Hahn to build the 14' x 12' pump building. He added to the motion the purchase of the cheaper booster pumps. Lori seconded the motion and the vote carried with five ayes. It was noted the ARPA money and the water fund will be used to pay for this project. The goal for project completion is August – September, 2022.

#### Hobart Street Repair

The resurface project on Hobart Street was discussed. The total project cost is expected just under \$112,000.00; with the curb and gutter replacement, Coughlin's milling and resurfacing, and the city crew oiling and chatting the street twice. Using money from the general street, special highway, and truck route reserve funds the city can afford to do the project this year. Lori made a motion to hire the Coughlin Company to mill and resurface Hobart Street. Landen seconded the motion and the vote carried with five ayes. Eldon mentioned the chat was purchased last year and he may need to hire someone with a payload to help pick up the milled street materials.

#### Building Permits

Building permit chairman, Dan Winkel, went through the list of building permit applications on the agenda. He said they all look fine. Landen made a motion to approve the following building permits: #22-2 – Install an internet antenna and equipment on the CVA grain silo for Nextlink at 201 E. Railroad St., #22-3 – Erect patio with cover and carport for Jared Gray at 409 W. 1<sup>st</sup> St., #22 - 4 – Erect concrete patio and privacy fence for Cody Fears at 112 N. Center St., #22-5 – Concrete over rock driveway for Central Valley Ag at Mill & Kansas Streets, #22-6 – Concrete pad for Nathan Cummins at 300 W. Center Street RV Park, #22-7 – A new 10' x 20' shed for Doug Walker at 300 W. Center RV Park. Angie seconded the motion and the vote carried with five ayes.

#### Council Reports

Angie enjoyed attending the League's KOMA training. She encouraged others to attend League trainings. There was a brief discussion about the League's Governing Body Institute and Mayors Conference in Manhattan on April 29 & 30, 2022.

Attorney Scott Wright said he will email the library deed to City Hall.

With no other business, Landen made a motion to adjourn the meeting. Dan seconded the motion and with five council members voting aye, the meeting was adjourned at 6:55 p.m.

*(These are unofficial minutes, until approved at the next council meeting.)*

Jerri Senger  
City Clerk

## March 21, 2022

### Special Meeting

The Glen Elder City Council met in special session on Monday night at 6:00 p.m., March 21, 2022, at City Hall with Mayor Sheila Paxson presiding and council members: Lori Augustine, Dan Winkel, Landen Cleveland, Barry McPeak, and Angie Behymer present. Also, in attendance City Clerk Jerri Senger and later in the meeting City Supervisor Eldon Behymer.

#### Executive Session

Landen made a motion to go into executive session for 20 minutes to discuss non-elected personnel, with the mayor and council members present. Barry seconded the motion and the vote carried with five ayes.

At 6:20 pm Mayor Paxson re-opened the regular council meeting with no decisions being made in executive session.

Landen made a motion to go into executive session for 20 minutes to discuss non-elected personnel, with the mayor and council members present. Lori seconded the motion and the vote carried with five ayes.

At 6:40 pm Mayor Paxson re-opened the regular council meeting with no decisions being made in executive session.

#### City Employee

Eldon Behymer arrived.

Landen made a motion to offer Devon Housh \$23.00 per hour to be the Assistant City Supervisor. Barry seconded the motion and the vote carried with five ayes. Devon was called on speaker phone, he will give his response to the offer in the morning.

With no other business, Barry made a motion to adjourn the meeting. Landen seconded the motion and with five council members voting aye, the meeting was adjourned at 6:48 p.m.

*(These are unofficial minutes, until approved at the next council meeting.)*

Jerri Senger  
City Clerk

## April 4, 2022

The Glen Elder City Council met in regular session on Monday night at 6:00 p.m., April 4, 2022, at City Hall with Mayor Sheila Paxson presiding and council members: Lori Augustine, Dan Winkel, Landen Cleveland, Barry McPeak, and Angie Behymer present. Also in attendance: Colleen Eberle, Kevin Noller, Thomas Depew, Kayla Hamilton & kids, James Reed, Devon Housh, Eldon Behymer, and Jerri Senger.

### Minutes & Claims

The minutes of the March 7 & 21, 2022, meeting were reviewed. Barry made the motion to approve the minutes, Landen seconded the motion and the vote carried with five ayes.

The claims on hand for the month of March amounted to \$88,072.98, plus the outstanding Sunflower Electric Power, Rolling Hills Electric, and Cawker City Ledger bills were reviewed. Barry made a motion to approve the claims. Lori seconded the motion and the vote carried with five ayes.

### Murals of Mitchell County

Colleen Eberle informed those present, Mitchell County Strong was created during the COVID shutdown. They are pursuing their 501c3 status and have selected “Murals for Mitchell County” as their first initiative. The goal is to have one mural in each town in Mitchell County. She said murals promote tourism and each mural will have a QR code beside them. The QR codes will have information about the mural and will track visitation at each location. Colleen said the Solomon Valley Community Foundation has donated \$1,000 per city for the murals. She said fundraising through public support is how the murals will be funded. The cost of a mural depends on the size and the artist, with a base estimate at \$5,000. Colleen mentioned they are looking for sites for murals, preferably public or commercial sites. As for the surface, she said brick or stucco is the best. She also mentioned having a good gutter over the site of the murals is preferred, as water can damage them. She added most of the financial support will come from citizen donations and there will be no cost to the building owner, unless there is prep work. She did say the building owner has input and final approval of the mural to be painted on their building.

### Code Enforcement Report

The council reviewed the March activity report from code officer James Reed. There was a discussion on verbal complaints concerning dogs on north Hobart Street, it was mentioned without a written complaint or documented evidence – not much could be done at this time.

### Swimming Pool

Pool Manager, Kayla Hamilton was present. She informed the council she is having a difficult time getting kids to commit to being guards this summer. She said at this time, she does not have a water safety instructor. She is going to continue to reach out and hopefully will find the needed guards so the pool can open this summer.

### Summer Help

Eldon said Rick Gruwell will be coming back to help this summer. He asked about finding a replacement for Devon's old position or if he should hire one more summer person. After some discussion, the council wants to hire summer help and will bring up Devon's old position again in the fall. Eldon said he has a college guy that is interested in working this summer.

### Electrical H Structure

Eldon said Prairie Land Electric presented a bid for \$5,240.00, for labor only, to replace the electrical H structure south of town feeding the water plant. He said the city will supply all the materials. Eldon added they plan to put in three 45-foot poles, to replace the old deteriorated two-pole structures. He said the bid is to replace the north side. He mentioned the south side will be replaced next year. Dan made a motion to hire Prairie Land to replace the electrical H structure. Lori seconded the motion and the vote carried with five ayes.

### Meeting Time

Barry made a motion to move the council meeting times back to 7:00 pm. Lori seconded the motion and the vote carried with five ayes.

### Employee Wages

At 6:40 pm Landen made a motion to go into executive session for 20 minutes to discuss non-elected personnel, with the mayor and council members present. Lori seconded the motion and the vote carried with five ayes.

At 7:00 pm Mayor Paxson re-opened the regular council meeting with no decisions being made in executive session.

Landen made a motion to pay the following wages: \$8.50 to summer operational help, \$23.25 to the City Supervisor, \$20.50 to the City Clerk. These wages are to begin with the April 1, 2022 time worked, or May 1, 2022 paychecks. Dan seconded the motion and the vote carried with four ayes. Angie abstained from the vote.

### Building Permits

Dan Winkel, building permit chairman, went through the application for Trahoon's fence and dog pen. After a brief discussion, Barry made a motion to approve the following building permits: #22-8 – erect a grain bin gazebo for Bill Erb at 108 N. College, and #22-9 – erect a dog pen and privacy fence for Tyler Trahoon at 121 E. Kansas. Angie seconded the motion and the vote carried with five ayes.

### Employee Report

Eldon informed the council Hahn Masonry will start on the booster pump building in the next week or so. He said Stuart Porter is still looking for a lower price on the original pump he received bids for.

Eldon also mentioned they will be switching back to the original soap at the car wash. They tried a different soap and have not been happy with the results.

Devon asked about staying on the clock when he goes out to fight rural fires. He assured the council if they were working on a project or he was needed in town, he wouldn't leave. The council approved paying him to go on rural fire calls.

### Clerk's Report

The clerk announced it has been a year since the 2021 winter storm charges began. After this month only ten accounts will remain on the payment agreement plan.

The clerk thanked the council for allowing her to attend the Spring Clerk's Conference. She said KMIT has a new health insurance option with Blue Cross Blue Shield. She plans to invite a KMIT representative to come explain the program to the council.

The clerk mentioned getting word from Scott Wright that CB Trucking will be served and has a court date set for May.

### Council Reports

There was a brief discussion on the letter received from Katie Schroeder on the judicial tax foreclosures of delinquent properties. No action was taken.

With no other business, Landen made a motion to adjourn the meeting. Barry seconded the motion and with five council members voting aye, the meeting was adjourned at 7:40 p.m.

*(These are unofficial minutes, until approved at the next council meeting.)*

Jerri Senger  
City Clerk

**May 2, 2022**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., May 2, 2022, at City Hall with Mayor Sheila Paxson presiding and council members: Lori Augustine, Dan Winkel, Landen Cleveland, Barry McPeak, and Angie Behymer present. Also in attendance: Kevin Noller, Thomas and Sarah Depew, Cody Thompson, Neil Phillips, Attorney Scott Wright, James Reed, Devon Housh, Eldon Behymer, and Jerri Senger.

#### Minutes & Claims

The minutes of the April 4, 2022, meeting were reviewed. Barry made the motion to approve the minutes, Dan seconded the motion and the vote carried with five ayes.

The claims on hand for the month of April amounted to \$40,875.97, plus the outstanding Sunflower Electric Power, Rolling Hills Electric, Kansas Gas, CVA, Cunningham Telephone, Abram Ready-Mix, City Attorney, and Kansas One-Call bills were reviewed. Landen made a motion to approve the claims. Lori seconded the motion and the vote carried with five ayes.

#### Code Enforcement Report

Code officer James Reed said there hasn't been much to report, but with the rain received he expects to get busy. There was a discussion on continued verbal complaints concerning dogs on north Hobart Street. It was again mentioned without a written complaint or documented evidence – not much could be done at this time.

#### Audit Report

Neil Phillips, of Jarred, Gilmore & Phillips, PA, went through the 2021 Audit Report. Neil said no adjustments or corrections were needed on the information they received from the City Clerk to the audit's final report. The only note made in the communication letter was for the segregation of duties, which applies to every small town. Neil asked the council to pay close attention to everything they sign and all the financial documents presented to them at council meetings.

#### Fire Department

Cody Thompson, Glen Elder's Assistant Fire Chief, asked to have John Mosher appointed as a new fireman. Barry made a motion to appoint John Mosher to the Glen Elder City Volunteer Fire Department. Landen seconded the motion and the vote carried with five ayes. Cody informed the council the fire department would like to have a fundraiser to put towards the purchase of a newer fire truck. The clerk will check with the auditor on how to properly handle the funds received. Cody mentioned they would like to have a raffle. The attorney checked into the legalities and gave the fire department his blessing to host a raffle.

There was a discussion on fireworks this summer. With the rain received today the council tabled any decisions at this time.

#### Steak Cookoff

Sarah Depew asked the council's permission to again host a Steak Cookoff Association (SCA) event on Saturday, October 29, 2022. She mentioned this cookoff will be a "last chance" event to receive an invitation into the Kansas championship. The council granted her permission. Sarah added they would like to host the event annually.

#### Swimming Pool

The clerk reported to the council, the pool manager had informed her of two additional returning guards that will work this summer. The council brainstormed ideas to help this summer with a smaller work staff. It was discussed to shorten open hours on ballgame nights. Monday, Tuesday, and Thursday opening 1:00 to 5:00 pm. Then being open Wednesday,

Friday, Saturday and Sunday from 1:00 to 7:00 pm. The council also discussed guard wages, with the demand to increase wages to what Beloit and now the City of Downs pays. Dan made a motion to pay lifeguards \$10.00 per hour and pay the two assistant managers \$11.00 per hour. Angie seconded the motion and the vote carried with five ayes.

With the increase in the cost of supplies to maintain the pool, the council discussed pool fees. They discussed having an “early bird” special, on season passes only, ending the day before the pool opens. The “special” will be at the old pass rates from last summer. Landen made a motion to increase the family season passes \$10.00, increase the daily admission  $\phi$ .50, the other season passes will increase \$5.00, and increase the private party \$15.00 (with no early bird special on the private parties). Lori seconded the motion and the vote carried with five ayes.

#### Building Permits

Dan Winkel, building permit chairman, stated his concern about the five-foot set-back on alleys. He wants the council to be firm about keeping permanent structures five feet off the alley right-of-way. Dan said with fences the council can be a little more flexible. Lori made a motion to approve the following building permits: #22-10 – replace and expand sidewalk for Darel Stuart at 200 N. Nash, #22-11 – erect a metal fence for Roy Bischoff at 336 N. Nash, #22-12 – a privacy fence and shed with concrete slab for Austin Clark at 209 S. Nash, and #22-13 – 18 x 40 building addition for Senger Construction at 216 N. Nash. Dan seconded the motion and the vote carried with five ayes.

#### Employee Report

Eldon stated they are still looking for water booster pumps. It was asked when Ron Eberle Construction will begin working on the Hobart curb and gutters. Eldon said Eberle will start in the next few weeks, after school gets out.

#### Clerk’s Report

City Attorney Scott Wright informed the council CB Trucking was served a notice to appear. Their court date is May 12, 2022.

#### Council Reports

Dan asked about replacing the bad sections of curb around the square. There was a brief discussion and the topic was tabled until next year.

Angie attended the League’s Governing Body Conference in Manhattan. Angie said she learned a lot from the conference and encouraged everyone to attend. Sheila attended the conference as well and agreed the sessions were very informative.

With no other business, Landen made a motion to adjourn the meeting. Angie seconded the motion and with five council members voting aye, the meeting was adjourned at 8:40 p.m.

*(These are unofficial minutes, until approved at the next council meeting.)*

Jerri Senger  
City Clerk

**June 6, 2022**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., June 6, 2022, at City Hall with Mayor Sheila Paxson presiding and council members: Lori Augustine, Dan Winkel, Landen Cleveland, Barry McPeak, and Angie Behymer present. Also in attendance: Linda Mick, Chris Wagner, Dave & Nancy Stortz, Kevin Noller, Thomas Depew, Devon Housh, Eldon Behymer, and Jerri Senger.

#### Minutes & Claims

The minutes of the May 2, 2022, meeting were reviewed. Landen made the motion to approve the minutes, Barry seconded the motion and the vote carried with five ayes.

The claims on hand for the month of May amounted to \$73,450.45, plus the outstanding Sunflower Electric Power, Rolling Hills Electric, City Attorney, and WorldPay bills were reviewed. Barry made a motion to approve the claims. Landen seconded the motion and the vote carried with five ayes.

#### Vehicle Parking Concerns

Linda Mick asked the council, as a homeowner, what her rights are concerning vehicles and trailers parked in the street along her property. She said the vehicles are parked for long periods of time without being moved. She mentioned not seeing current tags on all of the vehicles. Linda asked if there is or can be an ordinance about the issue. She has visited with the Code Enforcement Officer about the matter and James visited with her neighbor, more than once. She said this morning the pickup on the trailer, parked along her property, was finally moved - to the other side of the street. She said the neighbor parks close to her driveway and on both sides of the driveway. She said it makes it impossible to see if anyone is coming when backing out of the driveway, making it a hazard. The council will visit with the attorney about the matter and look for any regulations about the length of time a vehicle can be parked on a street.

#### Code Enforcement Report

The council reviewed James Reed's May code enforcement report. Mayor Paxson gave each council member a copy of the email from past Mayor Stuart concerning the proper procedure to handle all complaints from residents. She reiterated, we have hired James Reed for code enforcement and council members should direct residents to James when receiving complaints. He has been and will continue to handle issues as they arise.

#### Sale of the Hamilton Building

Mayor Paxson asked the council if they wanted to purchase the building back from Austen Hamilton. Dave and Nancy Stortz introduced themselves and said they want to purchase the building. They plan to put living quarters in the back and have an outdoor store in the front. They said if everything goes well, they hope to be the new owners by July 1<sup>st</sup>. Angie made a motion to decline the right of first refusal on the Hamilton building at 129 S. Mill Street. Landen seconded the motion and the vote carried with five ayes.

#### Regional Hazard Mitigation Plan

The city received an email from David Dohe, Mitchell County Emergency Manager, asking the council to participate in the Regional Hazard Mitigation Plan from 2023 – 2026. Landen made a motion to participate in the program and have the mayor sign the form. Lori seconded the motion and the vote carried with five ayes.

#### Mitchell County Murals

The council discussed locations in town suitable for a mural. The swimming pool, the soon to be built booster station building, the public restrooms, or the fire station would be their

choices for a mural. The clerk will contact Emily Benedick with the council's choices and ask about the fundraising and the brochures for the county-wide project.

#### 5-Year WAPA Plan

The Clerk asked the council for approval on the 5-year plan she completed as a requirement for receiving WAPA electricity. Angie made a motion to approve the plan and Barry seconded the motion. The motion carried with five ayes.

#### Fireworks Sale License

Landen made a motion to approve the fireworks sale license application for Shauna Remus at 345 N. Hobart. Lori seconded the motion and the vote carried with five ayes. Fireworks are only allowed to be sold July 1 through July 4; 8:00 am to 11:00 pm, and can only be shot off during those dates and times.

#### Thompson Fireworks Display

The council discussed the fireworks display of Wes Thompson's on College Street. It was mentioned that Wes was done last year at 11:00 pm and his display was held on a different night than the lake's display. Landen made a motion to allow Wes Thompson's fireworks display and to block off the street that evening. Barry seconded the motion and the vote carried with five ayes.

#### Building Permits

Dan made a motion to approve building permit #22-14 a cement slab in front of the garage and a new privacy fence along the alley for Matt Hesting at 340 N. Hobart. Landen seconded the motion and the vote carried with five ayes.

#### Employee Report

Eldon stated they are still looking for the best water booster pumps. Eldon informed the council a new gate has been purchased for the ballfield. It will be put up in the southeast corner off, Vallette Street. He mentioned access to the ballfield is becoming too difficult through the parking lot north of the old school building.

#### Clerk's Report

The clerk informed the council CB Trucking paid their fire hydrant damage bill. She also said the new Mitchell County floodplain mapping is entering its final stages. The clerk asked the council to consider joining the National Flood Insurance Program. She said Mitchell County, Beloit, and Hunter are already members. The clerk received a call from Lucille Heller. Mrs. Heller wanted to thank the council and let them know Glen Elder has the nicest park with a playground, shelters and public restroom - in the county.

#### Council Reports

Dan thanked the guys for the nice grass and how well the park looks.

With no other business, Landen made a motion to adjourn the meeting. Dan seconded the motion and with five council members voting aye, the meeting was adjourned at 7:45 p.m.

*(These are unofficial minutes, until approved at the next council meeting.)*

Jerri Senger  
City Clerk

**July 5, 2022**

The Glen Elder City Council met in regular session on Tuesday night at 7:00 p.m., July 5, 2022, at City Hall with Mayor Sheila Paxson presiding and council members: Dan Winkel, Landen Cleveland, Barry McPeak, and Angie Behymer present. Also in attendance: Linda Mick, Tom Ford, Sarah Depew, Wayne Augustine, James Reed, Attorney Scott Wright, Eldon Behymer, and Jerri Senger.

#### Minutes & Claims

The minutes of the June 6, 2022, meeting were reviewed. Barry made the motion to approve the minutes, Landen seconded the motion and the vote carried with four ayes.

The claims on hand for the month of June amounted to \$66,188.59, plus the outstanding Sunflower Electric Power, Rolling Hills Electric, and WorldPay bills were reviewed. Landen made a motion to approve the claims. Dan seconded the motion and the vote carried with four ayes.

Council member Lori Augustine arrived.

#### City Lot

Tom Ford introduced himself. Tom and his wife Beth own Untamed Design, in Gillette, Wyoming. Tom is a well-known western wildlife artist specializing in metal art, bronze and metal sculptures, stone monuments, stone and wood furniture, estate signs, original drawings, and dry brush paintings. He would like to purchase the city's empty corner lot at Market and Kansas Street. Tom plans to build a studio and art gallery on the lot and become a full-time resident of Glen Elder. He and Beth own a home at 312 N. Hobart Street. Tom is also interested in leasing the city's narrow lot along Kansas Street, where the old legion building was. He would like to use that lot to display his art work. Tom informed the council "he spends his money where he makes it." He assured the council that his business would be an asset to the square and bring in tax revenue to the city.

Wayne Augustine owns the repair shop on Market Street, just north of City Hall. Wayne informed the council he would like to purchase the city's empty corner lot at Market and Kansas Street. Wayne would like to put in a drive-thru bay so he could repair semi-trucks with trailers attached. He would like to build a 50 x 60 addition to his existing shop. Wayne also mentioned the possibility of putting in a truck parts store in the future.

The council will discuss the idea of selling the lot and what would be the best fit for the city. The council will have a decision made by the end of next month's council meeting.

#### Code Enforcement & Vehicle Parking Concerns

Code Officer James Reed, informed the council he is receiving verbal complaints about Evariosto's barking dogs, from the neighbors to the south. The June code enforcement report was reviewed. Council member Behymer asked about the no parking ordinance of trucks and trailers in excess of 36,000 pounds on Kansas Street between Hobart and Marshall Street.

Linda Mick informed the council, as of right now the neighbor's vehicles have been moved away from her driveway. She asked if there is a limit to how long a vehicle can be parked on the streets. It was mentioned if the vehicle runs and has current tags, it is okay to be parked on the street.

#### Fun Day

Sarah Depew was present representing the Glen Elder Community Club. She said Fun Day is scheduled for Saturday, July 30<sup>th</sup>. She asked if they can use the city's picnic tables, permission to block off Market Street in front of the library (between Main and Kansas Streets), and to use city cones to block off the street. She said the Fun Day will be a full-day event: with a poker run, kid's games in the square, a parade, free swim at the pool, a meal or food trucks, and a band.

#### Mitchell County Murals

The council discussed more locations in town suitable for a mural. The brick area at the top of the senior center, the short brick wall on the sidewalk belonging to the bank, the south wall of Stortz's building, the back of the Wilson Neff sign, and possibly the Legion building's east wall. The council likes

the idea of an interactive mural and possibly something that could be moved if needed. Tom Ford said he does 3-D metal wall art and he would like to help with the mural project. Landen Cleveland will contact Emily Benedick with the council's ideas, give her Tom Ford's contact information, and ask her few other questions from the council.

#### Court Fines

Scott Wright informed the council court costs are currently \$100.00 which is common, however court fines have not been updated in a long time and they are set by the council. Scott said he would prefer a range for fines instead of a set fine, for example - \$25 for the first offense. He said in some situations it would be nice if the Attorney would have the flexibility to recommend stiffer fines for first offenses with a history of notices and complaints. Thus, allowing the Judge to set a stiffer fine for a case. He said with the fines as they are now, it is costing far more to have the Judge and Attorney come to a court date than what is collected. Landen asked Scott to come up with a recommendation for next month's meeting.

#### Swimming Pool Update

Kayla Hamilton notified the city that she will not be the 2023 pool manager. The council wants to begin looking for a new pool manager soon.

#### Building Permits

Eldon stated the building permit application #22-15 was good with the building set-backs for the property. Barry made a motion to approve building permit #22-15 a new garage and landscaping fence for Tom & Beth Ford at 312 N. Hobart. Landen seconded the motion and the vote carried with five ayes.

#### Employee Report

Eldon stated they are still looking for the best water booster pumps. Eldon informed the council the new building to house the booster pumps was started today.

#### Clerk's Report

The clerk asked how to charge Austin Clark's residence. It was determined that he is operating a mobile repair service and only works on his personal vehicles at his residence. Residential rates will be charged.

The council granted permission to close city hall all day on Friday, July 22.

The clerk went through the draft of the 2023 Budget. The county clerk set Glen Elder's the revenue neutral rate at 36.851. The city will need to exceed the revenue neutral rate to meet all expenses for 2023. The proposed mill levy for 2023 was kept the same as 2022, at 38.411. The council approved the clerk to send the required notice to the county clerk by July 20, 2022. A public hearing will be held on September 6, 2022 at 7:00 pm to review and discuss exceeding the revenue neutral rate and the 2023 budget.

#### Council Reports

Dan asked about Wes Thompson's lot on College Street. Dan will contact Wes and ask him to get his building permit application submitted.

With no other business, Landen made a motion to adjourn the meeting. Barry seconded the motion and with five council members voting aye, the meeting was adjourned at 8:53 p.m.

*(These are unofficial minutes, until approved at the next council meeting.)*

Jerri Senger  
City Clerk

## August 1, 2022

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., August 1, 2022, at City Hall with Mayor Sheila Paxson presiding and council members: Lori Augustine, Dan Winkel, Landen Cleveland, Barry McPeak, and Angie Behymer present. Also in attendance: Cheyenne Sun Eagle, Tom Ford, Wayne Augustine, Kevin Bruce, Cheyenne Clark arrived at 7:45pm, James Reed, Devon Housh, Attorney Scott Wright, Eldon Behymer, and Jerri Senger.

### Minutes & Claims

The minutes of the July 5, 2022, meeting were reviewed. Barry made the motion to approve the minutes, Lori seconded the motion and the vote carried with five ayes.

The claims on hand for the month of July amounted to \$85,597.32, plus the outstanding Sunflower Electric Power, Rolling Hills Electric, Kansas One-Call, and WorldPay bills were reviewed. Landen made a motion to approve the claims. Dan seconded the motion and the vote carried with five ayes.

### Code Enforcement

Code Officer James Reed informed the council July was a busy month, but all issues are under control. The council reviewed his July code enforcement report.

### National Flood Insurance Program

Cheyenne Sun Eagle, a NFIP Specialist with the Kansas Department of Agriculture presented the council with information, the application, and an example of the resolution needed to participate in the National Flood Insurance Program (NFIP). Cheyenne said the NFIP is a voluntary federal program. She said their goal is to protect the lives and property of citizens from the effects of a flood disaster. Both Beloit and Mitchell County participate in the program. Glen Elder has never participated in the NFIP. There is no direct charge to the community to participate in the program. She said by participating in the program property owners are able to purchase flood insurance and the community is able to apply for assistance grants. It was mentioned that if participating in the program all federally backed mortgages within the identified flood hazard areas will be required to have flood insurance. Regular homeowners' insurance does not cover flood damages. Cheyenne said there are sanctions on communities that do not participate in the program. The council asked how many structures in town would be affected or required get flood insurance. Cheyenne will email her answer.

### Mitchell County Murals

The daycare will have a small mural painted on their building. The council discussed more locations in town suitable for a mural. The east wall of the Legion building or the south wall of the public rest rooms were discussed. The council would like a mural artist to come into town, give their ideas on the best location and a mural theme. The council asked to have Emily Benedick invited to the next meeting.

### Court Fines

Scott Wright presented the council with Ordinance #745 which amends section 2-206 the fines for dogs running at large. First offense, the fine is not to exceed \$100.00, plus board bill. Second offense within a one-year period, shall pay a fine of \$150.00 plus the board bill. The third and all subsequent offenses within a one-year period, shall pay a fine of \$200.00 plus the board bill. Landen made a motion to adopt Ordinance #745 amending the fines for dogs running at large. Lori seconded the motion and the vote carried with five ayes.

Scott listed other types of violations and their related fines. The goal is to allow the judge flexibility to set fines as he sees best for each situation.

## Swimming Pool Update

The last day of the 2022 pool season will be Sunday, August 14. The clerk will begin advertising for a 2023 pool manager.

## Ordinances

Landen made a motion to approve Ordinance #742 adopting the 2022 Kansas Uniform Public Offense Codes and Ordinance #743 adopting the 2022 Standard Traffic Ordinances of Kansas. Lori seconded the motion and the vote carried with five ayes.

Barry made a motion to approve Ordinance #744 setting the council meeting times at 7:00 pm. Landen seconded the motion and the vote carried with five ayes.

## City Lots

Tom Ford expressed his interest in purchasing the city's corner lot. Tom said he wants to build two buildings, one for his gallery and the other for his studio. The gallery will be built on the corner lot. He is working on purchasing the two CVA lots between the city owned lots, for his studio.

Wayne addressed the council. He said he is also interested in the corner lot. Wayne said there is interest in him opening a parts store north of his shop. Wayne explained how he would like to build a drive-thru bay to the west of his existing building. He said the trucks would pull into the bay off of Kansas Street.

There was quit a bit of discussion on if the council wanted to sell the corner lot outright or put it out for bids with guidelines. The council would like the lot to have a building on it within two years. The council would also like the city to have the right of first refusal. Leasing the old Legion lot was discussed. The appraised value of both lots was discussed. After a lengthy discussion, Angie made a motion to sell Tom Ford both the corner and old Legion lots for \$10,000.00. Landen seconded the motion and the vote carried with four ayes. Lori abstained from voting. Scott Wright will draft a contract.

## Building Permits

Dan made a motion to approve building permit application #22-16 a new fence for Doug Walker at 300 N. Center, Lot #4. Landen seconded the motion and the vote carried with five ayes.

## Employee Report

Eldon said water booster pumps are ordered. Eldon stated the price of the pumps remained the same at \$20,000.00. He said the new booster pump building is now done. Eldon said they are waiting on parts to finish the project.

Devon Housh reported the Fire Department raffle was a success and brought in about \$12,500.00. He said they received a donation from the Guaranty State Bank's blue jean fund.

Devon, John, Mayor Paxson, and council member Behymer all attended the lead and copper rule revisions training in Hays on July 20, 2022. Devon reported on the changes coming from the EPA and State of Kansas on the new Lead and Copper Rural under the Safe Drinking Water Act. He said every city in the state will be required to take an inventory of all water service lines. This survey will include what each line is made of from the meter into each house, trailer house, business, or RV. He said all lead lines must be replaced. The city will need residents help to identify what their home's water lines are made of and the year those lines were installed. This survey needs to be done by October 2024.

## Clerk's Report

The clerk mentioned working on getting bids to replace the south fence at the Pioneer Cemetery. The goal is to apply for the Solomon Valley Community Foundation Grant in January to help fund the fence replacement project.

### Council Reports

Angie commented on how beautiful Fun Day was. Safety of the kids gathering candy during the parade was discussed. Discussion continued on who would be liable if someone was hurt during the parade, whether it would be the city or the community club.

With no other business, Barry made a motion to adjourn the meeting. Lori seconded the motion and with five council members voting aye, the meeting was adjourned at 9:00 p.m.

*(These are unofficial minutes, until approved at the next council meeting.)*

Jerri Senger  
City Clerk

## September 6, 2022

The Glen Elder City Council met in regular session on Tuesday night at 7:00 p.m., September 6, 2022, at City Hall with Mayor Sheila Paxson presiding and council members: Dan Winkel, Barry McPeak, and Angie Behymer present. Also in attendance: Kevin Noller, Emily Benedick, Devon Housh, Eldon Behymer, and Jerri Senger.

### Minutes & Claims

The minutes of the August 1, 2022, meeting were reviewed. Barry made the motion to approve the minutes, Angie seconded the motion and the vote carried with three ayes.

The claims on hand for the month of August amounted to \$54,068.78, plus the outstanding Sunflower Electric Power, Rolling Hills Electric, Attorney, and WorldPay bills were reviewed. Angie made a motion to approve the claims. Dan seconded the motion and the vote carried with three ayes.

### 2023 Revenue Neutral Rate & Budget Hearings

With a quorum present, Mayor Sheila Paxson opened the Revenue Neutral Rate (RNR) Hearing. There was no public comment on the city exceeding the RNR. Barry made a motion to approve Resolution #22-2 – allowing the city to levy a property tax rate exceeding the Revenue Neutral Rate. Dan seconded the motion. The clerk recorded the roll call vote, it passed with three ayes to approve Resolution #22-2. The mayor signed the roll call vote sheet and the resolution. The RNR hearing was officially closed.

Sheila opened the public hearing on the 2023 budget. There was no public comment on the budget, the public hearing was officially closed. Angie made a motion to approve the 2023 budget as written. Dan seconded the motion and the vote carried with three ayes. The mayor and council members signed the official copies of the 2023 budget.

### Mitchell County Murals

Emily Benedick presented the council with pictures of what she and a local artist felt are the best locations in town for murals. She said they have \$2,400.00 for Glen Elder's next mural. Fundraising will be needed for a large mural. The daycare mural is done and cost \$800.00. Emily mentioned large murals tend to cost just under \$5,000.00. After some discussions, it was the consensus of the council that the next mural location in Glen Elder would be the Cunningham building up by the dam. Emily will attend the October council meeting.

### Code Enforcement

The council reviewed the August code enforcement report. The council is concerned about a trailer parked at an angle, a little too far into the street. The code enforcement officer will be asked to visit with the trailer owner.

### City Lots

The council reviewed the draft of the contract to sell the city lots to Tom Ford. It did not have the right of first refusal or the stipulation to have a building on the lots within two years. The mayor will contact the attorney to have the contract corrected.

### National Flood Insurance Program

The council reviewed the list of 30 properties that will be affected by the new floodplain maps. After a brief discussion about the liabilities of not participating in the program, Barry made a motion to participate in the National Flood Insurance Program. Angie seconded the motion, and the vote carried with three ayes. The clerk will start the application process.

### Building Permits

Barry made a motion to approve building permit application #22-17 removing, replacing, and enlarging an existing sidewalk and adding a new sidewalk for Debra Stalcup at 213 E. Main. Angie seconded the motion and the vote carried with three ayes.

#### Employee Wages

At 7:40 pm Dan made a motion to go into executive session for 10 minutes to discuss non-elected personnel, with the mayor and council members present. Barry seconded the motion and the vote carried with three ayes.

At 7:50 pm Mayor Paxson re-opened the regular council meeting with no decisions being made in executive session.

Angie made a motion to increase summer & intermittent outside help and the office assistant to \$10.00 per hour, effective immediately. The motion included retro-active pay for time worked from January 1<sup>st</sup>; Emma \$1.50, Rick and Garry \$.75, and Sarah \$.50 per hour worked. Barry seconded the motion and the vote carried with three ayes.

#### Employee Report

Devon Housh asked the council's permission to get a second pop machine for the fire department. He said they have made about \$430.00 in the last five months since having the machine. The council okayed the second pop machine.

Devon informed the council the fire plug (hydrant) at North Mill Street does not open. He said it will cost \$5,800.00 for a new fire hydrant and the line-stop to have it installed. Barry made a motion to approve the purchase of a new fire plug at North Mill Street. Dan seconded the motion and the vote carried with three ayes. Devon said the fire department opens all fire hydrants at least once a year.

#### Clerk's Report

The clerk asked the council to review the list of delinquent accounts turned into the Kansas State Set-off Program.

#### Council Reports

The council asked the clerk to start advertising for a full-time maintenance employee.

With no other business, Barry made a motion to adjourn the meeting. Dan seconded the motion and with three council members voting aye, the meeting was adjourned at 8:10 p.m.

*(These are unofficial minutes, until approved at the next council meeting.)*

Jerri Senger  
City Clerk

**October 3, 2022**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., October 3, 2022, at City Hall with Mayor Sheila Paxson presiding and council members: Lori Augustine, Dan Winkel, Landen Cleveland, Barry McPeak (arrived later), and Angie Behymer present. Also in attendance: Kevin Noller, James Reed, Attorney Scott Wright, Devon Housh, Eldon Behymer, and Jerri Senger.

#### Minutes & Claims

The minutes of the September 6 & 22, 2022, meeting were reviewed. Angie made the motion to approve the minutes, Landen seconded the motion and the vote carried with four ayes.

The claims on hand for the month of September amounted to \$156,852.67, plus the outstanding Sunflower Electric Power, Rolling Hills Electric, Attorney, Cawker City Ledger, and WorldPay bills were reviewed. Angie made a motion to approve the claims. Landen seconded the motion and the vote carried with four ayes.

#### Code Enforcement

James Reed informed the council the neighbors have come to an agreement about the parking situation on South Nash Street. James said he issued a final warning on parking the service truck too close to the neighbor's driveway. James will contact the old station owner about the tall weeds.

Barry McPeak arrived.

#### Mitchell County Murals

The council reviewed the email from Emily Benedick and the sketched ideas from artists. The council still prefers the next mural location to be on the Cunningham building up by the dam. They would like the mural on the back of the park sign to be interactive, if possible. The council would like to see more sketch ideas from artists. They liked the Waconda Water sketch, which sparked the idea of having the Waconda Springs Water Logo on the mural up by the dam. Glen Elder currently has \$2,500.00 in donations for murals. Fundraising is still needed.

#### National Flood Insurance Program

The council reviewed the National Flood Insurance Program Participation Resolution #22-3. Barry made a motion to approve Resolution #22-3 to participate in the National Flood Insurance Program. Landen seconded the motion and the vote carried with five ayes. The attorney will get a copy of Beloit's NFIP ordinance, to help with our ordinance.

#### Swimming Pool Reports

The council reviewed the swimming pool reports. Visitation was down, the concession profit was lower, and the overall loss for the year was greater. New toilets, shower heads and LED lights have been purchased and will be installed in the spring. The council wants to hire a new pool manager soon and would like to get guards committed for the summer.

#### Building Permits

Barry asked about the property lines for Deverman's new fence. It was the consensus of the council that a survey needs to be done or have written agreements with each adjoining neighbor. Barry made a motion to table building permit #22-18 for Deverman's new fence and concrete expansion. The motion failed for a lack of a second. There was more discussion and Landen made a motion to approve the building permit #22-18 for Deverman's new fence and concrete expansion pending written agreements are received from all the adjoining neighbors or documentation from a survey. Angie seconded the motion and the vote carried with five ayes.

### College Street

Eldon informed the council CVA paid for the street repair company to mill and smooth out the one block section of South College near the grain probe. Eldon said the company did not put any concrete in the mixture like they did on Hobart Street. He mentioned that the city crew does plan to use some of the extra millings (from Hobart) to put on that block of College Street. He said the majority of the Hobart millings will be used on the cemetery road.

### Employee Report

Eldon informed the council the oiler truck is junk. He said it has no brakes and everything on it is shot. He asked if we can budget to hire a company to come in, oil and chat the streets, like we did several years ago. The council asked him to contact companies to get an updated price on oiling and chatting. He was asked to contact Mitchell County and see if they would come oil the streets, then our crew could put the chat on. They also asked him to get prices on a better truck. Eldon also informed the council quartzite rock is now unavailable and washed rock can't be found. He said he will need to do some looking to find rock for the streets next year.

Some of the baseball lights fell a couple weeks ago during high wind. Four new globes and fixtures have been purchased and will be put up.

Devon asked if payroll could be direct deposited. The council asked the clerk to check into new software.

### Clerk's Report

The clerk asked the council to review the list of fund transfers made this year.

With no other business, Landen made a motion to adjourn the meeting. Barry seconded the motion and with five council members voting aye, the meeting was adjourned at 8:11 p.m.

*(These are unofficial minutes, until approved at the next council meeting.)*

Jerri Senger  
City Clerk

## November 7, 2022

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., November 7, 2022, at City Hall with Mayor Sheila Paxson presiding and council members: Lori Augustine, Dan Winkel, Landen Cleveland, Barry McPeak, and Angie Behymer present. Also in attendance: Kaetlin Hyman, Devon Housh, Eldon Behymer, and Jerri Senger.

### Minutes & Claims

The minutes of the October 3, 2022, meeting were reviewed. Barry made the motion to approve the minutes, Lori seconded the motion and the vote carried with five ayes.

The claims on hand for the month of October amounted to \$87,091.40, plus the outstanding Sunflower Electric Power, Rolling Hills Electric, Attorney, and WorldPay bills were reviewed. Landen made a motion to approve the claims. Lori seconded the motion and the vote carried with five ayes.

### Pool Manager

Kaetlin Hyman introduced herself and told the council how she grew up in town, enjoying the swimming pool every summer. She now has a daughter and wants her to be able to enjoy the pool like she did. Kaetlin said she would like to be the pool manager multiple years. Angie made a motion to hire Kaetlin Hyman as the pool manager at \$800.00 per month, May through August. Landen seconded the motion and the vote carried with five ayes. Kaetlin will begin looking for lifeguards for the upcoming season.

### Code Enforcement

The council reviewed the short code enforcement report from James Reed for October's activity.

### Mitchell County Murals

Due to the end of the season, the Glen Elder murals will be painted in the spring. The council discussed matching donations to increase funds for the murals. A large mural will be painted on the Cunningham building up by the dam and a smaller mural will be painted on the back of the sign in the square. Landen made a motion to start matching donations for Glen Elder's murals now, up to \$2,000.00. Lori seconded the motion and the vote carried with five ayes.

### National Flood Insurance Program

The council reviewed the ordinance information sent by attorney Scott Wright for the National Flood Insurance Program Participation. After some discussion, the council tabled passing an ordinance until the new floodplain maps are completed.

### Utility Rates

The council briefly discussed utility rates and utility connection rates. They asked the clerk to contact other towns in the area to see what their rates are. A work session will be held at 6:00 pm on December 5<sup>th</sup> to discuss utility rates, utility connection rates, and the flood insurance program.

### Building Permits

Dan Winkel said both building permits were good. Landen made a motion to approve the building permit #22-19 new concrete slabs for Eldon Behymer at 512 N. Vine Street, and #22-20 a new chain link fence for Georgia Putman at 105 S. Hobart Street. Dan seconded the motion and the vote carried with five ayes.

### Employee Christmas Bonus

At 7:43 pm Landen made a motion to go into executive session for 10 minutes to discuss non-elected personnel, with the mayor and council members present. Lori seconded the motion and the vote carried with five ayes.

At 7:53 pm Mayor Paxson re-opened the regular council meeting with no decisions being made in executive session.

Landen made a motion to pay the following Christmas Bonuses: \$650.00 to each the four full-time employees, \$150.00 to the office assistant, and \$75.00 to the treasurer. Lori seconded the motion and the vote carried with four ayes. Angie abstained from the vote.

At 7:54 pm Landen made a motion to go into executive session for 10 minutes to discuss non-elected personnel, with Eldon, the mayor, and council members present. Barry seconded the motion and the vote carried with five ayes.

At 8:04 pm Mayor Paxson re-opened the regular council meeting with no decisions being made in executive session.

#### Employee Report

Eldon informed the council good used oiler trucks are hard to find and will cost around \$50,000.00 to \$80,000.00. He recommends the city hire a crew to come oil and chat the streets. He said a professional crew is much more efficient and quicker than what the city guys can do the job. Eldon recommends hiring the crew from Scott City. He said they are cheaper and have done Glen Elder streets in the past. Eldon suggested hiring the crew in the next year or two. He said they would be able to do half the town, then in two years hire them to do the other half. Now that we have a good base on the two main truck route streets, he suggested keeping a rotation of oiling and chatting the streets with a hired crew. He mentioned the city does have a good 300-gallon spot oiler that they will continue to use. Eldon said since quartzite is no longer available, they are discussing using sand on the streets instead of rock. Devon mentioned he feels the yellow rock is good for the streets on the hill.

Eldon presented the council with two bids for a new skid loader. He said they would like to trade in the larger 2018 Bobcat now, then in two years trade the smaller 2018 Bobcat. Eldon said John Deere wants to get back into a program with us where we trade in skid loaders every year for a fee per hour, after we purchase the new skid loader. Carrico Implement is giving the best trade in value and the new machine will cost \$25,209.44. Eldon said he has that amount in his Equipment Reserve Fund. He mentioned they put on approximately 100 hours per year on each machine. Barry made a motion to purchase a new 2023 skid loader from Carrico Implement for \$25,209.44 with the trade in of the larger 2018 Bobcat, and enter into an agreement with John Deere to trade in skid loaders every year. Landen seconded the motion and the vote carried with five ayes.

Devon informed the council the lead & copper surveys will be sent out to residents with utility bills this month. Devon said the automatic deposit of paychecks worked. Eldon mentioned there is a lead & copper workshop in Concordia on Tuesday, December 6<sup>th</sup> if any council members want to attend.

#### Clerk's Report

The clerk presented the council with a \$9,690.50 bid for new accounting and payroll software. She said the software functions much like the software currently used; with more bells, whistles, better support, and more future capabilities. After more discussion, Angie made a motion to accept the bid for the gWorks accounting and payroll software. Lori seconded the motion and the vote carried with five ayes.

The clerk informed the council Emily Benedick, Solomon Valley Economic Director, will start holding quarterly office hours on the second Wednesday in Glen Elder. She has scheduled January 11 and April 12, 2023 to use the back office.

The clerk mentioned getting started on the grant application to replace south fence at the Pioneer Cemetery. A fence style will be selected and she said a donation was received for the project, as a result of the fall newsletter.

The council gave permission to close the office on Wednesday, November 23<sup>rd</sup>, making the office closed Wednesday, Thursday, and Friday that week.

#### Council Report

There was a brief discussion about the maintenance position open.

Sheila said that Bob Kastrup informed her the Olivia Neifert Estate made a donation to the library.

With no other business, Barry made a motion to adjourn the meeting. Angie seconded the motion and with five council members voting aye, the meeting was adjourned at 8:45 p.m.

*(These are unofficial minutes, until approved at the next council meeting.)*

Jerri Senger  
City Clerk

## December 5, 2022

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., December 5, 2022, at City Hall with Mayor Sheila Paxson presiding and council members: Lori Augustine, Dan Winkel, Landen Cleveland, Barry McPeak, and Angie Behymer present. Also in attendance: Kevin Noller, Devon Housh, Eldon Behymer, and Jerri Senger.

### Minutes & Claims

The minutes of the November 7 & 21, 2022, meetings were reviewed. Barry made the motion to approve the minutes, Lori seconded the motion and the vote carried with five ayes.

The claims on hand for the month of November amounted to \$65,809.36, plus the outstanding Sunflower Electric Power, Rolling Hills Electric, Attorney, Fireman's meal, and WorldPay bills were reviewed. Landen made a motion to approve the claims. Lori seconded the motion and the vote carried with five ayes.

### Utility Rates

Landen made a motion to increase the monthly customer charge for water and sewer by \$2.00 each. Set the water connect fee at \$250.00. Increase the monthly customer charge for electric by \$2.00 and increase the charge per kilowatt hour by 5%. Set the electric connect fee at \$100.00. Increase the monthly trash fee to \$19.00 per customer. Barry seconded the motion and the vote carried with four ayes. Dan voted against the motion. The clerk will draft new ordinances to be approved at the January meeting.

### Central Tank Coatings

Angie made a motion to approve the water tower cleaning and inspection contract with Central Tank Coatings for \$3,000.00 in each of the following years; 2025, 2028, and 2031. Lori seconded the motion and the vote carried with five ayes.

### Employee Leave Time

The council discussed vacation and sick leave time. Angie made a motion to change the vacation policy to 10 days the employee's first year, and if hired mid-year the council will prorate the 10 days. Allow employees to carry over just five days of vacation time into the new year. Employees must use all vacation and sick leave time, before taking any time off, without pay. Barry seconded the motion and the vote carried with five ayes.

### Employee Wages

At 7:37 pm Angie made a motion to go into executive session for 13 minutes to discuss non-elected personnel, with the mayor and council members present. Barry seconded the motion and the vote carried with five ayes.

At 7:50 pm Mayor Paxson re-opened the regular council meeting with no decisions being made in executive session.

Landen made a motion to pay the following wages; Devon to make \$25.00 per hour and to become Supervisor as of January 1, 2023, Eldon to make \$23.50 per hour, John to make \$18.50 per hour, and Jerri to make \$21.50 per hour. All other wages will be discussed in the future as needed. Lori seconded the motion and the vote carried with four ayes. Angie abstained from the vote.

### Employee Report

Eldon reported putting some of the Hobart Street millings on the south block of College Street. He said the millings are finer than the millings off of Kansas Street and they don't pack as well. He asked permission to start selling half of the millings they have on hand. The council

approved selling half of the Hobart Street millings; only to folks in city limits at \$10.00 per ton and the millings must be spread inside city limits.

#### Clerk's Report

The clerk reminded the council Emily Benedick, Solomon Valley Economic Director, will be using the back office on Wednesday, January 11 from 9 am to 4 pm.

The council reviewed the membership letter from SVED and asked the clerk to contact Emily about the request.

#### Council Report

The council commented on how great the Christmas lights look and how well the lighting went.

With no other business, Barry made a motion to adjourn the meeting. Angie seconded the motion and with five council members voting aye, the meeting was adjourned at 8:12 p.m.

*(These are unofficial minutes, until approved at the next council meeting.)*

Jerri Senger  
City Clerk