



Glen Elder, Kansas

2019 City Council Minutes Archive

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January 7, 2019

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., January 7, 2019 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Landen Cleveland, Ken Kusler, Barry McPeak, and Larry Wheeler present. Also in attendance: Jeff Holling, Terry Collins, Tracy Smith, Jeff Shelton, Attorney Katie Schroeder, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the December 3, 2018 meeting were reviewed. Barry made the motion to approve the minutes, Sheila seconded the motion and the motion carried with five ayes. The claims on hand for the month of December amounting to \$43,199.63 plus the outstanding Mid-Kansas Electric, State municipal court fees and attorney bills were reviewed. Sheila made a motion to approve the claims. Ken seconded the motion and the motion carried with five ayes.

Tracy Smith

Tracy Smith asked the council for an extension to his property clean-up deadline. He received the code violation letter last week and stated that he needs more than ten days to clean up his property. After some discussion the council gave him until the next meeting, February 4, to get his property cleaned up. Tracy also asked for approval of his building permit application, stating he wants to put a fence across his driveway. He mentioned part of his driveway is on the neighbor's property, but he contacted the neighbor and will have written permission for a fence this weekend. Tracy also asked that "slow down, children at play" signs be put up around his corner. He said folks tear around the corner and there are several young children that live and play in the neighborhood. Tracy said he would even pay for the signs himself, it is that important to him. The council will look into requirements and prices for signs, and tabled the decision until the February meeting.

CVA

Jeff Holling addressed the council; Central Valley Ag is proposing to build two new grain bins west of the existing bins and moving the scale north of its current location. The new bins will be smaller than the last ones built and they need the bins up by September 1st for fall harvest. Jeff said the new bins should not add to the truck traffic on the city streets. There was some discussion on the maintenance of what is called Railroad Street, which is in fact located on railroad right-of-way and is leased by CVA. It was asked why CVA doesn't maintain that "street". Since the scale is proposed to be relocated onto Railroad Street, it was mentioned there will still be one 12-foot lane available to be driven on. Barry stated that he and others drive large farm machinery on Railroad Street and would need to adjust their route when the scale is relocated. It was asked if there are potential future plans to build any more bins. Jeff said yes, two smaller bins. He said with future bins it should help eliminate weekend and after 8-5 traffic on the streets. The council asked what CVA can do to help the city maintain the streets that take such a beating from the high volume of trucks. Jeff said he has his employees immediately pick up any grain that is spilled on the streets and he is willing to pay the city to sweep the streets to help cut down on the dust. There was mention of the council attending the October 2018 Mitchell County Commissioners meeting, asking for some of the tax money the county receives from the flats east of town. The Commissioners are open to helping out with a possible cost share project on Kansas Street, however at that time they did not want to adjust any tax money received by the City from the County. Jeff said that CVA is a good company and they will not leave the city hanging on maintaining the

streets, but he asked if the council would approve the building permit so he could begin the construction process. He mentioned possibly going to a County Commissioner meeting with the City and will definitely call CVA's CEO to see what help they can be to the city for the streets. Jeff will keep in contact with the Mayor. Larry made a motion to approve building permit #19-2 to build two new bins and move the scale. Ken seconded the motion and the vote carried with five ayes.

Building Permit

After some discussion, the council decided to table any decision on building permit #19-1 concerning a fence for Tracy Smith until next month. Barry made a motion to approve building permit #19-3 a house addition for Beth Ford at 312 N. Hobart Street. Ken seconded the motion and the vote carried with five ayes.

Code Enforcement Report

Code Officer, Jeff Shelton, presented the council with a report on the violations he addressed last year. There was some discussion on non-compliance of violations. The council wants to file complaints, schedule court, and charge fines for non-compliance.

Park Improvements

Eldon informed the council that Cindy Clausen will be writing the grant for park improvements. After some discussion it was determined to ask for \$5,000.00 in grant funds and the city will spend \$10,000.00 for their share of the project. The council would like to purchase new Christmas lights as well as install a new sprinkler system for this park improvement project. The grant application deadline is February 1st.

2001 Ford F150

The council opened nine sealed bids for the 2001 Ford F150. The highest bid was for \$2,260.00 from Lynn Christiansen.

Ordinances & Resolution

Larry made a motion to approve Ordinance #719 – new electric utility rates to begin with the January 19th meter readings. It was noted that the council voted last month to increase electric rates due to the cost of electric going up to the city. Sheila seconded the motion and the vote carried with five ayes.

Ken made a motion to approve Resolution #19-1 to waive GAAP requirements for 2019. Larry seconded the motion and the vote carried with five ayes.

After some discussion a decision was made to increase the office assistant's wage by fifty cents per hour. Larry made a motion to approve Ordinance #720 with the amendment of the office assistant wage increase. Barry seconded the motion and the vote carried with five ayes. Jeff Shelton requested to be paid an even amount throughout the year, making it easier for him to budget. The council approved the idea.

City Sign

The council discussed and liked the welcome sign idea that Larry Wheeler submitted. The city crew will build the frame and base. Larry will contact Roy Winkel about starting the sign and what materials should be used.

Electric-Read Meters

Eldon asked for council approval to set up a work session to have the electric-read meter salesman come visit with the council. Ryan asked to have several dates and times to choose from.

ATV Permits

Barry approved the following ATV permits: 2019: #1 – Lee Brinker, #2 – Lynn Root, #3 – Mike Ptacnik, #4 – Terry Cunningham, #5 – Eldon Behymer, #6 – Rick Gruwell. Larry seconded the motion and the vote carried with five ayes.

Employee Report

Eldon said he is looking for summer help. The council mentioned still taking applications for a pool manager.

Clerk's Report

The Clerk said she will send requests for proposals to CPA's this year for future audits. She mentioned that by doing the budget in-house it saved the city \$1,500.00. The clerk presented the council with a list of transfers and adjustments for 2018.

Council Report

Larry informed the council he had a request to put up signs prohibiting the use of engine brakes in town. Katie mentioned Beloit is passing a similar ordinance.

Barry mentioned being disappointed in a semi that parked overnight next to the square, blocking the Christmas lights. Council members received comments on how well the Christmas lights looked this year.

With no other business Sheila made a motion to adjourn the meeting. Ken seconded the motion and with five council members voting aye, the meeting was adjourned at 8:55 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger,
City Clerk

February 4, 2019

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., February 4, 2019 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Landen Cleveland, Barry McPeak, and Larry Wheeler present. Also in attendance: Linda Riley, Marvin McGuire, Austen Hamilton, Jeff Shelton, Attorney Katie Schroeder, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the January 7, 2019 meeting were reviewed. Sheila made the motion to approve the minutes, Barry seconded the motion and the motion carried with four ayes. The claims on hand for the month of January amounting to \$54,335.73 plus the outstanding Mid-Kansas Electric, Cawker City Ledger and Beloit Call bills were reviewed. Barry made a motion to approve the claims. Landen seconded the motion and the motion carried with four ayes.

Annual Appointments

Larry made a motion to approve the annual appointments made by Mayor Duskie. Sheila seconded the motion and the vote carried with four ayes.

Mayor Duskie made the following annual appointments:

Council President	Sheila Paxson
Municipal Judge:	Jim Johnson
City Attorney:	Katie Schroeder
City Official Paper:	Cawker City Ledger
Financial Institution:	Guaranty State Bank & Trust Co.
City Clerk:	Jerri Senger
City Superintendent:	Eldon Behymer
City Maintenance:	Devon Housh
City Maintenance:	Garry Clark
City Treasurer:	Linda Mick
Fire Chief:	Garry Clark
Assistant Fire Chief:	Cody Thompson
Insurance Agency:	Linton Insurance

Light Committee:	Ch: Larry Wheeler, Barry McPeak, Sheila Paxson
Water/Swim Pool Committee:	Ch: Sheila Paxson, Larry Wheeler, Ken Kusler
Street/Alley/Sidewalk Committee:	Ch: Barry McPeak, Landen Cleveland, Sheila Paxson
Park/Building Permit Committee:	Ch: Eldon Behymer, Landen Cleveland, Ken Kusler
Cemetery Committee:	Ch: Landen Cleveland, Barry McPeak, Larry Wheeler
Budget Committee:	Ch: Ryan Duskie and all Council Members

City Council Meetings:

1st Monday night each month at 7:00 p.m., unless a Holiday, then will be held the following night.
Authorize Clerk to pay payroll 1st of each Month.
Authorize City Clerk to pay bills prior to meeting night to avoid paying penalties.

Senior Center

After the Thanksgiving weekend power outage, it was determined that Glen Elder needed an emergency shelter for senior residents. Linda Riley informed the council the senior center applied for a Dane G. Hansen grant to make the senior center into an emergency shelter. They received \$10,000.00 and with the money they are purchasing a generator, 20 cots, blankets and pillows, a 50-inch television and DVR. She said they have the ability to make food for those in the shelter. Linda also said they plan to work with Red Cross and become a certified emergency shelter.

Hamilton

Austen Hamilton informed the council he wants to park a food truck on his lot north of his store. He plans to hire Jay Bingesser to cook Jay Bird's Chicken in the truck. Customers will purchase the chicken and be able to sit and enjoy a meal in Austen's store. He asked if any City permits were needed and about electrical power to the truck. He said he has already contacted the State of Kansas about his plan. The council loved the idea and wished him luck.

Code Enforcement Report

Code Officer, Jeff Shelton, reported he has seen no progress at Tracy Smith's property. He visited with Joe Smith, but progress at his property has been slow and he is past his deadline. The council wants to proceed with non-compliance of these violations. After some discussion on the fence building permit application for Tracy Smith, Larry made a motion to deny the application. Landen seconded the motion and the vote carried with four ayes.

Ordinances

Larry made a motion to approve Ordinance #721 – prohibiting the use of compression release engine braking systems within the city limits. Sheila seconded the motion and the vote carried with four ayes.

There was some discussion on the new CMB laws that become effective April 1, 2019. Katie will draft new ordinances concerning CMB licenses and Sunday sales for the next meeting.

Water Emergency Plan

Barry made a motion to approve the updated water emergency plan. Sheila seconded the motion and the vote carried with four ayes.

Street Repair & Tax Money

The council reviewed a list of 2018 tax money the county and city received from CVA. The council is upset about the amount of money the county receives verses what the city receives. In light of the fact that all the trucks that go back and forth to the flats east of town tear up the streets. The council is mainly concerned about Kansas Street and the amount of traffic it has to handle. There was discussion on milling and then overlaying the streets, hoping they would last five years, but that will be very expensive. The city simply needs help and plans to meet with CVA and the County Commissioners again.

Park Improvements

Eldon informed the council that Cindy Clausen submitted the grant application. The council asked Jerri to get Cindy a gift certificate.

City Sign

Larry reported that it will cost \$600.00 per side or \$2,400.00 to have Roy Winkel make the sign faces. Eldon said the radio station owner gave permission to put the new city sign on his land, west of the boat shop sign. There was discussion on how the frame will be made, how the sign faces will be attached, and the concrete base with footings.

ATV Permits

Barry approved the following ATV permits: 2019: #7 – Kathy Copeland, #8 – John Cunningham, #9 – Rodger Williams. Landen seconded the motion and the vote carried with four ayes.

Employee Report

Eldon asked for permission to redo the walls in the back office. He said they already have the new flooring tiles, but it would look and feel better to insulate and have new paint on the walls. The council approved the idea.

Clerk's Report

The Clerk mentioned the filing deadline for council positions is June 1, 2019 at noon. Ken Kusler, Barry McPeak, and Landen Cleveland's positions are up for election this year. The filing fee is \$20.00 at the courthouse. The clerk said due to year-end encumbrances she transferred \$80,000.00 from the light fund into the general fund to finish up 2018 in the black. There was a brief discussion on Lori Augustine's renewable electric meter. Proof of her insurance has been received, however Eldon reported she does not have a disconnect installed yet. The council and attorney said no more credits will be given until she has everything completed as required by the contract.

Council Report

Barry asked about providing power to the new CVA scale. Eldon said since the area is in Prairie Land's service territory they will provide the new scale with power. He added that we may anchor our pole behind the shop to the new grain bin.

With no other business Sheila made a motion to adjourn the meeting. Larry seconded the motion and with four council members voting aye, the meeting was adjourned at 8:30 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger,
City Clerk

March 4, 2019

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., March 4, 2019 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Landen Cleveland, Barry McPeak, and Larry Wheeler present. Also in attendance: Brent & Tanna Cunningham, Joe & Cindy Smith, Jeff Shelton, Attorney Katie Schroeder, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the February 4, 2019 meeting were reviewed. Barry made the motion to approve the minutes, Landen seconded the motion and the motion carried with four ayes. The claims on hand for the month of February amounting to \$44,900.62 plus the outstanding Mid-Kansas Electric bill was reviewed. Sheila made a motion to approve the claims. Larry seconded the motion and the motion carried with four ayes.

Council Resignation

Barry made a motion to accept the resignation from Ken Kusler as council member. Sheila seconded the motion and the vote carried with four ayes.

Joe Smith

Joe Smith informed the council that he tried to get his yard cleaned up but due to the weather he was unable to complete the task. The council asked him to give them a timeline in which he could get everything cleaned up. After some discussion, the council granted him an extension until April 1st to get his property cleaned up.

Code Enforcement Report

Code Officer, Jeff Shelton, said he had nothing new to report.

Ordinances

Barry made a motion to approve Ordinance #722 – amending and restating Chapter III, Beverages, of the Glen Elder City Code. Larry seconded the motion and the vote carried with four ayes.

Grants Received

The City received a \$4,000.00 Solomon Valley Community Foundation Grant for the park improvement project. The Library received the grant they applied for as did the Waconda baseball team for a new fence.

City Sign

The City received State approval to modify the “Welcome to Glen Elder” sign east of town. It has been approved as a new one-sided sign and the modification has to be completed within six-months. There was some discussion on making it a two-sided sign, which the council would prefer. The council will physically go out to the site and evaluate which type of sign would be best.

Back Office Remodel

The Clerk informed the council she ordered a new desk and storage cabinet for the back office. The sheetrock was put up today and with insulation the back office is much warmer.

ATV Permits

Larry approved ATV permit 2019: #10 – Eldon Behymer. Landen seconded the motion and the vote carried with four ayes.

Employee Report

Eldon asked the council to vacate the street in front of John Heinen's residence. The Attorney said the subject has been discussed since 2015. The council would like to get the issue resolved and the attorney will draft an ordinance.

Eldon said that with the council's approval, he will purchase 1,000 new LED Christmas lights to put up around the square. He mentioned the lights cost around \$3,000.00 and with the remainder of the grant funds he will purchase four new corner light pole decorations. The council approved the idea.

Clerk's Report

The Clerk reported on two companies she is looking into that will allow the city to accept debit and credit card payments. Each company will charge the customer a fee, not the city. The council instructed her to pick whichever company she felt most comfortable with.

The council re-appointed Jerri Senger as a City representative KMEA board member.

The Clerk informed the council that water meters have been estimated for the last two billing periods due to the weather and it's looking like they may need to be estimated this month as well. She said she is in favor of purchasing electronic read water meters. Eldon said he will set up a work session with the salesman and council, on a night other than regular council meetings.

Council Report

Sheila asked about how overtime is paid to employees. The council said they will review the personnel policy and re-evaluate the policy as needed.

Lakeside STUCO

Tanna Cunningham asked the council if Lakeside students could do community service projects in town on May 1st. They approved the idea. Tanna asked to have a list of projects turned into the school by April 1st.

With no other business Sheila made a motion to adjourn the meeting. Larry seconded the motion and with four council members voting aye, the meeting was adjourned at 7:55 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger,
City Clerk

April 1, 2019

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., April 1, 2019 at City Hall, with Mayor Ryan Duskie and council members: Landen Cleveland, Barry McPeak, and Larry Wheeler present. Also in attendance: Joe & Cindy Smith, Beth Holling, Cindy Clausen, Kevin Noller, Lisa Jermark, Doug Scholl, Jeff Shelton, Attorney Katie Schroeder, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the March 4, 2019 meeting were reviewed. Barry made the motion to approve the minutes, Landen seconded the motion and the motion carried with three ayes. The claims on hand for the month of March amounting to \$41,564.08 plus the outstanding Mid-Kansas Electric, Solomon Valley Home Center, Cawker City Ledger, and Kansas Rural Water Association bills were reviewed. Larry made a motion to approve the claims. Barry seconded the motion and the motion carried with three ayes.

Joe Smith

Joe Smith thanked the council for allowing him an extension on his property clean-up. The council commented on how well his yard is looking and asked him to keep up the good work.

Code Enforcement Report

There was a brief discussion on motorized bicycles under 49 CC's.

Ordinance

Barry made a motion to approve Ordinance #723 – vacating a portion of Vine Street. Larry seconded the motion and the vote carried with three ayes.

Housing Board

Barry made a motion to approve the resignation of Mary Wacaser and accept the appointment of Debbie Martin to the Glen Elder Housing Board, effective immediately. Larry seconded the motion and the vote carried with three ayes.

Streets

Eldon handed out street repair bids from a Salina company. The company would come in, mill off eight inches of Kansas Street then fill in the street with a concrete type substance, leaving ¼ to ½ inch below curb and gutter. The city crew would then oil and chat the street. The \$63,410.86 bid is for work to be done on Kansas Street from Marshall all the way to Mill Street. Eldon said everyone would have to stay off the street for a minimum of seven days. Waterlines beneath the street were briefly discussed. Eldon recommended we repair the curbs on Kansas Street prior to this company coming in. The council asked Eldon to get references from other Cities that have hired this company.

Summer & Pool Help

The council tabled the discussion on hiring summer help and a swimming pool manager until the next month.

Cemetery Road

Barry asked if we get money from the county to maintain the cemetery road, we do not. Eldon informed the council rock was put on the cemetery road a couple years ago. It will cost \$3,000.00 to purchase rock for the road, no decision was made.

Building and ATV Permits

Larry made a motion to approve building permit #19-4 – a new chicken coop and run for Ryan Duskie at 120 W. 2nd Street. Landen seconded the motion and the vote carried with three ayes.

Barry approved ATV permit 2019: #11 – Garry Clark, and #12 – Seth Krueger. Landen seconded the motion and the vote carried with three ayes.

Kusler Property

Larry made a motion to approve the purchase of the property located at 120 S. Market, legally describes as S ½ Lots 3, except N 2 feet and all of Lot 4, Block 14, City of Glen Elder. Motion to include approving Mayor Ryan Duskie to sign all documentation necessary to complete this purchase. Barry seconded the motion and the vote carried with three ayes. Funds from the Dane G. Hansen grant will be used to purchase the property. The City will enter into a lease with the Glen Elder Library Association for the library to have use and control of the building.

Clerk's Report

The Clerk reported all CD's have been converted to Guaranty State Bank and is happy with the interest rates GSB has given her.

She reported that the Senior Center is having a training meeting on April 10th to become an emergency shelter.

Council Report

Ryan and Katie briefly discussed figures to be passed on to Jeff Holling and Mitchell County concerning truck route street repair.

Barry reported that Mark Marzolf will hold a street dance on May 11th on the square. He only needs cones and permission to block of the street, which was granted.

With no other business Larry made a motion to adjourn the meeting. Landen seconded the motion and with three council members voting aye, the meeting was adjourned at 7:30 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger,
City Clerk

May 6, 2019

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., May 6, 2019 at City Hall, with Council President Sheila Paxson and council members: Landen Cleveland, Barry McPeak, and Larry Wheeler present. Also in attendance: Garry Clark, Jeff Shelton, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the April 1 & 11, 2019 meetings were reviewed. Larry made the motion to approve the minutes, Landen seconded the motion and the motion carried with four ayes. The claims on hand for the month of April amounting to \$77,644.16 plus the outstanding Mid-Kansas Electric, Outdoor Memories, and Brian Germann bills were reviewed. Landen made a motion to approve the claims. Larry seconded the motion and the motion carried with four ayes.

Fire

Fire Chief, Garry Clark informed the council there are some fire pits in town that are too large and are left burning unattended. He stated the current ordinance prohibits burning of any kind within the city limits without written permission from himself, the fire chief. He would like the city to adopt an ordinance similar to the one in Beloit, which sets a maximum size for fire pits. The council asked to have Katie draft an ordinance to be approved next month.

Garry reported the fire department has four carbon fiber bottles that are going bad and asked for permission to purchase four new bottles at \$400.00 each. Larry made a motion to approve the purchase of the new carbon bottles. Landen seconded the motion and the vote carried with four ayes.

Code Enforcement Report

Jeff reported on the Tracy Smith case, stating substantial progress has been made cleaning up the property. Jeff said that he asked Tracy to continue the cleanup and keep the property clean. He reported visiting with Nic Wood last month about a dog feces issue. Jeff said he has a new issue with tall grass and a skunk at 200 N. Vine. Lastly he asked to have the curb painted in front of the fire hydrant at Outdoor Memories. He said folks are illegally parking and blocking the fire hydrant in front of the store.

Food Vendors

After some discussion on the food trailer that has been coming to town, it was decided that with the small amount of electricity she uses not to charge her for electricity, but to have her pay the current vendor fee of \$10.00 per day. Larry made a motion to approve the updated vendor application. Barry seconded the motion and the vote carried with four ayes.

Swimming Pool

Eldon reported the insurance adjuster totaled the pool bath house roof due to hail damage. He presented the council with bids from Cottonwood Restorations LLC, new shingles at \$2,550.00 or a metal roof at \$3,400.00. Larry made a motion to approve a new green metal roof for the pool bath house. Landen seconded the motion and the vote carried with three ayes with Barry voting against it. Landen made a motion to leave pool admissions rates all the same as last year. Barry seconded the motion and the vote carried with four ayes.

Eldon passed around pictures of cracking concrete and peeling paint at the swimming pool. He said McKee's will come take a look at the pool tomorrow and he wants to get on their fall list for repairs. The council asked him to bring prices to the next council meeting.

New Library Building

The council discussed the draft lease agreement with the Glen Elder Library Association for the new library building. Larry made a motion to approve the lease as written. Barry seconded the motion and the vote carried with four ayes.

Building Permits

Barry made a motion to approve building permit #19-6 a small storage shed for Randy Williams at 300 N. Center, #19-7 a carport for Perry Copeland at 308 W. Main, and #19-8 a new fence (west and south of the building) for Toni Schlaelfi at Tiny Treasures. Landen seconded the motion and the vote carried with four ayes.

ATV

Barry approved ATV permit 2019: #13 – Doug Walker, #14 – Jim Ptacnik, #15 – Ashley Spaulding, #16 – Larry Wheeler, #17 – John Senger, #18 – Landen Cleveland, #19 and #20 – Art Duerksen, #21 – Mary Winkel, and #22 – Patrick Krontz. Sheila seconded the motion and the vote carried with three ayes, Larry and Landen abstaining from voting on their own permits.

Employee Report

Eldon presented the council with a bid from Bob Bergkamp Construction in Wichita for \$74,500.00 to resurface Kansas Street from Marshall to Mill Streets. Eldon reported that he didn't get good reviews on the Salina company and one of the references he called recommended him this Wichita company. The council asked the clerk to invite Jeff Holling and Terry Collins to the next regular council meeting.

Eldon asked permission to purchase a new 720-E zero-turn John Deere mower. He wants to trade in the 125 52" deck Grasshopper mower. He said they will give him \$2,750.00 for the trade-in making the total for the new John Deere \$2,700.00. Eldon said he has the money in his Equipment Reserve Fund. Barry made a motion to purchase the new John Deere mower and trade in the Grasshopper mower. Landen seconded the motion and the vote carried with four ayes.

Eldon said the electronic meter reading company wants to come this month to visit with the council about their system. The council set up a special meeting Wednesday, May 29 at 5:30 pm. Eldon reminded the council the system will be expensive, somewhere around \$50,000.00 to purchase.

Eldon reported they plan to install the new sprinkler system in the park after Memorial Day weekend. He mentioned the grass is looking terrible right now and they have plans to over-seed.

Clerk's Report

The Clerk reported the city is able to accept debit and credit cards now, online or in the office. She reminded the council of the June 3rd filing deadline for the three council seats up for election. She mentioned the filing fee is \$20.00 at the courthouse, and added the deadline is at noon that day. The Clerk asked for permission to transfer the final building payment from Hamilton into the Capital Improvement Fund, the council approved the transfer. The clerk reported she opened a new 12-month CD in the amount of \$34,500.00. She mailed water selenium violation notices with utility bills, the auditor came last week, and the council reviewed the delinquent customer list turned over to the State for collections.

Council Report

Larry and Barry asked Eldon to contact Jeff Holling asking CVA to repair the fencing at the senior housing and to repair the cemetery road where the trucks have torn it up.

Landen reported the senior housing looks great with the new retaining wall, patio, and new shingles.

With no other business Barry made a motion to adjourn the meeting. Larry seconded the motion and with four council members voting aye, the meeting was adjourned at 8:40 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger,
City Clerk

June 3, 2019

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., June 3, 2019 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Landen Cleveland, and Larry Wheeler present. Also in attendance: Michelle Huddle, Jeff & Beth Holling, Lisa Jermark, Doug Scholl, Rick & Laura Evaristo, Jeff Shelton, Attorney Katie Schroeder, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the May 6 & 29, 2019 meetings were reviewed. Sheila made the motion to approve the minutes, Landen seconded the motion and the motion carried with three ayes. The claims on hand for the month of May amounting to \$63,907.97 plus the outstanding Mid-Kansas Electric bills were reviewed. Landen made a motion to approve the claims. Larry seconded the motion and the motion carried with three ayes.

Dog Request

Rick & Laura Evaristo asked the council for permission to keep all four of their high quality show dogs. They moved to town with the dogs and were misled by the realtor as to the restriction on the number of dogs allowed in town. The council approved them to have the four dogs and informed them if there are any complaints on the dogs, the matter would be readdressed. Code Officer Shelton asked if they had any roosters, to which the Evaristos replied yes. Shelton gave them a copy of the ordinance, passed in February 2018, which allows six chickens in town and no roosters. The council gave Rick & Laura 30 days to evaluate the matter and it will be addressed at the next meeting.

Code Enforcement Report

Jeff reported sending out two property mowing letters last month. One property is cleaned up and the other is in progress. He said a new property clean up letter will be going out soon. He said he wants to start putting out door hangers for folks he can't get a hold of in person, instead of mailing certified letters for initial contacts. He also mentioned we may have problems with Mitchell County Sheriff's Officers serving papers.

2018 Audit Report

Michelle Huddle, CPA with Swindoll Janzen Hawk & Loyd, LLC presented the council with the 2018 Annual Audit Report. Michelle went over the financial schedules in the report, then the communication letter. Michelle mentioned they recommend a healthy fund to have enough extra cash to cover three months of expenses. She did ask that someone on the council look over the financial records prior to the Clerk sending them to the auditor. Michelle said they have done the City's audit for 8 years and thanked them for the business. She mentioned that she would send the audit report to the state first thing in the morning.

Library Lease Agreement

There was a discussion on how to bill utilities to the new library building. Landen made a motion to bill the new library building residential rates. Sheila seconded the motion and the vote carried with three ayes. It was agreed upon by the library board members present and the council that the library board would pay the bills for the new building until they were moved, while the city would continue to cover the bills of the current library until the move. There was concern about the taxes on the property and Attorney Schroeder said she will be filing for an exemption as soon as possible. The library board members asked to be billed monthly for the insurance on the building, especially if it is a large amount. Sheila made a motion to approve the new version of the library lease agreement. Landen seconded the motion and the vote carried with three ayes.

Streets

The Mayor gave Jeff Holling, with CVA, the two street repair bids from Bob Bergkamp to stabilize Kansas and Hobart Streets. It was noted the bids do not include oil and chat the city crew plans to do on

each street. Jeff said he will run the bids up the ladder to Carl Dickenson. He asked what the past bushel money was spent on, if it was just on streets. Jeff was then given a copy of the Capital Improvement Plan. He did ask the clerk to clean up the report and send it to him first thing in the morning. There was some discussion on establishing a specific truck route reserve fund.

Recreational Burning Ordinance

Landen made a motion to approve Ordinance #724 regulating recreational burning within the city. Larry seconded the motion and the vote carried with three ayes.

Fireworks Sale License

Landen made a motion to approve the fireworks sale license application for Shauna Remus at 345 N. Hobart. Sheila seconded the motion and the vote carried with three ayes.

Electronic Read Meters

Eldon presented the council with a bid from Municipal Supply for the Neptune 360 electronic read system set up at \$12,675.00, plus 100 new meters at \$18,500.00. Eldon told the council he would like Allan to look at the two largest water user's meters and change them first. He feels the old meters at those locations are not accurate. After much discussion, Landen made a motion to purchase the new electronic meter reading system and 260 new meters. A total of \$60,775.00 which includes the software, set up fee, and meters. Larry seconded the motion and the vote carried with three ayes.

ATV Permits

The council asked the Clerk to begin approving and signing ATV permits.

Employee Report

Eldon presented the council with the bid from McKee's Swimming Pools for repairs to the cracks in the pool deck. He said the repairs can be done the end of August or the first part of September and the bid is for \$2,550.00. He mentioned the pool needs to be painted and that will be a larger expense, not for this year. Landen made a motion to approve the fall pool repairs at \$2,550.00.

The leaking City Hall roof was discussed and the council reviewed the bid from Baron Crumbaker for foaming and coating the roof at \$3,300.00. Larry made a motion to approve the foam and painting of the City Hall roof. Landen seconded the motion and the vote carried with three ayes.

Eldon asked the council about patching bad spots in the street with concrete or flow-able. He mentioned the company that bid the street stabilization on Kansas and Hobart will not be able to mill through concrete patches. After some discussion the council agreed that fixing bad spots with flow-able would be best.

Clerk's Report

The Clerk asked the council to review the letter from Linton Insurance concerning the \$3,939.31 dividend refund received from EMC. She also mentioned transfers made into the Equipment Reserve Fund from the Electric Fund and into the Swimming Pool Fund from the Electric Fund. There was also a brief discussion on the Special Highway Fund. The encumbered street repairs and how to pay for upcoming street repairs was also briefly discussed.

With no other business Sheila made a motion to adjourn the meeting. Larry seconded the motion and with three council members voting aye, the meeting was adjourned at 8:45 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger,
City Clerk

July 1, 2019

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., July 1, 2019 at City Hall, with Council President Sheila Paxson and council members: Landen Cleveland, and Larry Wheeler present. Also in attendance: Laura Evaristo, Laura's daughter and their rooster, Katie Schroeder, Jeff Shelton, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the June 3, 2019 meeting were reviewed. Larry made the motion to approve the minutes, Landen seconded the motion and the motion carried with three ayes. The claims on hand for the month of June amounting to \$55,655.23 plus the outstanding Mid-Kansas Electric, Cawker City Ledger, Dunstan Waste, Kiefer Aquatics, and City Attorney bills were reviewed. Landen made a motion to approve the claims. Larry seconded the motion and the motion carried with three ayes.

Rooster

Laura Evaristo informed the council they have three roosters and would like to keep them. She said they are Silkie roosters and have a sweet and friendly temperament. Laura said if she needed to, she could lock them up at night in a dark garage. Laura had council members hold and pet the rooster. Landen made a motion to make an exception for the roosters at 341 N. Hobart, but added if there are any problems in the future the matter would be addressed. Larry seconded the motion and the vote carried with three ayes.

Employee Report

Eldon informed the council of the problems with the salt chlorination system at the pool. He reported the Salina Pool Company has been here twice to work on the system and hopefully the repairs they did today have it fixed. He said the system has three cells and new cells are expensive at \$1,700.00 each.

Eldon said the City Hall roof is scheduled to be foamed on Thursday and painted on Friday, if the weather holds.

He reported supplies for the stucco on the new welcome signs will not be in until July 9th. The City Crew is working on the best lighting options for the new signs and they are planning to put river rock around each sign to protect them from being hit by mowers.

Clerk's Report

The Clerk reported issuing two ATV permits #25 & 26 to Mike Poell.

She is still working on the budget and is concerned about the general fund. The software consultant helping the clerk with the budget mentioned possibly needing to increase the mill levy. The Clerk informed the council a special street reserve fund can be setup. It was mentioned that Hall Brothers will not be hired to seal streets on the hill. Instead the city crew will oil and chat the streets themselves. Eldon said it will cost around \$15-18,000.00 to purchase the needed 6,000 gallons of oil and the city already has the chat on hand.

The clerk asked the attorney to look over the Auditor RFP's received to date; they will be on the August agenda.

The Clerk mentioned Sarah and Thomas Depew were issued a vendor license. They will have their food truck on the square Saturday, July 6th.

The Clerk asked for direction on payroll over-time. After a brief discussion the council asked to have it put on the August agenda. Sheila mentioned getting the personnel rules and regulations to the attorney for corrections needed.

Code Enforcement Report

Jeff reported he sent out clean up letters and things are getting cleaned up. He mentioned the Howell lot and stated he feels it is a mosquito infested mess and would like to see it cleaned up like other lots in town.

The attorney said the deadline for assessments into the County is October 1st. Katie asked the clerk to get her a list before the September meeting. She will draft an ordinance to be approved at that meeting.

Jeff mentioned that Wes Thompson asked for permission to shoot off fireworks July 6th, the day of the lake fireworks display. It was noted that he will be done by 11:00 p.m. and would clean up the mess afterwards. Jeff asked Wes to get on the June meeting agenda for this request in the future. After some discussion, Landen made a motion to extend fireworks in town until Saturday evening at 11:00 p.m. Larry seconded the motion and the vote carried with three ayes.

Building Permits

Larry made a motion to approve building permit #19-9 a patio and sidewalk for Mark Marzolf at 100 E. Main. Landen seconded the motion and the vote carried with three ayes.

With no other business Larry made a motion to adjourn the meeting. Landen seconded the motion and with three council members voting aye, the meeting was adjourned at 7:50 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger,
City Clerk

August 5, 2019

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., August 5, 2019 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Barry McPeak and Larry Wheeler present. Also in attendance: Micah Brown, Austen Hamilton, Darel Stuart, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the July 1, 2019 meeting were reviewed. Barry made the motion to approve the minutes, Larry seconded the motion and the motion carried with three ayes. The claims on hand for the month of July amounting to \$117,186.64 plus the outstanding Mid-Kansas Electric and Cawker City Ledger bills were reviewed. Sheila made a motion to approve the claims. Larry seconded the motion and the motion carried with three ayes.

Dog Request

Micah Brown asked the council for permission to keep his new Springer Spaniel/Pitbull mixed puppy. He informed the council he has insurance on the dog. The dog is neutered, has his rabies vaccination, and city tags. Larry made a motion to approve Micah to keep the dog unless future problems arise. Barry seconded the motion and the vote carried with three ayes.

Anniversary Promotion

Austen Hamilton addressed the council. Since there will not be a Fun Day or Chili Cook-off in town he would like to host an all-day event. This Anniversary Promotion will be held Saturday, September 14, 2019 on his lot north of his store. He would like to have a beer garden, games for young and old, a rib cook-off, a scavenger hunt, and possibly entertainment. Darel Stuart added, they would like all the businesses in town to get involved. Picnic tables and port-a-potties will be needed. The council approved the idea.

2020 Budget Hearing

Ryan opened the public hearing on the 2020 budget. The Clerk went over the budget. With no comment on the budget, the public hearing was officially closed. Barry made a motion to approve the 2020 budget as written. Sheila seconded the motion and the vote carried with three ayes.

Code Enforcement Report

There was a brief discussion on the property clean up bills. Katie will be drafting an ordinance for the September meeting concerning past due bills. The council also briefly discussed liquid or gas storage containers.

STO & UPOC Ordinances

Barry made a motion to approve Ordinance #725 adopting the 2019 Kansas Uniform Public Offense Codes and Ordinance #726 adopting the 2019 Standard Traffic Ordinances of Kansas. Larry seconded the motion and the vote carried with three ayes.

Charter Ordinance #10

Mayor Duskie phoned Landen Cleveland and put him on speaker. Sheila made a motion to approve Charter Ordinance #10 which sets the start date of regular term elected officers on the first Monday in December, following a November general election. Landen seconded the motion and the vote carried with five ayes, including a vote from the Mayor.

Library Board

Barry made a motion to appoint Debbie Stalcup to serve on the Library Board, effective immediately. Sheila seconded the motion and the vote carried with three ayes.

Building Permits

Barry made a motion to approve building permit #19-11 a new fence for Terry Petzoldt at 333 N. Nash, #19-12 move in a storage shed, build a new fence and deck for Terri Saltzman at 209 E. Kansas. Larry seconded the motion and the vote carried with three ayes. There was a brief discussion on Volnek's permit application and the council decided a permit was not needed and a refund would be issued.

Auditors

The council reviewed the overview of the auditor proposals and discussed information on the firms that presented proposals. Barry made a motion to hire Jarred, Gilmore, and Phillips Certified Public Accountants from Chanute, Kansas to conduct the 2019 Audit. Larry seconded the motion and the vote carried with three ayes.

Employee Report

Eldon informed the council of the current problems maintaining water pressure at the water tower's booster station. He asked for permission to install a three-inch pump with a new frequency drive. He said he would like to keep a backup pump on hand as well. He presented the quote from Boettcher Supply for \$2,600.26. Barry made a motion to purchase the new three-inch pump and drive. Sheila seconded the motion and the vote carried with three ayes.

Eldon said that he would like the council to enter into a contract with Central Tank Coatings to inspect and clean the inside of the water tank every three years. He said they quoted a price of \$2,500.00 each time they conduct the inspections. Eldon will have a maintenance contract at the September meeting for the council to review and approve.

Eldon said the East welcome sign will be put up tomorrow. They will be installing LED lighting at both signs, as solar lights are too expensive. He mentioned they will trench power approximately 600 feet to the west sign.

Clerk's Report

The Clerk approved ATV Permits for Terri Saltzman, Vicki Stuart, David Bialas, and Jenica Behymer.

New Council Appointment

After taking some ribbing from the council, Darel Stuart said that he would be interested in becoming a council member again. Mayor Duskie appointed Darel Stuart to fill the open council position previously held by Ken Kusler. Sheila made a motion to approve Darel in the open position which will be up for election in November. Larry seconded the motion and the vote carried with three ayes. Darel took the official oath of office.

With no other business Sheila made a motion to adjourn the meeting. Larry seconded the motion and with four council members voting aye, the meeting was adjourned at 8:08 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger, City Clerk

September 3, 2019

The Glen Elder City Council met in regular session on Tuesday night at 7:00 p.m., September 3, 2019 at City Hall, with Mayor Ryan Duskie and council members: Darel Stuart, Sheila Paxson, Landen Cleveland, Barry McPeak and Larry Wheeler present. Also in attendance: Jeff Shelton, Eldon Behymer, and Jerri Senger.

Code Enforcement

Code Officer Jeff Shelton reported sending out two letters last month, on tall grass and a nuisance. He also put red door hangers on two businesses and the city crew mowed Art Bowles property a third time. Darel Stuart asked Jeff to be consistent when sending out clean-up letters, as he feels there are a few properties that need attention and property owners haven't been contacted.

Minutes & Claims

The minutes of the August 5, 2019 meeting were reviewed. Barry made the motion to approve the minutes, Larry seconded the motion and the motion carried with five ayes. The claims on hand for the month of August amounting to \$47,395.54 plus the outstanding Mid-Kansas Electric, Kansas One-Call, Attorney, and Pool Trash Dumpster bills were reviewed. Sheila made a motion to approve the claims. Landen seconded the motion and the motion carried with five ayes.

Ordinance #727

Larry made a motion to approve Ordinance #727 levying a special assessment for costs incurred in abatement of the tall grass and weeds nuisance at 501 W. Main. Landen seconded the motion and the vote carried with five ayes.

Central Tank Coatings Contract

Central Tank Coatings, Inc. is the company that painted the water tower. The council reviewed the contract with them to clean and inspect the interior of the tower for \$2,500.00 every three years. Barry made a motion to approve the contract with Central Tank Coatings. Sheila seconded the motion and the motion carried with five ayes.

Employee Report

Eldon informed the council due to the heavy rains two large cottonwood trees fell over into the creek north of the football field. As a result the bank is caving in and is about to take the wooden fence over the edge into the creek. He asked the council to go look at the creek bank and ideas to save the area will be discussed at the October meeting.

On behalf of the Fire Chief, Eldon asked to have Micah Brown appointed as a new fireman. Barry made a motion to appoint Micah Brown as a new fireman. Sheila seconded the motion and the motion carried with five ayes.

Eldon reported they have installed approximately 100 residential water meters with the new Neptune radio-read meters. He said they will start installing the larger meters in the next two to three weeks.

6,000 gallons of hot oil has been ordered and the city crew will oil and chat the streets on the hill this Thursday. Eldon mentioned hoping to oil and chat Allen, Nash and possibly Main Streets with the oil ordered. He plans to have 20 to 30 blocks done by September 20th. The truck route was briefly discussed. Since we haven't heard back from CVA on helping with truck route street repairs, the council asked the clerk to email Jeff Holling. Darel Stuart asked why zoning hasn't been passed in the city. He asked how much it would cost, how long it would take to get implemented, and would it help with the CVA issues? The council instructed the clerk to ask the

City Attorney these questions about zoning. The crown at the intersection of Hobart and Main was briefly discussed.

Eldon said they plan to finish the sprinklers in the park early next week. Eldon mentioned having five really old fire hydrants and some other old items that he would like to sell through Hansen Auction. He also informed the council that he hopes to sell the water meters being replaced to another city.

Clerk's Report

The Clerk approved ATV Permits for Randall Garvin, and Ruth Lindsay. The council reviewed the list of delinquent accounts that have been turned into the Kansas State Set-off. Since the library has moved into its new location, utilities were briefly discussed. Darel informed the council there will be a ribbon cutting for the library on Saturday, September 14.

The Clerk reported transferring \$10,000.00 from the Light Fund into the Swimming Pool Fund to cover expenses. Swimming pool reports will be reviewed at the October council meeting. It was noted that the pool repair company is scheduled to come this fall to repair problems on the deck. Eldon mentioned the inside of the pool needs to be repainted and asked the council to go look at it when they get a chance.

The Clerk informed the council she plans to attend the regional clerk's meeting in Hays on Friday, October 4th.

With no other business Landen made a motion to adjourn the meeting. Sheila seconded the motion and with five council members voting aye, the meeting was adjourned at 7:45 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

November 4, 2019

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., November 4, 2019 at City Hall, with Mayor Ryan Duskie and council members: Darel Stuart, Sheila Paxson, Landen Cleveland, Barry McPeak and Larry Wheeler present. Also in attendance: Heather Hartman, Dana Clausen, Attorney Katie Schroeder, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the October 7, 2019 meeting were reviewed. Barry made the motion to approve the minutes, Larry seconded the motion and the motion carried with five ayes. The claims on hand for the month of October amounting to \$52,962.30 plus the outstanding McKee's Pool Repair and Mid-Kansas Electric bills were reviewed. Sheila made a motion to approve the claims. Landen seconded the motion and the motion carried with five ayes.

Neighborhood Revitalization Program

Heather Hartman informed the council about the history and statistics of the Neighborhood Revitalization Tax Rebate Program in Mitchell County and Glen Elder. She stated every county is different and Mitchell County uses a 10-year program. She said that our county is one of the more successful counties using the program. Glen Elder entered into the program in 2006 and she asked if the council would like to continue participating in the tax rebate program. Landen made a motion to approve participation in the Neighborhood Revitalization Tax Rebate Program. Darel seconded the motion and the vote carried with five ayes.

Basketball Court

Dana Clausen informed the council she is completing the grant for the basketball court improvements. She is currently seeking donations for the project and asked if the city would be willing to demo the existing concrete, fence, and light poles. She said with the city doing the demo of the site it would be approximately \$12,500.00 worth of in-kind work for the grant. She wants to submit the grant before Thanksgiving. Barry made a motion to approve the city crew tearing out the old concrete, fence, and light poles at the basketball court. Larry seconded the motion and the vote carried with five ayes.

Code Enforcement

The council reviewed the resume and email from James Reed stating he is interested in the Code Enforcement Officer position. James is the new Code Officer for Cawker City and Jewell. After a brief discussion Darel made a motion to hire James Reed and pay him \$3,600.00 per year (\$300.00 per month). Larry seconded the motion and the vote carried with five ayes.

Mill & Kansas Intersection

There was a discussion about the west bound trucks not yielding at the intersection of Mill and Kansas Streets. There have been a few near accidents at that intersection and everyone is concerned someone will get hurt. A couple different signage ideas were discussed and the council asked for bids to be brought to the next council meeting.

Annual Fireman's Meal

Barry made a motion to pay Don Zahourek \$14.00 per plate for the annual fireman's meal. Larry seconded the motion and the vote carried with five ayes.

Planning and Zoning

The clerk reported calling Riggs & Associates in Lindsborg, they will come visit with the council just once free of charge. The gentleman she visited with said it is a complicated process implementing a planning and zoning program. Attorney Schroeder will contact Lincoln about their business district. Zoning was tabled until after the first of the year.

Building Permits

Barry made a motion to approve building permit #19-15 enlarge the concrete pad for a dog pen and add fence panels along the alley side for Parron Wilcoxson at 322 N. Hobart Street. Sheila seconded the motion and the vote carried with five ayes.

Employee Report

Eldon informed the council the floor heater went out in the public restrooms. They currently have milk house heaters in the restrooms. He has contacted the gas company and the City needs an easement to go across Scott Hughes's lot with a new gas line. Katie will draft an easement. They are putting in a new on-demand gas heater for the floors.

He said McKee's has completed the pool repairs and they reported seeing lots of other things that are in need of repair. McKee's will give Eldon a prioritized list of pool repairs needed. Eldon will bring the list to the council when he gets it.

Eldon reported all but about 70 residential radio-read water meters have been purchased. He said they purchased the larger meters with the allotted money first, since they are the largest water users. Eldon plans to purchase the rest of the residential meters in the future. He mentioned they have 35 new meters on hand that need to be installed yet. The Neptune representative is scheduled to be here next Tuesday to train everyone on the new system.

Clerk's Report

The clerk asked the council about ordering the 2020 ATV permit stickers with everyone upset about taxes. After some discussion it was agreed to have Katie amend the current ordinance on ATV's. It was mentioned that drivers of ATV's need to have a valid Driver's License. The council asked the clerk to hold off on the stickers at this time.

The clerk asked council members for information requested by the new auditor.

The clerk reported needing a new iPad or tablet to be used to read the new radio-read meters. She also needs to update the main computer to Windows 10. The council asked to contact Lockit Technologies and get bids for a new computer and a compatible tablet. Darel made a motion to spend up to \$2,000.00 on computer updates. Larry seconded the motion and the vote carried with five ayes.

The clerk reported calling Emily at North Central Regional Planning Commission about getting a grant for curbing around the square. Emily recommended a State CDBG grant and the deadlines for those are November 1 of each year. Those projects are 50/50 match, require an engineer, and require the city to qualify Low to Moderate Income. After some discussion, the council felt a curbing project would be cheaper to hire in-house without all the grant requirements and fees.

Executive Session

At 8:05 p.m. Landen made a motion to go into executive session to discuss non-elected personnel matters for ten minutes, with the mayor, council, and attorney present. Sheila seconded the motion and the vote carried with five ayes.

At 8:15 p.m. Ryan re-opened the regular meeting, with no decisions being made in the executive session.

Christmas Bonus

Barry made a motion to give employees the same Christmas bonus as last year. Landen seconded the motion and the vote carried with five ayes.

Council

Barry asked about the Christmas decorations on the new grass. Eldon feels the new grass will do well.

Eldon mentioned the new traffic counter is not in yet.

Ryan presented Eldon with a certificate from the League for 25-years of service, along with the state program book.

With no other business Sheila made a motion to adjourn the meeting. Larry seconded the motion and with five council members voting aye, the meeting was adjourned at 8:19 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

December 2, 2019

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., December 2, 2019 at City Hall, with Mayor Ryan Duskie and council members: Darel Stuart, Sheila Paxson, Landen Cleveland, Barry McPeak and Larry Wheeler present. Also in attendance: Austen Hamilton, James Reed, Brent Cunningham, Garry Clark, Eldon Behymer, and Jerri Senger.

Oath of Office

The Clerk took the following oaths: Landen Cleveland, Darel Stuart and Barry McPeak as council members, and James Reed as Code Enforcement Officer.

Minutes & Claims

The minutes of the November 4, 2019 meeting were reviewed. Barry made the motion to approve the minutes, Landen seconded the motion and the motion carried with five ayes. The claims on hand for the month of November amounting to \$60,331.66 plus the outstanding Mid-Kansas Electric and Lock-it bills were reviewed. Sheila made a motion to approve the claims. Darel seconded the motion and the motion carried with five ayes.

Code Enforcement

Code Officer James Reed reported that he has not received any complaints. He informed the council he drives around town once a week. He mentioned that he does travel with his full-time job but can be reached by email or phone. James gave the council his business card.

Ordinance #728

Landen made a motion to approve Ordinance #728 allowing ATV, work-site, micro utility vehicles, and golf carts to be operated within the corporate limits of the City, provided the operator has a valid driver's license. Larry seconded the motion and the vote carried with five ayes.

Fire Department

Glen Elder Volunteer Fire Department Secretary, Brent Cunningham, informed the council that Kansas is one of just two states that participate in the Firefighter Relief Act program. These funds are used for payments to those injured or killed as a firefighter. The funds can also be used for pensions to members who have served for not less than 20 years. Brent has been working with the City Attorney to draft a change to their bylaws. He said the bylaw change will be voted on by the members at the next fire department meeting on December 11.

City Attorney Resignation

Barry made a motion to accept the resignation of Katie Schroeder as of December 31, 2019. Larry seconded the motion and the vote carried with five ayes.

Mill & Kansas Intersection

Eldon reported having problems getting bids on yellow overhead flashing lights. He also mentioned the need to install additional poles at the corner to support a flashing light. The council decided they would like to have a yield sign put in a barrel at the intersection and update the ordinance for such a sign. Painting a crosswalk from the store east to the park to make it safer for pedestrians was discussed. It was noted that the traffic counter is here and will be installed tomorrow. Barry mentioned concern for the intersection of Hobart and Main Streets.

CMB Licenses

Darel made a motion to approve the 2020 on and off-premises CMB licenses for Austen Hamilton at Outdoor Memories. Larry seconded the motion and the vote carried with five ayes.

Building Permits

Barry made a motion to approve building permit #19-16 to move in a storage and a garden shed for Megan Wilcoxson at 322 N. Hobart Street. Landen seconded the motion and the vote carried with five ayes.

Clerk's Report

The council discussed the resignation of the pool manager. The clerk asked if the council would approve the hire of one or two of the older guards as manager(s), like several years ago. The council approved the idea.

Executive Session

At 7:50 p.m. Landen made a motion to go into executive session to discuss non-elected personnel for fifteen minutes, with the mayor and council present. Sheila seconded the motion and the vote carried with five ayes.

At 8:05 p.m. Ryan re-opened the regular meeting, with no decisions being made in the executive session.

Employee Wage Review

Barry made a motion to increase the four full-time employee wages by .50¢ per hour, Rick Gruwell's hourly wage by .25¢, the summer help by .25¢ per hour and hire co-managers for the pool at \$10.00 per hour. Landen seconded the motion and the vote carried with five ayes.

Council

Barry made a motion to move the council meeting times up to 6:00 p.m. the first Monday of each month, effective January 1st. Darel seconded the motion and the vote carried with five ayes.

Compliments were received on the new LED Christmas lights and there was some discussion on the amount of decorations in the park. It was mentioned that we may need to expand to new areas to display the decorations as no one wants to get them too congested in the square.

With no other business Sheila made a motion to adjourn the meeting. Landen seconded the motion and with five council members voting aye, the meeting was adjourned at 8:15 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk