

# **Glen Elder City Council Minutes**

## **January 2, 2018**

The Glen Elder City Council met in regular session on Tuesday night at 7:00 p.m., January 2, 2018 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Tracy Anderes, Ken Kusler, Barry McPeak, and Larry Wheeler. Also in attendance: Chad Hallack and daughter, Denise Jackson, Eldon Behymer, and Jerri Senger.

### **Minutes & Claims**

The minutes of the December 4, 2017 meeting were reviewed. Tracy made the motion to approve the minutes, Sheila seconded the motion and the motion carried with four ayes. The claims on hand for the month of December amounting to \$43,863.34 plus the outstanding attorney and Mid-Kansas Electric bill were reviewed. Ken made a motion to approve the claims. Tracy seconded the motion and the motion carried with four ayes.

### **Public Restrooms**

Denise Jackson informed the council she has sent in all the required completion paperwork for the two grants received on the public restroom project. She said it would be a good idea to put up a sign in front of the restroom stating funds were received from the Dane G. Hansen Foundation and Solomon Valley Community Foundation Grant to build the facility. There was a discussion on the types of signs, who would be listed, and if the signs should be put inside each restroom or just outside. Sheila will contact Bell Memorials and report back to the council.

Sheila and Denise will write up an article for the local newspaper listing more of the donors.

### **Nuisance Abatement Program**

The council visited about the NCRPC nuisance abatement program presented last month. It was the general consensus of the council to hire someone that will enforce all the city ordinances, and not participate in the NCRPC program. The Mayor has someone in mind and if he turns down the job, we will advertise for the position.

### **City Welcome Signs**

The sign committee will report back to the council next month.

### **Chickens in Town**

The council asked to have Katie draft an ordinance similar to Beloit's allowing up to six chickens per property, no roosters and no free-roaming chickens will be allowed. Peacocks and Guineas will not be allowed. The ordinance will be reviewed in February.

### **Ordinances & Resolution**

Sheila made a motion to approve Ordinance #710 amending the salaries of select employees. Ken seconded the motion and the vote carried with five ayes.

Barry made a motion to approve Ordinance #711 vacating portion of N. Mill and W. 2<sup>nd</sup> Streets, correcting the legal description. Ken seconded the motion and the vote carried with five ayes.

Tracy made a motion to approve Resolution #18-1 to waive GAAP requirements for 2018. Ken seconded the motion and the vote carried with five ayes.

## **Building Permit**

Barry made a motion to approve building permit #17-19 a new 12x12 shed for Scott Jordan at 116 W. 2<sup>nd</sup> Street. Ken seconded the motion and the vote carried with five ayes.

## **Employee Report**

Eldon informed the council that it will be expensive to remodel the existing office. He estimated around \$10,000.00 to do the flooring concrete, new door and sheetrock work. This price does not include the electrical work, new window, new wall insulation, and new drop box. Eldon presented the council with two bids to put up a new office building on the corner of Market and Kansas. A 30x40 building at a little over \$30,000.00 and a 30x52 building for a little over \$33,000.00. The city crew would have to do the finishing work on the new buildings. After some discussion the council decided to keep the City Hall in the current building.

Eldon reported he has contacted Willow Springs about the floor heating in the public restrooms, it is not keeping up with warming the building. He also said a toilet in the men's room is cracked and is checking on its warranty.

## **Clerk Report**

The clerk informed the council that Sheila, Larry and Ryan need to come into City Hall next Monday, January 8<sup>th</sup> to take their official oath of office. She reported the housing project is wrapping up. Eldon will tour the completed housing projects on Thursday. The clerk informed the council that \$25,000.00 had to be transferred from the Light to General fund and payroll had to be re-allocated to avoid going over budget in the General Fund. The clerk said an agent with KFSA Insurance would like to visit with the council about the city's insurance policy. The council asked to have him send a quote.

## **Council Report**

Larry said he was asked about the utility billing at the Glen Haven Apartments. The Clerk was asked to look into the matter.

There is serious concern about the wear and tear on the city streets from the semi-trucks going to the elevator. Katie will be contacted to ask CVA to help pay for the streets that are getting torn up by their traffic.

The city crew was complimented on how well the Christmas Lights looked in the park this year.

With no other business Sheila made a motion to adjourn the meeting. Tracy seconded the motion and with five council members voting aye, the meeting was adjourned at 8:38 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger  
City Clerk

# **Glen Elder City Council Minutes**

## **February 5, 2018**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., February 5, 2018 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Ken Kusler, and Barry McPeak. Also in attendance: Tyler Bletscher, Tom Whoolery, Ginger Thull, Eva Delay, Attorney Katie Schroeder, Garry Clark, Eldon Behymer, and Jerri Senger.

### **Minutes & Claims**

The minutes of the January 2, 2018 meeting were reviewed. Sheila made the motion to approve the minutes, Ken seconded the motion and the motion carried with three ayes. The claims on hand for the month of January amounting to \$73,013.91 plus the outstanding Mid-Kansas Electric bill were reviewed. Barry made a motion to approve the claims. Ken seconded the motion and the motion carried with three ayes.

### **Damaged Sprinkler System**

Tom Whoolery informed the council that additional sprinklers on the west side of his property were damaged by the sidewalk crew. He mentioned the city employees repaired the first sprinklers that were damaged. Tom presented a bill for \$507.30 for repairs to five damaged sprinklers. Tom said his pool installation crew only accessed the northeast area of his property. The mayor asked why it took so long after completion of the project for him to present his bill. Barry McPeak mentioned when the sidewalk crew was done at his Mother's property they immediately turned on the sprinklers and repairs to her damaged sprinklers were done right away. Tom then asked the City to pay for half the repair bill. After more discussion Ken made a motion to pay half the repair bill to Tom's damaged sprinklers. The motion died due to lack of a second. Tom said for future projects the City needs to get bonded, he even suggested requiring a license and fee for contractors working in the future.

### **Pioneer Cemetery**

Ginger Thull with the North Central Kansas Genealogical Society addressed the council. She and her organization would like to see some improvements made to the pioneer cemetery located on the hill and owned by the City. She mentioned that the cemetery was closed in the early 1900's and by their records approximately 80 folks are buried there. Improvements she mentioned included a kiosk listing the names of the buried, a new fence along the south side, repair to broken stones, a flag pole to honor the military buried there, and possibly a bench. She said the kiosk, fence, and stone repairs are their priority. Ginger applied for the Solomon Valley Community Foundation Grant on February 1<sup>st</sup> in hopes that the City would grant permission for the group's improvement project ideas. Barry made a motion to give the genealogical society permission to proceed with the grant funds and the project. Ken seconded the motion and the vote carried with three ayes. The council asked the group to come back if they receive the grant and to keep in contact with Eldon during the project.

### **State Park Projects**

Park Manager, Tyler Bletscher asked the council and those present for community support on their park improvement projects. He said the Visitor's Center has new plumbing, new bathrooms, heating, and air conditioning. The plan is to move the Waconda Springs mural along with other historical artifacts to create the Waconda Visitor & Educational Center. He also applied for the Solomon Valley Community Foundation Grant to purchase UV film for the windows and to purchase lettering to go on the glass display cases. The building is ADA compliant and will be open April through September from 8:00 am to 4:30 pm and by appointments during the winter. He would like to see school groups utilize the facility and their goal is to preserve and pass on the

unique heritage of the area. The Park has also been remodeling the Church basement and has plans to repair the Waconda Springs Replica. Tyler would like to see a group of local folks form an organization to support and help the Park promote the history of the area and the projects they have going on at the Park.

#### Housing Board

Barry made a motion to approve the resignation of Darren Zimmer and approve Pamela Wheeler to the Glen Haven Housing Board. Ken seconded the motion that he vote carried with three ayes.

#### Fire Department

Fire Chief Garry Clark informed the council the Lincoln Rural Fire Department got all new air packs and they are selling their old packs for \$150.00 each. He asked permission to purchase six of their old air packs. These packs along with what the department already owns would give him enough for his crew plus two extra. The council unanimously approved the purchase. There was a discussion on purchasing the old ambulance that is used for fire equipment. Garry said the vehicle is in good shape and it makes a great equipment van. The council approved the purchase and asked Garry to report back next month.

#### Public Restroom Sign

Sheila reported that she is waiting on bids for a metal sign from Bell Memorials and Winkel Manufacturing. She said a brass sign would be much too expensive.

#### Code Enforcement

The Mayor visited with a gentleman that is interested in the code enforcement position and he will be at the March meeting.

#### Annual Appointments

Barry made a motion to approve the annual appointments made by Mayor Duskie. Sheila seconded the motion and the vote carried with three ayes.

Mayor Duskie made the following annual appointments:

Council President	Sheila Paxson
Municipal Judge:	Jim Johnson
City Attorney:	Katie Schroeder
City Official Paper:	Cawker City Ledger
Financial Institution:	Guaranty State Bank & Trust Co.
City Clerk:	Jerri Senger
City Superintendent:	Eldon Behymer
City Maintenance:	Devon Housh
City Maintenance:	Garry Clark
City Treasurer:	Linda Mick
Fire Chief:	Garry Clark
Assistant Fire Chief:	Cody Thompson
Insurance Agency:	Linton Insurance

Light Committee:	Ch: Ken Kusler, Tracy Anderes, Sheila Paxson
Water/Swim Pool Committee:	Ch: Barry McPeak, Ken Kusler, Larry Wheeler
Street/Alley/Sidewalk Committee:	Ch: Larry Wheeler, Ken Kusler, Barry McPeak
Park/Building Permit Committee:	Ch: Eldon Behymer, Tracy Anderes, Sheila Paxson
Cemetery Committee:	Ch: Sheila Paxson, Barry McPeak, Larry Wheeler
Budget Committee:	Ch: Ryan Duskie and all Council Members

#### City Council Meetings:

1st Monday night each month at 7:00 p.m., unless a Holiday, then will be held the following night.

Authorize Clerk to pay payroll 1st of each Month.

Authorize City Clerk to pay bills prior to meeting night to avoid paying penalties.

#### Ordinance

Ken made a motion to approve Ordinance #712 allowing up to six chickens, no roosters, per residence with specific shelter restrictions. Sheila seconded the motion and the vote carried with three ayes.

#### Employee Report

Eldon informed the council he will bring up purchasing more of the black street sealant at the March meeting. He did mention that he will be ordering that this month. Eldon told the council he would like to purchase a 300 gallon suck-vac machine on a trailer. He informed the council of all the different uses of a suck-vac and how much easier it would be to own one instead of borrowing one. He will get prices and report back to the council. Eldon said that the last new 590 Bobcat will be arriving this month and in June the last 650 Bobcat will be arriving. He said the 5-year contract is over.

#### Clerk Report

The clerk informed the council the Blue Cross/Blue Shield employee health and dental insurance premiums increased 3.93%. Barry made a motion to appoint Eldon to the KMEA Board of Director #2 position. Ken seconded the motion and the vote carried with three ayes. Greg German has given the website a full facelift. The clerk invited everyone to check out the wonderful changes made to the site at [www.glenelder.com](http://www.glenelder.com). The clerk informed the council the 2019 budget done by Swindoll, Janzen, Hawk, & Loyd will cost \$1,545.00 plus out of pocket expenses. She asked the council for permission to do the 2019 budget herself. The council liked the idea of saving the money. The clerk asked about purchasing items on Amazon and setting up an Amazon Prime account. The council agreed that items can be purchased much cheaper from the site and gave their permission.

#### Council Report

There was a brief discussion on the progress of the City Hall remodel. Eldon will contact John Senger on the front step in front of the new door.

With no other business Sheila made a motion to adjourn the meeting. Barry seconded the motion and with three council members voting aye, the meeting was adjourned at 8:54 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger, City Clerk

# **Glen Elder City Council Minutes**

## **March 5, 2018**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., March 5, 2018 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Tracy Anderes, Ken Kusler, Barry McPeak, and Larry Wheeler. Also in attendance: Shelby Senger, Travis & Mary Eberle, Rich Miller, Terry & Crystal Cunningham, Shane & Jo Abram, Chad Hallack, Attorney Katie Schroeder, Garry Clark, Eldon Behymer, and Jerri Senger.

### **Minutes & Claims**

The minutes of the February 5, 2018 meeting were reviewed. Ken made the motion to approve the minutes, Larry seconded the motion and the motion carried with five ayes. The claims on hand for the month of February amounting to \$44,886.53 plus the outstanding Mid-Kansas Electric and Wheatfield Floral bills were reviewed. Tracy made a motion to approve the claims. Sheila seconded the motion and the motion carried with five ayes.

### **K-18 Baseball**

Terry Cunningham informed the council that there are enough kids to have a K-18 baseball team in town. He asked the council if the city would set two new poles in the outfield and attach the lights that Heineken Electric donated. Eldon mentioned new sixty-five foot poles cost around \$1,000.00 each and Terry said they could raise funds to pay for the poles. The younger baseball teams will continue playing in town. Eldon said the city has the needed wiring and transformer. The council loved the idea and approved it.

### **Swimming Pool**

Pool Manager, Rich Miller asked for a stop sign and cross walk to be placed across Main Street south of the pool to the castle station. He said there have been a couple close calls with kids crossing the street at that location. After some discussion the council decided to have something put in the middle of the intersection at Main and Market that slows the traffic for the kids. It will be a temporary sign that can be removed after pool season. Rich mentioned the LHS art class will be painting a new 4x8 rules board after spring break. He said staff training is interesting this year. Beloit just certified new guard instructors and he is waiting to hear back when they will set their training dates. He has the dates and prices for Hays, Salina, and Junction City. The council approved to again pay for certification of guards. He went over the list of new and returning guards and then turned in his resignation. The council thanked him for the good job he has done the last couple years.

### **Fire Department**

Fire Chief Garry Clark said the county commissioners set the old ambulance purchase price at \$6,000.00. Barry made a motion to approve the purchase of the old ambulance. Larry seconded the motion and the vote carried with five ayes. Garry mentioned they got to use the old ambulance as an equipment van for the last year, due to the generosity of the commissioners.

### **City Welcome Signs**

There was discussion on the eight slogan suggestions for the new city welcome signs; however no final decision was made. The council discussed and came to a consensus that they would like to get nice looking metal signs with limestone bases and solar spot lights. Prices and design options will be discussed next month.

### **Code Enforcement**

There was some discussion on a code enforcement officer. The Mayor and council would like to get someone hired no later than the next council meeting. Advertisements for the position will be put in the local newspapers.

#### ATV Permits

Barry made a motion to approve ATV permit #1 for Terry Cunningham and #2 for Rick Gruwell. Ken seconded the motion and the vote carried with five ayes.

#### Employee Report

Eldon presented the council with two bids on suck-vac machines. The bid from Vermeer is less than the bid from Ditch Witch Undercon, however Eldon said the engine is larger on the Ditch Witch and it is the same brand of machine they are use to working with. Ditch Witch will finance \$25,000.00 of the cost for 36 months at 4.80%, with \$12,900.00 down. The suck-vac machine comes on a trailer, has a 250 gallon tank, and Eldon said it has a winterization feature. Larry made a motion to purchase the Ditch Witch suck-vac machine for \$37,900.00 with the three year financing option. Ken seconded the motion and the vote carried with five ayes.

Eldon presented the council with Senger Construction's bid to install a sidewalk and ADA ramp into the new city hall door for \$1,700.00. There was some discussion on the hand rails that will need to be installed.

Eldon suggested resurfacing the streets on the hill and the council asked him to bring prices to the next council meeting.

#### Clerk Report

The clerk said the IRS waived the penalty for the stop payment on the 2017 payroll taxes. The clerk and council briefly discussed the auditor request for proposal she drafted.

With no other business Sheila made a motion to adjourn the meeting. Tracy seconded the motion and with five council members voting aye, the meeting was adjourned at 8:39 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger  
City Clerk

# **Glen Elder City Council Minutes**

## **April 2, 2018**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., April 2, 2018 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Tracy Anderes, Ken Kusler, Barry McPeak, and Larry Wheeler. Also in attendance: Rachel Miller, Raylynn Anderes, Attorney Katie Schroeder, Eldon Behymer, and Jerri Senger.

### **Minutes & Claims**

The minutes of the March 5, 2018 meeting were reviewed. Barry made the motion to approve the minutes, Larry seconded the motion and the motion carried with five ayes. The claims on hand for the month of March amounting to \$41,551.38 plus the outstanding Mid-Kansas Electric, Cawker City Ledger, Amazon, and Abram Ready Mix bills were reviewed. Tracy made a motion to approve the claims. Sheila seconded the motion and the motion carried with five ayes.

### **Signage for Restrooms**

Sheila is still waiting to hear back from Jesse at Winkel Mfg. on an estimate for the public restroom sign and to get an idea of a completion date.

### **City Welcome Signs**

Tracy passed around pictures of other town welcome signs. There was a discussion on getting a Dane G. Hansen Grant to fund the signs. Tracy is waiting to hear back from Bell Memorials on a quote. Larry suggested calling a gentleman from Lucas that does stone work.

### **Code Enforcement Officer**

The council reviewed the four code officer applications received. They asked the clerk to set up interviews on the April 11 or 12 and they set a special meeting to hire a code enforcement officer.

### **Pool Manager**

No applications were received for the pool manager position. The clerk was asked to keep advertising the position.

### **Fair Housing**

Mayor Duskie proclaimed April as Fair Housing Month and signed the proclamation.

### **Building Permits**

Tracy made a motion to approve the following Building permits upon Eldon's approval. #18-1 a new metal building for Terry Cunningham at 600 W. 3<sup>rd</sup> Street, and #18-2 a new fence for Cody Richards as 300 N.Vine. It was noted that the fence at Cody's house is an issue due to the dogs not allowing the city crew to read the electric meter. Eldon will visit with Cody about the matter.

### **ATV Permits**

Barry made a motion to approve ATV permit #3 for Rodger & Jerri Williams, #4 for Michael & Patty Ptacnik, and #5 for Jim & Linda Ptacnik. Sheila seconded the motion and the vote carried with five ayes.



### Employee Report

Eldon said the Hall Brothers representatives were here last week and looked at the streets. He doesn't have a bid from them yet. Eldon mentioned if they seal the streets on the hill, those streets should be good for 5-7 years. The Mayor would like to get on a rotation for sealing streets around town, and stick to it. Eldon will ask Dunstan to stay in the middle of the streets on the hill.

### Clerk Report

The council discussed a Request for Public Comment form and policy. All requests to be put on the agenda must be made by Thursday prior to the meeting, this will be a deadline strictly enforced. The new policy will set a time limit to public comments, as a way to keep meetings under control. The clerk will draft the policy.

The clerk presented the council with a current list of delinquent accounts that have been sent into the Kansas State Set-off program.

The clerk suggested a review of cemetery lot prices, especially lots sold to individuals not living in town or owning property in town. The attorney suggested a limit to lot sales.

### Council Report

Larry received a complaint that the dog pen at 100 E. Main is not being kept clean. He said he looked into the situation and it is awful. The council asked to have a letter sent to the residents.

With no other business Sheila made a motion to adjourn the meeting. Tracy seconded the motion and with five council members voting aye, the meeting was adjourned at 8:20 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger  
City Clerk

# **Glen Elder City Council Minutes**

## **May 7, 2018**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., May 7, 2018 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Tracy Anderes, Ken Kusler, Barry McPeak, and Larry Wheeler. Also in attendance: Jeff & Jessie Goodaker, Raylynn Anderes, Denise Jackson, Chad Hallack with KDNS, Code Officer Jeff Shelton, Attorney Katie Schroeder, Eldon Behymer, and Jerri Senger.

### **Minutes & Claims**

The minutes of the April 2 & 17, 2018 meetings were reviewed. Sheila made the motion to approve the minutes, Ken seconded the motion and the motion carried with five ayes. The claims on hand for the month of April amounting to \$58,182.53 plus the outstanding Mid-Kansas Electric and City of Beloit bills were reviewed. Barry made a motion to approve the claims. Tracy seconded the motion and the motion carried with five ayes.

### **Third Dog Request**

Jeff Goodaker said they currently have a brother's German shepherd dog and asked for permission to keep him. The council granted permission to have a third dog. The council said if there are any issues with any of their dogs, they will re-evaluate their decision.

### **Glen Haven Apartments & Dogs in Park**

Denise Jackson, Glen Haven Apartment Manager, informed the council they were awarded a \$40,000.00 Dane G. Hansen grant. Grant funds will be used to build a new concrete retaining wall, put in a new patio, raised garden beds, new sidewalks, and a new door opening onto the patio from the community room. She said they will need donations from the community for garden tools and supplies. Denise said Senger Construction will be doing the concrete work and they will begin the project in August or September.

Denise mentioned that there was an issue before the Easter Egg Hunt with the amount of dog waste in the park. The council feels it is disrespectful for dog owners not to pick up after their dogs. There was some discussion on purchasing dog waste stations, but those are expensive and were unsure how many to purchase or if they would even be utilized. The Attorney will draft a new ordinance concerning dogs at the cemetery, park and ball field.

### **Signage for Restrooms**

Sheila said Winkel Manufacturing is making the sign for the public restrooms.

### **City Welcome Signs**

Tracy said the welcome signs have been the most frustrating project to work on. She has tried to keep business local, but no one returns her calls or follows through with contacting her on bids. It was suggested she call Apple One Media from Belleville.

### **Sewer Lagoons**

Eldon informed the council the sludge in two of the sewer ponds is climbing up the sides and plugging the flow pipes connecting the three ponds. He said the two ponds need cleaned out. Ron Schlaefli will clean one pond for \$15,000.00. Eldon said Ron has the equipment and experience as he cleaned out a sewer pond at Tescott. Eldon mentioned it has been years since the ponds were cleaned and once cleaned out the ponds should be good for 20 years. He said there are testing and other steps that need to be followed with the state before the ponds can be cleaned. Barry made a motion to hire Ron Schlaefli to clean one sewer pond this year. Ken

seconded the motion and the motion carried with five ayes. Eldon expects the project to be done in August.

#### Cemetery Road

Ken mentioned that he was approached, and asked to have the cemetery road taken care of for the upcoming Memorial Day weekend. It was noted that we spent \$3,000.00 on rock last year for the road and it is a township road. The city crew blades and packs the road two or three times a year. The Mayor said, "The cemetery road will be in as good a shape as the weather allows."

#### Building Permits

Barry made a motion to approve the following building permits: #18-3 a new patio for Darel Stuart at 200 N. Nash, and #18-4 a new house, garage, and patio for Terry Raymer at 304 N. Center. Ken seconded the motion and the motion carried with five ayes.

#### ATV Permits

Ken made a motion to approve ATV permit #6 & #7 for Art & Pat Duerksen, and #8 for Seth Krueger. Larry seconded the motion and the motion carried with five ayes.

#### Code Enforcement Report

New Code Officer, Jeff Shelton, asked the council the procedures on complaints. The council and attorney said that if he sees a violation he can file a complaint, if residents have complaints they need to come into City Hall and sign a written complaint. There was some discussion on drafting an ordinance limiting the time a camper can be parked on the streets to ten days. Jeff did visit with a couple residents about cleaning up their yards. Barry asked about getting some cones or reflective tape on the demolition dumpsters when left in the streets. Jeff asked if the city ordinances could be put on the website, the clerk will follow up on this. Jeff asked about the small motorized ATV's and bikes that are not street legal. The council informed him that all ATV's and golf carts are to have city permits, otherwise are not legal to drive on city streets.

#### Pool Manager

Larry made a motion to hire Brandi Duskie as the pool manager for this summer. Ken seconded the motion and the vote carried with five ayes. The pool will open on Saturday, May 26 this year. The new manager and guards will be drug tested and the council approved the new price for private pool parties at \$85.00. Eldon said they are currently filling the pool and Brandi said they do not have dates set for Red Cross Swimming lessons yet.

#### Employee Report

Eldon asked for permission to purchase an electric scissor lift from Ken Kusler for \$2,000.00. Tracy made a motion to purchase the lift, Sheila seconded the motion and the vote carried with four ayes. Ken abstained from the vote.

Eldon said the Hall Brothers bid came in at \$42,000.00. There was a discussion on the current condition of the streets and budgeting for this large expense for next year. Eldon said that Nash Street needs to be done, and he may have enough supplies to do some of the streets this year to get by. The council wants purchases to be cut back and they are concerned about the finances of the City, especially since the bushel money is no longer available. The Clerk was asked to set up a special meeting with Mr. Dickinson from CVA. The council will wait until 2019 to hire Hall Brothers to seal the streets.

#### Clerk Report

The clerk informed the council she transferred \$15,000.00 from the Electric Fund into the Swimming pool Fund. The council reviewed the Council Meeting Participation Guidelines Policy. Tracy made a motion to approve the meeting policy and Larry seconded the motion. The vote carried with five ayes.

#### Council Report

Tracy commented on how nice the new crosswalks look on the streets. Eldon said the Lakeside High School students painted the crosswalks, handicapped symbols and curb at the Senior Center, and they painted part of a house on Vine Street.

With no other business Sheila made a motion to adjourn the meeting. Tracy seconded the motion and with five council members voting aye, the meeting was adjourned at 8:30 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger  
City Clerk

# **Glen Elder City Council Minutes**

## **June 4, 2018**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., June 4, 2018 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Ken Kusler, Barry McPeak, and Larry Wheeler. Also in attendance: Pool Manager - Brandi Duskie, Chad Hallack, Eldon Behymer, and Jerri Senger.

### **Minutes & Claims**

The minutes of the May 7 & 14, 2018 meetings were reviewed. Barry made the motion to approve the minutes, Ken seconded the motion and the motion carried with four ayes. The claims on hand for the month of May amounting to \$46,493.17 plus the outstanding Mid-Kansas Electric and swimming pool dumpster bills were reviewed. Sheila made a motion to approve the claims. Ken seconded the motion and the motion carried with four ayes.

### **Code Enforcement**

The Clerk read an overview from Jeff Shelton on his code enforcement activities from May.

### **Ordinances**

The council discussed Ordinance #713 regulating and adding penalties to folks that fail to clean up after their dogs in all city parks, cemeteries, and the baseball field. The ordinance adds that dogs must be under command and control at all times. Barry made a motion to approve ordinance #713 as written. Ken seconded the motion, motion approved with four ayes.

The council briefly discussed Ordinance #714 which sets a time limit of no longer than ten days to park any camper or trailer on the city streets from April 1 to September 30. Ken made a motion to approve ordinance #714. Sheila seconded the motion and it carried with a vote of four ayes.

There was lots of discussion on Ordinance #715 which makes it unlawful to place dumpsters on any city street for a period of longer than 48 hours. Eldon said if dumpsters are placed in the back yards, then the alleys will get torn up if there are wet conditions. He added if placed in the front yard, the new sidewalks will get busted up when the trash truck has to drive across them to get the dumpsters. The council discussed possibly requiring a permit for having a dumpster on the street. The council all agreed that a 48 hour limit was much too short and would prefer to have reflectors on the dumpsters if placed in the street. No final decisions were made and the Mayor asked everyone to think about the ordinance.

### **Swimming Pool Admissions**

The council discussed the proposed idea of adding a swimming pool fee to everyone's electric bill, which would then allow everyone to swim in the pool for free. Cities like Stockton and Plainville have a similar ordinance; they add \$1.00 to every water meter per month. Timing on when to implement free entrance and the fee were discussed. It was decided to add \$2.00 per electric meter per month starting with the August billing, and free pool entrance would begin with the 2019 swimming season. It was noted that night swims, Red Cross swim lessons and private parties will still be charged a fee. Katie will draft a new ordinance.

### **Fireworks Sale License**

The council made a point to mention if residents and visitors of the city do not respect other residents and follow established ordinance #708, which limits firework sales and discharges to July 1-4 between the hours of 8:00 a.m. to 11:00 p.m., aerial fireworks will be banned in the City of Glen Elder. With that said, Larry made a motion to approve the fireworks sale license

application from Shauna Remus. Ken seconded the motion and the vote carried with four ayes. Chad Hallack mentioned the fireworks display at the lake will be on Saturday, June 30 this year.

#### Employee Report

Eldon asked if new decks built in the RV parks require a building permit. There was some discussion on the topic and the council confirmed that building permits are required of any new constructions as the ordinance reads.

There was concern expressed about the new "race track" being made around the water tower. The new Slate RV park tenant is allowing their kids to drive a golf cart on the city's property. The council would like the code enforcement officer to visit with the tenant. It was noted these folks need to get a building permit for their new deck as well.

#### Executive Session

At 7:53 p.m. Sheila made a motion to go into executive session to discuss potential real estate acquisition for ten minutes, with the mayor, council and Eldon present. Ken seconded the motion and the vote carried with four ayes.

At 8:03 p.m. Ryan re-opened the regular meeting, with no decisions being made in the executive session.

#### Council Report

Larry asked Eldon to look into the price of lighted speed signs. He said Dodge City has them and they really catch your attention. He would like to slow some of the traffic down on Kansas Street.

Sheila mentioned the flags around town looked nice during Memorial Day weekend. She added the cemetery also looked very nice.

The council liked the thank you sign put up in front of the public restroom.

With no other business Sheila made a motion to adjourn the meeting. Ken seconded the motion and with four council members voting aye, the meeting was adjourned at 8:10 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger  
City Clerk

# **Glen Elder City Council Minutes**

## **July 2, 2018**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., July 2, 2018 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Tracy Anderes, Barry McPeak, and Larry Wheeler. Also in attendance: Geneva Winkel, Vada Winkel, Michelle Huddle, Chad Hallack, Denise Jackson, Cindy Clausen, Mark Marzolf, Jack Marzolf, Andrea Eberle, Alica Wildfong, DJ & Ashley Spaulding, Tobi Watkins, Dana Clausen, Jeff Shelton, Katie Schroeder, Eldon Behymer, and Jerri Senger.

### **Minutes & Claims**

The minutes of the June 4, 2018 meetings were reviewed. Barry made the motion to approve the minutes, Sheila seconded the motion and the motion carried with four ayes. The claims on hand for the month of June amounting to \$69,547.72 plus the outstanding Mid-Kansas Electric, Kansas One-Call, and City Attorney bills were reviewed. Sheila made a motion to approve the claims. Tracy seconded the motion and the motion carried with four ayes.

### **Swimming Pool Admissions**

The Mayor stated that he would prefer the council to take back the proposed idea of adding a swimming pool fee to everyone's electric bill. Barry made a motion to rescind proposed Ordinance #715 which added a flat \$2.00 fee to electric bills for the swimming pool. Larry seconded the motion and the vote carried unanimously with four ayes.

### **2017 Audit Report**

Michelle Huddle, CPA with Swindoll Janzen Hawk & Loyd, LLC presented the council with the 2017 Annual Audit Report. Michelle went over the communication letter as well as the financial schedules in the report. Michelle mentioned they recommend a healthy fund to have enough extra cash to cover three months of expenses. She added most of the City's funds look fine except for the General Fund. Barry asked about the Lowdermilk Trust Fund. It was mentioned that the fund was set up to ensure flowers would be put on the Lowdermilk Graves. Michelle said she would send the audit report to the state first thing in the morning.

### **Public Comment**

Geneva Winkel informed the council she was representing the older citizens in town and was relieved the council did not pass the \$2.00 fee for the swimming pool.

DJ Spaulding mentioned his concern for the \$2.00 fee and asked what instigated the idea of the fee in the first place. He also asked why the City Codes were not on the website. It was noted that the codes have been scanned and will be on the website soon.

### **Community Club Building**

Denise Jackson addressed the council on behalf of the Glen Elder Community Club. She asked for the City's support in purchasing the Kusler building on the east side of the square. She mentioned the building could be used for the Library, a community room with a kitchen, and there is enough space for someone to have a business office. Denise said she would help write a grant to help offset expenses and she visited with someone interested in renting office space. Denise said it will take six-months to get the Community Club's 501c3 status, so grants would need to be run through the City. She made suggestions as to the new floor layout and informed the council the City would be able to collect rent from the office space as well as hall rental fees. The council asked who would own the building. Who would pay for utilities and building upkeep? Those present suggested the City own the building. The council asked those present to come to

the next council meeting with figures and Dana Clausen suggested bringing with them a contingent agreement with the Kusler's.

It was mentioned the Library building has some serious structural issues. The Library Association has some money set aside, but not enough to build a new building. The Mayor mentioned the current building is not worth dumping lots of money into.

#### Code Enforcement

Code Officer, Jeff Shelton, thanked the citizens for their quick compliance last month. He mentioned we do have municipal court on July 16, for a complaint filed by a resident.

#### City Welcome Sign

Tracy is in contact with Apple One Media. She will bring cost figures and sign ideas to next month's meeting.

#### Budget

The Clerk gave the council a rough draft of the 2019 budget. She said changes would need to be made since it included the proposed pool fee. The clerk mentioned the budgeted transfers and the \$42,000.00 budgeted in the General Street Fund to seal streets.

Mayor Duskie recommended a 1% Sales Tax in Glen Elder to help prevent increases in property taxes and high utility rate increases. It was noted that right now the city collects nothing on sales taxes; it all goes to the county and state. Katie went through the steps to implement a 1% General Purpose Retailers' Sales Tax. First the council will pass a resolution, which Katie will bring to the next meeting. Then it is put on the November election ballots and needs 51% to pass. If approved by the voters, the council passes an ordinance levying the tax and the new tax would start on January 1, 2019. Katie mentioned it is common in most cities to have a 1% sales tax, she said Beloit collects a 1% sales tax. She recommended the tax money be put into a Capital Improvement Fund and said it could generate approximately \$25,000.00 per year.

Mayor Duskie feels streets are the number one priority. He will visit with the county about the tax money they collect in relationship to the needed street repairs as a result of the heavy truck traffic. Ryan mentioned that everyone needs to realize that the utility rates will not remain the same. He said the City needs to be run like a business and increase rates accordingly. The Clerk was asked to bring utility figures from surrounding towns and utility rates will be reviewed next month.

#### Employee Sick and Vacation Leave

The Mayor wants to see the personnel policy section on vacation leave changed from a minimum usage of four hours to quarter hour increments. Tracy made a motion to change or amend the vacation and sick leave policies to a quarter of an hour. Larry seconded the motion and the vote carried with four ayes. The clerk asked about taking time without pay, to that the Mayor stated all leave time should be exhausted before leave without pay is taken.

#### Building Permits

Tracy made a motion to approve the following building permits: #18-6 a new carport for Eldon Behymer at 116 N. College, #18-7 a new deck for Doug Walker at 500 W. Main Street, #18-8 a new deck for Roger Hardaway at 501 W. First Street, #18-9 a new carport & garden shed for David Bialas at 111 N. Marshall Street, #18-10 a new carport and concrete approaches for Andy Gruwell at 114 N. Marshall Street, and #18-11 a new fence & patio for Devon Housh at 105 N. Mill Street. Larry seconded the motion and the vote carried with four ayes.

#### ATV Permits

Barry made a motion to approve the following ATV Permits: #2018-9 for Doug Walker, #2018-10 for Eldon and Angie Behymer, and #2018-11 for John and Tina Senger. Sheila seconded the motion and the vote carried with four ayes.



#### Clerk's Report

The Clerk mentioned donating \$200.00 to the Lake Fireworks. She presented the council with a current list of delinquent utility customers sent into the Kansas State Set-off Collection Program. She asked about food vendor requirements.

#### Council Report

Tracy reported that she and her family will be moving the middle of August.

With no other business Sheila made a motion to adjourn the meeting. Tracy seconded the motion and with four council members voting aye, the meeting was adjourned at 9:00 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger  
City Clerk

# **Glen Elder City Council Minutes**

## **August 6, 2018**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., August 6, 2018 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Tracy Anderes, Ken Kusler, Barry McPeak, and Larry Wheeler. Also in attendance: Kevin & Dylan Noller, Doug Scholl, Darin Zimmer and sons, DJ & Ashley Spaulding, Ginger Thull, Eva Delay, Chad Hallack, Denise Jackson, Terry Scott, Cindy Clausen, Austen Hamilton, Brent Cunningham, Lynn Bickel, Kay Thompson, Terry & Crystal Cunningham, Dana Clausen, Brandi Duskie, Jeff Shelton, Katie Schroeder, Eldon Behymer, and Jerri Senger.

### **Minutes & Claims**

The minutes of the July 2, 2018 meetings were reviewed. Barry made the motion to approve the minutes, Ken seconded the motion and the motion carried with five ayes. The claims on hand for the month of July amounting to \$63,589.39 plus the outstanding Mid-Kansas Electric bill were reviewed. Sheila made a motion to approve the claims. Larry seconded the motion and the motion carried with five ayes.

### **Pioneer Cemetery**

Ginger Thull presented the council with a picture of the kiosk they asked Roy Winkel to build. This kiosk will have names of all the folks buried in the Pioneer Cemetery. She mentioned they plan to put up a historical plaque, a bench, and asked for City input on the type of flag pole they should put up. A pole that bends, similar to the one at Athens, was discussed but costs \$100.00 more. Ginger said that she, Eva Delay, and Kay Thompson were present to update the council with their plans for the \$3,000.00 grant money they received. It was mentioned any leftover money will be used to make repairs to gravestones.

### **2019 Budget Hearing**

Ryan opened the public hearing on the 2019 budget. With no comments on the budget, the public hearing was officially closed. Larry made a motion to approve the 2019 budget as written. Ken seconded the motion and the vote carried with five ayes.

### **Community Club Building**

Denise Jackson presented the council with a bid for \$8,000.00 to build and finish the interior of old Hebrews building. She included a floor plan for the library, rentable business office space, the kitchen, and meeting room space. She asked the council if they reviewed the list of area Community Centers and their information that she provided prior to the meeting. Denise stated the building needs to be owned by the City and potential grant funds need to be run through the City as well. It was mentioned that Kusler's offer for the building was good for another month. After much discussion and with no motion to purchase the building, it was the consensus the City Council is not interested at this time in the building.

### **Pool Fee and Sales Tax**

Doug Scholl informed the council he feels they dropped the swimming pool issue too soon. He would like to see the \$2.00 per month put on the utility bills, plus drop the family pass price to \$25.00 and charge \$1.00 or \$2.00 per swimmer without passes. He stated that he was the Mayor when the pool was built and they knew then that it would never be a money maker, but a valuable asset to the community. He said he is proud of this community and its citizens; the pool is good for our kids.

Doug addressed the retail sales tax proposal. He said it is tough on small businesses to pay a 1% sales tax. He wants to keep businesses in town and he feels this tax wouldn't help the

residents or businesses. The business owners present were asked how they feel the proposed tax would affect their business. Attorney Schroeder answered several questions on taxes. Councilwoman Tracy Anderes stated that the council is trying to look ahead and generate some revenue for the City. It was noted that the proposed tax is a 1% city-wide retail sales tax that will be used for general purpose infrastructure such as; street repairs, water tower repairs, electric line repairs, etc. Larry made a motion to approve Resolution 18#2 which authorizes the calling of a special question election in the City to impose a 1% retailers' sales tax. Tracy seconded the motion and the vote carried with four ayes. Ken Kusler voted no.

#### STO & UPOC Ordinances

Tracy made a motion to approve Ordinance #715 adopting the 2018 Kansas Standard Traffic Ordinances. Sheila seconded the motion and the vote carried with five ayes. Tracy made a motion to approve Ordinance #716 adopting the 2018 Kansas Uniform Public Offense Codes. Barry seconded the motion and the vote carried with five ayes.

#### Code Enforcement

Code Officer, Jeff Shelton, informed the council he had several properties cleaned up last month. He suggested putting a code book in the Library and asked the council to draft an ordinance against using engine/compression brakes in town. He stated that he is now the code officer for Downs and Cawker City. He has an office in Cawker and Downs has given him vehicle magnets that identify him as the Code Officer. He asked the City of Glen Elder provide him with two bright green "Code Officer" shirts, one long sleeve and one short sleeve. He mentioned that he received a call about skunk problems in town and he will visit with the Mr. Cleveland about the matter. Barry made a motion to purchase two shirts for Jeff. Ken seconded the motion and the vote carried with five ayes.

#### Utility Rates

A discussion on utility rates was tabled until the September 4<sup>th</sup> meeting.

#### City Welcome Sign

Tracy informed the council she received a bid from Belleville for the City Welcome signs, 10-foot by 7-foot limestone signs for \$14,300.00 each, without the base. Larry passed around phone pictures of the Ensign City sign and mentioned it should be cheaper to make. He will visit with Roy Winkel.

#### Personnel Manual

With all the updates made over the last several years, Barry made a motion to approve Resolution 18#3 adopting the official personnel rules and regulations manual as updated. Sheila seconded the motion and the vote carried with five ayes.

#### Building Permits

Ken made a motion to approve building permit #18-12 a new carport for Francis Schroer at 200 N. College, Lot #7. Tracy seconded the motion and the vote carried with five ayes.

#### ATV Permits

Tracy made a motion to approve ATV Permits: 2018-#12 & #13 for Don Zahourek. Barry seconded the motion and the vote carried with five ayes.

#### Employee Report

Eldon asked for council permission to hire Prairie Land Electric to transfer power to a new pole at Center and Waconda Drive for \$4,880.00. He said if the city crew does the work Brady's and the radio station will be without power for several hours. He mentioned the Prairie Land crew can do the job much faster. Tracy made a motion to approve the hire of Prairie Land to do the job. Sheila seconded the motion and the vote carried with five ayes.

Eldon mentioned the city crew will be working on a power pole behind Cunningham's office on Wednesday morning and a section of town will be without power for three hours.

#### Clerk's Report

The Clerk asked for permission to attend a Clerk's meeting in Hays on August 23. The council approved of the meeting.

#### Council Report

Ken asked why City limits do not include Brady's, the radio station, and homes east of town. Attorney Schroeder said that it is possible.

With no other business Sheila made a motion to adjourn the meeting. Tracy seconded the motion and with five council members voting aye, the meeting was adjourned at 8:46 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger  
City Clerk

# **Glen Elder City Council Minutes**

## **September 4, 2018**

The Glen Elder City Council met in regular session on Tuesday night at 7:00 p.m., September 4, 2018 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Ken Kusler, Barry McPeak, and Larry Wheeler. Also in attendance: Chad Hallack, Jeff Shelton, Eldon Behymer, and Jerri Senger.

### **Minutes & Claims**

The minutes of the August 6, 2018 meetings were reviewed. Barry made the motion to approve the minutes, Ken seconded the motion and the motion carried with four ayes. The claims on hand for the month of August amounting to \$44,419.01 plus the outstanding Mid-Kansas Electric, Cawker City Ledger, and Attorney bills were reviewed. Sheila made a motion to approve the claims. Ken seconded the motion and the motion carried with four ayes.

### **Code Enforcement**

Code Officer, Jeff Shelton, informed the council there are a couple young men that he visited with about tearing up the swing sets and beating on a pop machine in town. There have been a couple other incidences around town involving these boys and Mitchell County Law Enforcement has been contacted. Jeff said that he will be busy recruiting for the Technical College the next couple months at the Kansas State Fair, traveling to Nebraska and Colorado. He will have his laptop and can be reached by email or phone. Jeff requested colored permit stickers for ATV's in town and to bump up the price to \$10.00. He would like the permit stickers to be placed on a specific spot on the ATV's, this would make enforcement much easier. It was noted that City ATV permits are good for the calendar year. The council liked the idea and asked the clerk to get some ordered for 2019.

### **City Welcome Sign**

The council discussed a design for the City welcome sign. It was the consensus to have "Welcome to Glen Elder" with the GE logo. A backlit sign constructed with a metal frame and sturdy posts in a concrete foundation. Roy Winkel will be asked to cut out the sign face and Rick Pierce will be contacted to do the stucco interior of the sign. The council would prefer the signs to be two sided and possible location change of the west sign was discussed.

### **Utility Rates**

The discussion on utility rates was tabled until the November meeting.

### **Curb and Guttering**

The curb and guttering in front of Geneva Winkel's residence has been in need of replacement for the last 17 years. Eldon presented the council with bids from Senger Construction for \$3,850.00 to replace the curbing and \$960.00 to replace the driveway approach. Eldon said Senger plans to work the project in his schedule yet this year, if approved. Barry made a motion to replace the curb and guttering in front of Winkel's. Larry seconded the motion and the vote carried with four ayes.

Eldon asked the council to approve hiring a crew to oil and chat streets next year. He said if we budget correctly and hire the crew to come the next two years, we shouldn't need to touch the streets for three years after that.

### **Building Permits**

Ken made a motion to approve building permit #18-14 a new dog pen for Brent Cunningham at 316 N. Center Street, #18-15 concrete approaches for Ryan Duskie at 120 W. 2<sup>nd</sup> Street, and #18-16 a new garage for Mike Ptacnik at 344 N. Hobart. Larry seconded the motion and the vote carried with four ayes.

#### Clerk's Report

Barry made a motion to appoint Casey Towery to the Fire Department. Larry seconded the motion and the vote carried with four ayes.

With no other business Sheila made a motion to adjourn the meeting. Ken seconded the motion and with four council members voting aye, the meeting was adjourned at 8:05 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger  
City Clerk

# **Glen Elder City Council Minutes**

## **October 1, 2018**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., October 1, 2018 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Ken Kusler and Larry Wheeler. Also in attendance: Landen Cleveland, Attorney Katie Schroeder, Eldon Behymer, and Jerri Senger.

### **Council Appointment**

Mayor Duskie appointed Landen Cleveland to fill the open council position. Sheila made a motion to approve Landen Cleveland in the council position which will be up for election in 2019. Ken seconded the motion and the vote carried with three ayes. Landen took the official oath of office and his seat at the council table.

### **Minutes & Claims**

The minutes of the September 4, 2018 meeting were reviewed. Ken made the motion to approve the minutes, Larry seconded the motion and the motion carried with four ayes. The claims on hand for the month of September amounting to \$67,135.84 plus the outstanding Mid-Kansas Electric, CVA, Krier's Auto Parts, Municipal Supply, and State water report bills were reviewed. Sheila made a motion to approve the claims. Ken seconded the motion and the motion carried with four ayes.

### **Code Enforcement**

The Clerk reported Code Officer Shelton sent three certified letters in September asking residents to mow properties. It was noted a couple residents have complied. There was some discussion on the Bowles property at 501 W. Main, the ditch along the road needs mowed. If the City has to mow their ditch, the bill will be assessed on the property taxes.

### **Swimming Pool Reports**

The council reviewed the swimming pool reports. Concessions made a profit of \$596.82 and attendance was down slightly. \$15,000 was transferred from the Light Fund to the Pool Fund and the overall loss was in-line with previous years. Ryan informed the council the pool is in need of some major repairs. He also asked to begin looking for a pool manager for next summer. He mentioned certification classes are offered this winter and it would be nice to get a manager and guards lined up, so classes are not missed.

### **Streets**

Eldon asked the council to seriously consider hiring a company to oil and chat streets next year. He would like to have them here in June or July, and wants to contact the company as soon as possible to get on their work list. He said it will cost approximately \$66,000.00 to oil and chat 48 blocks. He wants the hill done first. The council asked about having Hall Brothers come in to do their mastic black overlay. The council prefers the overlay as it is not as dusty as the oil and chat. Eldon will have firm bids at the next meeting.

### **Building Permits**

Larry made a motion to approve building permit #18-17 a new lean-to for Justin Glauser at 208 S. Vallette, #18-18 a new concrete slab with fence for Larry Thompson at 325 N. Hobart. Ken seconded the motion and the vote carried with four ayes.

### **Employee Report**

Eldon informed the council one of the sewer pumps went down last month. He said last November the spare pump was taken to Ellis to be repaired, but they hadn't gotten the job done.

So they took the spare pump and the pump that just went down to Hastings. The Hastings shop used parts from both pumps to make one running pump for \$1,200.00. Eldon said they put the repaired pump back into service and he ordered a new pump. The new pump will take about four weeks to get here and will cost \$6,800.00. He told the council they pull and inspect the sewer pumps twice a year.

Since the contract to trade skid steers is over, Eldon asked the council to think about what they want to do with the two skid steers in the future. Eldon feels we can wait three years, but should budget for new units as they are around \$15,000 each. Ryan mentioned he would like to off-set years trading the units in.

#### Clerk's Report

The Clerk asked about the annual fireman's meal, the council felt \$14.00 per plate would be good again this year. The Clerk mentioned the thank you card from Geneva Winkel for the curb and gutter project. She asked the council to review the list of bad accounts turned into the State collection service.

#### Council Report

Larry said he will come up with a draft of the city welcome signs. He would like both signs to be the same size and is thinking of putting the west sign across the highway. Larry mentioned he will not be at the November council meeting.

Sheila asked if any progress has been made with CVA and the streets. Ryan mentioned wanting to visit with the Mitchell County Commissioners first. The Mayor, Eldon, and a couple council members plan to attend a County Commissioner meeting this month.

With no other business Sheila made a motion to adjourn the meeting. Larry seconded the motion and with four council members voting aye, the meeting was adjourned at 8:00 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger  
City Clerk



**Glen Elder City Council Minutes  
November 5, 2018**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., November 5, 2018 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Landen Cleveland and Barry McPeak. Also in attendance: Chad Hallack, Denise Jackson, Trevor Elkins, Beth Holling, Central Kansas Library System Representatives – Gail Santy, Mari Beth Schafer, and Patty Collins, Doug Scholl, Attorney Katie Schroeder, Eldon Behymer, Devon Housh, and Jerri Senger.

**Minutes & Claims**

The minutes of the October 1, 2018 meeting were reviewed. Barry made the motion to approve the minutes, Landen seconded the motion and the motion carried with three ayes. The claims on hand for the month of October amounting to \$42,384.55 plus the outstanding Mid-Kansas Electric bill were reviewed. Sheila made a motion to approve the claims. Barry seconded the motion and the motion carried with three ayes.

**Insurance Agency**

Trevor Elkins addressed the council. He is looking into building a new office for his insurance agency. He said he is interested in the City’s corner lot south of the square at Kansas and Market Streets. He would like to relocate his office in the spring and has been pricing buildings and looking into all his options. Trevor asked the council how much they would ask for the lot. It was mentioned the council would prefer a clause if nothing is built on the lot; it would go back to the City. The Council said they will look at the property and come up with a proposal.

**Library**

Beth Holling informed the council an engineer from CKLS feels the current library building is unsafe and should be condemned. The library board gave council members pictures and information on the building’s current condition. They stated Glen Elder has an amazing Librarian and our library provides a vital service to the community. The council reviewed the library statistics and educational programming information. The library would like to purchase the HeBrews building and asked the City to continue to provide the library with utilities. Beth said grants would be applied for and asked the council to allow the library to use the City’s 501(c)3 status. CKLS representatives stated that the large room could be rented out and they would assist the library board in drafting a rental agreement. It was mentioned CKLS would utilize the space for their regional meetings as well. The council agreed the library is important to the community and would continue to help with the utilities and the grant money.

**Parallel Electric Generation**

Attorney Schroeder explained the standards for renewable parallel electric generation and ordinance #717 establishing a policy and rate schedule. She stated this new policy is to protect our utility and the other customers. She said KMU and KMEA developed the model standards and recommended the council adopt them. Katie also suggested we address the location of solar panels and where the council will allow them. Barry made a motion to approve ordinance #717 establishing renewable parallel generation policy and standards for customer-owned renewable electric generation facilities. Landen seconded the motion and the vote carried with three ayes.

**Pickup**

Eldon asked the council’s permission to purchase a 2007 Chevy 2500 extended cab pickup for \$9,750.00. He said the pickup would be used as the City’s main tool vehicle, and they

need something large enough to pull the new suc-vac machine. Eldon said they would clean up the white Ford pickup and we could sell it. He mentioned he had enough money in his equipment reserve fund. Sheila made a motion to approve the purchase of the 2007 Chevy 2500 pickup. Barry seconded the motion and the vote carried with three ayes. The council will discuss how to sell the white Ford pickup at the December meeting. Getting door decals was briefly discussed.

#### Streets

Eldon asked the council's permission to get on the 2019 Hall Brothers list for Onyx sealing the streets. The bid is for \$48,392.85 or \$1.39/SY. He mentioned he would like to seal the streets on the hill first and finish up with a few streets downtown. He hopes they can seal the streets in June or July and it will be a couple day job. Eldon said the Onyx sealant bid is \$20,000.00 cheaper than hiring a company to chip and seal the streets. Landen made a motion to approve Onyx sealing the streets by Hall Brothers. Sheila seconded the motion and the vote carried with three ayes.

#### ATV Requirements

There was some discussion on the ATV permit application and changes for a new ordinance. The subject was tabled until next month.

#### Building Permits

Barry made a motion to approve building permit #18-19 a new car port and concrete slab for the Senior Center at 113 S. Mill Street. Sheila seconded the motion and the vote carried with three ayes. There was some discussion on previously approved building permit #18-4 for Terry Raymer. The attorney will send him a letter requesting he fill out a new building permit and pay the difference from the old permit and corrected building amount as turned into the county.

#### Executive Session

At 8:10 p.m. Sheila made a motion to go into executive session to discuss non-elected personnel for ten minutes, with the mayor, attorney, and council present. Barry seconded the motion and the vote carried with three ayes.

At 8:20 p.m. Ryan re-opened the regular meeting, with no decisions being made in the executive session.

#### Utility Rates

The council tabled the discussion on utility rates until December.

#### Employee Christmas Bonus

Barry made a motion to give Christmas bonuses as follows: full-time employees \$650.00, the office assistant \$300.00 and the treasurer \$75.00; less withholdings. Landen seconded the motion and the vote carried with three ayes.

#### Clerk's Report

The Clerk informed the council firemen Tracy Anderes and Kyle Thompson will receive 10-years of service pins and certificates this month. She also mentioned the three new trash cans for the square have arrived. The trash cans were purchased with funds from the Dane G. Hansen Clean Up Grant.

#### Council Report

Ryan and Eldon met with the Mitchell County Commissioners last month and asked for more tax money or assistance with street repairs due to the high truck traffic going to the flats east of town. He mentioned the county is willing to help cost share with Kansas Street repairs. Ryan said they will meet with the commissioners again in the spring.

With no other business Sheila made a motion to adjourn the meeting. Barry seconded the motion and with three council members voting aye, the meeting was adjourned at 8:33 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger, City Clerk

## **Glen Elder City Council Minutes December 3, 2018**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., December 3, 2018 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Landen Cleveland, Ken Kusler, Barry McPeak, and Larry Wheeler present. Also in attendance: Lori Augustine, Austin Clark, Attorney Katie Schroeder, Eldon Behymer, and Jerri Senger.

### **Minutes & Claims**

The minutes of the November 5, 2018 meeting were reviewed. Barry made the motion to approve the minutes, Ken seconded the motion and the motion carried with five ayes. The claims on hand for the month of November amounting to \$39,945.15 plus the outstanding Mid-Kansas Electric and attorney bills were reviewed. Sheila made a motion to approve the claims. Larry seconded the motion and the motion carried with five ayes.

### **New ATV Ordinance**

The council reviewed the new ATV Ordinance #718. Permits will be \$10.00 per ATV for a regular non-refundable application fee. Patrons will receive a dated permit to be placed on their ATV. Permits will be due by January 31<sup>st</sup> of each year. Katie suggested the late fee be waived for the first year, therefore beginning in the year 2020, renewed permits purchased after January 31<sup>st</sup> will have a late fee of \$10.00 added to the regular application fee. Katie also mentioned a temporary permit may be purchased for \$2.00 with a completed form. Barry made a motion to approve ATV Ordinance #718 and the new application form. Ken seconded the motion, the vote carried with five ayes.

### **Library Board**

Sheila made a motion to appoint the following Library Board positions: Lisa Jermark to fill the vacant seat with a term to end in 2020 and Doug Scholl to fill the vacant seat with a term that ends in 2019. Landen seconded the motion and the vote carried with five ayes. It was noted that Roberta Kusler will be resigning from the board effective December 31, 2018 and there is still a vacancy on the Library board.

### **CMB Licenses**

Ken made a motion to approve the 2019 on and off premises cereal malt beverage licenses for Austen Hamilton, DBA Outdoor Memories Taxidermy & Sporting Goods. Landen seconded the motion and the vote carried with five ayes.

### **Utility Rates**

The council discussed electric rates. Ken made a motion to increase rates per kilowatt hour by 5% across the board and increase the residential monthly customer charge \$2.00 and commercial monthly customer charge \$6.00. Larry seconded the motion and the vote carried with five ayes. The power demand charge was discussed by the council. It was a consensus that the power demand charged to customers should reset monthly, to match how the city is billed from the supplier.

### **Building Permit**

Barry made a motion to approve building permit #18-20 a new dog pen and concrete slab for Joe Wildfong at 106 N. Marshall Street. Landen seconded the motion and the vote carried with five ayes.

### **Executive Session**

At 7:20 p.m. Landen made a motion to go into executive session to discuss non-elected personnel for fifteen minutes, with the mayor and attorney present. Sheila seconded the motion and the vote carried with five ayes.

At 7:35 p.m. Ryan re-opened the regular meeting, with no decisions being made in the executive session.

#### Employee Wage Review

Ken made a motion to increase full-time employee wages by \$1.00 per hour. Landen seconded the motion and the vote carried with five ayes.

#### 2001 Ford F150

Eldon said he started advertising for the 2001 Ford pickup last month on social media. The council discussed selling the pickup by sealed bids that will be opened at the January 7, 2019 meeting. It was noted that the pickup has been kept in a garage since the city has owned it.

#### Employee Report

Eldon asked for permission to install an in-ground sprinkler system in the park. He had Brian Garmin look at the park. Brian will design the system and assist them with installation for \$8,000 to \$10,000. Eldon said they will need to run a new 2" waterline to the park and they will be removing some of the older tall trees on the north side. The council asked that they replace some trees. Larry made a motion to approve the new sprinkler system. Ken seconded the motion, the vote carried with four ayes and Barry voted against it.

Eldon informed the council that some of the Christmas decorations need to be replaced. He said they are expensive and they can replace a few at a time. Katie mentioned the Community Foundation Grant may be able to help purchase new decorations. She said the grant application is on-line and the upcoming deadline is February 1<sup>st</sup>.

Eldon mentioned that he would like to upgrade to electric-read water and electric meters. He would like the meter salesman to come visit with the council at a work session sometime in February or March. Eldon mentioned the project would be expensive, somewhere around \$60,000.00, but would like to do it in sections. Eldon said the state recommends changing water meters every ten years and a large share of our meters are 20 years old and older. The topic will be put on the January agenda.

#### Clerk's Report

The Clerk informed the council about CD renewals, new interest rates and how well things are going with Guaranty State Bank. The Clerk asked about closing for Christmas Eve and the council felt it would be okay to close the office in the afternoon.

#### Council Report

Sheila asked employees to be sure to clock-in on time and not to over-do on breaks.

With no other business Sheila made a motion to adjourn the meeting. Larry seconded the motion and with five council members voting aye, the meeting was adjourned at 8:23 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger, City Clerk