



Glen Elder, Kansas

2013 City Council Minutes Archive

December 02, 2013

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., December 2nd, 2013 at City Hall, with Mayor Ryan Duskie and council members Sheila Paxson, Lindsey Clark, Larry Wheeler, Barry McPeak, and Tracy Anderes. Also in attendance: Mike Schrant – KDNS, Dan Winkel, Tracy Diehl, Sha Callaway, Michelle Hahn, Dawn Porter, City Attorney Katie Cheney, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the November 4th, 2013 meeting were reviewed. Barry made the motion to approve the minutes, Sheila seconded the motion and the motion carried with four ayes.

The claims on hand for the month of November amounting to \$72,496.27 plus the outstanding Mid-Kansas Electric bill were reviewed. Sheila made a motion to approve all claims. Larry seconded the motion and the motion carried with five ayes.

Daycare

Tracy Diehl, Daycare Director, informed the council that Brenda Tietjens requested to be replaced as payroll accountant beginning January 2014. She said Dion Hake will do the payroll for a fee of \$40.00 per month. Tracy reported that they are full on babies, but could use more pre-school age children right now. Michelle Hahn stated that they are dealing with employee turn-over right now and that is their largest expense. She added that the daycare board wishes to keep a good working relationship with the City, as they need the City to help with their bills. She said that they are doing fundraisers to help with expenses. Tracy handed out information on their rates and state staff requirements. The council reviewed the financial statement through 9/30/2013 and asked to keep receiving the quarterly reports. When asked if the daycare could make it without the financial help from the city they answered no, not without raising childcare rates. The council okayed the hire of Mrs. Hake as the new payroll accountant.

Dan Winkel Electric

The agreement between the City and Dan Winkel for the electrical service to his yard lights was signed by all parties, and Dan received his copy. Dan said he was happy with the agreement but wanted to know if in the future he or future property owners could request a possible change to how electricity is fed to the lights. The council responded yes, at a council meeting.

Code Enforcement

Chris Wagner, Code Enforcement Officer reported that he mailed out two letters, with USPS tracking on them. He said if they do not comply with the letter he has sent, the next step is to get City Attorney Cheney involved. Chris stated that he has made several attempts to get CJ Anderson to clean up the trash in his yard and contact Kay Dahl about the abandoned vehicle in her yard, with not luck.

Corner of Mill & Kansas

Attorney Cheney presented the agreement with Farmway Coop on repair at the corner of Mill and Kansas streets. Tracy made a motion to approve the agreement, and Barry seconded the motion. The vote carried with five ayes.

CMB License

Larry made a motion to approve the 2014 cereal malt beverage license, on and off premises, for Wayne's Sporting Goods. The council asked Katie about the legality of Wayne's

patrons drinking beer on the sidewalk in front of his store. She will check into what the state has on this.

Building Permits

Barry made a motion to approve building permit #13-26 enlarge the garage for Marvin McGuire at 309 N. Nash, and permit #13-27 a patio deck for Frank Shelton at 401 W. Kansas. Lindsey seconded the motion and the vote carried with five ayes.

Sidewalk Permit

Tracy made a motion to approve the sidewalk permit application for Margaret Moore to repair the sidewalk at the apartment garages on Allen Street. Lindsey seconded the motion and the vote carried with five ayes.

Executive Session

At 7:33 pm Lindsey made a motion to go into executive session to discuss personnel matters with the council and mayor present for no more than 15 minutes. Tracy seconded the motion and the vote carried with five ayes.

Mayor Duskie re-opened the regular meeting with no decisions being made in the executive session.

Employee Report

Eldon informed the council that Devon will start wastewater certification school next week at Concordia. The classes will be one day a week for 16 weeks, at a fee of \$1,600.00. He will be driving the city pick-up. Eldon added that he wants to send Daniel and Devon to water school to become certified operators in that as well.

Eldon reported that the old backhoe and grapple bucket have been put on Nex-Tech Classifieds and he is receiving calls already. He is telling folks that sealed bids will be opened at the January 6th council meeting. The clerk will put the following ad on the cable channel and in the paper. For sale by sealed bid. 1986 Ford 555B Backhoe with 2800 hours and a John Deere Grapple Bucket GS-72". The city has the right to refuse any and all bids. Bids will be accepted at City Hall until 5:00 pm on January 6, 2014.

Clerk's Report

The Clerk informed the council that she has asked Duff Watson for information on purchasing new computers for the office. She is still waiting to hear back from him. The council discussed the delinquent list of customers that have been turned into the state for collection. There was also a brief discussion on the state's change to allow the city to hold landlords responsible for delinquent utility bills. The council tabled this matter for now.

Wage Review

Sheila made a motion to increase full-time employees .25¢ per hour, with the rest of the wages staying the same for now. Lindsey seconded the motion and the vote carried with five ayes.

Council Report

The council asked about the tree planting project. Eldon replied that the guy who digs the trees has failed to show up. The council wondered with it being so late in the season if the project is possible.

Barry mentioned that Farmway was thinking about expanding their grain drying facility, but they have put the project on hold now.

With no other business Sheila made a motion to adjourn the meeting. Barry seconded the motion and with four council members voting aye, the meeting was adjourned at 8:10 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger, City Clerk

November 04, 2013

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., November 4th, 2013 at City Hall, with Mayor Ryan Duskie and council members Lindsey Clark, Larry Wheeler, Sheila Paxson, and Tracy Anderes arrived at 7:05. Also in attendance: Mike Schrant – KDNS, Dan Winkel, City Attorney Katie Cheney, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the October 7th, 2013 meeting were reviewed. Lindsey made the motion to approve the minutes, Larry seconded the motion and the motion carried with 3 ayes. The claims on hand for the month of October amounting to \$42,751.19 plus the outstanding Mid-Kansas Electric bill were reviewed. Larry made a motion to approve all claims. Sheila seconded the motion and the motion carried with three ayes.

Dan Winkel Electric

Dan Winkel said he had received the letter concerning the electricity to his yard lights. He informed the council that the lights are originals and have been up for the last 80 years. He said in 2002 when the sidewalks were replaced he had to take down the lights and had them sandblasted and painted. He stated at that time the council agreed to provide the electricity to the lights. He added that he wants the lights to stay. Mayor Duskie would like something in writing from this day forward on the matter. Sheila stated that if the lights are on his property and are his lights, then he needs to pay for the electricity to them. Lindsey made a motion to charge \$10.00 per month starting with the next billing cycle until Dan Winkel no longer owns the property. Tracy seconded the motion and the vote carried with three ayes and Larry voted no. Katie Cheney will draw up an agreement.

Housing Grant

Ryan informed the council that Cote Construction declined the Darin Zimmer house. The housing board would like to award Mitre Box Zimmer's house. Ryan added that Kansas Sand and Snell Contractors both have been awarded three homes each and we are short on time until the end of the grant period. Larry made a motion to award Mitre Box as the contractor for the Darin Zimmer home. Sheila seconded the motion and the vote carried with four ayes.

Code Enforcement

Chris Wagner, Code Enforcement Officer reported that he hasn't had any luck getting a hold of Kay Dahl, but he will keep trying. He said he will contact Phillip Hyman about the boat he has parked in the street. Chris said, "Everything is a dull roar right now."

Corner of Mill & Kansas

The drainage is really bad at the corner of Mill and Kansas streets. The council reviewed cost estimates from Schwab-Eaton on improving the drainage and sharp dip issues at that corner. Mayor Duskie said he has been working with Farmway Coop for the last couple months trying to get a solution for the corner decided upon. He said his first concern is to improve the corner up to standards for the general public in town, which would be case #1 at \$8,000.00. Ryan said that Farmway prefers case #5 at \$40,000.00, which would be more beneficial for heavy truck traffic. Ryan had asked Farmway to pay for the excess amount over case #1 of the proposal and the corner could be done how Farmway preferred. Ryan informed the council that he received a call today from Farmway and they will take care of the dip themselves, at no expense to the City. He added that they will be widening the south-east corner of that intersection at their expense as well. Ryan stated that the city has a good working relationship with Farmway and we want to keep it that way. He said we still have the quarter cent per bushel money that Farmway generously gives to the city. Katie Cheney asked about having a memorandum drafted between the city and Farmway on this project. Ryan suggested she contact Stuart Porter at Swab-Eaton about such a document. Tracy made a motion to allow Schwab-Eaton to work with Farmway on the corner of Mill and Kansas, case #5. Lindsey seconded the motion and the vote carried four ayes.

Executive Session

At 7:30 pm Lindsey made a motion to go into executive session to discuss personnel matters with the council, and mayor present for no more than 15 minutes. Larry seconded the motion and the vote carried with four ayes.

At 7:37 pm Mayor Duskie re-opened the regular meeting with no decisions being made in the executive session.

Christmas Bonus

Lindsey made a motion to give the full-time employees \$350.00 (less withholdings), \$150.00 to the office assistant and \$55.00 to the treasurer. Larry seconded the motion and the vote carried with four ayes.

Annual Fireman's Meal

Tracy informed the council that this year's annual fireman's meal will be held at the fire station and catered in. She said we have twelve firemen. Lindsey made a motion to allow \$14.00 per plate for the meal. Sheila seconded the motion and the vote carried with three ayes, Tracy abstained.

Employee Report

Eldon informed the council that the new backhoe will be here in the next couple weeks. He also stated that he purchased a new grapple bucket for the skid loaders. He said he received a good price at \$2,903.00. The council discussed selling the old grapple bucket and old backhoe in the future.

Clerk's Report

The Clerk informed the council of a small insurance refund received, after the policy was reevaluated. She also mentioned that the Daycare Director came in and they will be hiring a new accountant to do their payroll. The council adamantly said that the Daycare board needs to come before the council to ask for such changes since this is paid by the City. They also asked why they have not seen their quarterly financial statements like agreed upon. The Clerk will contact the Director.

The council discussed the request from Beloit High School's wrestling team for a donation. Larry made a motion to purchase a poster and have the city name put on it for \$25.00. Lindsey seconded the motion and the vote carried with four ayes.

Council Report

Sheila thanked the city crew for the tree removal last night that split in the high wind. Eldon commented that he has cut down a lot of dead trees in town within the last year. The council wants to look into a city-wide tree planting.

With no other business Larry made a motion to adjourn the meeting. Sheila seconded the motion and with four council members voting aye, the meeting was adjourned at 8:00 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger

City Clerk

October 07, 2013

The Glen Elder City Council met in regular session on Monday night at 7:06 p.m., October 7th, 2013 at City Hall, with Mayor Ryan Duskie and council members Lindsey Clark, Larry Wheeler, Barry McPeak, and Tracy Anderes present. Also in attendance: Mike Schrant – KDNS, Nic & Catie Mellies, City Attorney Katie Cheney, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the September 3rd, 2013 meeting was reviewed. Larry made the motion to approve the minutes, Lindsey seconded the motion and the motion carried with 4 ayes.

The claims on hand for the month of September amounting to \$42,508.66 plus the outstanding Mid-Kansas Electric bill were reviewed. Lindsey made a motion to approve all claims. Tracy seconded the motion and the motion carried with four ayes.

Public Comment

Nic and Catie Mellies asked the council for permission to have a third dog. They adopted a dog that was going to be put down and the dog is kept in their fenced-in yard. Tracy made a motion to allow the Mellies' a third dog. Barry seconded the motion and the vote carried with four ayes. The council said if any complaints are received on the dog, the request would be re-evaluated.

Housing Grant

Ryan informed the council that the housing board met on September 30th. He mentioned the boards concern with the contractor from Salina taking so long to get work started. The housing board would like to hold this contractor to a 60-day start deadline or pull the contract. Larry Wheeler commented on the very poor quality of work done by the contractors for this grant. He said he has had to go and fix problems left by contractors. The Mayor commented that homeowners should not sign-off on the work approval if they are not satisfied with the work done by the contractors.

Barry made a motion to approve the following contractors as recommended by the housing board: Snell Contracting the Megan Duskie, Peg Hartman, Henry Nelson homes. Cote Construction the Darin Zimmer home and Kansas Sand the Andy Gruwell, Steve Schmidt, and Luke Winkel homes. Larry seconded the motion and the vote carried with four ayes.

KDOT Reimbursement

Lindsey made a motion to approve the KDOT utility agreement #006142008 providing reimbursement in the amount of \$2,335.80 for city water line relocation. Tracy seconded the motion and the vote carried with four ayes.

Rural Water District Land Update

Lindsey informed the council that the Mayor needs to sign the paperwork, she will cut the checks on Wednesday and that will finalize everything for the sale of land to Rural Water District #2.

Code Enforcement

Chris Wagner, Code Enforcement Officer reported that the Anderson and Joe Smith homes are getting bad again. He mentioned that Kay Dahl has a car in the yard without a tire, sitting on the rim.

Ordinances

Lindsey made a motion to approve the following ordinances as written; Sewer Rate Ordinance #672, Water Rate Ordinance #673, Electric Rate Ordinance #674, and Connect Fee Ordinance #675. Larry seconded the motion and the vote carried with four ayes.

Daycare AC

Eldon informed the council that the air conditioning unit at the daycare will need to be replaced. It has been repaired twice this summer and is on its last leg. He added that the furnace is not ducted properly and that may also need replaced.

Building Permit

Lindsey made a motion to approve building permit #13-24 for Tom Whoolery to enlarge house and garage, upon completion and payment of application. #13-25 a storage shed for Brett Behymer, upon approval from the committee person. Barry seconded the motion and the vote carried with four ayes.

ATV Permit

Larry made a motion to approve ATV Permit #2013-17 for Adam and Jody Vowinckel. Barry seconded the motion and the vote carried with four ayes.

Pool Reports

The council reviewed the annual swimming pool reports. It was noted that attendance was down from last year, and with the purchase of the new slide and the repairs needed this year, the loss was more than last year as well.

Executive Session

At 7:35 pm Lindsey made a motion to go into executive session to discuss attorney/client information with the council, attorney, mayor, clerk and superintendent present for 20 minutes. Tracy seconded the motion and the vote carried with four ayes.

At 7:55 pm Mayor Duskie re-opened the regular meeting with no decisions being made in the executive session.

Winkel Electricity

Larry made a motion to have the attorney draft a letter to Dan Winkel giving him three different options for his yard light electricity; a flat fee, metered, or disconnected. Barry seconded the motion and the vote carried with four ayes.

Employee Report

Eldon informed the council that Linda Clover wants permission to put up an information sign about Clarence Pickett in the square near the peace pole. Barry made a motion to approve the request and Tracy seconded it. Motion carried with four ayes.

Cameras were discussed. Eldon mentioned fixing them all or taking them down. He also mentioned moving a few of them. The council felt it best to leave them as is for now.

Eldon would like to replace the rubber tire packer. He asked the council for a dollar figure he can spend so he can find one and purchase without waiting until a meeting for approval. He said Downs found one on Purple Wave. Larry made a motion to authorize spending up to \$3,000.00 on a rubber tire packer. Tracy seconded the motion and the vote carried with four ayes.

Eldon reported that he removed a dead tree from the square today and will be replanting two new shade trees in the square.

Clerk's Report

The Clerk thanked the council for the flowers sent to her daughter and for the flowers received before the meeting.

Council Report

Tracy expressed her frustration on dogs in town leaving piles of pooh in other's yards. She said once a week she finds a new pile left on her sidewalk.

The council then discussed the large stray cat population in town.

With no other business Larry made a motion to adjourn the meeting. Barry seconded the motion and with four council members voting aye, the meeting was adjourned at 8:25 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

September 03, 2013

The Glen Elder City Council met in regular session on Tuesday night at 7:00 p.m., September 3rd, 2013 at City Hall, with Council President, Sheila Paxson as Acting Mayor and council members Lindsey Clark, Larry Wheeler, Barry McPeak, and Tracy Anderes present. Also in attendance: Mike Schrant – KDNS, Bob Kastrup, Mike Becker, Glenda Shoemaker, Jessica Cunningham, Linda Riley, Toni Wood, Chris Wagner, Eldon Behymer, and Mary Jo Gruwell.

Minutes & Claims

The minutes of the August 5th, 2013 meeting was reviewed. Barry asked to amend the minutes to state; the whole council wanted the truck signs. Barry made the motion to approve the amended minutes, Tracy seconded the motion and the motion carried with 4 ayes.

The claims on hand for the month of August amounting to \$53,706.55 plus the outstanding Mid-Kansas Electric bill were reviewed. Lindsey made a motion to approve all claims. Larry seconded the motion and the motion carried with four ayes.

Public Comment

Mike Becker told the council he had talked with Kansas Gas Service about running a gas line to his shop. They said it would cost \$4600. For this reason, Mike asked the council for permission to use propane to heat his office. Eldon mentioned that another resident was granted permission to

utilize propane for heating as the gas line is too far away to access. Mike talked with Cenex and they said they could tap into the 500 gallon bottle he already has. They feel it would work to supply his heat. He stated the bottle has all the necessary safety and emergency protections already in place. Mike said that he doesn't want this to be a permanent situation. Larry asked if he had investigated an electric heating option. Mike said this is something he would like to check into as a possible long-term solution. Barry made the motion to allow Mike to use propane for heating. Tracy seconded the motion and the motion carried with four ayes.

Community Club

Glenda Shoemaker, Community Club representative, asked the council if they would make a donation to the Chili Cook-Off again this year. After a brief discussion Barry made the motion to donate \$200 for the Chili Cook-Off. Lindsey seconded the motion and the motion carried with four ayes.

Jessica Cunningham shared with the council the Community Club's plan for a Hot N' Spicy Color Run on the day of the Chili Cook-off. She discussed the route the 2 mile walk and 5K will take through town. The council saw no problem with this and was in favor of the plan.

Library Ramp

Linda Riley told the council the Library Board has a concern for patron safety at the main door of the Library. There is a lip they don't want people to trip over. They have a small ramp they would like to use to correct this, but want permission to have a small 1' handrail to use with the ramp. The council felt a handrail that was affixed to the building at the top and the bottom would be a good idea as it wouldn't have to be attached to the sidewalk and would make snow removal easier. Linda agreed with that idea. No action needed to be taken by the council for this.

Housing Grant

Bob Kastrup, Housing Board Representative shared with the council they will meet September 30, 2013 to accept bids on 8 projects. If these projects go through, all of the \$400,000 funds would be used.

Bob also shared with the council Everett Linton's home was bid January 31, 2013. M & R Contracting was the low bidder, and to date have not started on the project. The Housing Board feels this is a breach of contract and would like the council to rescind M & R's contract and give the project to Snell Construction, the next lowest bidder. Options will be presented to Mr. Linton as to whether he wants to accept this bid amount or adjust some of the items to reduce the amount to the original bid price. Larry made the motion to rescind the M & R contract and give it to the next lowest bidder. Barry seconded the motion and the motion carried with four ayes.

Backhoe Financing

The council was provided 3 options for financing a new Case 580N backhoe from KS State Bank. After discussion of the options, Tracy made the motion to accept option #3: \$35,000 down payment, 3 year loan for the balance of \$23,891 at the rate of 3.680%. Barry seconded the motion and the motion carried with four ayes.

Rural Water District Land Contract

The council was given a copy of the proposed land contract between the City and Rural Water District #2 for land to build a new office on. The council discussed the portion of the contract "gifting" 2 foot of land to the Glen Elder Senior Citizens Center, the North 2' of Lot 7. Lindsey made the motion to gift the north 2' to the Glen Elder Senior Citizens Center. Tracy seconded the motion and the motion carried with four ayes.

The council continued discussion of the remainder to the contract. It was stated the new building would be placed in the center of the property. Eldon said there would be 8' between the new building and the Glen Elder Senior Citizens Center, and more than 10' from Wayne's Sporting Goods, leaving plenty of room for mowing, etc. Barry made the motion to sell Lot 7 to the Rural Water District for \$2000, and authorize Sheila to sign the contracts for Ryan. Tracy seconded the motion and the motion carried with three ayes and Lindsey abstaining.

Code Enforcement

Chris Wagner, Code Enforcement Officer stated he checked on one complaint about property owned by Jacque Moore, for tall grass and weeds. The property has been mowed and is now in compliance. Chris talked with property owners at 416 E. Allen regarding a couch in the front yard. The couch has been removed. The resident of 312 E. Eberle has been given 30 days to

remove old cars from his property or erect a fence. The resident indicated he intends to get rid of the cars.

Utility Rates

The council had a lengthy discussion regarding increasing utility rates. There is a need to increase rates to build up funds in the accounts to cover the cost the city pays for electricity, as well as future upkeep expenditures the council knows they will have with the water tower and sewer lines. Lindsey stated she feels it is best to increase a little bit at a time, electric and water rates were raised 3% last year. She also mentioned sewer rates haven't been increased for a couple years.

Barry said he feels we need to increase connect and disconnect fees. These were raised last year from \$10.00 to \$25.00, but he feels they are still too low. After further discussion regarding connect and disconnect fees Barry made the motion to increase these fees \$5.00 to \$30.00 each. Lindsey seconded the motion and the motion carried four ayes.

The council then turned their attention to electric rates. Three options had been prepared for the council's consideration; increases of 3%, 3.5% and 4% for usage and an increase of \$1.50 for the minimum charge. Following discussion of the options, Lindsey made the motion to raise the minimum \$1.50 and usage 3%. Tracy seconded the motion. The motion carried with three ayes and Barry voting no.

The council was also given three options to consider for water rate increases; 3%, 3.5% and 4%. After a brief discussion Larry made the motion to raise the minimum \$1.00 to \$17.00 and increase usage 3%. Tracy seconded the motion and the motion carried with four ayes.

The final item to address was sewer rates. It was suggested to increase the minimum \$5.00. After a brief discussion Tracy made the motion to increase the sewer minimum \$3.00. Barry seconded the motion and the motion carried with four ayes.

It was the general consensus of the council to leave trash rates the same.

New Building at Cemetery

The current building used to store supplies for the cemetery is in bad condition. Eldon shared two options for a new 8' X 12' storage building. After considering the options, Larry made the motion to purchase the building from Ackerman's with 2" X 6" walls for \$1815.00. Tracy seconded the motion and the motion carried with four ayes.

Valley Gutters

The council tabled the discussion of valley gutters for this month.

Ordinance #670 & #671

Barry made the motion to adopt Ordinance #670 adopting the Kansas Standard Traffic Ordinances. Lindsey seconded the motion and the motion carried with four ayes.

Lindsey made the motion to adopt Ordinance #671 adopting the Kansas Uniform Public Offense Codes. Larry seconded the motion and the motion carried with four ayes.

Building Permit

Larry made a motion to approve building permit #13-22 a concrete pad for John Senger at 300 N. Nash. Lindsey seconded the motion and the vote carried with four ayes. Lindsey made a motion to approve building permit #13-23 a retaining wall for Brent Cunningham at 316 N. High. Tracy seconded the motion and the motion carried with four ayes.

Sidewalk Permit

Tracy made the motion to approve sidewalk permit #13-2, 280 sq ft new sidewalk for Cal Swickard at 104 Eberle Street for \$602.00. Barry seconded the motion and the motion carried with four ayes.

Employee Report

Eldon told the council Ryan had talked with him about his displeasure with the street repair following the KDOT bridge project. Several of the council members were also not satisfied with the outcome. After some discussion it was decided to ask Leland Tice—KDOT to come and drive the streets and discuss this issue with the city.

Clerk's Report

The assistant clerk told the council we received a check from Farmway Coop for the ¼ cent bushel check-off in the amount of \$10,977.25. The council was also informed this would be the time to choose a voting member for the League of Municipalities. No action was taken on this.

Council Report

Lindsey said she knows at this time we have no ordinance with regard to blowing grass clippings into the street, but feels this can be a problem when excessive clippings are not picked up out of the gutter. The clippings create an odor and sometimes are washed down to other residences creating a problem for them. Eldon mentioned it can create a problem with drainage. It was the consensus of the council to place a statement on the local television channel asking patrons to remove grass clippings from the street and gutter when they mow.

With no other business Larry made a motion to adjourn the meeting. Barry seconded the motion and with four council members voting aye, the meeting was adjourned at 8:45 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Mary Jo Gruwell, Assistant City Clerk

August 05, 2013

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., August 5th, 2013 at City Hall, with Mayor Ryan Duskie presiding and council members Sheila Paxson, Lindsey Clark, Larry Wheeler, Barry McPeak, and Tracy Anderes present. Also in attendance: Mike Schrant – KDNS, Barbara Axtell – Beloit Call, Leland Tice, Mike Cooper, Tammy Bechard, Scott Hartman, Chris Wagner, Attorney Katie Cheney, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the July 2nd & 16th, 2013 meetings were reviewed. Barry made a motion to approve the minutes. Larry seconded the motion and the vote carried with five ayes.

The claims on hand for the month of July amounting to \$74,283.12 plus the outstanding Mid-Kansas Electric bill were reviewed. Larry made a motion to approve all claims. Sheila seconded the motion and the motion carried with five ayes.

School Request

Mike Schrant, USD 272, informed the council that they would like to put together “welcome back” packets for families at enrollment next week. He added that they thought it would be nice to include a \$5.00 off on city sewer/water bills. The council is concerned about the families that send their kids to Beloit, “what we do for one we should do for all” or even the folks that live out of city limits. The council declined at this time, but asked Mr. Schrant to ask next year farther in advance.

KDOT

Leland Tice, Area Engineer with KDOT, asked the council to attend a meeting Thursday morning at 10:00 am to do a walk through of the detour route and determine what work needs to be done on those streets. Eldon, Larry, and Barry will attend this meeting; they will begin at the corner of Hobart and Kansas Streets. Leland commented that some spots have held up better than expected, while others not as good. He feels the cooler temperatures and lack of moisture helped. It was noted that the stop sign at the north end of Hobart needs to be moved since the view of the traffic to the west is obstructed. Leland noted that Hall Brothers will again be the contractors to repair the streets. He then thanked the City for working so well with KDOT on this project.

2014 Budget Hearing

Ryan opened the public hearing on the 2014 budget. With no one present to comment on the budget, the public hearing was officially closed. Larry made a motion to approve the 2014 budget as written. Lindsey seconded the motion and the vote carried with five ayes.

Backhoe

Eldon handed the council one bid for a used backhoe and three bids for a new backhoe. The used backhoe is located in Wichita and has a cab with a heater, but no air conditioning for

\$38,000.00. The used backhoe has more hours on it than does our 27-year old backhoe. Eldon said that the used backhoes keep getting sold before he can come to the council meetings and report back to the sales representatives. He said for that reason he does not want to bid the backhoes again. Lindsey commented that she would like to allow a cap to spend, and Eldon can then buy a good used backhoe.

Mike Cooper said the county purchases new equipment. He said the expense could be spread out over time instead of all at once, which is hard on the budget.

Barry asked Eldon what equipment he thinks we need in the next five years. Eldon replied nothing besides a packer that he can think of.

The lowest bid on a new Backhoe came in from The Victor L. Phillips Company at \$58,891.00. Scott Hartman, sales representative for Victor L Phillips said he can finance the purchase of a new backhoe at 3.68% for three years. Scott also stated that service for those machines comes out of Topeka. Larry made a motion to approve the purchase of a 2013 CASE 580N backhoe from Victor L. Phillips. Tracy seconded the motion and the vote carried with five ayes.

Disaster Information

Mike Cooper informed the council that he is a member of the water rescue team. He said after the tragedy that happened a year ago on the lake the county is diligent in working to prepare for future disasters. He said they have an active disaster team that meets every third Wednesday of the month at 7:00 pm in the EMS building at Beloit. He stated that their goal is to have representatives from all the communities in the county attend these meetings, to become better prepared as a whole. He suggested a representative from Glen Elder attend the meeting and bring a copy of our written disaster plan. He invited all present to attend the next meeting on August 21st.

Code Enforcement

Chris Wagner went over a list of properties in town that he has contacted about violations. It was mentioned the trash bags get torn up on the properties belonging to out-of-town folks before the truck comes on Tuesdays. It was reinforced that they need to put trash bags into a container, to keep the animals from tearing into the bags. Chris asked the clerk to get him a list of the folks this matter involves and he will contact them.

RWD Lot

The survey has been done and the flags are out, but the survey pins have not been placed yet. It was noted that the north line of the property currently owned by the City includes the South wall of the Senior Center and that portion of the property should be conveyed to the Senior Center as it is their building. The north property line for the property to be conveyed to the water district will be just south of the senior center south wall. It was mentioned that the south line of the property being conveyed to the water district will be approximately ten feet from the north wall of Wayne's building. The water district building would then have a setback from both north and south property lines. Eldon will visit with Jerry and Rod. Katie Cheney will get the legal description from Randy at Schwab-Eaton.

Law Enforcement

The council asked to have Law Enforcement removed from the agenda.

Truck Route

Barry wants "no truck" signs put up on the hill. Eldon will put up these signs.

Utility Rates

Lindsey said she will put together figures and get them out to the council before the next meeting. The Mayor said a decision on utility rates needs to be made at the next council meeting.

LED Street Lights

Eldon handed out bids from Kriz-Davis for 12 - 75 watt LED lights to go around the square, in the amount of \$2,868.00. Lindsey made a motion to purchase the new LED lights for the square. Sheila seconded the motion and the vote carried with five ayes.

City Hall & Cemetery Signs

Eldon will talk to Roy Winkel about the City Hall sign. The council wants it to be a two sided sign.

Solicitation within the City

The council briefly discussed solicitation within the City. It was noted that folks need to obtain a permit from City Hall to sell products within the City.

Library Board

Tracy made a motion to appoint Mary Wacaser to the Glen Elder Library Board to fill the unexpired term vacated by Judy Swickard. Barry seconded the motion and the vote carried with five ayes.

Building Permit

Lindsey made a motion to approve building permits #13-19 complete a privacy fence for Carma Weber at 341 N. Hobart, and #13-21 a car port for Justin Glauser at 208 S. Vallette. Larry seconded the motion and the vote carried with five ayes.

ATV Permits

Larry made a motion to approve ATV Permit #13-15 for Nathan Anderes and #13-16 for Terry & Crystal Cunningham. Lindsey seconded the motion and the vote carried with four ayes, Tracy abstained.

Sidewalk Permits

Tracy made a motion to approve sidewalk permits #13-2 approximately 200 sq ft of new sidewalk for Cal Swickard at 104 Eberle St., #13-3 – 585 sq ft of new sidewalk for Bernadette Menhusen at 405 E. Main for \$1,257.75. Lindsey seconded the motion and the vote carried with five ayes.

Clerk's Report

The Clerk presented the council with a report of the transfers made in July.

Sheila made a motion to approve ordinance #669 which allows an increase in the tax revenues for budget year 2014 for the city. Lindsey seconded the motion and the vote carried with five ayes.

The council gave permission to close the office on Wednesday for a funeral.

Council Report

Barry reported that he visited with the new Farmway Elevator Manager about the grain they dumped south and east of Railroad Street. He said they will find another place for the old grain.

Lindsey asked Eldon and Jerri about having someone trained in their positions.

With no other business Barry made a motion to adjourn the meeting. Tracy seconded the motion and with five council members voting aye, the meeting was adjourned at 9:00 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger, City Clerk

July 02, 2013

The Glen Elder City Council met in regular session on Tuesday night at 7:00 p.m., July 2nd, 2013 at City Hall, with Mayor Ryan Duskie presiding and council members Sheila Paxson, Lindsey Clark, Larry Wheeler, Barry McPeak, and Tracy Anderes present. Also in attendance: Mike Schrant – KDNS, Jerry Winkel, Rod Ahlvers, Scot Loyd, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the June 3rd, 2013 meeting was reviewed. Barry made a motion to approve the minutes. Sheila seconded the motion and the vote carried with five ayes.

The claims on hand for the month of June amounting to \$58,522.26 plus the outstanding Mid-Kansas Electric bill were reviewed. Sheila made a motion to approve all claims. Larry seconded the motion and the motion carried with five ayes.

Rural Water District

Jerry Winkel and Rod Ahlvers were present representing Mitchell County Rural Water District #2. Their board would like to purchase the lot between Wayne's and Senior Center to build a new 30x40 office building. It would be a metal building in the same colors as Wayne's and Cunningham's buildings. The building would contain a conference room along with an office. The council would like the property surveyed, so the exact property lines would be known. Mr. Winkel mentioned that dirt work would need to be done to the lot.

Larry offered the lot for \$2,500.00 and the Rural Water District pay for the survey. Jerry & Rod both said their board gave them permission to pay a maximum of \$2,000.00. The council then offered to sell the lot for \$2,000.00 plus the Water District pay half the survey, half the legal fees, and half the title insurance fees. Larry made a motion to sell the lot between Wayne's and the Senior Center to Mitchell County Rural Water District #2 for \$2,000.00 plus half the legal, title insurance, and survey costs. He added the building is to be at least five feet from the property lines, upon approval from the Water District's board. Barry seconded the motion and the vote carried with four ayes. Lindsey Clark abstained.

Code Enforcement

The council read an email from Chris Wagner concerning the properties in town that he has contacted about violations.

Annual Budget

Scot Loyd, with Swindoll, Janzen, Hawk & Loyd, went over the budget process in detail. He added that if the assessed valuation is correct from the county, which will not be final until October, then we have picked up quite a bit of value for 2014. Lindsey will check with the County Appraiser to confirm the valuation amount. Scot mentioned that they like to keep revenues conservative so the city will not overspend their budget. The Neighborhood Revitalization rebate program was discussed. Scot informed the council that this tax money will end up coming back to the city in time. Franchise fees and transfers were discussed. The clerk was asked to contact area towns about their franchise fees, especially phone and cable. Scot said transfers between funds are flexible. The council discussed transferring leftover budgeted money from the general fund into the equipment reserve fund to be built up for future expenditures. Scot went over a five-year reserve plan with the council. The council decided to hold the budget hearing at the August 5th council meeting, and set up a special meeting to finalize the budget on Tuesday, July 16th at 7:00 pm. Scot noted that the budget must be to the County Clerk by August 25th.

Law Enforcement

The council is concerned about the streets on the hill. The local farmers are ignoring the designated truck route and driving on the hill with their loaded wheat trucks, the streets are not holding up to the heavy traffic. The clerk was asked to find out if tickets can be sent to violators if tag numbers are obtained.

Surveillance Cameras

The council reviewed two estimates from Car-Tel Enterprises to upgrade the camera system. The council tabled the matter for now.

Utility Rates

There was a brief discussion on the utility rates and the figures Lindsey came up with on increase possibilities. The subject was tabled until the July 16th special meeting.

LED Street Lights

The council will budget the purchase of LED street lights. Ryan mentioned he would like to start with replacing the lights around the square, which would cost around \$3,000.00.

City Hall & Cemetery Signs

Ryan will visit with Roy Winkel about the City Hall and Pioneer Cemetery signs ordered.

Building Permit

The council discussed setting a renewal fee for building permits that have exceeded the six-month time frame. The council unanimously set the renewal fee at \$25.00 and noted that the project must be started within the 6-month time frame.

Tracy made a motion to approve building permit #13-18 renewal of permit for Jeff Shelton to move in a mobile home. Lindsey seconded the motion and the vote carried with five ayes.

ATV Permits

Tracy made a motion to approve ATV Permit #13-13 for Perry Copeland and #13-14 for Devon Housh. Larry seconded the motion and the vote carried with five ayes.

Employee Report

Eldon reported that he needs to purchase 150 ton of Chat & oil to do the streets on the hill. He said he plans to do these repairs the week of July 15th. The council instructed him to order the needed supplies.

Eldon reported that the 1986 backhoe brakes are shot. He said it will cost approximately \$9,600.00 to repair the brakes. Eldon will gather bids for a replacement backhoe.

He added that the rubber tire packer is ruined and that he would like to hire an additional summer employee.

Clerk's Report

The Clerk asked where to put the bushel money; the council felt it best at this time to put it in the general fund. She also reported that KMAAG's cost \$90.00 per year and are sent electronically. She noted that they are updated every year, so it would need to be purchased yearly. It was decided not to purchase a KMAAG.

Council Report

Barry thanked the city guys for fixing his water leak so promptly. He also mentioned a pile of old grain east of the elevator.

Larry asked about the dates and times that fireworks can be discharged - July 1 to 4, 6am to midnight.

With no other business Larry made a motion to adjourn the meeting. Tracy seconded the motion and with five council members voting aye, the meeting was adjourned at 10:05 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger, City Clerk

June 03, 2013

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., June 3rd, 2013 at City Hall, with Acting Mayor Sheila Paxson presiding and council members Lindsey Clark, Larry Wheeler, and Barry McPeak present. Also in attendance: Barbara Axtell - Beloit Daily Call, Michelle Huddle, Shane & Jo Abram, Mike Schrant – KDNS, Chris Wagner, Attorney Katie Cheney, Eldon Behymer, and Jerri Senger.

Official Oaths

Katie J. Cheney took her official oath of office and seat at the council table.

Minutes & Claims

The minutes of the May 6th, 2013 meeting was reviewed. Barry made a motion to approve the minutes. Lindsey seconded the motion and the vote carried with three ayes.

The claims on hand for the month of May amounting to \$37,926.33 plus the outstanding WAPA and Mid-Kansas Electric bills were reviewed. Larry made a motion to approve all claims. Barry seconded the motion and the motion carried with three ayes.

Annual Audit

Michelle Huddle, auditor with Swindoll, Janzen, Hawk & Loyd, went over the annual audit report – page by page. She said that she didn't have to make any adjustments this year and the financial statements looked great. She suggested the city get a current copy of the Kansas

Municipal Audit and Accounting Guide (KMAAG) which would cost around \$90.00. She also suggested the council review all financial statements before they are given to the auditor each year. She said they suggest we have a policy and procedures manual, relocate the Mayor's stamp, need a fixed asset inventory, and have monthly receipts be reconciled with the billing software and reviewed by the council.

Larry made a motion to approve the annual audit report. Lindsey seconded the motion and the vote carried with three ayes.

Public Comment

Shane & Jo Abram asked the council permission to have three dogs. Larry made a motion to approve the third dog. Barry seconded the motion and the vote carried with three ayes.

Code Enforcement

Chris Wagner reported that he tries to come through town once a week. He gave a list of folks he sent letters to and those he has visited with. He noted that on a couple properties he may need to have the city attorney send a letter, if progress is not made soon. He asked the clerk to order door hangers, to help contact property owners.

Annual Appointments

Sheila read the following appointments made by Mayor Duskie:

Council President	Sheila Paxson
Municipal Judge:	Bonnie Wilson
City Attorney:	Katie J. Cheney
City Official Paper:	Cawker City Ledger
Financial Institution:	Central National Bank
City Clerk:	Jerri Senger
City Superintendent:	Eldon Behymer
City Maintenance:	Devon Housh
City Maintenance:	Daniel Firebaugh
City Treasurer:	Linda Mick
Fire Chief:	Jerry Clark
Assistant Fire Chief:	Garry Clark
Insurance Agency:	Linton Insurance

Light Committee:	Ch: Tracy Anderes, Sheila Paxson, Larry Wheeler
Water/Swim Pool Committee:	Ch: Lindsey Clark, Larry Wheeler, Tracy Anderes
Street/Alley/Sidewalk Committee:	Ch: Larry Wheeler, Barry McPeak, Lindsey Clark
Park/Building Permit Committee:	Ch: Barry McPeak, Tracy Anderes, Sheila Paxson
Cemetery Committee:	Ch: Sheila Paxson, Lindsey Clark, Barry McPeak
Budget Committee:	Ch: Ryan Duskie and all Council Members

City Council Meetings:

1st Monday night each month at 7:00 p.m., unless a Holiday, then will be held the following night.

Authorize Clerk to pay payroll 1st of each Month.

Authorize City Clerk to pay bills prior to meeting night to avoid paying penalties.

Lindsey made a motion to approve the Mayor's appointments. Larry seconded the motion and the vote carried with three ayes.

Pool Slide

The council discussed replacing the pool slide that had deteriorated and had to be removed. Larry made a motion to purchase a new slide under \$2,000.00. Lindsey seconded the motion and the vote carried with 2 ayes and Barry voting no.

Law Enforcement

The council noted seeing a little law enforcement in town. It was asked if Sheriff Daugherty had been called.

Utility Rates

Barry asked if connect fees could be increased. He mentioned that there are so many disconnects and re-connects in town. Lindsey commented that she would like the minimum charges

kept at even amounts, maybe increase twenty-five or fifty cents, and then she suggested a smaller increase per kWh. The council also discussed a \$5.00 add-on fee for water tower repair. The topic was tabled until the full council is present.

LED Street Lights

The council tabled the LED street lights for now.

Library Appointments

Barry made a motion to appoint Peg Hartman and Roberta Kusler to the Library Board, each for a four-year term, effective immediately. It was noted that the Library Board is looking for a Treasurer.

Public Relations

Mike Schrant informed the council that he will be working for the Waconda School District as their Marketing Director. He said that he will be working with all four communities in the district and will help promote each of those communities as well. He informed those present some of his plans for his new position. He added that he will still cover the Glen Elder and Cawker City council meetings for the radio station.

Building Permit

Barry made a motion to approve building permits: #13-15 a patio and new sidewalk for John Senger at 300 N. Nash, #13-16 tower upgrades for Verizon Wireless. Lindsey seconded the motion and the vote carried with three ayes.

Employee Report

Eldon reported that they received the new bobcat skid loader today from White Star. He said he went with another company since the last one would not get back with him after the representative he had dealt with left the company. He said the only change with White Star is they will be trading every 12 months instead of every 18. Eldon stated that they would be trading for the same money.

Eldon asked if he could plant grass on the big empty lot on the south side of the square. He said that Farmway Coop would purchase the Buffalo Grass Seed, if we would plant it and maintain it. The council Okayed the project.

Eldon informed the council that Stuart Porter from Schwab-Eaton suggested the company that quoted the water tower project was overpriced. Schwab-Eaton can spec the project, bid the project to contractors, hire and over-see the work. The council would like to get the finances in order for the project then invite Stuart to a council meeting. Lindsey reviewed the contract with Alltel/Verizon Wireless. She said we need to be careful around Verizon's equipment when painting the tower, and let them know in advance before we begin working on our water tower.

Clerk's Report

The Clerk informed the council we received the first quarter bushel check off money, \$1,667.77.

The Clerk read off a couple different quotes for a new fax/copier/scanner. She felt the LexMark 464 would be the best as it has all the features needed and costs less than two cents per copy. Larry made a motion to order the LexMark 464 from Central Office Service & Supply for \$995.00. Lindsey seconded the motion and the vote carried with three ayes.

The Clerk informed the council that the KDOT sign renewal fee is due again. This fee is \$150.00; it is paid every two years and is for both of Wayne's advertisement signs. The council will visit with Wayne about this and his contract.

The Clerk presented the Fireworks Sale License request from Shauna Remus. It was noted that the fireworks ban was lifted last August. Larry made a motion to approve the fireworks sale permit for Shauna. Barry seconded the motion and the vote carried with three ayes.

The Council reviewed the request from the newly formed Waconda Lake Fireworks Association. Barry made a motion to donate \$250.00 as in the past to the fireworks display at the lake. Lindsey seconded the motion and the vote carried with three ayes.

Council Report

Larry stated that Perry Copeland asked if he can put up his business sign on the south edge of his lot. The council felt this would be fine as long as it did not block the corner, so vehicles at either street could see oncoming traffic.

Lindsey asked if the lot between the senior center and Wayne's would possibly be for sale for a business. The council loved this idea and said yes.

Sheila wanted to thank the city crew for how nice the square looked for Memorial weekend. Larry thanked the city crew for their help cleaning up his roof after the storm. Sheila and the council thanked Kylie Moore for doing a fantastic job cleaning up the pool after the storm.

With no other business Larry made a motion to adjourn the meeting. Barry seconded the motion and with four council members voting aye, the meeting was adjourned at 8:47 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger, City Clerk

May 06, 2013

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., May 6th, 2013 at City Hall, with Mayor Ryan Duskie presiding and council members Lindsey Clark, Larry Wheeler, Barry McPeak, Sheila Paxson, and Tracy Anderes present. Also in attendance: Leland Tice, Barbara Axtell - Beloit Daily Call, Mike Schrant - KDNS, Jake Dunger, Eldon Behymer, and Jerri Senger.

Official Oaths

The re-elected mayor and council members Lindsey and Sheila took their official oath of office.

Minutes & Claims

The minutes of the April 1st, 2013 meetings were reviewed. Barry made a motion to approve the minutes. Lindsey seconded the motion and the vote carried with five ayes.

The claims on hand for the month of March amounting to \$55,129.95 plus the outstanding Mid-Kansas Electric bill were reviewed. Larry made a motion to approve all claims. Sheila seconded the motion and the motion carried with five ayes.

KDOT

Mayor Duskie asked Leland Tice from KDOT for a timeline on the bridge project. Leland stated that 2 working days have been added to the project due to replacing more of the original bridge foundation, so they have 50 working days left on the contract. He noted that the contractors get in about 15 or 16 working days per month. Leland predicts the project to be completed around the first of September. He said they plan to pour the deck in a couple weeks, then that needs to cure. He then listed several other tasks that need to be done before the bridge is completed.

Larry asked if this project will in the end take a year to complete, to which Leland answered yes. Larry mentioned that he is concerned about the condition of our streets, as they are in really bad shape due to the high traffic volume. Leland said when the weather gets hot, the streets will get worse. The council voiced concern about the condition of the streets when the project is complete and asked if they will be returned to pre-project condition. Leland said that money is very tight right now.

Water Tower

Jake Dunger from Utility Services was present and the council reviewed his proposed maintenance plan for re-painting and maintaining the 200,000 gallon water tower for the next ten years. The maintenance plan fee is \$25,947.00 per year for the first seven years and \$12,960.00 for the last three years, interest free. It was noted that in ten to twelve years the tower will need to be re-painted again. Jake stated that they stand behind their work and have 150 tanks in Kansas with this same type of maintenance plan. He mentioned that his company is celebrating their 50th year in business and was founded in Pittsburg, Kansas. He said if a tower is maintained properly it will last forever. He stated their plan is a "proactive maintenance" plan. They will be responsible for the tank and essentially over the 10-year plan the city will pay for both interior and exterior painting jobs. The council asked how long the tank will be out of use while his company is re-painting the tank. Jake said approximately four to six weeks. He also mentioned that the first payment would be due 30 days after the job is complete. The council tabled making a decision on

the plan until next month when more information can be gathered on how to pay for this project. The council also mentioned purchasing a "freak drive" to use while the tank is down so water isn't wasted down the gutters.

CDBG Grant

Ryan informed the council that the housing grant board met last Thursday and would like permission to open the target area up to include the old target area. He said we have approximately \$157,000.00 left in the grant and are having trouble finding qualified homes in the current target area to rehab. The housing plan will have to be amended to add "homes receiving assistance from the past Housing Rehabilitation grant are not eligible." Larry made a motion to approve the recommendations of the housing board to open up the target area, and send a letter to the state for approval. Sheila seconded the motion and the vote carried with five ayes.

Law Enforcement

The council reported that the traffic on the detour is going faster than the speed limit. They are also disappointed that officers have not been seen in town as much as before. Ryan will visit with Doug Daugherty.

Utility Rates

The council set up a work session on Monday, May 20th at 7:00 pm to discuss utility rates.

LED Street Lights

The council tabled this topic for now.

Ordinances

Lindsey made a motion to approve building permit application fee ordinance #667. Tracy seconded the motion and the vote carried with five ayes.

Lindsey made a motion to approve ordinance #668 establishing a capital improvement fund for the city. Larry seconded the motion and the vote carried with five ayes.

Pool Rates

The council felt it best to leave the pool rates the same as last year.

Building Permit

Tracy made a motion to approve building permits: #13-11 a new garage for Brent Cunningham at 316 N. High, #13-12 a deck for Pat Krontz at 200 N. College #5, #13-13 a new garage for Ryan Duskie at 217 N. Hobart – pending paperwork, and #13-14 a walkway and patio for Thomas Depew at 308 E. Main. Barry seconded the motion and the vote carried with five ayes.

ATV Permits

Tracy made a motion to approve ATV permits: 2013#9, 10, 11, and 12 – for PPP, LLC. Barry seconded the motion, the vote carried with five ayes.

Clerk's Report

The Clerk asked about putting the bushel money into the Capital Improvement Fund instead of the Special Highway fund. The council asked to have this on the agenda next month.

The council re-appointed Clerk Senger as a KMEA board member.

The clerk mentioned that a new copy/fax machine is needed at City Hall. The council asked her to check into getting a scanner/copier/fax all in one machine and report back at the next meeting.

Council Report

The council discussed several streets that need repair as they hold water along the gutters. These streets will be added to the Capital Improvement Plan.

It was asked to have the Hiserote property added to the Code Enforcement list.

It was asked about having a bathroom in the square. It was noted that there is no sewer in the square.

With no other business Larry made a motion to adjourn the meeting. Barry seconded the motion and with five council members voting aye, the meeting was adjourned at 8:48 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger , City Clerk

April 01, 2013

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., April 1st, 2013 at City Hall, with Mayor Ryan Duskie presiding and council members Lindsey Clark, Larry Wheeler, Barry McPeak, Sheila Paxson, and Tracy Anderes present. Also in attendance: Barbara Axtell - Beloit Daily Call, Mike Schrant – KDNS, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the March 4th & 7th, 2013 meetings were reviewed. Barry made a motion to approve the minutes. Sheila seconded the motion and the vote carried with five ayes.

The claims on hand for the month of March amounting to \$31,924.64 plus the outstanding Mid-Kansas Electric, attorney and a couple other small bills were reviewed. Larry made a motion to approve all claims. Tracy seconded the motion and the motion carried with five ayes.

Code Enforcement Report

Chris Wagner reported that he will be sending letters to Joe Smith and Thomas Depew. He said that he will call Molly McDonough and Kay Dahl. There was some discussion on the number of vehicles allowed to be parked on a property.

Law Enforcement

The council reported that law enforcement is doing a good job. It was mentioned that the bridge is progressing nicely.

Building Permit Fees

The council discussed increasing the building permit application fees. Lindsey made a motion to charge a minimum application fee of \$25.00 or .25% of the total cost of the building project – whichever is greater. Excluding sidewalks the city already pays an amount per square foot on. Tracy seconded the motion and the vote carried with five ayes.

Bushel Money

Eldon stated that he would like to see the council put the Coop bushel money into the special highway fund so we could hire the company to come do our streets every three years. He recommends having around \$70,000.00 to have the job done. The council liked the idea of putting the money in the highway fund, as long as it could be pulled back out if needed. The Clerk will check on this. Larry made a motion to put the bushel money into the special highway fund with a cap at \$100,000.00 of bushel money in the fund. Lindsey seconded and the vote carried with five ayes.

City Attorney

Brenon sent a text to the Mayor to inform him that he has been trying to keep his position with Glen Elder, but is being forced by the City of Beloit to resign. There was some discussion on four other attorneys in the area, their rates and experience. Larry made a motion to hire Katie Cheney, after receiving a resignation from Brenon. Barry seconded the motion. The vote carried with three ayes, Tracy voted no and Lindsey abstained from the vote.

LED Street Lights

Eldon gave the council a report on street lights. The City has 115 street lights, 103 – 100 watt high pressure sodium lights and 12- 175 watt mercury lights around the square. His report stated the 100 watt lights use an average of 2.3kw per night, and the 175 watt mercury lights use 2.8 per night. LED lights use .5 for the smaller lights to .8 for the larger lights per night. The large LED lights cost \$250.00 and the smaller cost \$150.00. The Mayor mentioned that he would like to see all the lights in town switched to LED. He said the initial cost is high but once in use the city would save money on electrical usage. He would like the square done first, with a plan to replace the other lights over a set time period. There was some discussion on which lights to be put up around the square, the large or small LED lights, along with the number of lights needed. The city

crew will install one of each LED around the square and the council will make a decision on the matter at the next council meeting.

Utility Rates

The Clerk is waiting to hear back from KMEA on the average utility rates in the state. She was asked to call Kansas Rural Water Association as well. The topic was tabled until next month.

Water Tower

Eldon is waiting on another bid to clean and paint the water tower. He said he will have a company representative come visit with the council. The matter was tabled until next month.

Building Permit

Larry made a motion to approve building permits: #13-9 – a dog pen/house for Andy Gruwell at 117 N. Marshall. #13-10 - a storage shed for Charla Monty at 213 N. Vine. Sheila seconded the motion and the vote carried with five ayes.

ATV Permits

Larry made a motion to approve ATV permits: 2013#8 – for Larry Hiserote. Barry seconded the motion, the vote carried with five ayes.

Employee Report

Eldon reported the sand filters at the pool have been repaired and we can get all the work quoted on both bids for the approved price from last month, due to the savings on the filter job.

Eldon said that he would like to get approval to vacuum and clean sewer lines around town. He stated that it will cost .65¢ per foot and we have 28,000 feet of sewer main in town. He noted that we would just clean the eight inch mains. He suggested the council approve a certain amount of feet to be cleaned each year. He added that there is a company coming in the near future to do work in Cawker City and Downs. He would like to coordinate with them.

Eldon mentioned a billing error that will be refunded to a customer.

Clerk's Report

The Clerk asked if the Daycare could have a pool pass like last year, \$170.00 for the kids and employees. The council felt that would be fine. There was some discussion on appointing KMU voting delegates; however no one will be attending the conference this year.

With no other business Larry made a motion to adjourn the meeting. Tracy seconded the motion and with five council members voting aye, the meeting was adjourned at 8:30 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger, City Clerk

March 07, 2013 Special

The Glen Elder City Council met in special session on Thursday night at 5:30 p.m., March 7th, 2013, with Mayor Ryan Duskie presiding and council members Sheila Paxson, Lindsey Clark, Larry Wheeler, Barry McPeak, and Tracy Anderes present. Also in attendance: City Supervisor Eldon Behymer, and City Clerk Jerri Senger.

The agenda of this special meeting was to conduct interviews for the maintenance position.

At 5:30 p.m. Lindsey made a motion to go into executive session for two hours for the consideration of non-elected personnel with the mayor, council, Eldon and applicants present. Tracy seconded the motion, and the motion carried with five ayes.

With no decisions being made in executive session, the mayor re-opened the regular meeting at 7:30 p.m.

Sheila made a motion to hire Devon Housh for the maintenance position at \$12.50 per hour. Larry seconded the motion and the vote carried with five ayes.

The Mayor contacted Devon and the clerk will send letters to the other applicants.

With no other business Larry made a motion to adjourn the meeting. Lindsey seconded the motion and with five council members voting aye, the meeting was adjourned at 7:57 p.m.

Jerri Senger, City Clerk

(These are unofficial minutes, until approved at the next council meeting!)

March 04, 2013

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., March 4th, 2013 at City Hall, with Mayor Ryan Duskie presiding and council members Lindsey Clark, Larry Wheeler, Barry McPeak, Sheila Paxson, and Tracy Anderes present. Also in attendance: Barbara Axtell - Beloit Daily Call, Mike Schrant – KDNS, Carma Weber, Tim Fossett, Brittany Winkel, Devin Sun, Carol & Gene Torkelson, Scott Wright, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the February 4th, 2013 meeting were reviewed. Barry made a motion to approve the minutes. Larry seconded the motion and the vote carried with four ayes.

The claims on hand for the month of February amounting to \$37,105.53 plus the outstanding Mid-Kansas Electric bill were reviewed. Sheila made a motion to approve all claims. Lindsey seconded the motion and the motion carried with four ayes.

City Regulations Question

Carma Weber introduced herself, owner of the Lion Heart Inn in Downs; she is considering purchasing the Fitzgerald home. She had a list of questions for the council mostly concerning the rules on having animals. She asked if she can board dogs in the old kennel. She informed the council she has four hunting dogs herself and would possibly breed one of the females. She said she would sell the puppies as they are a rare breed. She asked if she can have chickens, and if she can board horses or other large animals in the stall/pasture facility. She also asked if she could turn the home into a bed and breakfast. The council told her that horses are okay in the facility and chickens kept in would be fine also. They added with any of her animals if complaints were received then the matter would need to be re-evaluated. The council said it would be okay and up to her if she turned the house into a bed and breakfast. They thanked Carma for coming and asking these questions.

Conflict of Interest Hearing

Promptly at 7:15 pm Mayor Duskie opened the conflict of interest hearing on the CDBG grant. The lowest bidder on the Swickard house is their son-in-law, Randy Kusler. The council didn't feel this is a problem and with no comments from the public, Mayor Duskie closed the hearing. Carol said that she will have Brenon send a letter to the state concerning the conflict of interest hearing.

Code Enforcement Report

Chris Wagner reported that he will be keeping an eye on the east part of town, as he feels it will need some spring cleaning.

Law Enforcement

The council reported that they haven't had any problems and law enforcement is doing a good job.

Utility Rates

The council will have a work session on Monday, March 18th at 7:00 pm to discuss utility rates. The topic was tabled until next month.

Daycare Reports

The council reviewed the daycare yearly financial report on 2011 and 2012. They commented that it is good to see they are in the black.

Land Contract

The council reviewed the land contract drafted by Odle. Larry Wheeler said that Jerry Heinen contacted him and if Becker wants to tie into Heinen's sewer, they will have to do it through the courts. The council discussed Mike putting in his own septic system. Eldon will check with the state concerning any regulations. Lindsey commented that she would feel better having a firmer idea of what is needed for the utilities for Becker, before he signs the contract. After more discussion, Barry made a motion to have Mayor Duskie sign the contract and allow Mike to sign the contract when he feels comfortable and has gathered all the information he needs. Tracy seconded the motion and the vote carried with four ayes, Lindsey abstained.

Building Permit

Barry made a motion to approve building permits: #13-6 – a new 80x75 commercial shop for Mike Becker at 612 N. Center. #13-7 - a new 40x60 storage building for Bob Cunningham at 400 N. Center. Tracy seconded the motion and the vote carried with four ayes, Lindsey abstained.

ATV Permits

Sheila made a motion to approve ATV permits: 2013#6 – for Rodger & Jerri Williams, 2013#7 – for Art & Pat Duerksen. Lindsey seconded the motion, the vote carried with five ayes.

Housing Board

Larry made a motion to accept the resignation of Crystal Cunningham from the Glen Haven Housing board and the appointment of Mary Winkel to fill the one year position on the board. Sheila seconded the motion and the vote carried with five ayes.

Scott Wright, attorney at law, introduced himself and told the council some of his work background. Scott works in Brenon Odle's office and said that he would like to have the opportunity to work for the City of Glen Elder.

Executive Session

Lindsey made a motion to go into executive session for 30-minutes to discuss non-elected personnel with the mayor and council present. Tracy seconded the motion and the vote carried with five ayes.

At 8:20 pm Mayor Duskie re-opened the regular meeting with no decisions being made in the executive session.

The Mayor and council decided to hold a special meeting on Thursday, March 7th at 5:30 pm to conduct job interviews on the six applicants received. Ryan and Eldon will come up with a list of interview questions.

Employee Report

Eldon reported that the pool is showing its age and needs some repairs. He said he would like to get the filters repaired as soon as possible. McKee's quote to repair the sand filters is \$5,639.00. He also presented the council with a quote from McKee to repair the brick & tile around the pool, for \$3,750.00, but he feels he may be able to make those repairs. Sheila made a motion to spend \$5,639.00 to have the sand filters repaired. Larry seconded the motion and the vote carried with five ayes.

Eldon said that he would like to purchase an 18" backhoe bucket to use when digging up water meters. He said that he is still doing some checking into prices and will get back with the council on this.

Eldon reported that he will be hiring Stanten Krone and Zach Brummer again for summer help. He said both guys have busy schedules and it would be like having one employee for the summer.

Clerk's Report

The Clerk mentioned the 4th quarter bushel check-off money received from Farmway Coop. She also noted that the insurance premium renewal information was received.

Council Report

Larry is concerned about how the streets on the detour are falling apart. Eldon said that the state will come in and make the repairs needed and should leave us with good streets when done.

With no other business Larry made a motion to adjourn the meeting. Lindsey seconded the motion and with five council members voting aye, the meeting was adjourned at 9:00 p.m.

(These are unofficial minutes, until approved at the next council meeting!)
Jerri Senger, City Clerk

February 04, 2013

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., February 4th, 2013 at City Hall, with Mayor Ryan Duskie presiding and council members Lindsey Clark, Larry Wheeler, Barry McPeak, and Sheila Paxson present. Also in attendance: Bill Hagman - Beloit Daily Call, Mike Schrant – KDNS, Mike Becker, Tracy Anderes, Michelle Winkel, Michelle Hahn, Kevin Noller, Mike & Linda Riley, Leslie & Carson Clark, Heather Hartman, Tracy Diel, Dawn Porter, Shea Callaway, Candi & Randy Kusler, Jerry Clark, Stephanie Watson, Chris Wagner, Eldon Behymer, Attorney Odle, and Jerri Senger.

Council Appointment

Mayor Duskie stated that he found someone to fill his vacated council position, Tracy Anderes. Lindsey made a motion to approve Tracy Anderes to fill the council position until 2015. Sheila seconded the motion and the vote carried with four ayes. Tracy took the official oath of office and then took her seat at the council table.

Minutes & Claims

The minutes of the January 7th 2013 meeting were reviewed. Sheila made a motion to approve the minutes. Barry seconded the motion and the vote carried with five ayes.

The claims on hand for the month of January amounting to \$50,388.31 plus the outstanding Mid-Kansas Electric bill were reviewed. Sheila made a motion to approve all claims. Barry seconded the motion and the motion carried with five ayes.

Public Comment

Fire Chief, Jerry Clark, asked to have Paul Schaar appointed to the fire department. Ryan appointed Paul as a fireman, with the council's approval.

Utility Bill Concern

Mike Riley addressed the council, he said he purchased a new lodge on January 15th and came in on the 16th to have the utilities switched into his name. He said the meters were read on the 18th and he was charged the full monthly minimums on all utilities. He noted that he couldn't have used the trash, as trash is picked up on Tuesdays and the 16th was on a Wednesday. He added that he did not use any water those days and he was charged for water and sewer as well. Mr. Riley suggested pro-rating the utilities. The council informed him they will do some research on the issue.

Daycare

Lindsey Clark asked the Daycare representatives for a complete financial report for all of 2012. The council asked for explanation on some of the items on the quarterly financial reports given to them at the January meeting. The council mentioned they would like to see the Daycare in the black since the City is paying so many of their bills. Dawn Porter added that the daycare had some large expenses, like a new copy machine and getting the rugs cleaned. Tracy Diel, Daycare Administrator since September, reported that payroll was higher last quarter due to turnover in employees and she said it will be better this quarter since she will be working more on the floor herself. Diel reported the Daycare is serving 16 families and at this time they only have openings for toddlers. Sheila Paxson asked if they have minimum rates, to which Porter replied, "Yes." Porter explained that they have a set minimum rate for full-time kids as well as a minimum of \$25.00 per day for drop-ins. Michelle Hahn added that they have been holding two fundraisers per year and plan to have a third this year. Diel stated that she plans to contact North Central Regional Planning Commission to see if there are any grants or other funding the Daycare could utilize. The council asked about state regulations on the daycare. Porter & Diel replied that they have far more, as well as stricter regulations than childcare in homes.

Land

Mike Becker offered the council \$4,000.00 for the land, plus the electrical expense along with the \$1,000.00 deposit he has already paid. There was some discussion on sewer connection for his building. Mike mentioned that he has done some checking and a septic system would cost him around \$2,200.00 to \$3,200.00. Brenon Odle added that he has reviewed the old minutes and the line behind Heinen's is maintained by the city and thus Becker could tie into that line. Mike said the plans are to start on the building in mid April and have the business up and running by June 1st. Brenon will draw up a contract, with closing and possession on or before March 31st. Larry asked if the property would be kept clean, and Mike responded definitely that is his plan. Larry added that he is glad to see another business on the hill. Larry made a motion to accept Mike Becker's offer of \$4,000.00 plus the electrical expense and deposit for the land on Waconda Hill's subdivision. Sheila seconded the motion and the vote carried with five ayes.

Code Enforcement Report

Chris Wagner asked if there was anything the council wanted him to check into. The council asked him to contact Augustine about the car trailer parked on the south side of the square. The council also asked for him to contact Rominger about the "for sale" suburban parked on the square again.

Law Enforcement

The council members reported seeing more law enforcement lately. They are pleased with the job they are doing and feel the new signs are helping. Mayor Duskie reported on his personal experience early one morning with law enforcement, stating that the officer did a very good job of patrolling Glen Elder.

CDBG Grant

Mayor Duskie informed the council that there are three homes in the next round to be rehabilitated with the CDBG grant. He stated that bids went out and a housing board meeting was held last Thursday to select contractors for the council's approval. D. Johnston's house came in at \$17,250.00 to Mitre Box Construction, with M & R Building as a second choice for contractor with a bid at \$20,800.00. M & R Building was the lowest bid on the E. Linton house, at \$19,500.00, no other contractor bid was accepted as the other bid was over the \$20,000.00 limit. The Housing Board selected Walnut Creek Construction as the lowest bid on the C. Swickard house at \$18,880.00; the other two bids were far over the \$20,000.00 limit. It was noted that Randy Kusler, owner of Walnut Creek, is the son-in-law of Swickard and a request will be sent to the state for their approval of the conflict of interest before the job can be awarded to Walnut Creek. Barry made a motion to approve all the contractor recommendations made by the housing board. Sheila seconded the motion and the vote passed with five ayes. Ryan added that there are enough grant funds left after doing the first eight homes to complete five or maybe six additional homes. A notice has been put on the local cable channel and it may come down to the council soliciting homeowners to apply. The council wants to spend all the grant money available.

Utility Rates

The council discussed staying on top of the utility rates and asked to have topic on the agenda for next month. Mayor Duskie said that no one wants to see an increase in utility rates, but you can't continue to take from one fund to keep another afloat. Attorney Odle mentioned that the council might look into a franchise fee to stay ahead of the constant increasing utility rates. The council asked the clerk for profit reports on water, electricity, sewer and trash for the last three years and to check with area towns on their utilities. The topic was tabled until next month.

Building Permit

Tracy made a motion to approve building permits: #13-2 – a new 24x40 building and privacy fence for Perry Copeland at 308 N. Main, #13-3 a car port and dog pen for Christine Winkel at 304 N. Hobart, #13-4 enlarge a garage for Kevin Noller at 216 N. Vallette, and #13-5 to move in display barn and shed for Perry Copeland onto his back lots. Lindsey seconded the motion and the vote carried with five ayes.

ATV Permits

Lindsey made a motion to approve ATV permits: 2013#1 – for Darrell and Jeffrey Parker, 2013#2 – for John Cunningham, 2013#3 – for Mike & Linda Riley, 2013#4 – for Nathan & Tracy

Anderes, 2013#5 – for Rick & Mary Jo Gruwell. Sheila seconded the motion, the vote carried with four ayes and Tracy abstained from the vote.

Employee Report

Eldon reported that the average selenium in the water for the last quarter was high again and a letter will need to be sent out to residents.

Clerk's Report

The Clerk briefly mentioned the list of delinquent customers sent in to the state set-off program for collection.

Council Report

Sheila asked Eldon if he had a list of projects for the next three to five years, which can be used for budgeting purposes. Eldon stated that he did have such a list.

Mayor Duskie announced that Jim Tietjens, Park/Cemetery Superintendent, will be retiring on February 28th as he now has his 85 points. The council agreed that Jim has done a wonderful job while working for the City and they appreciate all his dedicated work. Ryan mentioned that after Jim has started his retirement paperwork, decisions on advertisement and applications can be made at that time.

With no other business Tracy made a motion to adjourn the meeting. Lindsey seconded the motion and with five council members voting aye, the meeting was adjourned at 8:20 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger

City Clerk

January 07, 2013

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., January 7th, 2013 at City Hall, with Mayor Ryan Duskie presiding and council members Lindsey Clark, Larry Wheeler, Barry McPeak, and Sheila Paxson present. Also in attendance: Bill Hagman - Beloit Daily Call, Mike Schrant – KDNS, Mike Becker, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the December 3rd & 10th, 2012 meetings were reviewed. Barry made a motion to approve the minutes. Lindsey seconded the motion and the vote carried with four ayes.

The claims on hand for the month of December amounting to \$37,883.16 plus the outstanding Water Products and Mid-Kansas Electric bills were reviewed. Sheila made a motion to approve all claims. Larry seconded the motion and the motion carried with four ayes.

Land

Mike Becker wants to bring an ag & auto repair business into town. He said that he has free land offered to him in Cawker City, but he prefers to have his business here in Glen Elder and likes the location on the hill. Mike added that he would like to be up and running by harvest time. He said that he has limited funds and asked for permission to investigate the ground for sale. He is concerned about the footings for the building as well as digging for a sewer line. There was some discussion on electrical needs for his business. Eldon will get Mike a cost estimate on getting electricity to his new building. The council gave him permission to take a backhoe on the property for sale to figure out the footings and sewer potentials, flag the building, and figure out how much dirt will be needed to level out the property. Mike informed the council that he will present them with a reasonable offer for the property.

Code Enforcement Report

Chris Wagner reported that the blue car parked across the sidewalk has been moved. He added that he will visit with Todd Odle about the trailer parked in the street, which is illegal this time

of year due to city ordinance. The council was pleased the "for sale" suburban that was parked on the square is now moved.

Law Enforcement

The council members like the electronic speed signs in town, but commented that they have not seen as much law enforcement as in the beginning of the project. The Mayor will call Doug Daugherty.

Ordinance #666

Lindsey made a motion to approve Ordinance #666 amending the wage ordinance for employees. Sheila seconded the motion and the vote carried with four ayes.

Resolution #13-1

Barry made the motion to approve Resolution #13-1, authorizing the wavier of the requirements of using generally accepted accounting principles for the year ending December 31, 2013. Lindsey seconded the motion and the vote carried with four ayes.

Sewer Pump

Eldon informed the council that Enviro-Line is the only dealer of Meyer sewer pumps. He did get bids from a couple other companies, but they purchase the pumps from Enviro-Line and then add \$1-2,000.00 to the original pump cost. Eldon said the company from Ellis that repaired the sewer pump did the job much cheaper than expected. He added that we will need to get the guide rails repaired. He did find someone from Wichita that will work on the rails for \$600.00 per day, and estimates the project would only take a day. Eldon asked the council for permission to purchase a new pump. He said that he would like to wait for warmer weather to put in the new pump and have the guide rails repaired. The estimated total project cost is around \$8-9,000.00. Eldon added that the guy from Wichita is interested in the two dry well pumps the city owns that are no longer of any use. It was mentioned that maybe there could be some bartering for the rail repairs and the dry pumps. Larry made a motion to allow Eldon to order the new sewer pump with cord. Lindsey seconded the motion and the vote carried with four ayes.

Daycare Reports

The council reviewed the daycare reports; however they need the daycare board to come to the next council meeting to explain the reports in detail.

Library Board

Larry made a motion to approve the changes to the library board as presented. Lindsey seconded the motion and the vote carried with four ayes.

Building Permit

Larry made a motion to approve building permit #13-1 – a new house for Brent Cunningham at 316 N. High. Lindsey seconded the motion and the vote carried with four ayes.

It was noted that buildings must be started within the six-months of approval of the permit application.

Employee Report

The council asked Eldon if there were any problems with folks parking on the street when the crew was trying to remove snow. He said that there wasn't much of a problem. Eldon reported that he had to take the jackhammer in to be repaired. He added that snow removal was a little rough on equipment as both blades broke. He informed the council that he will be on medical leave for 10 days, starting on Friday.

Clerk's Report

The Clerk presented the council with emails from Beloit, Downs and Cawker on the fees they charge for building permits. After some discussion Larry made a motion to set the building permit fee at \$25.00. The motion died due to lack of a second. The topic was tabled for now, but will be reviewed in the future.

The Clerk gave the Mayor and both council members up for election the new information brochures on elections. It was noted that the filing deadline is Tuesday, January 22nd at noon. The council asked the clerk to put some information on the local cable channel.

With no other business Larry made a motion to adjourn the meeting. Sheila seconded the motion and with four council members voting aye, the meeting was adjourned at 8:30 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger

City Clerk

December 10, 2012

The Glen Elder City Council met in special session on Monday night at 7:00 p.m., December 10th, 2012 at City Hall, with Mayor Ryan Duskie presiding and council members Barry McPeak, Sheila Paxson, Lindsey Clark and Larry Wheeler present. City Clerk, Jerri Senger was also in attendance.

Resolution 12#6

Larry made a motion to approve resolution #12-6 as written. Lindsey seconded the motion and the vote carried with four ayes.

Executive Session

At 7:15 p.m. Lindsey made a motion to go into executive session for 30 minutes with the attorney, mayor, council, and clerk for a discussion on attorney-client matters. Sheila seconded the motion and the vote carried with four ayes.

At 7:45 p.m. Lindsey made motion to extend the executive session for another 20 minutes. Sheila seconded that motion, motion carried with four ayes.

At 8:05 p.m. Mayor Duskie reopened the regular meeting with no decisions being made in executive session.

Property for Sale

Larry made a motion to sell the north piece of Tract A on the Waconda Hills division for \$8,500.00 to anyone who wants to put in a business, with restrictions set by the council. Lindsey seconded the motion and the vote carried with four ayes.

With no other business Barry made a motion to adjourn the meeting. Sheila seconded the motion and with four council members voting aye, the meeting was adjourned at 8:12 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger

City Clerk

December 03, 2012

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., December 3rd, 2012 at City Hall, with Mayor Ryan Duskie presiding and council members Lindsey Clark, Barry McPeak, and Sheila Paxson present. Also in attendance: Bill Hagman - Beloit Daily Call, Kevin Noller, Mike Schrant – KDNS, Heather Hartman, Attorney Brenon Odle, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the November 5th, 2012 meetings were reviewed. Barry made a motion to approve the minutes. Sheila seconded the motion and the vote carried with three ayes.

The claims on hand for the month of November amounting to \$36,850.35 plus the outstanding Mid-Kansas Electric bills were reviewed. Sheila made a motion to approve all claims. Lindsey seconded the motion and the motion carried with three ayes.

Public Comment

Heather Hartman, Mitchell County Community Development Director, mentioned that there is a CDBG Downtown Commercial Rehab Grant available. The council thanked her for the information, but Glen Elder does not have any properties that qualify at this time.

Code Enforcement Report

Chris Wagner didn't have much to report. He contacted a couple property owners last month and is keeping an eye on a few others.

Parking across the sidewalks was briefly discussed. The council would like residents to show pride and respect to others by not blocking the sidewalks. There is some concern about pedestrians having to go out into the street to get around vehicles, especially during the detour with the high traffic.

Law Enforcement

The council mentioned that law enforcement has been seen in town more within the last month, with construction to begin this week on the bridge north of town. After some discussion the council would prefer to make law enforcement a long-term commitment instead of short term, due to the large expense. At this time the council would like to give the county the opportunity to take care of law enforcement, and tabled the decision to start city enforcement. The council did ask to have law enforcement on the agenda for next month.

Ordinance #665

Lindsey made a motion to approve Ordinance #665 which establishes building permit guidelines, including new building lines. Sheila seconded the motion and the vote carried with three ayes.

The council briefly discussed increasing the building permit fees and asked the clerk to find out what area towns charge. Attorney Odle added that a change in the fee would simply require an amendment to the fees section of the ordinance they just approved.

Mayor Duskie stated that he would like the council to stay on top of all the fees and rates in the city.

Cereal Malt Beverage Licenses

Barry made a motion to approve the on and off premises CMB licenses for Wayne's Sporting Goods. Lindsey seconded the motion and the vote carried with three ayes.

Executive Session

At 7:35 pm Lindsey made a motion to go into executive session for 20 minutes to discuss non-elected personnel with the council, mayor, and attorney present. Sheila seconded the motion and the vote carried with three ayes.

At 7:55 pm Mayor Duskie re-opened the regular meeting with no decisions being made in executive session.

Wage Review

Lindsey made a motion to give the following wage increases for next year: Eldon \$16.00 per hour, Jim \$15.00 per hour, Daniel \$12.50 per hour, and Jerri \$14.75 per hour. All other employees are to remain the same. Sheila seconded the motion and the vote carried with three ayes.

Employee Report

Eldon and the council discussed the water tower inspection done by divers from Colorado. Repairs need to be made and can be done by divers with water in the tank. Eldon said that it will be costly to drain the standpipe for the needed repairs and he said the water will be run down the gutters. The divers can do the repairs for \$3,200.00 per day and he reported it would take about five days to complete. He said they would do the repairs in the summer. Eldon stated they found minimum sediment in the tank and the tank was last cleaned four years ago. He mentioned the new wells contain harder water and he thinks it causes more wear on the standpipe. The council would like a price comparison on doing the repairs with and without the water. Eldon said he would check with the City of Downs to coordinate repairs for a discount. No decision was made at this time.

Eldon informed the council that a sewer pump went down Friday. He said the city has two pumps, and is now relying on one pump. Eldon mentioned you can not go just anywhere to buy these 10-horse, 3-phase submersible pumps. He said they are custom made and were installed new

in 2004. He added that this pump went down in May and asked the council's permission to purchase a third (extra) pump to have for these situations. A new pump is \$5,400.00 without freight, and would take three to four weeks to get a new pump delivered. Eldon said if anything would go wrong with the pump now functioning, the city would need to hire DJ Environmental at a cost of \$265.00 per hour for them to pump the lift station and haul the contents to the lagoons. The council asked Eldon to get more prices from other vendors on a new pump and to look into re-built pumps. They also asked if he could borrow or lease one from Beloit or a surrounding town. The council also asked about the warranty on these pumps, since this is the third time this pump has gone down. Barry made a motion to approve Eldon to do more checking and to purchase a new pump at no more than \$5,400.00 plus freight that will work for our system. Lindsey seconded the motion and the vote carried with three ayes.

Clerk's Report

The Clerk informed the council the third quarter bushel check-off money was received from Farmway Coop in the amount of \$8,982.24.

She also mentioned the information sheet on the electricity provided to the grain load-out facility, now being serviced by Prairie Land Electric Company.

Barry asked the clerk about the village post office information received. The Mayor added that the post office is scheduled to cut hours next year and the postal service is looking for a business or organization to house a volunteer "village" post office.

With no other business Lindsey made a motion to adjourn the meeting. Sheila seconded the motion and with three council members voting aye, the meeting was adjourned at 8:40 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger City Clerk