



Glen Elder, Kansas

2012 City Council Minutes Archive

December 10, 2012

The Glen Elder City Council met in special session on Monday night at 7:00 p.m., December 10th, 2012 at City Hall, with Mayor Ryan Duskie presiding and council members Barry McPeak, Sheila Paxson, Lindsey Clark and Larry Wheeler present. City Clerk, Jerri Senger was also in attendance.

Resolution 12#6

Larry made a motion to approve resolution #12-6 as written. Lindsey seconded the motion and the vote carried with four ayes.

Executive Session

At 7:15 p.m. Lindsey made a motion to go into executive session for 30 minutes with the attorney, mayor, council, and clerk for a discussion on attorney-client matters. Sheila seconded the motion and the vote carried with four ayes.

At 7:45 p.m. Lindsey made motion to extend the executive session for another 20 minutes. Sheila seconded that motion, motion carried with four ayes.

At 8:05 p.m. Mayor Duskie reopened the regular meeting with no decisions being made in executive session.

Property for Sale

Larry made a motion to sell the north piece of Tract A on the Waconda Hills division for \$8,500.00 to anyone who wants to put in a business, with restrictions set by the council. Lindsey seconded the motion and the vote carried with four ayes.

With no other business Barry made a motion to adjourn the meeting. Sheila seconded the motion and with four council members voting aye, the meeting was adjourned at 8:12 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

December 03, 2012

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., December 3rd, 2012 at City Hall, with Mayor Ryan Duskie presiding and council members Lindsey Clark, Barry McPeak, and Sheila Paxson present. Also in attendance: Bill Hagman - Beloit Daily Call, Kevin Noller, Mike Schrant – KDNS, Heather Hartman, Attorney Brenon Odle, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the November 5th, 2012 meetings were reviewed. Barry made a motion to approve the minutes. Sheila seconded the motion and the vote carried with three ayes.

The claims on hand for the month of November amounting to \$36,850.35 plus the outstanding Mid-Kansas Electric bills were reviewed. Sheila made a motion to approve all claims. Lindsey seconded the motion and the motion carried with three ayes.

Public Comment

Heather Hartman, Mitchell County Community Development Director, mentioned that there is a CDBG Downtown Commercial Rehab Grant available. The council thanked her for the information, but Glen Elder does not have any properties that qualify at this time.

Code Enforcement Report

Chris Wagner didn't have much to report. He contacted a couple property owners last month and is keeping an eye on a few others.

Parking across the sidewalks was briefly discussed. The council would like residents to show pride and respect to others by not blocking the sidewalks. There is some concern about pedestrians having to go out into the street to get around vehicles, especially during the detour with the high traffic.

Law Enforcement

The council mentioned that law enforcement has been seen in town more within the last month, with construction to begin this week on the bridge north of town. After some discussion the council would prefer to make law enforcement a long-term commitment instead of short term, due to the large expense. At this time the council would like to give the county the opportunity to take care of law enforcement, and tabled the decision to start city enforcement. The council did ask to have law enforcement on the agenda for next month.

Ordinance #665

Lindsey made a motion to approve Ordinance #665 which establishes building permit guidelines, including new building lines. Sheila seconded the motion and the vote carried with three ayes.

The council briefly discussed increasing the building permit fees and asked the clerk to find out what area towns charge. Attorney Odle added that a change in the fee would simply require an amendment to the fees section of the ordinance they just approved.

Mayor Duskie stated that he would like the council to stay on top of all the fees and rates in the city.

Cereal Malt Beverage Licenses

Barry made a motion to approve the on and off premises CMB licenses for Wayne's Sporting Goods. Lindsey seconded the motion and the vote carried with three ayes.

Executive Session

At 7:35 pm Lindsey made a motion to go into executive session for 20 minutes to discuss non-elected personnel with the council, mayor, and attorney present. Sheila seconded the motion and the vote carried with three ayes.

At 7:55 pm Mayor Duskie re-opened the regular meeting with no decisions being made in executive session.

Wage Review

Lindsey made a motion to give the following wage increases for next year: Eldon \$16.00 per hour, Jim \$15.00 per hour, Daniel \$12.50 per hour, and Jerri \$14.75 per hour. All other employees are to remain the same. Sheila seconded the motion and the vote carried with three ayes.

Employee Report

Eldon and the council discussed the water tower inspection done by divers from Colorado. Repairs need to be made and can be done by divers with water in the tank. Eldon said that it will be costly to drain the standpipe for the needed repairs and he said the water will be run down the gutters. The divers can do the repairs for \$3,200.00 per day and he reported it would take about five days to complete. He said they would do the repairs in the summer. Eldon stated they found minimum sediment in the tank and the tank was last cleaned four years ago. He mentioned the new wells contain harder water and he thinks it causes more wear on the standpipe. The council would like a price comparison on doing the repairs with and without the water. Eldon said he would check with the City of Downs to coordinate repairs for a discount. No decision was made at this time.

Eldon informed the council that a sewer pump went down Friday. He said the city has two pumps, and is now relying on one pump. Eldon mentioned you can not go just anywhere to buy these 10-horse, 3-phase submersible pumps. He said they are custom made and were installed new in 2004. He added that this pump went down in May and asked the council's permission to purchase a third (extra) pump to have for these situations. A new pump is \$5,400.00 without freight, and would take three to four weeks to get a new pump delivered. Eldon said if anything would go wrong

with the pump now functioning, the city would need to hire DJ Environmental at a cost of \$265.00 per hour for them to pump the lift station and haul the contents to the lagoons. The council asked Eldon to get more prices from other vendors on a new pump and to look into re-built pumps. They also asked if he could borrow or lease one from Beloit or a surrounding town. The council also asked about the warranty on these pumps, since this is the third time this pump has gone down. Barry made a motion to approve Eldon to do more checking and to purchase a new pump at no more than \$5,400.00 plus freight that will work for our system. Lindsey seconded the motion and the vote carried with three ayes.

Clerk's Report

The Clerk informed the council the third quarter bushel check-off money was received from Farmway Coop in the amount of \$8,982.24.

She also mentioned the information sheet on the electricity provided to the grain load-out facility, now being serviced by Prairie Land Electric Company.

Barry asked the clerk about the village post office information received. The Mayor added that the post office is scheduled to cut hours next year and the postal service is looking for a business or organization to house a volunteer "village" post office.

With no other business Lindsey made a motion to adjourn the meeting. Sheila seconded the motion and with three council members voting aye, the meeting was adjourned at 8:40 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger City Clerk

November 05, 2012

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., November 5th, 2012 at City Hall, with Mayor Ryan Duskie presiding and council members Lindsey Clark, Larry Wheeler, Barry McPeak, and Sheila Paxson present. Also in attendance: Barbara Axtell - Beloit Daily Call, Kevin Noller, Mike Schrant – KDNS, Attorney Brenon Odle, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the October 1st, 2012 meetings were reviewed. Lindsey made a motion to approve the minutes. Larry seconded the motion and the vote carried with four ayes.

The claims on hand for the month of October amounting to \$44,527.40 plus the outstanding Mid-Kansas Electric and Beloit Ready-Mix bills were reviewed. Larry made a motion to approve all claims. Sheila seconded the motion and the motion carried with four ayes.

Code Enforcement Report

Chris Wagner said it has been a quiet month. He did ask Brenon to help him draft another letter to Thomas Depew. Brenon informed him that the last letter that was sent to Mr. Depew gave him until the 9th to clean up his property. Brenon said after November 9th fines will be \$100.00 per day to be assessed to his property taxes.

Law Enforcement

Larry said that Beloit Truck and Auto has a 2009 Crown Vic for \$5,800.00. Brenon added the Beloit Police Department has a 2008 Durango with the light package, siren, radar, radio, and camera for \$11,000.00. Brenon said that the "extras" that would be needed for the Crown Vic would cost around \$5,000.00. He mentioned the Beloit PD has old "extras" setting in storage that they could sell cheaper. The council discussed there would be more expense to having a police department than just purchasing a car. Larry mentioned that he doesn't want anything bad to happen, especially when there will be so many cars going through town. They also talked about how the Kansas Highway Patrol will be through town more often during the detour. It was noted that the Mitchell County Sheriff's Department is going through town more now. The council felt it best to get more figures and tabled the matter until the next meeting. Ryan will contact Doug Daugherty and the Clerk will check on insurance rates.

Building Permit Set-backs

Brenon apologized and said that the ordinance was not completed yet, but he would have it at the next meeting.

Building Permits

The council discussed building permit #12-7 a car port, back porch, dog fence and front porch roof for Phillip Hyman at 204 N. Nash. The council was concerned about the distance between the alley and the car port. Barry made a motion to approve building permit #12-7 for Mr. Hyman but the car port needs to stay 5-feet off the alley. Larry seconded the motion and the vote carried with four ayes.

Larry made a motion to approve building permit #12-8 a fence for Mary Winkel at 208 N. Hobart. Sheila seconded the motion and the vote carried with four ayes.

Barry made a motion to approve building permit #12-37 a sidewalk along the garage for Jim Slate at 212 N. Center. Lindsey seconded the motion and the vote carried with four ayes.

Barry made a motion to approve building permit #12-38 a pergola, a retaining wall, porch roof, kitchen addition, and back patio cover for John Senger at 300 N. Nash. Sheila seconded the motion and the vote carried with four ayes.

Larry made a motion to approve building permit #12-39 a fence for Sherri Linton at 112 E. Kansas. Lindsey seconded the motion and the vote carried with four ayes.

Sidewalk Permits

Larry made a motion to approve sidewalk permit #12-3 - 355 square feet of new sidewalk for Steve Schmidt at 312 E. Allen totaling \$763.25, and #12-4 – 205 square feet of new sidewalk for Marvin McGuire at 309 N. Nash totaling \$440.75. Sheila seconded the motion and the vote carried with four ayes.

Executive Session

At 7:50 pm Lindsey made a motion to go into executive session for 25 minutes to discuss non-elected personnel with the council and attorney present. Sheila seconded the motion and the vote carried with four ayes.

At 8:10 pm Mayor Duskie re-opened the regular meeting with no decisions being made in executive session.

Employee Christmas Bonus

Sheila made a motion to give the following bonuses: full-time employees \$325.00, \$110.00 to the office assistant, and \$55.00 to the treasurer – less withholdings. Larry seconded the motion and the vote carried with four ayes.

Employee Report

Eldon said the laws have changed and the pool now needs a handicapped lift that can be operated by the user. He feels a battery operated lift would be best and they run about \$6,000.00. He said a cheaper one can be purchased for around \$4,500.00, but it requires a base to be put on the edge of the pool. Eldon feels this option could be dangerous as the kids could trip over the base. The council would like to wait until next year to purchase a lift for the pool.

Eldon mentioned that McKee's visited the pool and is compiling a list of repairs that are needed along with prices and a recommended timeline for the needed repairs.

Clerk's Report

The Clerk informed the council that the final mulch grant payment of \$2,767.05 was received. She also stated that the electric franchise checks have been coming in and are around \$630.00 per month. She added that she opened a \$50,000.00 CD with better interest rates than the money market account.

With no other business Barry made a motion to adjourn the meeting. Lindsey seconded the motion and with four council members voting aye, the meeting was adjourned at 8:25 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger

City Clerk

October 01, 2012

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., October 1st, 2012 at City Hall, with Mayor Bob Kastrup presiding and council members Lindsey Clark, Ryan Duskie, Larry Wheeler, and Barry McPeak present. Also in attendance: Leland Tice, Bill Hagman - Beloit Daily Call, Linda Riley, Mike Schrant – KDNS, Adam & Jody Vowinkel, Kevin Noller, Jerry Clark, Dan Winkel, Doug Daugherty, Brian Schmitz, Tony Perez, Jessica & Tanna Cunningham, Attorney Brenon Odle, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the September 4th, & 20th, 2012 meetings were reviewed. Barry made a motion to approve the minutes. Larry seconded the motion and the vote carried with four ayes.

The claims on hand for the month of September amounting to \$34,801.07 plus the outstanding Mid-Kansas Electric and Boettcher Supply bills were reviewed. Lindsey made a motion to approve all claims. Larry seconded the motion. Motion carried with four ayes.

KDOT

Mayor Kastrup asked Leland Tice, Kansas Department of Transportation Area Engineer, if KDOT would widen the northwest corner of Hobart and Kansas Streets. The Mayor added that since KDOT will not have to replace the northeast corner back to its original state, money will be saved on the project and can be used to do the northwest corner. Leland said that the project has in fact already gone over budget due to the contractor having to redo the valley gutter at Allen and Hobart. Leland said that he asked, and KDOT will not widen the northwest corner at that intersection.

Leland did mention that the bid letting has been moved up from December, and will now be on October 17th. Then he said it is a "best guess" as to when the contractor will actually start on the bridge.

Kastrup said that Sherri Linton signed a letter stating that she does not want her corner replaced back to pre-project. He stated that he needs council approval to send a letter to KDOT approving the change in the contract to leave the Linton corner as it is.

Larry Wheeler asked if KDOT would do some cost share on the northwest corner, as the city has bent over backwards to work with them. Leland said he will ask, but doubts they would do that either.

Barry McPeak asked if the city needs more lighting along the detour. Leland didn't give a definite answer, but did say that KDOT will not pay for lighting. It was confirmed that KDOT will re-do the striping on the streets.

Law Enforcement

Mitchell County Sheriff Doug Daugherty said that his department is willing to come in and spend a lot of time in Glen Elder, especially when the detour is going through town. He mentioned getting another set of electronic speed monitors and putting them up in town. He said they will be hitting the speeders pretty hard. Daugherty did say that he is a little concerned about the lack of shoulder on the county road going east from town to highway 24.

Daugherty said that residents should call him with complaints on traffic at any time. Bob added that the local non-emergency line is 545-3344. Brian Schmitz said when at full staff they will have two officers on duty and will make a minimum of two passes through town per night.

Enforcement of no parking along Hobart and Kansas Streets was discussed, and their department will ticket violators.

Larry Wheeler checked into renting or purchasing law enforcement cars from the Ford dealer in Beloit. He mentioned it would be around \$5,000.00 and would still need to get light bars, a radio and proper marking. Brenon Odle said that certified officers could be hired on a part-time basis for \$10.00 to \$12.00 per hour. The council asked about benefits, and Odle felt benefits would not be needed. Odle stated an ordinance would need to be passed to establish a police department in town, and if in a rush would need to have a special meeting to approve such an ordinance. Bob said he will check into liability insurance needs and increases. The council asked Odle how fast a police department could be established, he responded 30 to 45 days. It was asked if dispatch would need to be paid, Odle will get back to the council on that. Larry made a motion to work toward a final decision on a police department in town. To have Odle draft an ordinance and visit with dispatch. All figures will be gathered and brought to the council. Ryan seconded the motion and the vote carried with four ayes.

Fire Department

Fire Chief Jerry Clark asked to have Brent Emerson appointed as a volunteer fireman. Barry made a motion to approve the Mayor's appointment of Brent Emerson to the fire department. Lindsey seconded the motion and the vote carried with four ayes.

Building Permit Set-backs

Lindsey Clark stated that she feels a 10-foot set-back from the property line is sufficient for a structure. She added that she wants something specific for fences, along alleys as well as property lines and sidewalks. She said we also need to clean up the language in the building permit ordinance. Ryan made a motion to have Brenon re-write the building permit ordinance, specifically the set-back rules for the next meeting. Larry seconded the motion and the vote carried with four ayes.

Parking on Kansas & Hobart

The council discussed ordinance #664, designating no parking on either side of Hobart and Kansas Streets during the highway 24 detour through town. Lindsey made a motion to approve ordinance #664. Barry seconded the motion and the vote carried with four ayes. It was determined that the ordinance will be published and enforced when the detour begins.

Building Permits

Larry made a motion to approve building permit #12-34 to enlarge the rural fire station #3 at 517 N. Center Street. Lindsey seconded the motion and the vote carried with four ayes.

Barry made a motion to approve building permit #12-36 a concrete pad in a dog pen for John Cunningham at 401 N. Center. Larry seconded the motion and the vote carried with four ayes.

There was some discussion on building permit #12-35, to move in a mobile home for Jeff Shelton at 117 S. College. The council is concerned about the 25-foot set-back; Jeff informed Lindsey that he would try to stay 25 feet off the street. Ryan made a motion to approve building permit #12-35 with a variance that it be 25 feet off the edge of each street and in the future if there are any problems with the location of the home, since the property has not been surveyed, it will be at the expense of the property owner to remedy the problem – not the expense of the City. Barry seconded the motion, and the vote carried with four ayes.

Code Enforcement Report

Chris Wagner asked that Brenon re-send a letter to Thomas Depew. He said that the property next to the Daycare needs to be mowed, he will contact them. He briefly mentioned parking on sidewalks. He did suggest a phone call be made before letters to residents be sent out. He said everything is a "dull roar" at this time and he is working off of a complaint basis.

Public Comment

Jessie Cunningham, Community Club President, asked the council if they would donate to the October 13th Chili Cook-off. Larry made a motion to donate \$200.00 to the 2012 Chili Cook-off. Ryan seconded the motion and the vote carried with four ayes.

Adam Vowinckel asked if the city would repair the ball field fence and store it over the winter. There are 24 – 16-foot panels. Eldon will get an estimate to repair the fencing and find a place to store the fence. Adam said that they checked with the courthouse and he stated that 2nd Street is not a street, it is an alley. He did say that it is the widest alley in town. Mayor Kastrup had a survey that disagreed with the width of 2nd Street/Alley that Vowinckel had mentioned.

Adam said that they mowed their yard and they still want the city to deed the right-of-way over to them. He said that they were upset that they received a letter and not a call first. There was some discussion on the matter and the council felt it was time to move on and agreed that the situation could have been handled differently by all parties.

Employee Report

Eldon said that the swimming pool is 14 years old and is starting to show its age. He will be getting cost estimates for the next meeting on some of the repairs needed.

Eldon mentioned that they have approximately 150 tons of millings that can be sold if the council wishes. Bob stated that there should be some stipulations on selling the millings. The council agreed and after a brief discussion. Larry made a motion to sell the 150 tons of millings with the followings stipulations: #1 - \$10.00 per ton, #2 – a maximum of 10-ton per resident, #3 –

residential use only, #4 – first come, first serve, and #5 – millings are to stay in the city limits. Barry seconded the motion and the vote carried with four ayes.

Eldon would like to upgrade the tractor and at this time he could get a better trade-in value. Ryan wants the council to come up with a time frame for equipment and vehicle purchases. Bob and Ryan would like to wait. Barry would like to see bids from other dealers. The matter was tabled.

Eldon asked how many “no parking” signs the council wanted him to purchase. It was decided that they will be needed on every block along the detour route.

Clerk’s Report

The Clerk mentioned that the swimming pool concessions made a profit of \$978.12, the pool in general lost money – but not as much as last year, and the attendance was down just 29 people from 2011.

The Clerk explained that the low-to-moderate income survey would only be good for one to two years and would need to be accompanied by a detailed letter from the council. The council decided to wait until they had a specific project determined that would need the survey.

Bob explained the city’s share of the WAPA “B” pool electricity we have been receiving over the years will now be decreased by approximately 55%.

The Clerk mentioned that Mary Gruwell was working on a newsletter to be mailed with city bills. She also asked if she could close the office the day before Thanksgiving and Christmas to use some vacation time. The council approved the newsletter and closing the office.

The clerk stated that she ordered one of Dunstan’s recycling bins for City Hall. She also noted that municipal court dates will now be the second Wednesday of each month at 1:00 pm and reminded the council that court costs are set at \$75.00.

Council Report

Lindsey asked to have the list of firemen updated on the website.

With no other business Ryan made a motion to adjourn the meeting. Larry seconded the motion and with four council members voting aye, the meeting was adjourned at 8:55 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger, City Clerk

September 04, 2012

The Glen Elder City Council met in regular session on Tuesday night at 7:00 p.m., September 4th, 2012 at City Hall, with Mayor Bob Kastrup presiding and council members Lindsey Clark, Ryan Duskie, Larry Wheeler, Barry McPeak, and Sheila Paxson present. Also in attendance: Bill Hagman - Beloit Daily Call, Linda Riley, Mike Schrant – KDNS, Adam & Jody Vowinckel, Attorney Lee Barnett, Kevin Noller, Jerry Clark, Garry Clark, Mary Gruwell, Attorney Brenon Odle, Chris Wagner, Eldon Behymer, and Jerri Senger.

New Playground

Mayor Kastrup mentioned that the ribbon cutting for the new playground went well last Friday afternoon and there were almost 50 kids in attendance.

Minutes & Claims

The minutes of the August 6th, & 20th, 2012 meetings were reviewed. Larry made a motion to approve the minutes. Lindsey seconded the motion and the vote carried with five ayes.

The claims on hand for the month of August amounting to \$52,506.88 plus the outstanding Mid-Kansas Electric bill were reviewed. Barry made a motion to approve all claims. Sheila seconded the motion. Motion carried with five ayes.

Vowinckel Matter

Attorney Lee Barnett introduced himself and said he was speaking on behalf of Adam and Jody Vowinckel. Barnett asked Attorney Odle about the letter he had sent to Vowinckels about removing a large rock placed in the street’s right-of-way. Barnett said the rock was there to protect

the city's drain and save further expense on behalf of the city. Odle said that the letter did not ask them to remove the rock and had been sent to inform them of the potential liabilities associated with the rocks placement. Barnett said that the Vowinckels had their property surveyed and discovered that the rock was in fact on city right-of-way so they removed the rock. Barnett asked how many other residents received a letter about having something in the city right-of-way. Odle replied none, to which Barnett said that the city is not treating the Vowinckels fairly. Barnett gave the council a map and list of properties that have items in the city right-of-way. It was asked what the Vowinckels are wanting, and Barnett replied that they want the city to mow the right-of-way or give them the property. He added a variance was given to a landowner several years ago near the old high school. He suggested a blanket variance to all those with the same issue.

Barnett said the Vowinckels have been singled out and said they were concerned it is due to their feelings surrounding the issue of the March 2011 council meeting. He continued he feels they are being treated unfairly. Barnett said that he wants everyone treated equally and to have everyone sent a letter.

Adam Vowinckel said that he was mowing 17 feet of the city property and that is a lot. It was noted that they have stopped mowing the right-of-way adjoining their property. The council asked the Vowinckels if they talked to any council members about the matter, to which they replied yes two of them. The council asked if they had an idea of who was driving over the corner. Jody replied that they had a good idea, but it wasn't just one person. She added that they tried to talk to that person in a neighborly fashion.

The Mayor said that city ordinances state that property owners are responsible for taking care of their property and right-of-way to the middle of the streets. He added that no decisions would be made at this time, but the council will take the matter under advisement.

Recycling

Linda Riley asked the council members to participate in Dunstan's recycling program. She said they will pick up the recycling containers every other week and the fee is \$10.00 per month. Larry added that after the first of the year they will accept bottles.

ATV Permits

Lindsey made a motion to approve ATV permit #13 for Mike Riley and #14 for Nathan Anderes. Larry seconded the motion and the vote carried with five ayes.

Bids

The council discussed putting things up for bid before making purchases. Eldon stated that he bids most things that he purchases; he just doesn't always bring them to the council for review. Fuel purchases were briefly discussed as the city does not own the fuel tanks.

This matter was tabled until a future meeting.

Sale of Millings

It was reported that the city received only about half of the millings that were expected from the Kansas and Hobart KDOT project. Eldon stated that we "may" have 100 to 150 ton of millings to use. It was mentioned that the city has plans to use the millings around the new shop area and in a couple of alleys that have problems. Bob wants to wait three months to make any decisions about selling millings until the city is done using what they need.

Law Enforcement

The council asked Brenon what would be needed to hire a law enforcement officer part-time in the city. He said a properly marked vehicle with lights and a radio system compatible with dispatch would be the largest expense. He said the city's insurance would probably increase due to having an officer on duty. Brenon mentioned that hiring a fully certified officer may be pretty easy as they generally will work part-time jobs on their off days. Brenon will check into a price range on used patrol vehicles. Garry Clark mentioned that light bars could be picked up from state surplus. The topic was tabled until next month.

Fire Department

Fire Chief Jerry Clark mentioned a couple of items that the fire department needs. The Smeal truck needs service work on the valves. The 1992 truck needs transmission work. He said they need some more air packs, but have been getting them from the forest service for free. Bob mentioned that a future community building will need to have multiple uses. Asst. Chief Garry Clark stated that they would prefer not to have the fire station in the new community building. He said it

sets the department up to problems with folks parking in front of the doors when events are held in the building.

Ordinances & Resolution

Lindsey made a motion to approve resolution #2012-5 allowing the city to participate in the Kansas Mutual Aid Program. Ryan seconded the motion and the vote carried with five ayes.

Barry made a motion to approve ordinance #661 establishing new electrical rates to become effective with the November 19th, 2012 meter readings. Larry seconded the motion and the vote carried with five ayes.

Lindsey made a motion to approve ordinance #662 establishing new water rates to become effective with the November 19th, 2012 meter readings. Ryan seconded the motion and the vote carried with five ayes.

There was some discussion on having a stop sign or yield sign at the corner of Mill and Allen Streets. The council decided to keep their previous decision to have the sign stay a yield at that intersection. Barry made a motion to approve ordinance #663 establishing stop signs in the City of Glen Elder. Sheila seconded the motion and the vote carried with five ayes.

Mayor's Report

The Mayor informed those present that the old legion building came back free of any asbestos and the old bank building has been cleaned of any asbestos. Now he said we wait for the paperwork to be completed so that both buildings can be taken down.

Kastrup mentioned that he would like to see a couple of trees replaced in the square.

The Mayor asked the council about the low-to-moderate income survey, since our old one is now expired. After some discussion, the council asked the clerk to find out how long a new survey will be good for. Larry made a motion to send out a low-to-moderate income survey of the city. Lindsey seconded the motion and the vote carried with five ayes.

Parking on Sidewalks

The City of Glen Elder has been making our sidewalks handicapped accessible at the corners and the Mayor said he feels we need to keep our sidewalks open. Linda Riley stated that without a driveway they have no choice but to park across the sidewalk. The Mayor answered by saying that the garages were empty when residents purchased their homes. Linda replied that they purchased their home with a garage that they could put their boat into. Attorney Odle added that if a resident is choosing to park across the sidewalk then they are choosing to break the law and it is a ticketable offense. He further said that if someone has to walk around the vehicle and something happens to that individual, the homeowner could be liable. Odle said that they are also trying to crack down on parking across sidewalks in Beloit. The council asked to have a notice put on the local cable channel asking residents not to park across sidewalks.

Parking on Hobart & Kansas

There was some discussion on not allowing parking along Hobart and Kansas Streets. The Mayor informed the council that if they were to approve an ordinance drafted about parking on Hobart and Kansas Streets it would be approved at the October meeting, and then would need published and it would not take effect until November. There was some concern from the council that they wouldn't want such an ordinance to take effect until the detour starts through town.

Ryan made a motion to have Brenon draw up an ordinance to restrict parking on both sides of Hobart and Kansas Streets. Wheeler seconded the motion and the vote carried with five ayes.

Selenium Notice

The Mayor informed the council that the selenium average came back at 57 over the last year, and the state standard is 50. He said that notices went out with the utility bills, as we have 30 days to notify the public.

Bob mentioned that the city can apply for a 50/50 grant up to \$5,500.00 through the state to hire an engineer to help the city find a way to resolve the water issues. Eldon mentioned that this is the first time since he has worked for the city that selenium has been above the state standards.

Building Permits

Barry made a motion to approve the following building permits: #12-32 a new driveway, approach and deck for Marvin McGuire at 309 N. Nash, #12-33 extend the garage for William Wacaser at 101 N. College. Sheila seconded the motion and the vote carried with five ayes.

Code Enforcement Report

Chris Wagner said that the Smith property looks much better. He mentioned that he still needs to get in contact with Thomas Depew. The attorney said that he sent Depew a letter. Wagner reported the progress on a couple other properties.

Clerk's Report

The Clerk informed the council that the city received the 2nd quarter bushel check-off in the amount of \$11,871.76 and that it was deposited into the general fund. She also stated that the first franchise check was received from Prairie Land Electric in the amount of \$935.22.

The Clerk also mentioned that the mulch grant paperwork is about to be sent in, she is just waiting on the newspaper article about the ribbon cutting and the Mayor's signature on the required documents.

Council Report

Lindsey asked the guys to fill in the mud hole on Railroad Street. Sheila asked to have the cemetery sign re-painted along with the entrance structures.

Executive Session

At 8:30 pm Ryan made a motion to go into executive session with the mayor, council and city attorney present to discuss attorney client privileged information for ten minutes. Larry seconded the motion and the vote carried with five ayes.

At 8:40 pm Mayor Kastrup re-opened the regular meeting with no decisions being made in the executive session.

With no other business Lindsey made a motion to adjourn the meeting. Sheila seconded the motion and with five council members voting aye, the meeting was adjourned at 8:43 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

July 20, 2012 (Special Meeting)

The Glen Elder City Council met in special session on Monday night at 7:00 p.m., August 20th, 2012 at City Hall, with Mayor Bob Kastrup presiding and council members Ryan Duskie, Barry McPeak, Sheila Paxson, Lindsey Clark and Larry Wheeler present. Also in attendance: Jack Marzolf, Dan Winkel, Cheryl Marzolf, Bill Hagman – Beloit Daily Call, Doug McKinney, Kevin Noller, Darel Stuart, Attorney Brenon Odle, Eldon Behymer, and Jerri Senger.

Community Building

Doug McKinney, Executive Director of the North Central Regional Planning Commission, explained the government's requirement to have asbestos testing done on any non-residential structure that is to be torn down. The inspection fee is \$500.00 plus lab and shipping costs. It was mentioned that the penalties in failing to have the test done are far more expensive than the testing. Lindsey made a motion to get the asbestos testing done on the old legion building. Sheila seconded the motion and the vote carried with five ayes.

There was a discussion on the possibility of a new community building south of the square and what it would be used for. Doug McKinney stated that if he lived here he would prefer the community center to add on to an existing building/business like the senior center. It was noted that the senior center is not owned by the city. The Mayor listed the buildings in town that are available for rent or use for events: the legion, the senior center, the new Christian Church hall, the Friends Church, and Methodist Church. The elementary school was also mentioned.

Doug showed pictures of some area community centers that have been built in the last decade. Some communities included a library, fire station, or City Hall in their new buildings. Kastrup mentioned that he would like to have a larger area to hold council meeting in and would like to see City Hall moved into the new building with two bathrooms which could be open for the kids playing in the new playground. Ryan Duskie stated that he doesn't want our community building to be like the one at Jamestown, which now sets empty. He would like to see a permanent

establishment to go into it. Larry would like to see the fire station moved into the new building.

Doug said Kan-Step is a commonly used grant that requires the city to qualify low to moderate income and would utilize mostly volunteer labor to put up the building. Doug added that the state has a new housing program through the Kansas Housing Resource Corporation, but the city would have to wait until next year to apply for that type of grant. In that grant he mentioned that it helps establish new low to moderate income housing for folks and are usually pre-fab homes. The last option for funding would be a Community Facilities grant, like they used in Jewell and Jamestown. With the Community Facilities grant the city would have to put in more money and utilize contractors with less volunteer labor. Doug said the city would still have to qualify by being low-to-moderate income. He said either way we choose to go; the city needs to have a firm plan of what type of building is to be built and own the land to put the building on.

Mayor Kastrup mentioned that we have \$63,820.00 set aside in a capital improvement fund for a community building and the plan is that Farmway Coop will donate the land south of the square to the city. It was the consensus of everyone present that the city get in writing that Farmway will in fact donate the land.

Darel Stuart asked if our fire department was adequate for the next 10 to 15 years, with all the expansion at Farmway. Clark and Duskie both said, "No." He also asked Doug how far back the state looks on volunteer hours in the community for credit toward a new grant. Doug replied unfortunately they do not look past the current grant. Darel also mentioned that a new community center that would rent out space would be in direct competition with the Legion. Darel said if the council wanted to spend money then he would prefer more homes to be built in town or he would like the fire department improved. It was agreed that there is a need for more housing in town.

Lindsey will ask the Fire Chief the needs of the fire department for next 15 years, and present them to the council.

Utility Rates

Mayor Kastrup stated that the audit showed the Trash Fund made a profit of \$600.00 in 2011. He added the Farmer's well is selling water for .25¢ per 200 gallons and he feels that rate needs to be increased. Barry McPeak mentioned that he contacted Cawker City and they sell 250 gallons for .25¢ at their coin operated bulk meter.

Bob stated, according to the Kansas Rural Water Association rate study done on Glen Elder's water rates in 2011 we increased revenue by \$2,214.00. The study goes on to suggest that we increase the rate to \$3.25 per 1,000 gallons. Bob recommended going up .90 ¢ to \$16.00 for the monthly minimum charge. It was noted that with the monthly minimum, customers get 2,000 gallons of water. He also recommended increasing the electrical rates by 5%.

Jack Marzolf suggested that the city tighten their belts just like the residents on fixed incomes have had to do. It was mentioned that last year the rates on utilities went up just 3%. Jack said that if we increase rates by 5% this year, then the city needs to spend their money wisely.

Bob said that the city has been utilizing the money from Farmway Coop the last two years to keep the city going. He said by his figures without Farmway's money the city has lost \$20,000.00 per year for the last two years. He also mentioned that no one can remember the last time the mill levy was increased and suggested it be done in the future if the city wants to keep up with increasing expenses.

Street projects were discussed and Bob mentioned that they are using the extra money received to improve things such as streets, curbs and gutters.

Ryan mentioned that we need to determine a percentage of income the council wants to make each year and stick with utility increases to achieve that percentage of income.

Trash was briefly discussed and was tabled until January.

Eldon will do some figuring and tweaking on the farmer's well and get back with the council at the next meeting.

It was decided to leave the electrical monthly minimum customer charge the same. Ryan made a motion to increase the electrical rate per kilowatt by 5% rounded up. The monthly minimum on water to be increased to \$16.00 and the rate per thousand increased to \$3.25. Sheila seconded the motion and the vote carried with five ayes. Ryan made motion to have the new rates to become effective with the November 19, 2012 meter reading, or the December bill. Lindsey seconded the motion and the vote carried with five ayes.

Lindsey asked the clerk to put utility rate review on the agenda next year at this time.

With no other business Larry made a motion to adjourn the meeting. Ryan seconded the motion and with five council members voting aye, the meeting was adjourned at 8:43 p.m.

(These are unofficial minutes, until approved at the next council meeting!)
Jerri Senger, City Clerk

August 6, 2012

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., August 6th, 2012 at City Hall, with Mayor Bob Kastrup presiding and council members Lindsey Clark, Ryan Duskie, Larry Wheeler, Barry McPeak, and Sheila Paxson present. Also in attendance: Bill Hagman - Beloit Daily Call, Linda Riley, Mike Schrant – KDNS, Lori Augustine, Mark Marzolf, Attorney Brenon Odle, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the July 2nd, & 16th, 2012 meetings were reviewed. Sheila made a motion to approve the minutes. Larry seconded the motion and the vote carried with five ayes.

The claims on hand for the month of July amounting to \$115,805.46 plus the outstanding Mid-Kansas Electric and attorney bills were reviewed. Larry made a motion to approve all claims. Lindsey seconded the motion. Motion carried with five ayes.

2013 Budget Hearing

Bob opened the public hearing on the 2013 budget. With no one present to comment on the budget, the public hearing was officially closed. Barry made a motion to approve the 2013 budget as written. Sheila seconded the motion and the vote carried with five ayes.

CDBG Housing Grant

Mayor Kastrup informed the council that the housing bids on the first eight homes have been taken and the housing board met last Wednesday. He added that we have five more homes ready to go for the next round and the City has until February 2014 to spend all the grant funds. Ryan Duskie mentioned that the council needed to approve contractors and he made a motion to approve the following: Snell Contracting for the McBlair home at \$17,296.00, with M & R Building as the alternate contractor. Cote Construction for the Neifert home at \$19,315.00, with M & R Building as the alternate contractor. M & R Building for the Clark home at \$19,600.00, with Snell Contracting as the alternate contractor. M & R Building for the DePoy home at \$22,000.00 with the home owner coming up with the gap funds needed. R & J Floor Covering as the alternate for Depoy. Kansas Sand & Construction for the McDonough home at \$33,200.00 with the owner coming up with the gap funds. M & R Building as the alternate for McDonough. Snell Contracting for the Snyder home at \$6,320.00, with Kansas Sand & Construction as the alternate contractor. Snell Contracting for the Bowlin home at \$20,040.00, with M & R Building as the alternate contractor. M & R Building for the Augustine home at \$16,465.00, with Snell Contracting as the alternate contractor. Ryan added that Schlaefli came in with the low bid on the three demolitions at \$13,500.00. He mentioned the amount over \$12,400.00 would be paid from the recaptured money from the last grant. Barry seconded the motion and the vote carried with five ayes.

Code Enforcement Report

Chris Wagner went through a list of properties that need attention; Smith, Eaton, Depew, Martens, McDonough, Staley, K. German, and Dahl. He said that he is working with Brenon on a letter to Smith and will give him until August 17th to make improvements. Chris mentioned that he would like to send Depew a letter. He gave the council his new cell number and asked them to contract him with any complaints or property concerns.

Mayor's Report

The Mayor mentioned that Eldon and the clerk contacted Kansas Rural Water Association and they did a water rate study for us. He said that he believes water rates need to go up. He also commented that water at the farmer's well is .25 cents per 200 gallons, which is too low he feels.

Bob mentioned that we have about 221 trash customers and we collect \$14.56 per customer per month. He said that the city must pay the county \$14.20 per customer per month, so we make .36 cents per customer which is not enough to cover costs.

The Mayor said he feels we need to utilize the bid process more often, in an effort to keep costs down.

He then mentioned that Jerry McKenzie was contacted about doing an electrical rate study. A study by Mr. McKenzie will cost \$3,750.00. Larry mentioned he does not want to pay for a study to tell them they need to raise rates, which the council already knows. Larry mentioned that it would be wise to have a special meeting to discuss utility rates and get it all figured out. It was the consensus of the council to have a special meeting on August 20th to discuss utility rates.

Ordinances & Resolution

Lindsey made a motion to approve the 2012 Standard Traffic Ordinance for Kansas Cities, ordinance #659. Ryan seconded the motion and the vote carried with five ayes.

Sheila made a motion to approve the 2012 Uniform Public Offense Codes for Kansas Cities, ordinance #660. Barry seconded the motion and the vote carried with five ayes.

Bob mentioned that we will table Ordinance #661, as Lindsey and Brenon are still working on the ordinance.

Ryan made a motion to repeal resolution #12-3 on fireworks. Lindsey seconded the motion and the vote carried with five ayes.

Building Permits

Building permit #12-21 a storage unit for Greg Snyder was discussed. Lindsey said that to her knowledge he has not had his property surveyed. Ryan made a motion to approve building permit #12-21 for Greg Snyder with three restrictions: #1- he have his property surveyed, #2- he keep his storage unit 10 feet off of his east property line toward Marshall Street, and #3- he keep his storage unit 15 feet from the north edge of the sidewalk along Kansas Street. Larry seconded the motion and the vote carried with five ayes.

Larry made a motion to approve building permit #12-26 a storm shelter for Linn Bickel at 116 N. Vine. Barry seconded the motion and the vote carried with five ayes.

Sheila made a motion to approve permit #12-27 a cement slab for Ken Kusler at 105 S. Hobart. Ryan seconded the motion and the vote carried with five ayes.

Larry made a motion to approve permit #12-28 removal of curb for Mike Riley at 208 W. Allen. Ryan seconded the motion and the vote carried with five ayes.

Ryan made a motion to approve permit #12-29 a storage barn for Kim Gaston at 204 S. Hobart. Lindsey seconded the motion and the vote carried with five ayes.

Barry made a motion to approve permit #12-30 a privacy fence for AJ Hupfer at 308 E. Allen. Lindsey seconded the motion and the vote carried with five ayes.

Ryan made a motion to approve permit #12-31 a garage for Cal Swickard on Eberle Street. Larry seconded the motion and the vote carried with five ayes.

Employee Report

Eldon asked if the city has received a franchise check from Prairie Land yet, the clerk answered, "no." The council asked Eldon how the wells are holding up, Eldon replied the wells are doing great.

Bob made mention that KDOT is scheduled to begin working on Kansas and Hobart Streets on August 20th and are projecting the completion date to be September 15th

Clerk's Report

The Clerk asked the council if they would approve being members of a statewide mutual aid program, free of charge. Ryan made a motion to be members of the KSMAP mutual aid program. Larry seconded the motion and the vote carried with five ayes.

The Clerk mentioned that we will be scheduling a ribbon cutting for the new playground in the square.

Council Report

Barry made a motion to put up a stop sign at 3rd and College streets. Larry seconded the motion and the vote carried with five ayes. Brenon will draft an amendment.

Larry mentioned that he visited with Dunstan and he said that they are working on a recycling project for the communities that they service.

With no other business Ryan made a motion to adjourn the meeting. Larry seconded the motion and with five council members voting aye, the meeting was adjourned at 8:13 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger, City Clerk

July 16, 2012 (Special Meeting)

The Glen Elder City Council met in special session on Monday night at 7:00 p.m., July 16th, 2012 at City Hall, with Mayor Bob Kastrup presiding and council members Ryan Duskie, Barry McPeak, Sheila Paxson, Lindsey Clark and Larry Wheeler present. Also in attendance: Mark Marzolf, Scot Loyd, Mike Schrant – KDNS, Eldon Behymer, and Jerri Senger.

Ordinances

Barry made a motion to approve Charter Ordinance #2012-1 which increases the library mill levy to 4%. Sheila seconded the motion and the motion carried with five ayes.

Sheila made a motion to approve Ordinance #658 increasing the tax revenue for the 2013 budget. Lindsey seconded the motion and the motion carried with five ayes.

2013 Budget

After a brief discussion on the need for utility rates to be evaluated, the council decided to discuss the topic further at the August meeting.

Auditor Scot Loyd arrived and explained the 2013 budget presented to the council. There was a discussion on the mill levy. Scot tried to explain how a mill is figured and how it affects a residential or commercial customer. Scot said he likes to see a city keep their cash balances healthy and prefers an ending balance equal to three to six month's worth of expenditures. He gave several examples of other communities and how they utilized their mill levy and the increases some have made. The council asked the clerk to contact the county and ask if the assessed valuation amounts are correct since they have increased so much from the previous year. Scot added that he prefers to attend this type of meeting to make any needed changes to the budget before it's publication in the paper and the public hearing. Capital improvement and equipment reserve funds were discussed; Scot will email examples of 5-year plans to go with these funds.

Building Permits

Lindsey informed the council that Adam Vowinckel's had his property surveyed and his new garage will be five feet from his property line. Barry made a motion to approve permit #12-15 with the location change on the Vowinckel garage. Ryan seconded the motion and vote carried with five ayes.

There was a discussion on the 25-foot set-back from the street as defined in the building ordinance, since this issue keeps coming up. Lindsey and Ryan would like to see the ordinance re-written. Brenon will draft an ordinance to be reviewed at the next meeting. Lindsey will work with Brenon on the footage the council decides upon.

Mark Marzolf's request for a storage shed was discussed as it will need to be closer than 25-foot from Vallette Street. Larry made a motion to approve building permit #12-23 for Marzolf's shed with an exception to the set-back regulations. Ryan seconded the motion and the vote carried with five ayes.

Sheila made a motion to approve building permit #12-24 a storage shed for Eldon Behymer with exceptions to the set-back regulations. Larry seconded the motion and the vote carried with five ayes.

Lindsey made a motion to approve building permit #12-25 a dog fence for Rita Eakins with exceptions to the set-back regulations. Ryan seconded the motion and the vote carried with five ayes.

With no other business Larry made a motion to adjourn the meeting. Ryan seconded the motion and with five council members voting aye, the meeting was adjourned at 8:40 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger

July 2, 2012

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., July 2nd, 2012 at City Hall, with Mayor Bob Kastrup presiding and council members Lindsey Clark, Ryan Duskie, Larry Wheeler, Barry McPeak, and Sheila Paxson present. Also in attendance: Bill Hagman - Beloit Daily Call, Linda Riley, Mike Schrant – KDNS, Kevin Noller, Kay Thompson, Gregg Snyder, Adam Vowinckel, Attorney Brenon Odle, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the June 4th, 27th & 29th, 2012 meetings were reviewed. Sheila made a motion to approve the minutes. Larry seconded the motion and the vote carried with five ayes.

The claims on hand for the month of June amounting to \$68,075.59 plus the outstanding Mid-Kansas Electric bill were reviewed. Barry made a motion to approve all claims. Lindsey seconded the motion. Motion carried with five ayes.

Mayor's Report

The Mayor announced that the auditors will be at the August meeting to discuss the budget. He suggested that if anyone wants changes for the 2013 budget, now is the time to contact the auditors. Mayor Kastrup mentioned that he and Ryan will be evaluating all of the utility rates and will have their findings at the August meeting.

Library Mill Levy

The council reviewed the library budget and 4% mill levy figures. Linda Riley added that they would like the mill levy increase so they could extend their operating hours to better serve the community. Larry made a motion to increase the library mill levy to 4 mills. Sheila seconded the motion and the vote carried with five ayes. Brenon will draft a charter ordinance for the mill increase and the council will need to hold a special meeting to approve it.

Code Enforcement Report

Chris Wagner went through a list of properties that need attention. A complaint was received on an untagged truck parked on north Nash Street. Old and/or junk vehicles were discussed at length. Chris asked for direction from the council on how many vehicles they want to allow to be parked on someone's property. Bob asked to delay a decision until next month and Brenon will send examples of what other towns are allowing for the council's review.

CDBG Housing Grant

Mayor Kastrup reported that we have \$19,323.64 in recaptured funds from the last housing grant. He presented a new housing plan to utilize the recaptured funds which will be open to the entire town and asked for the council's approval of the plan. He also asked for permission to send the state a letter requesting permission to demolish a house outside the current target area. Larry made a motion to authorize the Mayor to sign the discussed documents. Lindsey seconded the motion and the vote carried with five ayes.

Parking

The Mayor announced that KDOT will be holding a pre-construction meeting on Friday, July 6th in Belleville. He asked who would attend the meeting on behalf of the city. Larry, Ryan and Eldon volunteered to go. The council briefly discussed if they should continue to allow parking on Kansas and Hobart streets, due to the highway 24 bridge construction. Ryan said it would be nice to know the timeline of the KDOT project first before a decision is made. The Mayor tabled the matter for now.

The council discussed setting up a 12-hour parking limit around the square. Some of the council members felt that a 12-hour limit was too short. Ryan mentioned that he doesn't like parking on the south for any length of time since we have the playground and new shelters. Lindsey asked about the enforcement of a parking limit. The Mayor tabled a decision on the parking around the square.

Park Shelters

The City has received a request to reserve one of the new park shelters. The council discussed the idea and came to a consensus that it should be left as a first come, first serve basis. Eldon mentioned that barbecue grills should not be allowed on the concrete under the shelters, because they drip grease on the concrete and make them look bad.

Daycare Report

The council reviewed the quarterly financial report from the Daycare. The Clerk mentioned that a Daycare representative called asking to have the old playground equipment. It was the consensus of the council that if the city pays to repair the old equipment then they want to put it up by the swimming pool so everyone can use it.

Snyder Building Permit

Gregg Snyder presented the council with a new drawing for his storage unit and asked the council exactly what a platted line is. The council discussed that according to the ordinance the site for the proposed building would be too close to both Marshall and Kansas Streets. Larry made a motion to approve permit #12-21 a storage unit for Greg Snyder with exceptions south ten feet and east fifteen feet. The motion died for a lack of a second. The Mayor then asked for a motion to disapprove the permit. There was no such motion.

Building Permits

Larry made a motion to approve building permits for the following: #12-22 a new deck for Barry McPeak at 213 S. Marshall, and the revision of the location for permit #12-20 a new garage for Joe Senger. Lindsey seconded the motion and the vote carried with four ayes. McPeak abstained from the vote.

Employee Report

Eldon informed the council that the paving crew will be here July 12th and they will start around the square that morning. He said they will be oiling and chatting 48 blocks or approximately 50,000 square yards. He said they plan to work on the following streets: Nash Street from Railroad Street to Porter Street, Porter Street, Main Street from Marshall to High Street, Allen Street from Marshall to Mill Street, Vallette from Railroad to the baseball field. He added if there is enough oil they will do Marshall Street as well. Eldon said that the city crew will help with traffic control and residents must not park vehicles on those streets that day.

Eldon said to finish up the playground surfacing would take approximately 10,000 pounds of mulch, but he would prefer to order 12,000 pounds so they are not cut short. He said it costs .43¢ per pound or about \$5,160.00. Ryan made a motion to purchase 12,000 pounds of red mulch. Barry seconded the motion and the vote passed with five ayes.

Clerk's Report

The Clerk reported receiving \$1,000.00 donation from the community club for the new playground equipment.

The Clerk asked for permission to block off Hobart Street in front of West Hampton Remodeling for the Dan Geist Fundraiser. The council said that blocking off the street for the event was fine.

Council Report

Lindsey asked who is responsible for Railroad Street; the Mayor said that technically it is railroad property.

The council again discussed the Snyder building permit, the building set-back requirements and the fact that the proposed building would be so close to the sidewalk that folks would be driving on the sidewalk. The council decided that Mr. Snyder needs to have his property surveyed and would like to see the building within the set-back boundaries as defined by the ordinance.

At this time Mr. Snyder returned to the meeting and stated that he withdrew his building permit application.

With no other business Larry made a motion to adjourn the meeting. Lindsey seconded the motion and with five council members voting aye, the meeting was adjourned at 8:37 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

June 29, 2012 (Special Meeting)

The Glen Elder City Council met in special session on Friday night at 1:00 p.m., June 29th, 2012 at City Hall, with Mayor Bob Kastrup presiding and council members Ryan Duskie, Barry McPeak, Sheila Paxson and Larry Wheeler present. City Clerk Jerri Senger also present.

Fireworks Resolution

Larry made a motion to approve resolution #12-3 prohibiting the sale and use of fireworks within the boundaries of the City of Glen Elder with a fine of \$300.00, effective immediately. Barry seconded the motion and the vote carried with four ayes.

With no other business Ryan made a motion to adjourn the meeting. Sheila seconded the motion and with four council members voting aye, the meeting was adjourned at 1:18 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

June 27, 2012 (Special Meeting)

The Glen Elder City Council met in special session on Wednesday night at 5:30 p.m., June 27th, 2012 at City Hall, with Mayor Bob Kastrup presiding and council members Ryan Duskie, Barry McPeak, Sheila Paxson, Lindsey Clark and Larry Wheeler present. Also in attendance: Jerry Clark, Garry Clerk, Shauna Remus, Linda Riley, Mike Schrant – KDNS, and Jerri Senger.

Fireworks

Due to the extreme drought conditions with the heat and wind, the council discussed what to do about the discharge of fireworks within city limits. Most council members mentioned that they personally enjoy fireworks, but their job is to act in the best interest of all residents. It was mentioned that allowing fireworks would not be worth the risk of losing someone's home due to a fire.

Fire Chief Jerry Clark read a list of fires within the last couple days in Mitchell and surrounding counties. Garry Clark mentioned that Smith and Ottawa Counties have a total ban on fireworks this year.

Lindsey asked how we would enforce a ban on fireworks. It was mentioned that a written complaint would be given to the City Clerk or City Attorney.

Ryan made a motion to ban fireworks in Glen Elder for the 2012 July 4th season. If anyone is caught discharging fireworks within city limits they will be fined \$300.00 plus court costs of \$75.00. This ban is to take effect immediately. Larry seconded the motion and the vote carried with five ayes.

With no other business Larry made a motion to adjourn the meeting. Sheila seconded the motion and with five council members voting aye, the meeting was adjourned at 5:45 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

June 4, 2012

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., June 4th, 2012 at City Hall, with Mayor Bob Kastrup presiding and council members Larry Wheeler, Sheila Paxson, and Lindsey Clark present. Also in attendance: Scot Loyd, Bill Hagman - Beloit Daily Call, Linda Riley,

Mike Schrant – KDNS, Jerry Clark, Kevin Noller, Kay Thompson, Gregg Snyder, Denise Jackson, Attorney Brenon Odle, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the May 7th, 2012 meeting were reviewed. Lindsey made a motion to approve the minutes. Larry seconded the motion and the vote carried with three ayes.

The claims on hand for the month of April amounting to \$65,539.73 plus the outstanding Mid-Kansas Electric bill were reviewed. Larry made a motion to approve all claims. Sheila seconded the motion. Motion carried with three ayes.

2011 Audit Report

Scot Loyd, Swindoll, Janzen, Hawk, & Loyd, began the annual audit report by thanking Clerk Senger for doing a great job on the city books. He went over the each section on the communication letter and then went through the bound audit report. It was mentioned that Scot will attend the August council meeting to discuss the budget. Scot concluded by mentioning that he appreciated the fine way the financial reports from the clerk looked.

Mayor's Report

The Mayor read a statement about how it is the council's job to represent the best interests of the city. He stated that the proposed recycling center trailer brings up too many liability issues for the city. He added that the recycling items are "county items." Attorney Odle said that anytime city employees or city equipment are used for tasks other than city related, there is a risk of liability. He stated he is not sure the risk is worth it.

Public Comment

Linda Riley asked the Mayor if he contacted County Commissioner Cooper on behalf of the city council, stating that the city would not support the recycling center. He replied yes he had contacted Cooper among others and informed them that it would be too much of a liability issue for the city. Larry asked Brenon how the city could support the project. Brenon mentioned that the center should not use city employees or city equipment. It was asked if a liability waiver could be signed, Brenon said in Kansas those are "fools gold." Denise Jackson asked if the city could hire a part-time person just to take care of the recycling center. Linda asked for a voice vote if the city council would be supporting the center. Lindsey asked exactly what the county said they would need before they would purchase a recycling trailer. Linda replied that the city needed to commit to supporting the project or have a not-for-profit organization set up to support the project. Lindsey and Sheila both stated that they would like more discussion on the matter. Lindsey made a motion to table the matter until next month. Sheila seconded the motion, and the vote carried with three ayes. Lindsey asked for someone to find out if the community club is 501c3. There was some concern about how the recycling bins would be taken to Beloit this month. Larry volunteered to take the bins over on Wednesday and Gregg Snyder volunteered to take them next week. The council gave their okay for the city employees to load the bins on trailers for the volunteers. It was mentioned to ask if the trash collection company would help with the project.

Code Enforcement Report

Larry asked if something could be done about Kay Dahl's dogs. He said they bark all the time and are driving her neighbors crazy. Lindsey mentioned that there is an old freezer in a back yard, in her neighborhood.

Neighborhood (Tax) Revitalization Plan

The Mayor informed those present that the neighborhood revitalization plan gives the county commissioners authority for tax abatement on property improvements. He stated that it is up for its two-year renewal. After some discussion, Lindsey made a motion to adopt the plan and allow the Mayor and City Clerk to sign the required resolution and inter-local agreement. Larry seconded the plan and the vote carried with three ayes.

Parking

Since two council members were absent from the meeting, it was decided to table the following topics: no parking on Kansas and Hobart Streets, and 12-hour parking around the city square.

Playground

Eldon gave the council quotes on 150 feet of plastic coated chain link fencing. He stated that the green coated fencing, like Beloit has, is more expensive than the black coating. The quote is for \$1,160.00 from Koster's Home Center. There was some discussion on the option of planting shrubs to be a barrier between the playground area and the street. Larry made a motion to purchase the chain link black coated fencing from Koster's. Lindsey seconded the motion and the vote carried with three ayes.

Library Mill Levy

Attorney Odle stated that if the Library board wishes to double their mill levy, it would have to go up for a public vote. He said that an increase up to 1.5 should be okay without requiring a vote. Kay Thompson asked if the library mill levy was something that the city council had to vote on. Brenon said, "No," the desired increase needs to be taken to the county clerk to be certified by the county.

Truck Route Ordinance #657

Sheila made a motion to approve truck route ordinance #657 as written. Lindsey seconded the motion and the vote carried with three ayes.

Building Permits

Larry made a motion to approve building permits for the following: #12-3 – a fence for Joe Smith at 113 Eberle, #12-19 a patio and privacy fence for Ryan Duskie at 217 N. Hobart, #12-20 – move dog pen and new garage for Joe Senger at 108 N. Hobart. Lindsey seconded the motion and the vote carried with three ayes.

There was some discussion on where the platted line of the street exactly is. The council asked Gregg Snyder lots of questions about his building permit for a 30'x 80' new storage unit. Gregg asked for permission to build the building closer than the 25 foot allowance defined in the ordinance.

Fireworks Sale License

Larry made a motion to approve the fireworks sale license for Shauna Remus. Sheila seconded the motion and the vote carried with three ayes.

ATV Permits

Lindsey made a motion to approve ATV Permits #9 through #12 for Porter Porkers Partnership, LLC. Larry seconded the motion and the vote carried with three ayes.

5-Year WAPA Plan

The Clerk asked the council for approval on the 5-year plan she completed as a requirement for receiving WAPA electricity. Larry made a motion to approve the plan and Sheila seconded the motion. The motion carried with three ayes.

Clerk's Report

The Clerk reported receiving the 2012 first quarter bushel check-off money from Farmway, in the amount of \$4,729.17.

There was some discussion on the damage claim received as a result of a trailer house electrical disconnect. After review and discussion, Larry made a motion to have Brenon send the property owner a letter stating that the city is not responsible. Lindsey seconded the motion and the vote carried with three ayes.

Council Report

Sheila reported that there is a problem with dog "piles" in the city square. It was mentioned that signs could be purchased asking dog owners to clean up after their dogs. It is of concern especially with the new playground equipment and new shelters.

Snyder Building Permit

Gregg Snyder asked the council for a decision on his request to build a storage unit. He again asked if they would allow him to build the unit 15 feet from Marshall Street. Lindsey made a motion to table the building permit until the full council can be present and Gregg is sure of his property line and exactly where the platted line of the street is. Sheila seconded the motion and the vote carried with three ayes.

Executive Session

At 9:05 pm Sheila made a motion to go into executive session for no more than ten minutes to discuss non-elected personnel, with the council, mayor, city attorney, clerk, and superintendent present.

At 9:10 pm Mayor Kastrup reopened the regular meeting with no decisions being made in the executive session.

Sheila made a motion to increase the following pool employees twenty-five cents per hour: Shanae & Shandee Porter, Kylie Moore, and Bowe Behymer. Lindsey seconded the motion and the vote carried with three ayes.

Sheila made a motion to pay Mary Jo Gruwell \$8.00 per hour. Lindsey seconded the motion and the vote carried with three ayes.

With no other business Larry made a motion to adjourn the meeting. Sheila seconded the motion and with three council members voting aye, the meeting was adjourned at 9:12 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger

City Clerk

May 7, 2012

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., May 7th, 2012 at City Hall, with Mayor Bob Kastrup presiding and council members Larry Wheeler, Barry McPeak, Ryan Duskie, Sheila Paxson, and Lindsey Clark present. Also in attendance: Bill Hagman - Beloit Daily Call, Linda Riley, Mike Schrant – KDNS, Garry Clark, Kevin Noller, Jim Coash, Art Duerksen, Kay Thompson, Terry Collins, Wes O'Bannon, Casey Coulson, Attorney Brenon Odle, Eldon Behymer, Chris Wagner, and Jerri Senger.

Minutes & Claims

The minutes of the April 2nd and 16th, 2012 meetings were reviewed. Barry made a motion to approve the minutes. Sheila seconded the motion and the vote carried with four ayes.

The claims on hand for the month of April amounting to \$52,752.67 plus the outstanding Mid-Kansas Electric bill were reviewed. Larry made a motion to approve all claims. Lindsey seconded the motion. Motion carried with four ayes.

Annual Appointments: Mayor Kastrup made the following annual appointments

Council President	Ryan Duskie
Municipal Judge:	Bonnie Wilson
City Attorney:	Brenon Odle
City Official Paper:	Cawker City Ledger
Financial Institution:	Central National Bank
City Clerk:	Jerri Senger
Water/Sewer/Supt:	Eldon Behymer
Park/Cemetery Supt:	James R. Tietjens
City Maintenance:	Daniel Firebaugh
City Treasurer:	Linda Mick
Fire Chief:	Jerry Clark
Assistant Fire Chief:	Garry Clark
Insurance Agency:	Linton Insurance
Light Committee:	Ch: Larry Wheeler, Lindsey Clark, Barry McPeak
Water/Swim Pool Committee:	Ch: Barry McPeak, Ryan Duskie, Sheila Paxson
Street/Alley/Sidewalk Committee:	Ch: Ryan Duskie, Lindsey Clark, Sheila Paxson
Park/Building Permit Committee:	Ch: Lindsey Clark, Larry Wheeler, Barry McPeak
Cemetery Committee:	Ch: Sheila Paxson, Larry Wheeler, Ryan Duskie
Budget Committee:	Ch: Bob Kastrup and all Council Members

City Council Meetings:

1st Monday night each month at 7:00 p.m., unless a Holiday, then will be held the following night.

Authorize Clerk to pay payroll 1st of each Month.

Authorize City Clerk to pay bills prior to meeting night to avoid paying penalties.

Lindsey made a motion to approve the Mayor's appointments. Larry seconded the motion and the vote carried with four ayes.

Building Permits

Mayor Kastrup listed the following building permits for discussion: #12-10 - move a fence for David Cunningham, #12-12 a deck and fence for Mike Riley, #12-15 a new garage for Adam Vowinkel, and #12-16 a new garage for Bill Wallin. Barry made a motion to approve the four building permits Bob listed. Lindsey seconded the motion and the vote carried with four ayes.

Ryan Duskie arrived at the meeting.

Mayor Kastrup listed the Farmway Coop building permits: #12-13 - 700 feet of track expansion, #12-14 move in a temporary scale (which will be moved in the future and become permanent), and modification to permit #11-18 as to the location of the new office and scales, finally #12-17 the grain lab shed (this was mentioned in permit #11-2 – but not drawn on the application map).

Terry Collins handed out final maps of where the new office and scales will be located. There was some discussion as to where the probe will be located and the flow of traffic on their block. Larry mentioned that he is concerned about trucks stopping on the streets and blocking traffic to un-tarp their trailers.

The council asked Farmway representatives why they need enough track for 110 rail cars. Wes O'Bannon informed them that UP is doing away with the 100-car trains as of June 1st, 2012. So they need the space for the extra 10 cars. Barry asked about flipping lids in the middle of the night. He did say that the last couple trains were fine and he couldn't hear them opening the lids. Wes said that they try to prep the cars outside of town.

Lindsey commented that the trucks coming off the current scale entering onto Mill Street are blind to the northbound traffic south of the elevator and tracks. She suggested a stop sign be put up. Larry asked how much control Farmway has over the truck drivers that come into the elevator. Wes said "not much" of the commercial drivers.

Larry made a motion to approve building permits: #12-13, 12-14, 11-18 Modification, and 12-17. Ryan seconded the motion and the vote carried with five ayes.

Jim Coash, Prairie Land Electric Company presented a building permit for a fence around the new poles and platform they put up on city property on the hill. He said the fence would be 12' by 34' and eight feet tall with barbed wire on top. Barry made a motion to approve building permit #12-18 for Prairie Land. Sheila seconded the motion and the vote carried with five ayes.

Truck Route

Bob stated that a truck route was discussed a year ago and the council felt it important to keep the trucks away from the town square and playground area. He suggested using Hobart south to Railroad Street and Kansas to Hobart, then south to Railroad Street as a truck route. Larry mentioned that he feels it best to leave the truck route as is, because it would cause such congestion on the corner of Hobart and Kansas, as well as the corner of Hobart and Railroad. Ryan stated that he feels it best to have a truck route with the least amount of turning to save the streets. Lindsey also commented that she feels Hobart between Kansas and Railroad will be to congested. Larry made a motion to have Brenon develop an ordinance designating Kansas and Hobart Streets west to Mill Street and south to Railroad Street at the truck route. Ryan seconded the motion and the vote carried with five ayes.

There was some discussion on Railroad Street. The Mayor informed the council that in July of 1992 there was an ordinance passed to declare Railroad Street as a street. However, he said the legal description was incorrect on the ordinance and the ordinance was never filed with the register of deeds. Bob said we have to start from scratch. Art said that they had their property surveyed and the Rail of America office is located in Florida, if the city wishes to contact them. Ryan made a motion to rescind Ordinance #516. Larry seconded the motion and the vote carried with five ayes. Brenon will draft a new ordinance.

CDBG Plans

Bob presented the council with the CDBG Housing Plan and Demolition Plan recommended by the housing board for approval. Barry made a motion to approve both plans. Sheila seconded the motion and the vote carried with 4 ayes and Ryan abstained. Bob also mentioned that the

Legion can be used for the Grant's public meeting free of charge. Bob added that at the meeting a conflict of interest list will need to be completed on all employees, firemen, and council members of the city that are in the new target area.

Code Enforcement Report

Chris Wagner code enforcement officer reported that there has been little clean up of the CJ Anderson property at 416 E. Allen. He said the front yard was mowed, but the back has not been touched and there is an abandoned vehicle on the property. He asked to have the attorney send a certified letter to the renter and property owner.

He reported on a couple other properties that he has seen improvement on. Chris recommends that the council approve the building permit for Joe Smith's fence as Joe has been working on cleaning up his property. The council said the permit would be put on next month's agenda.

Playground

The Mayor reported that the playground equipment was ordered and is expected to be delivered late on Wednesday afternoon. Bob briefly discussed the waste tire grant.

Crosswalks

Bob stated that he feels we need at least two crosswalks, one each on Kansas and Hobart Streets. After some lengthy discussion, Larry made a motion to approve three crosswalks: one at Kansas and Nash Streets, one at Hobart and Main Street, and one at Hobart and Allen Streets. Ryan seconded the motion and the vote carried with five ayes. Signage for the crosswalks was discussed. Eldon said that the green signs are for around schools only and the traditional yellow and black signs, posts included, will cost around \$910.50 for the three crosswalks. It was noted that the crosswalks should be painted immediately.

Public Comment

Linda Riley gave an update on the recycling project. She said that the county will purchase the requested trailer and dumpsters if the project has the support of the city. She said that she has four volunteers to take the new trailer over to Beloit to be dumped, but she would like more volunteers. Bob said that with a limited city crew, he will not have the employees take the trailer over. Bob mentioned he is also concerned about the liability of having city employees and vehicles take the new trailer over to Beloit to be dumped. Linda mentioned that she is concerned about the county not purchasing the trailer unit as promised without the city "buying-in" on the project. Larry asked if providing a location to park the trailer was enough support on behalf of the city. Linda said that she will visit again with the county commissioners about the involvement they need from the city to purchase the trailers.

Linda Riley, Library board member, read the history of the Library and presented the council with the 2013 budget and a list of other towns with their library mill levy and population. She gave visitation stats and book check-out stats for the library. Linda mentioned that they would like to extend hours at the library to better serve the community. Linda, Kay Thompson, and Casey Coulson on behalf of the Library Board requested the city increase the mill levy to 5.7. There was some discussion with attorney Odle as to how much a mill levy can be increased at one time. Brenon will check into mill levy increases and report back to the council at the next meeting.

Fire Department

Jerry Clark, Fire Chief, said that they have been looking for a ladder truck to help with the ISO rating and to have available with all the expansion going on in town. He stated that they are trying to acquire the truck "at minimal cost" hopefully like the last truck acquired for just the shipping cost. He asked for the council's blessing to find and purchase a ladder truck. The council told him to keep looking and find the best deal he can.

Mayor's Report

The Mayor reported that the last quarterly water report came back good on arsenic and selenium levels, however the state uses an average for the year so the city is required to send out another public notice.

The Mayor reported that the electricity was turned off in error to a mobile home over the winter. He stated that the city may be liable for the loss of food and damage to the refrigerator not covered by the property owner's insurance.

Employee Report

Eldon discussed the list of mowers he presented the council. He stated he would like to purchase another zero-turn mower with a 48" deck so they would have three to take out to the cemetery. He said he would like to keep one if not both tractor mowers, as they use them in the square and for spraying. Ryan mentioned that if they sell one of the mowers in the future, he prefers to sell it by sealed bid instead of a trade-in on a new unit. The council decided to table the decision to purchase an additional mower.

Eldon said that he contacted the city attorney about a large rock located in the city's street right-of-way. Brenon stated that he feels the rock should be moved and the council asked him to send a letter to the property owner. Brenon mentioned that it will be the responsibility of the person who put the rock in the city street if it damages someone's vehicle.

Clerk's Report

The Clerk asked the council if they wanted to change any of the swimming pool rates. After a brief discussion, the council chose to leave the rates the same as last year.

Council Report

Barry wants signage on dead-end streets before Highway 24 comes through town.

Executive Session

At 9:00 pm Larry made a motion to go into executive session for twenty minutes to discuss non-elected personnel, with the council, mayor, city attorney, clerk, and superintendent present.

At 9:20 pm Mayor Kastrup reopened the regular meeting with no decisions being made in the executive session.

Larry made a motion to pay Noah Miller \$8.00 per hour, Jordan Flower and Zachary Brummer \$7.50 per hour as summer employees. Barry seconded the motion and the vote carried with five ayes.

With no other business Lindsey made a motion to adjourn the meeting. Ryan seconded the motion and with five council members voting aye, the meeting was adjourned at 9:25 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger

City Clerk

April 16, 2012 (Special Meeting)

The Glen Elder City Council met in special session on Monday night at 7:00 p.m., April 16th, 2012 at City Hall, with Mayor Bob Kastrup presiding and council members Ryan Duskie, Barry McPeak, Sheila Paxson, Lindsey Clark and Larry Wheeler present. Also in attendance: Jerry Clark, Garry Clerk, Eldon Behymer, and Jerri Senger.

Fire Department

Fire Chief Jerry Clark mentioned that at the last regular council meeting they received approval to purchase two air packs which will be around \$5,000.00. He said that after the meeting he found out that he only had \$8,000.00 in his budget for the year and has already spent around \$2,000.00 of that. The council asked how many air packs they now have. He and Garry said that they have eight air packs, but they are old and are starting to have problems. They said that the old packs can not be repaired. The council discussed the budget and possibly allowing the fire department to over-spend their budget. Larry made a motion to allow the fire department to spend up to an additional \$4,000.00, making their limit \$12,000.00. Ryan seconded the motion and the vote carried with five ayes.

Playground Equipment

Mayor Kastrup announced that he will sign the mulch grant contract late tomorrow afternoon. He briefly explained how the grant will work and that the city will receive \$5,534.10 toward the purchase of waste tire mulch for the playground.

The council discussed which playground set they preferred. The total amount of money already spent in the park was discussed and how much Farmway money was leftover. Larry asked about the old playground equipment and what would be done with it. Lindsey informed Larry that replacement parts can be purchased for the old unit. Ryan suggested a couple ideas of where the old equipment should go. He doesn't want it sold. Eldon said that he would like to use one of the old swing sets in the new playground area. He said that he may have to adjust the size of the swing, depending on how large the equipment will be. Sheila mentioned that the Community Club will give \$1,000.00 for the purchase of the new equipment.

The Mayor took a poll of the council asking them their top two choices on playground equipment. It came down to three votes for the Playmakers #1010 and two votes for the Canyon Climber set. After a little more discussion, Larry made a motion to purchase the Playmaker #1010 for \$17,070.20 plus freight. Lindsey seconded the motion and the vote carried with five ayes.

With no other business Larry made a motion to adjourn the meeting. Ryan seconded the motion and with five council members voting aye, the meeting was adjourned at 8:00 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

April 02, 2012

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., April 2nd, 2012 at City Hall, with Mayor Bob Kastrup presiding and council members Barry McPeak, Ryan Duskie, Sheila Paxson, and Lindsey Clark present. Also in attendance: Bill Hagman - Beloit Daily Call, Taylor Clausen, Linda Riley, Mike Schrant – KDNS, Kevin Noller, Jim Coash, Attorney Brenon Odle, Eldon Behymer, Chris Wagner, and Jerri Senger.

Minutes & Claims

The minutes of the March 5th, 2012 meetings were reviewed. Barry made a motion to approve the minutes. Sheila seconded the motion and the vote carried with four ayes.

The claims on hand for the month of March amounting to \$95,204.80 plus the outstanding Mid-Kansas Electric, Attorney, and Beloit Ready Mix bills were reviewed. Sheila made a motion to approve all claims. Lindsey seconded the motion. Motion carried with four ayes.

Public Comment

Fire Chief Jerry Clark informed the council that the department's air packs are getting pretty old and don't meet today's standards. He said that they found some rebuilt air packs that they can purchase for \$2,200.00 each. He asked for permission to purchase \$4,500 to \$5,000 worth of rebuilt air packs. He mentioned that he also needs a new transmission in one of the fire trucks and asked the council to set up a fire equipment reserve fund. Ryan made a motion to allow Chief Clark to spend up to \$5,000 for rebuilt air packs. Barry seconded the motion and the vote carried with four ayes.

Prairie Land Easement

Mayor Kastrup informed the council that the only change on the Prairie Land easement from what was voted on in January is that they will be putting up three poles instead of just one. There was some discussion on having Prairie Land replace two of our poles instead of just one. Jim Coash said they would do that for us, since we are providing all the supplies. Barry made a motion to approve the easement for three poles on tract B of city property with Prairie Land. Lindsey seconded the motion and the vote carried with four ayes.

Recycling

Linda Riley said that she never imagined that recycling would go over as well as it is. She said they have recycled 4,608 cubic feet of material and take one trip per week to Beloit. She said they would like the county to purchase an 18-foot flatbed trailer with sides and 16 96-gallon recycling dumpsters on the trailer. She said the county would dump the trailers and she simply wants the council's support to take to the county.

At the current time they have just two drivers and they use the city's trailer to take the recycle material to Beloit. She said the new trailer system would free up the city trailer and the building currently being used. She said ideally they would like the county to purchase three trailer units and they would be set up in Glen Elder, Tipton and Cawker City. She will be visiting with the other town's councils. Ideas for a possible location to park the trailer unit were discussed. Ryan said if she can get the county to purchase the trailer units, the city will find a location to park it.

Code Enforcement Report

Chris Wagner code enforcement officer reported that he did visit with a couple property owners and is seeing some improvement. He said that he still needs to catch up with a couple other folks about their properties.

Playground Equipment

The council discussed different playground unit options. Lindsey said that on most units freight would cost \$1,500 and would take approximately four to six weeks for delivery. She said the units within our price range are not built as well as the old unit we already have. She mentioned that we can purchase replacement parts for our old unit. She said posts are about \$160.00 each, decks are \$684.00, and the monkey bars are \$800.00. She said that she looked at our old unit and the expensive slides look in good shape.

Sheila mentioned that the Community Club would donate \$1,000.00. The council asked Kevin if the Lions' Club would donate toward a new unit. Kevin said that they don't want to donate to different playground equipment every few years. Eldon asked what the council would put toward the equipment purchase above the \$10,000.00. Barry asked if the Lions' Club would donate to fix up the old unit if the city put it up by the swimming pool.

Bob said that his original intent was to have the playground equipment up before the Easter Egg Hunt. He also mentioned the city crew is getting busy and when a new unit comes in they will not have the time to put it up. He predicted that it may be fall before the city crew would have time to put up a new unit. Lindsey said that there are sales through May on the units that she is looking at. Ryan made a motion to bump up the budget on new playground equipment to \$17,000.00. Sheila seconded the motion and the vote carried with five ayes. It was mentioned that if a unit is found the council may need to have a special meeting to approve the purchase.

The Mayor informed the council that the City of Glen Elder was awarded the waste tire mulch grant.

The Mayor stated that the city crew is behind and we can hire someone to put the shelter roof tin on so they will be done by Friday. He said Kusler will do the job for \$600.00. Bob added that we currently have two picnic tables and would like to purchase two more. There was some discussion on getting handicapped tables and the council asked Eldon to find out the cost of composite tables. Sheila made a motion to hire Randy Kusler to finish the park shelters. Ryan seconded the motion and the vote carried with four ayes.

Fair Housing Month

Barry made a motion to allow the Mayor to sign the proclamation declaring April as Fair Housing Month. Lindsey seconded the motion and the vote carried with four ayes.

Street Committee Report

Bob said that he would like to see the sidewalk at Hobart and Allen Streets made handicapped accessible. Eldon stated that Randy Kusler will put in the handicap approach, if the city removes the old sidewalk and curb, for \$600.00. Barry made a motion to approve Kusler to put in the handicapped approach on the northeast sidewalk corner at Hobart and Allen. Sheila seconded the motion and the vote carried with four ayes.

ATV Permits

Barry made a motion to approve ATV permits: #12-6 for John Cunningham, #12-7 for Art Duerksen, and #12-8 for Rick Gruwell. Ryan seconded the motion and the vote carried with four ayes.

Building Permit

Sheila made a motion to approve building permits: #12-5 – extension of driveway for Darin Zimmer at 101 N. Vallette, #12-6 enlarge the garage for Brent Cunningham at 316 N. High, #12-9 – move a shed and enlarge the garage for Max Eberle at 332 N. Hobart, and #12-1 – extension of patio slab for Ken Kusler at 105 S. Hobart. Barry seconded the motion, motion passed.

It was noted that the building permit for the new Farmway office and scale will not be able to get started and finished before June 1st. They have asked for an extension. Ryan made a motion to extend Farmway's building permit for the new office and scale until December 1st, 2012. Sheila seconded the motion and the vote carried with four ayes.

Sidewalk Permit

Barry made a motion to approve the sidewalk permit #12-1 – approximately 200 sq ft for John Senger and the Senger Construction Office. Lindsey seconded the motion and the vote carried with four ayes.

Employee Report

Eldon informed the council that the water tower will be inspected by a company from Colorado. He said this company will be inspecting a tower for the City of Downs as well. He added we should save \$1,000.00 over what LiquiVision would have charged.

Clerk's Report

The Clerk informed the council that the KMEA board of director's position #2 for the city has expired and needs to be filled. She said that Eldon held that position for the previous term. Ryan made a motion to reappoint Eldon to the KMEA board of directors. Lindsey seconded the motion and the vote carried with four ayes.

The Clerk mentioned the list of delinquent accounts and bad debts given to the council. She added that the state has collected on a couple accounts since it is tax season.

The Clerk asked the council if they again would be providing the lifeguards with one swim suit and a cover-up, and would be reimbursing new guards for training. It was the general consensus of the council to purchase the suits, cover-ups and reimburse guards for their needed training.

Community Building

The Mayor asked to have Kevin Noller, Jack Clausen, and Cheryl Marzolf appointed as the advisory committee for a new community building. Ryan made a motion to appoint Kevin Noller, Jack Clausen, and Cheryl Marzolf as the community building advisory committee. Lindsey seconded the motion and the vote carried with four ayes. Bob suggested that they come up with a recommendation on building size and a letter soliciting donations for the new building.

Housing Rehab Compliance

The city is put in a very bad position by lack of compliance by a residence that received CDBG housing rehabilitation. The council is concerned that the current CDBG grant could be in jeopardy. The attorney suggested the city be proactive on the situation. Lindsey made a motion to have the city attorney send the resident a letter giving them two weeks from April 3rd to be in compliance or pay back the contracted amount due. Ryan seconded the motion and the vote carried with four ayes.

Executive Session

At 8:20 pm Ryan made a motion to go into executive session for twenty minutes to discuss non-elected personnel, with the council, mayor, city attorney, clerk, and superintendent present.

At 8:40 pm Mayor Kastrup reopened the regular meeting with no decisions being made in the executive session.

Barry made a motion to authorize Eldon to negotiate wages with potential summer employees. Lindsey seconded the motion and the vote carried with four ayes.

With no other business Ryan made a motion to adjourn the meeting. Barry seconded the motion and with four council members voting aye, the meeting was adjourned at 8:42 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger

City Clerk

March 5, 2012

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., March 5th, 2012 at City Hall, with Mayor Bob Kastrup presiding and council members Barry McPeak, Ryan Duskie, Sheila Paxson, Larry Wheeler, and Lindsey Clark present. Also in attendance: Bill Hagman - Beloit Daily Call, Kimberly Winkel, Freedom Green, Dennis Rominger, Linda Riley, Mike Schrant - KDNS, Lori Augustine, Jacob Brush, Keegan Heiland, Alex Clark, Attorney Brenon Odle, Eldon Behymer, Chris Wagner, and Jerri Senger.

Minutes & Claims

The minutes of the February 6th, 2012 meetings were reviewed. Larry made a motion to approve the minutes. Lindsey seconded the motion and the vote carried with five ayes.

The claims on hand for the month of February amounting to \$42,062.21 plus the outstanding Mid-Kansas Electric bill were reviewed. Sheila made a motion to approve all claims. Barry seconded the motion. Motion carried with five ayes.

Executive Session

At 7:05 pm Barry made a motion to go into executive session for 15 minutes to discuss attorney client privileged information with the Attorney, Mayor, Council and City Clerk present. Ryan seconded the motion and the vote carried with five ayes.

At 7:20 pm Mayor Kastrup re-opened the regular meeting with no decisions being made in the executive session.

Public Comment

Kent Anderson announced that he attended the January council meeting asking for permission to have a 4-sided international peace pole erected on the north side of the square, near the flag pole, in honor of Clarence E. Pickett. He has returned to get the council's decision. He said this would be at no cost to the city, as the Solomon Valley Highway 24 Heritage Alliance would be covering the cost of the peace pole. Kent did say that sometime in the future he would like to have an informational display put up near the peace pole that would detail more information on Mr. Pickett, but would need funding to achieve that. Larry made a motion to allow the peace pole in the square. Ryan seconded the motion and the vote carried with five ayes.

Dennis Rominger said that he is making long and short term plans for clean-up at Lakeside Service. He asked for permission to move his semi trailer around to the west of his building, remove the wheels and use it as a storage unit. He said that he will come in to get the needed building permit. The council thought that was a fine idea.

The Mayor discussed the abandoned house at 308 E. Allen. He said the property has been cleaned up in the past by the city and the clean up fee has been applied to the property taxes on special assessments. He added that the property taxes have been delinquent since 2003 and amount to \$5,600.00. Since Mitchell County refuses to have a tax sale on delinquent properties, he is unsure how to handle the situation. A few ideas were mentioned but no action was taken at this time. The Code Enforcement Officer said that there is metal and wood in the back yard of the property that needs cleaned up. He will send the property owner a letter.

Code Enforcement Report

Chris Wagner read the 60-day extension letter received from Dennis Rominger. Chris said that extension was granted due to progress already being made at Lakeside Service. He mentioned that Larry Hiserote is making progress on his property clean up. The council asked him to call Larry and keep the momentum going. Chris reported that he hasn't seen anything done at CJ Anderson's property. He said he will send a letter to the new tenant. Chris mentioned that Joe Smith is also making progress. He reported there is a car parked on Hobart Street with an expired 30-day tag. The Mayor asked Chris to visit with him this week over his lunch hour about some properties on the hill.

Street Sealing

The Mayor stated that KDOT will be resurfacing Hobart and Kansas Streets for the upcoming bridge repair and the city has a little bit of money. Eldon would like to hire B & H Paving from Scott City to come in and seal 48 blocks. Eldon mentioned that the city crew would patch and get the streets ready, purchase the chat, and the paving crew would do the rest of the work. Chat will cost about \$18,000.00, for the needed 600 tons. The paving crew will do the job in one day for \$53,680.00. He stated "we can't oil streets that cheap." Eldon said the city crew would seal some of the streets on the hill. Traffic control and making sure that no vehicles are parked on the streets

the day the crew comes in will be the city's job. Eldon would like the work done in July or August. The council asked for residents to be informed in advance so vehicles will be off the streets. Ryan wants us to budget for a 3-year rotation on street repairs. Ryan made a motion to hire B & H Paving from Scott City for \$53,680.00 to come in and seal 48 blocks, also the purchase of 600 tons of chat for \$18,000.00. Larry seconded the motion and the vote carried with five ayes. It was noted that Kim Gaston will be hauling the rock.

Playground Equipment

The Mayor announced that the rubber tire mulch grant application was received by the state and our cost with labor will be approximately \$8,016.24. It was discussed that the playground equipment must be installed before the mulch is put down. He noted that we should know by the next council meeting if we are awarded the grant. Larry stated that he has been looking at new playground equipment. It was mentioned that Farmway Coop gave the city \$30,000.00 to move the playground and we have approximately \$10,000.00 left to spend on new equipment if that is what the council decides. Lori Augustine asked if the city would add to the money coop gave, there was no answer to her question. Eldon stated that he has to purchase the pipe to outline the playground area yet. He suggested a new main unit be purchased; as the existing unit was tweaked when the roof blew onto it and when it was pulled out of the ground. The mayor suggested appointing a couple council members to purchase new equipment before the next meeting if needed. Eldon was asked to find out what the delivery time would be. Larry made a motion to spend up to \$10,000.00 on new equipment and appoint Barry, Eldon, and Lindsey to purchase the equipment. Ryan seconded the motion and the vote carried with five ayes.

Library Mill Levy

Attorney Odle said the library can raise their mill levy if needed, but recommends they come up with how much money they need. Linda Riley said that she will be attending an April meeting in Jewell where they will discuss their library mill levy. The council asked to have the topic put back on the agenda in May.

New Pickup

Beloit Truck and Auto quoted a new 1500 Dodge pickup with the trade in of our blue pickup for \$17,500.00. It was noted that the low price was due to a government discount. Sheila made a motion to approve the purchase of the new Dodge pickup truck. Ryan seconded the motion and the vote carried with five ayes. Eldon said that the delivery date is around March 15th. Ryan wants to trade vehicles every ten years and possibly get a 4-wheel drive pickup in the future because it will have a better trade-in value.

Water Well Notice

The city received another notice from the state due to our arsenic and selenium levels being over the limits. The Mayor noted that we could turn on rural water but their water is more expensive and the city would have to raise rates to customers. He also noted that they are in violation with their water. Different ideas were discussed on how to remedy the situation. Eldon said that he visited with state water folks and our results are not that bad compared to other towns in the state. He feels the problem will correct itself. Eldon told the council that we test the wells quarterly for arsenic and selenium.

Demo of Old Legion

The Mayor informed those present that he visited with Art Duerksen about Farmway Coop tearing down the old legion building. Farmway would like it in writing that the council allows Farmway to demolish the old building, clean up the property and haul off the debris to the landfill. The Attorney recommended a "hold harmless" agreement so the city would not be liable if something were to happen while tearing down the city owned building. It was mentioned that the contractor would have liability insurance of his own. Larry made a motion to write a letter allowing Farmway Coop to tear down the old legion building and the city would not be liable for any injuries during the process. Ryan seconded the motion and the vote carried with five ayes.

ATV Permits

Barry made a motion to approve ATV permits: #12-3 for Rodger Williams, #12-4 for Cal Swickard, and #12-5 for Larry Hiserote. Sheila seconded the motion and the vote carried with five ayes.

Street Committee Report

Barry said that he recently went through Clay Center; they have a detour through town due to highway repair and their streets are heavily signed. He would like the city to put a crosswalk on Hobart Street and a crosswalk on Kansas Street. He added that each crosswalk will need four signs; he prefers the green neon signs. After some discussion the council felt it would be beneficial to have crosswalks at Hobart/Main, Hobart/Allen, and Kansas/Nash. The parking along Kansas Street was discussed. The parking of vehicles across sidewalks was discussed. No decisions were made and the topic was tabled for now.

Building Permit

Larry made a motion to approve building permit #12-5 – extension of driveway for Darin Zimmer at 101 N. Vallette. Ryan seconded the motion, motion passed.

Employee Report

Eldon informed the council that Farmway Coop requested the city move the fireplug on their lot about 50 feet south near the electric pole. Its current location is right in the future path of traffic. Eldon said that he told them it would be at their expense, which will be around \$4,400.00.

Farmway also asked if we would like the cedar trees that are currently on their lot. They are only in the way and they hate to throw them away. The council felt it would be fine if they were planted along the north edge of the alley behind the new city shop.

Eldon also asked for permission to put up an 8 foot by 130 foot wooden fence along the east edge of the old D & S lot, next to Lakeside Service. It was noted that a fence would help hide the semi trailer storage unit. Eldon said that Art Duerksen informed him that Farmway is willing to sign over the empty D & S lot to the city when the city is ready for the lot, so Art is fine with the city putting up a fence on the lot. Larry made a motion to put up a wooden fence for \$1,300.00 along the edge of the empty lot at 208 W. Kansas. Ryan seconded the motion and the vote carried with five ayes.

Clerk's Report

The Clerk mentioned that a letter was received from the Lakeside After Prom Committee requesting donations. She stated that for the last several years the council has donated \$100.00 each to the Lakeside After Prom and the Beloit Project Graduation. Barry made a motion to donate \$100.00 to each Lakeside and Beloit event. Sheila seconded the motion and the vote carried with five ayes.

The Clerk briefly mentioned the Blue Cross/Blue Shield insurance premium renewal. She noted the increase was much less this year than years in the past.

The Clerk asked for permission to purchase a new HP color LaserJet printer for \$1,599.00 installed from Central Office & Supply in Clay Center. Larry made a motion to purchase the new HP printer. Lindsey seconded the motion and the vote carried with five ayes.

The Clerk mentioned that the City received the 4th quarter bushel set-off check for \$7,375.13. Larry thought it would be nice to mention these checks in the city newsletter.

Pool help was briefly discussed. Both managers will return this year and at this time the clerk is not sure if they will need additional guards or not. Eldon mentioned that he needs to advertise for outside help since he only has one returning.

Work Session

The Mayor just wanted to inform the council that in the future he will be appointing a community building committee. He said that Kevin Noller, Jack Clausen, and Cheryl Marzolf have agreed to serve on the committee. He said that he would like for the committee to recommend the following to the council: how big the community building should be, where the community building should be located on the empty lot, what will be in the building, etc. He said that we could ask for donations or possibly apply for a grant to build the community building. He estimates the total building to cost around \$300,000.00. The matter was tabled until next month.

With no other business Ryan made a motion to adjourn the meeting. Larry seconded the motion and with five council members voting aye, the meeting was adjourned at 8:50 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger

City Clerk

February 06, 2012

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., February 6th, 2012 at City Hall, with Mayor Bob Kastrop presiding and council members Barry McPeak, Ryan Duskie, Sheila Paxson, Larry Wheeler, and Lindsey Clark present. Also in attendance: Bill Hagman - Beloit Daily Call, Kevin Noller, Ken Kusler, Randy Kusler & son, Linda Riley, Carol Torkelson, Leland Tice, Casey Coulson, Dawn Porter, Tammy Cline, Michelle Hahn, Carry Betz, Mike Schrant – KDNS, Jim Coash, Crystal Cunningham, Attorney Brenon Odle, Eldon Behymer, Chris Wagner, and Jerri Senger.

Minutes & Claims

The minutes of the January 3rd & 16th, 2012 meetings were reviewed. Larry made a motion to approve the minutes. Sheila seconded the motion and the vote carried with five ayes.

The claims on hand for the month of January amounting to \$44,349.58 plus the outstanding Mid-Kansas Electric bill were reviewed. Barry made a motion to approve all claims. Sheila seconded the motion. Motion carried with five ayes.

KDOT Contract

Leland Tice, KDOT Engineer, presented the council with an agreement between the City and KDOT on the bridge project's detour through town. There was some discussion on the wording of the agreement, specifically the second section concerning the condition the streets will be left in. Attorney Odle didn't like the wording, "Secretary shall make the ultimate decision as to the extent of the repairs." Leland assured them that the agreement was fairly standard, but he could take it back to their attorney.

The council asked if a shoofly would be more expensive than a detour through town. Leland said "yes, definitely." He said that a shoofly would be difficult at that bridge due to drainage and possibly having to move the barn and house that would be in the way. Larry asked if the city was doing the state a favor by allowing a detour, and Leland replied "yes."

Barry asked if the state has had any trouble leaving a town's streets back in good condition after a detour project. Leland mentioned that our case will be fairly unique, and he couldn't think of a detour project similar to ours.

The council asked the attorney how he felt about the way the contract was worded. The council and attorney felt it would be best to have the contract re-worded. Larry made a motion to approve the contract upon the change in section #2 to state "the streets will be repaired back, at least, to their original condition." Ryan seconded the motion and the vote carried with five ayes.

Prairie Land

Jim Coash, Prairie Land Electric Company handed out the revised agreement. He noted that the changes requested at the January 16th special meeting were in red print. Jim went over all the changes in the agreement. Barry asked if the cell phone tower or railroad meter were excluded from the agreement. Jim replied, "Yes." It was asked about the Bureau of Reclamation releasing their line, Jim said that have received the transfer paperwork.

Ryan made a motion to approve ordinance #656, the agreement allowing Prairie Land Electric to service the Farmway load-out facility and the 5% franchise tax. Larry seconded the motion and the vote carried with five ayes.

Public Comment

The mayor asked for public comment and Lindsey Clark reported that she received a phone call from a citizen asking what the council would do about law enforcement when the detour came through town. She asked if the sheriff's department could be asked to patrol town more often when the project is underway. She stated this is a major concern and there should be some brainstorming done for a solution. The Attorney said that he may have a suggestion.

Daycare Financials

Daycare Director Tammy Cline handed out the 2011 financial statement, which included a projected budget for 2012. There were a few questions on charges and the number of kids the center is licensed for. There was even some discussion on how the facility in Beloit is operated. The

Mayor asked the Daycare Board if the city gave them the building if they could afford to pay all their bills and survive. They answered, "No." The Mayor asked to see financial reports quarterly.

Housing Rehabilitation Grant

Carol Torkelson, North Central Regional Planning Commission, congratulated the city and council for being awarded one of the four CDBG housing rehabilitation grants in the state. She stated that the Clerk had attended the CDBG grant training in January and received the official contract on the project. Ryan made a motion to accept the \$400,000.00 housing rehabilitation grant from the state and authorized the mayor to sign the contract. Lindsey seconded the motion and the vote carried with five ayes.

Setting up a grant housing advisory board was briefly discussed. Barry made a motion to authorize a grant housing board with the passage of ordinance #654. Sheila seconded the motion and the vote carried with five ayes. Larry made a motion to appoint Tim Porter, Ryan Duskie, and Bob Kastrup to the housing advisory board. Sheila seconded the motion. Motion passed with five ayes.

Code Enforcement Report

Chris showed Pictures of problem areas to the council and presented them with a list of properties of concern. He discussed each property on the list and its violations. Chris asked for direction from the council on how they want to proceed on these properties. There was a brief discussion on the building permit request by Joe Smith. It was the consensus of the council that his property needs cleaned up first. There was some discussion about a blue pick-up parked on the sidewalk at the corner of Hobart and Allen Streets. It was decided that Chris will get with the attorney and they will send letters to those on the cleanup list.

ATV Permits

Larry made a motion to approve ATV permit #12-1 for Darrell Parker and #12-2 for Ken Kusler. Barry seconded the motion and the vote carried with five ayes.

Curb & Gutter Bids

Mayor Kastrup opened six bids on replacing 400 feet of curb and gutter on the north and west side of the square. Bids ranged from \$20,500.00 to \$7,547.00. Bob mentioned that the city has adequate cash to fund this project and a few street projects. He also stated that he feels it best to use city money to benefit the citizens in this type of project, instead of leaving the money in the bank. Larry made a motion to go with the lowest bid to Walnut Creek Construction at \$7,547.00. Ryan seconded the motion and the vote carried with five ayes.

Utility Services

Sheila made a motion to approve ordinance #655 setting charges for new or replacing existing connection to city utility services. Lindsey seconded the motion and the vote carried with five ayes.

Ordinance Codification

Lindsey made a motion to have the League of Municipalities update and codify all city ordinances for \$1,250.00. Ryan seconded the motion and the vote carried with five ayes. It was noted that the council would like the code book updated every two years for a fee of \$350.00.

Glen Haven Housing Board

Sheila made a motion to appoint Joe Depoy on the Glen Haven Housing board, replacing Dan Geist, effective immediately. Larry seconded the motion and the vote carried with five ayes.

Building Permits

Building permit #12-3 – a fence for Joe Smith was discussed. Sheila stated that the fence was already up and she would like him to clean up his yard. Larry made a motion to deny the fence permit for Joe Smith until his property is cleaned up. Ryan seconded the motion and the vote carried with five ayes.

Barry made a motion to approve building permit #12-4 – a car port for Cal Swickard at 409 W. First. Ryan seconded the motion, motion passed.

No Parking – Time – Flow

There was some discussion on getting residents in the habit of not parking along Kansas and Hobart Streets before the bridge project begins. It was discussed which side would be best to allow parking. Finally Ryan said he would like to keep parking off those two streets so the heavy traffic would stay on the crown of the streets and off the soft sides. Signage was briefly discussed. The Mayor asked the street committee to come up with suggestions for the council to consider next month.

Employee Report

Eldon informed the council that the new skid loader arrived last Friday. He also informed the council that the 1997 blue pickup has an engine problem and he has been looking for a replacement pickup. He found a 2003 Ford from Beloit Auto & Truck. The council was concerned about the age of the Ford, and asked him to keep looking. He asked the council for a price range he can be looking in. The council felt \$15 to \$16,000.00 would be good.

Clerk's Report

The Clerk informed the council that the computer printer up and quit Friday. She can replace it with a used printer identical to the one that quit for \$350.00. The council felt that was a fine solution until a good new printer can be found.

The Clerk asked for permission to send the winter newsletter Mary Jo drafted with this months utility bill.

She informed the council that there will not be a pet clinic this year, due to low attendance.

She mentioned the letter from the Librarian concerning their board changes, the \$5,000.00 grant they received, and recent remodeling activities.

The Clerk asked for the council to appoint Tyson Seirer as a new city fireman, on behalf of Jerry Clark. Larry made a motion to appoint Tyson as a fireman. Ryan seconded the motion and the vote carried with five ayes.

Council Report

Larry made a motion to approve resolution #12-2 allowing employees to use city owned equipment for personal use at an annual fee of \$500.00. Lindsey seconded the motion and the vote carried with five ayes.

Larry thanked Lindsey for bringing up the need for Law Enforcement in town. It was discussed how the stop signs around town, but especially near the car wash, are continually run by residents. He then asked Eldon if Kansas and Hobart streets can be cleaned more often.

With no other business Ryan made a motion to adjourn the meeting. Larry seconded the motion and with five council members voting aye, the meeting was adjourned at 9:25 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger, City Clerk

January 16, 2012 (Special Meeting)

The Glen Elder City Council met in special session on Monday night at 7:00 p.m., January 16th, 2012 at City Hall, with Acting Mayor Ryan Duskie presiding and council members Barry McPeak, Sheila Paxson, Lindsey Clark and Larry Wheeler present. Also in attendance: Attorney, Brenon Odle, Mike Schrant-KDNS, Jim Coash-Prairie Land Electric representative, Eldon Behymer, and Mary Jo Gruwell.

Advisory Committee for Community Building

Ryan stated that an advisory committee for the community building will need to be selected in the next few months. He asked the council to be thinking about this, but no action will be taken tonight.

No Parking and Time Limits/ Traffic Flow

Parking along city streets, possible time limits for parking and handling the increased flow of traffic through Glen Elder during the up-coming bridge reconstruction on Highway 24 are issues the council will need to address in the near future. Barry mentioned one consideration might be to keep

vehicles from parking on the side of the street where mailboxes are. The council agreed to hold off on further discussion this at this time.

Curb and Gutter Repair

The curb and gutter around the city square has some areas that need to be repaired. Eldon stated it would be about 400 ft. along the north and west sides. The council discussed putting the job out for bids to see how much it would cost, and then make further decisions when actual costs are known. Larry made the motion to put out bids for the curb and guttering around the square. Barry seconded the motion and the motion carried with 5 ayes.

Street Repair

Larry shared with the council there is a meeting at the City Hall tomorrow at 2:00 pm with KDOT to discuss what it could cost to overlay streets in Glen Elder. The council wants to get a bid to determine how many more streets they could possibly have done at the time of the Highway 24 Bridge Reconstruction Project.

Prairie Land Franchise Agreement

Prairie Land representative, Jim Coash presented the council a second draft of the proposed franchise agreement and notice to be placed in the local paper. Ryan said, rather than being in general terms, he would like to have it stated specifically in the agreement that this is for the Farmway Coop Load-Out facility. Or at least say Farmway Coop.

Larry asked for clarification on the paragraph that referred to the KCC involvement. Mr. Coash stated this is in all agreements, and has never been a problem. Brenon stated it is there mainly to ensure that fair franchise fees are maintained.

Mr. Coash said he will make the changes suggested by the council and will bring it to the February 6th regular meeting for approval.

After further discussion regarding the area Prairie Land will be serving within Glen Elder, Ryan stated Mr. Coash needed the council's approval to publish the notice in the local paper. Larry made the motion to allow Prairie Land to publish the notice the in City's official paper. Lindsey seconded the motion and the motion carried with 5 ayes.

With no other business Larry made a motion to adjourn the meeting. Sheila seconded the motion and with five council members voting aye, the meeting was adjourned at 7:25 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Mary Jo Gruwell
Assistant City Clerk

January 03, 2012

The Glen Elder City Council met in regular session on Tuesday night at 7:00 p.m., January 3rd, 2012 at City Hall, with Mayor Bob Kastrup presiding and council members Barry McPeak, Ryan Duskie, Sheila Paxson and Lindsey Clark present. Also in attendance: Bill Hagman - Beloit Daily Call, Kevin Noller, Kent Anderson, Linda Riley, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the December 5th & 12th, 2011 meetings were reviewed. Barry made a motion to approve the minutes. Sheila seconded the motion and the vote carried with four ayes.

The claims on hand for the month of December amounting to \$37,748.46 plus the outstanding Mid-Kansas Electric, attorney, and a few other small bills were reviewed. Lindsey made a motion to approve all claims. Sheila seconded the motion. Motion carried with four ayes.

Public Comment

Kent Anderson informed those present that Clarence E. Pickett lived on a farm southwest of town from the age of three until he graduated from High School in Glen Elder. Mr. Pickett was a Quaker and the executive secretary of the American Friends Service Committee which received the

Nobel Peace Prize in 1947. Kent asked for permission to erect a peace pole in the square, near the little Church, in honor of Mr. Pickett. He said that the Highway 24 Heritage Alliance will fund the placing of the pole and in the future he would like to see an informational panel or kiosk erected near the pole as well. The council asked him to come back to the next meeting for their decision.

Code Enforcement Report

Bob reported that Chris visited with him about three or four properties that still need attention. The council discussed putting more teeth into their requests for property clean-up and taking property owners to court. Bob stated that he will ask Chris to attend the next council meeting.

Utility Services

Bob suggested the council approve an ordinance, not a resolution implementing new charges for utility service requests as follows: A) New customers and new construction will pay all equipment and material costs and the city will stand the labor. B) Replacements and upgrades the customer pays all material and all labor at \$40.00 per hour, per person. C) Amend the sewer tap charge to \$50.00. It was noted that the sewer tap fee was set at \$5.00 back in 1975.

Eldon mentioned that the price of materials has gone up and "we can't do anything for nothing anymore." It was discussed that if the city wants to move or repair meter service, then it will be at the city's expense. If the customer asks for a change then they will have to pay all expenses. Ryan made a motion to have the city attorney draw up an ordinance setting new utility service fees, with the points mentioned in A, B, & C. Sheila seconded the motion, the vote carried with four ayes.

Capital Improvement Fund Plan

Mayor Kastrup mentioned that Brenon is checking with the League of Municipalities to find out if we need a formal Capital Improvement Fund Plan. The matter was tabled.

Ordinances

Sheila made the motion to approve Resolution #12-1, authorizing the wavier of the requirements of using generally accepted accounting principles for the year ending December 31, 2012. Ryan seconded the motion, motion carried.

The council briefly discussed Ordinance #653, employee salaries; the issue was tabled until the executive session at the end of the meeting.

Ordinance Codification

The council reviewed the letter from the League of Municipalities, stating that they will update and codify all city ordinances for a fee of \$1,250.00. Ordinance Codification was last done in 2001 and needs to be updated. The council asked the clerk to find out how to keep the code book updated, and report back at the next meeting.

Prairie Land Pole

The City owns a small piece of property on the hill north of the old café, Tract B on the map presented to the council. Prairie Land Electric Company would like permission to erect a pole with a transformer, on this property. It was noted that if the Bureau of Reclamation line goes through for Farmway Coop they will need this transformer. In exchange, Prairie Land will change out one of the city's poles in desperate need of repair. The bad pole is located west of Center Street near Cunningham's shed. Eldon added that Prairie Land can change out the pole "hot", but if the city crew changed the pole the power would be out all day for the radio station and Lakeside Convenience. He stated that the city would purchase the pole and materials, and Prairie Land would provide the labor. He said the city would be gaining more than Prairie Land Electric.

Prairie Land wants to draw up an easement, \$1.00 for 99 years, for the council's review.

Ryan made a motion to allow the easement on Tract B in exchange for labor on the pole replacement on the west side of Center Street. Lindsey seconded the motion and the vote carried with four ayes.

Building Permits

Barry made a motion to approve the following building permits: #11-42 – a dog fence for Kevin Noller at 216 S. Vallette, and #11-43 – a fence for Cal Swickard at 111 N. Marshall. Lindsey seconded the motion, motion passed.

Daycare Financials

The Mayor and council discussed receiving quarterly financial reports from the daycare, since the city pays most of the daycare's expenses. Lindsey asked why real estate taxes are paid on the daycare. The clerk will check into this. Ryan made a motion to draft a letter requesting quarterly financial reports from the daycare. Barry seconded the motion and the vote carried with four ayes.

Employee Report

Eldon asked permission to put up a wall in the new city shop dividing off a 30' x 40' section. He went on to say this particular section of the shop has a concrete floor that was set-up for heating in the floor. He would also like permission to put in the floor heating system. These two items along with the needed electrical work in the new wall should bring the total project to approximately \$2,808.00.

Bob said he would like to know the financial situation the city is in before spending the money and would like this project tabled for six months.

Eldon said that Willow Springs will be putting in the heating system. Ryan mentioned that he feels a 2x6 wall is much better than the 2x4 wall; Eldon had planned to put in. Eldon asked to do just the wall if nothing else.

Ryan made a motion to build a 2x6 wall and hold off on the heat, allowing Eldon to spend up to \$1,000.00. Barry seconded the motion and the vote carried with four ayes.

Eldon informed the council that the new skid loader will be here at the end of the month and reminded them that we are now on an 18-month trading schedule.

Council Report

Lindsey wants to see a written report from Chris or pictures of properties needing clean-up.

A draft of a franchise agreement with Prairie Land Electric Company was received by City Hall at 5:00pm. The council asked to have the attorney review the agreement and put the topic on the agenda for next month.

Executive Session

At 8:20 pm Barry made a motion to go into executive session for 15 minutes to discuss non-elected personnel with the council, mayor, city superintendent, and clerk present.

At 8:35 pm Mayor Kastrup reopened the regular meeting.

Sheila made a motion to approve the employee salary ordinance #653 as written. Barry seconded the motion and the vote carried with four ayes.

Lindsey made a motion to approve a resolution # 12-2 for employee use of city owned equipment for personal use at an annual fee of \$500.00 to be put on W-2's, for the out-side full-time employees. Ryan seconded the motion and the vote carried with four ayes.

With no other business Ryan made a motion to adjourn the meeting. Lindsey seconded the motion and with four council members voting aye, the meeting was adjourned at 8:40 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger

City Clerk

December 12, 2011 Special Meeting

The Glen Elder City Council met in Special session Monday night at 7:00 p.m. December 12th, 2011 with Mayor Bob Kastrup presiding. Council members Sheila Paxson, Ryan Duskie, Barry McPeak, and Larry Wheeler were present. Also in attendance was Leland Tice from KDOT, Linda Riley, Lori Augustine and employees Eldon Behymer, Mary Jo Gruwell and Jerri Senger.

Highway 24 Bridge Reconstruction

Mayor Bob Kastrup asked KDOT representative, Leland Tice to give the council an overview of the Highway 24 bridge reconstruction project. Mr. Tice announced the project was originally slated for 2014, but they have moved the bid letting up to October of 2012. He said he is glad they moved the project up as the east end of the bridge has rebar exposed, and the abutments are not

good. The bridge is not in good shape. They looked at just repairing the bridge, but decided in the present shape it would be best to replace it. They explored different ideas for rebuilding the bridge. a) Rebuilding one-half at a time and keeping Highway 24 open, but this option did not look like it would work; b) They visited with Mitchell County about using Hobart and Kansas Streets running through Glen Elder; c) A Shoe-fly Detour was considered, but they felt the room was too limited and the required culvert would have been too difficult to put in; d) Using K36 and K14 as detour roads wasn't feasible as they are too far from Highway 24. It was determined the best option is to detour traffic through Glen Elder utilizing Hobart and Kansas Streets.

It will be middle to late November before the contract will be signed. KDOT will give the contractor a long stretch of time for the project to be completed. It will depend on which contractor is selected as to when they can start. All contractors will be pre-qualified to bid before the letting. The "low responsible bid" will be accepted. Working Mondays through Fridays a minimum of 6 to 8 months is the expected time it will take for construction. They count only good working days, depending on the weather. There are no guarantees how long it will take.

Larry asked about the expected volume of truck traffic. Mr. Tice had checked the counter, and found the daily volume is just fewer than 1800 vehicles per day with about 340 of those being trucks. Larry asked if KDOT will be placing signs in the area. They will put State Highway signs in Glen Elder directing traffic to US 24.

The plan is to mill out next to the curb and gutter. The surface will not be as thick as the middle of the street. They will be overlaying 1 ½" -2" more asphalt in the middle of the streets. The corner at Hobart and Kansas will need to be widened. The council asked if a stoplight would be utilized at that intersection. He stated they would not be changing the stoppage of traffic from its present set up. This causes problems especially for local traffic not used to stopping at that intersection. The council asked if he felt a stop sign would be sufficient for the amount of traffic it will have. He stated he looked at a busy intersection in Beloit and Concordia that each average 3000-4000 vehicles per day, and found stop signs in those locations were sufficient.

Larry asked if the state would consider extending the improvements on the streets two more blocks to finish Kansas Street. Mr. Tice said no, as he had a very hard time coming up with the money to repair the detour streets. Funds are tight and there will be no extra funds to do additional streets.

Barry asked about traffic traveling west on Kansas Street knowing to turn right on Hobart to access Highway 24. Leland said there will be US 24 directional signs placed before the intersection. Eldon asked if they will lower the speed limit in town. Mr. Tice stated he feels the 25mph limit presently in place would be good. He doesn't recommend going lower than this. Concerns for the type of substances traveling through town, such as hazardous waste, were discussed. Mr. Tice stated we often don't know what is being transported, and would have no control over this.

The estimated cost for the bridge project is \$1,000,000. The total estimated cost for the roads both county and city is \$300,000 with \$172,000 in the city alone. They are "replacing the bridge" on a "repair the bridge" budget. The new bridge will be wider and have shoulders, which should make it safer.

Barry asked if Farmway Coop would be repairing the street by Wayne's when their new office is completed. Eldon stated that street doesn't have thick enough oil to mill. If you go down that deep you will hit rock. Once the new office is in place, this street will go back to minimal traffic again.

It was asked if the city could hire the asphalt contractor to repair the remaining two blocks of Kansas Street. He said this could be a possibility. It would depend on the contractor, and what their schedule is.

Larry asked if the state troopers would come through town. Yes, if they are on this stretch of Highway 24 they will come through town. This is not in KDOT's control. Leland suggested speaking with the county sheriff to request increased coverage by their department.

Barry asked if Greg Linton had been notified with regard to widening his corner. Bob stated Greg is aware of this and his only request is that it be put back to the original state when the project is completed. Leland said all of these requests will be detailed in the contract with the asphalt contractors.

Eldon asked if they will be reusing all of the millings. No, only 20% is mixed with the asphalt and reused. Eldon asked if the city could have the left-over millings. Leland said yes, this can be put in the contract. You just need to let them know where to dump the millings. He added that millings are a precious commodity.

It is suggested for the city to limit parking along Kansas Street as there will be limited space when trucks pass each other. They would like to keep traffic off of the side of the road since the milled surface will be weaker along the edges.

Mr. Tice stated he can almost guarantee by April of 2013 the contractor will be working. The council continued the discussion with regard to safety backing out of driveways, etc.

The council asked if they will be redoing the streets after the bridge is done. Mr. Tice said, they will repair any damage that might be incurred during that time, but will only do the whole detour route before starting the bridge. Kansas Street will have a hot-mix top, not sealed as it is now. Eldon stated Hobart and Kansas will be much better streets when they are finished. They will fix all soft areas before putting the asphalt over it, such as in front of Geneva Winkel's.

Ryan made the motion to approve the detour coming through Glen Elder on Hobart and Kansas Streets, KDOT redoing the valley gutter at Hobart and Allen, KDOT replacing the corner at Hobart and Kansas back to its original state when construction of the bridge is completed, and the city will keep the millings collected from our streets. Larry seconded the motion and the motion carried 4 ayes.

With no further questions or discussions Larry made the motion to adjourn, Sheila seconded the motion and the motion carried 4 ayes.

(These are unofficial minutes, until approved at the next council meeting.)

Jerri Senger
City Clerk

December 5, 2011

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., December 5th, 2011 at City Hall, with Mayor Bob Kastrup presiding and council members Barry McPeak, Larry Wheeler, Sheila Paxson and Lindsey Clark present. Also in attendance: Bill Hagman - Beloit Daily Call, Rod Cooper, Darel Stuart, Kevin Noller, Jim Slate, Bill Eberle, Lowell Neifert, Linda Riley, Mike Schrant - KDNS, Attorney Brenon Odle, Chris Wagner, Eldon Behymer, and Mary Jo Gruwell.

Minutes & Claims

The minutes of the November 7th, 2011 meeting were reviewed. Barry made a motion to approve the minutes. Larry seconded the motion and the vote carried with four ayes.

The claims on hand for the month of November amounting to \$40,943.99 plus the outstanding Mid-Kansas Electric bill were reviewed. Sheila made a motion to approve all claims. Lindsey seconded the motion. Motion carried with four ayes.

Public Comment

Bob stated he had been asked by Dan Winkel to let the council know he is still under construction at the Castle building and is not using water. Last month the city stopped charging him for sewer usage. He requests that he be reimbursed for the four months he has already been charged. Larry stated he feels we should refund those months, but rather than a refund of money give him 4 months credit when he does start using it again. It was the general consensus of the council that this would be the best way to handle it.

Linda Riley asked why the agenda has not been posted on the web site, and asked if it was on the local channel this month. The Mayor stated he will check into this.

Darel Stuart wanted to let everyone know Coop came through with funds for the remodeling project for the new American Legion Building site. They gave \$12,000. Darel stated, "Coop really stepped up to the plate." He wanted to publicly thank Farmway Coop and the Council for helping make this happen.

Prairie Land Electric Co.

The Mayor asked Brenon if he has heard anything from Prairie Land about this. He said he had not. Bob stated we would by-pass this item.

American Legion

Bob reviewed the building swap contract between the American Legion and the City. The city attorney had left blanks for the value of the two buildings to be filled in. Eldon stated the appraised value of the Pawnee building is \$9,000, and appraised value of the American Legion building is \$2000. The Mayor read that the deeds will be held in escrow at Gantenbein and Odle Law Office for 90 days. Both parties will have a certificate of title. Possession of the buildings will commence upon signing of the contracts. The American Legion members wish to begin demolition and construction as quickly as possible. Termite inspection has been completed as a requirement of the contract. Termites were found and the city will pay for the cost of treatment. After treatment the pest control company will come back to certify the termites have been killed.

Bob shared with the council we have a bid from Gray Pest Control for \$995.00. He talked with the company today to confirm that the chemical should last 15 years, but the company will guaranty it for 1 year. It will be up to the American Legion if they want to have it inspected in a year at their expense for \$100.00. Since both parties are tax exempt, this will be a tax free exchange. The Mayor concluded by reading that each party will maintain their own insurance, and then asked for a motion allowing him to sign the contract and deed. Larry made the motion to allow the Mayor to sign the contract for the building swap with the American Legion and to sign the deed. Sheila seconded the motion and the motion carried with 4 ayes.

The Mayor then asked if the council wanted to approve using Gray Pest Control with the bid of \$995.00 for treatment of the termites. Barry made the motion to accept the bid by Gray Pest Control for \$995.00. Larry seconded the motion and the motion carried with four ayes.

Code Enforcement Report

Chris Wagner, Code Enforcement officer, stated it had been a month since he talked with the council about parking around the square. He said they had discussed possibly putting a time limit on how long a vehicle could be parked there. Eldon and Barry both mentioned this could be a problem since vehicles needing to be worked on may have to be there for an extended period of time waiting for parts, or repairs, etc. Chris also mentioned there was a concern for parking in front of the new playground area. The council mentioned they realize something may need to be done, but feel there has already been improvement with fewer vehicles being left around the square. The council chose to let it glide for a month or so to see if there is sustained improvement, and to have Chris bring it up for discussion at a later date.

Utility Services

Eldon stated he feels the council needs to start thinking about increasing charges for sewer and water hook-ups for new construction as well as those just wanting to change their current set-up. Larry mentioned we don't want to over charge the patrons, but need to get our costs back. Bob mentioned several scenarios of possible costs, and agreed that we don't want to be unreasonable. Larry restated no, but we need to cover our costs. The Mayor stated we will come up with some figures to present to the council.

Capital Improvement Fund Plan

The City Attorney stated for a Capital Improvement Fund we need a general timeline and list identifying where we want to do capital improvements. These plans can be very detailed and lengthy, or shorter and more simple. They want to see that the city has a thought out plan and are taking steps to move toward completing that plan. Brenon stated that as money is spent you log this onto the plan so they can see the money is being used. If they don't see this happening, they will make you move the funds back into the general fund. The council asked if they need to have more than one item listed for possible uses for the funds. Brenon said yes, ideally it is best to have more than one idea on the list. The Mayor asked Brenon if he has some examples we could look at. Brenon said he would email some samples to Jerri.

Daycare Guttering

Larry came up with a bid for the guttering project. He stated this really needs to be done as the lack of guttering is what has led to the problems we have had with the facility already. He also checked the ceiling and feels there is no problem at this time. He quoted the price of \$700 for guttering. He stated that most people use Rod Hoft for the work, and this is who he would most likely use too. Barry made the motion to accept Larry's bid for \$700. Lindsey seconded the motion and the motion carried with three ayes, with Larry abstaining.

Cereal Malt Beverage License

Sheila made the motion to grant a CMB License to Wayne's Sporting Goods. Larry seconded the motion and the motion carried four ayes.

Solid Waste Collection Agreement

The Mayor shared the agreement we received from Mitchell County for solid waste collection. Dunstan trucking has a contract with the county for the next three years. The cost for this service is \$14.20 and we currently charge \$14.56 for a profit of .36 cents per customer which works out to be around \$80 per month. Larry stated he didn't feel even if we raised the cost to the customer that it would increase our benefit enough to matter that much. Linda Riley asked if trash pickup would be on Tuesday's now. Bob stated yes, starting in January. He mentioned it will be advertised in the paper. Mary Jo shared it will be placed on the local television channel and that Jerri plans to put a notice on all utility bills next month. Lindsey questioned the dates stated on the contract indicate the agreement would not be for three years. She stated she feels this needs to be checked. Barry made the motion to allow the Mayor to sign the contract with Mitchell County for solid waste collection with clarification on the dates. Larry seconded the motion and the motion carried with four ayes.

Ordinances

Larry made the motion to approve Ordinance #652, vacating the alley in Block 6, Original Town. Sheila seconded the motion and the motion carried four ayes.

Highway 24 Bridge Project

Eldon told the council Mr. Tice from KDOT was in today and told him they will let bids for the project in October of 2012. Eldon added if the council chooses not to vote for this the people will drive through Glen Elder anyway and there is no way to stop it. We would be out the help we would receive from the state to repair our streets. Larry asked what the timeline for the project will be. Eldon stated Mr. Tice said 7-8 months, but it depends on the contractor, weather and other variables. The contractors would probably start a couple months after the bid is accepted. Barry asked if Greg Linton had been notified regarding the widening of the intersection at Hobart and Kansas. Eldon said he had talked with him. Greg is okay with it as long as it would be returned to the original state when they are finished, and he told Mr. Tice this today. Bob asked how much of the corner will be taken. Eldon said Mr. Tice said it would be quite a bit. Bob reminded the council that the city property actually goes up to the sidewalk anyway. Lindsey asked if the whole street will be overlaid. Eldon said Mr. Tice explained they will fix all soft spots, but only be milling 6'-8' from the gutter on each side and slope back from there. He said the middle of the streets already have a good base. Larry questioned if we would have them help with problems at Geneva Winkel's and Brett Winkel's. Eldon said he wasn't sure about that, but knew they will fix all soft spots. The council asked if no parking signs would be placed along the route. Eldon said no, and the city will have no control over the signs. Larry asked about the policing of the road. Eldon said state troopers would be policing it more often as it will be a state highway through Glen Elder throughout that time. Larry mentioned there could be up to 3000 vehicles per day. Barry felt it would be helpful to have a stoplight placed at Hobart and Kansas to help smooth the flow of traffic. Larry

stated he would like for the council to be able to talk with Mr. Tice to discuss some of these concerns. Bob asked the council if they could meet next Monday night for a special meeting with KDOT to discuss the project. He will try to set this up for Monday, December 12th at 7:00 p.m.

(Jerry Senger came at 8:02 p.m.)

Employee Report

Eldon and the council discussed the raw well test results. He said that we can blend our wells, one to three, to reduce the selenium and arsenic. Eldon contacted the Kansas Rural Water Association for assistance to resolve the matter. He noted that the two new wells had the highest readings and that if tested at different times the results may come back differently. He mentioned that the rural water representative will be here after the first of the year.

The council then discussed if water was needed from Rural Water District #2, our water rates would need to be increased. RWD #2 charges \$3.75 per thousand gallon of water and we charge \$2.90 per thousand.

Eldon reported that he visited with Scott, the Bobcat representative, and the new skid loader will be delivered the middle of next month. He said that we trade every 12 months for \$1,350.00 and 250 hours. Eldon stated that Scott is willing to extend our trade-in time to every 18 months, at the same money and hours. He said he liked the new option of longer trade-in times, for both skid steers.

Clerks Report

The Clerk informed the council that the 2012 Waste Tire Mulch Grant through KDHE is now open, and applications are due January 15, 2012. She contacted Mandy at North Central Regional Planning Commission asking Mandy for help in applying. Mandy is willing to write the application for a fee of \$150.00. Larry made a motion to apply for the grant, Sheila seconded the motion and the vote carried with four ayes.

The Clerk mentioned that there was an electrical usage adjustment made last month and it has been paid.

Executive Session

At 8:20 pm Larry made a motion to go into executive session for 15 minutes to discuss non-elected personnel with the council, mayor and attorney present.

At 8:35 pm Mayor Kastrup reopened the regular meeting.

Larry made a motion to give a 2% pay increase to Eldon, Jim, Daniel, Jerri, and Mary Jo. Sheila seconded the motion and the vote carried with four ayes.

With no other business Barry made a motion to adjourn the meeting. Sheila seconded the motion and with four council members voting aye, the meeting was adjourned at 8:38 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Mary Jo Gruwell & Jerri Senger

Assistant Clerk

City Clerk