



Glen Elder, Kansas

2010 City Council Minutes Archive

December 6, 2010

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., December 6th, 2010, with Mayor Jeff Holling presiding and council members Carl Fitzgerald, Ryan Duskie, Larry Wheeler, Clay Henningsen, and Sheila Paxson present. Also in attendance: Art Duerksen, Wes O'Bannon, Rod Barker, Dan Winkel, John Cunningham, Mike Riley, Tom Whoolery, Bruce Berkley, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the November 1, 8, & 11, 2010 meetings were reviewed. Clay made a motion to approve the minutes, seconded by Carl. Motion carried.

The claims on hand for the month of November amounting to \$56,868.59 plus the outstanding Mid-Kansas Electric bill were reviewed. Larry made a motion to approve all claims. Ryan seconded the motion. Motion carried with five ayes.

Daycare Lease

Carl made a motion to approve resolution 10#4. A four year extension on the daycare lease payments of \$25.00 per year. Ryan seconded the motion and the vote carried with five ayes. The Clerk will draft a new agreement and resolution to be signed.

Code Report

Chris Wagner, Code Enforcement officer, reported that he hasn't received any new complaints. There was a brief discussion on the Doyle property.

Farmway Coop

Farmway Coop representatives Art Duerksen, Wes O'Bannon, and Rod Barker were present and addressed the council on their plans to relocate their office building and scales to the city block where the zoo is currently located. It was mentioned that Coop has already obtained the west half of the block. Rod presented the council with a proposal to trade city owned property for Farmway owned property. He said that the zoo and playground would be moved to where D&S Repair is currently. Rod stated that a new 40'x 100' building would be put up at the former Tasty Freeze building site and that would be traded for the City's old Riley garage.

Art Duerksen stated that new, larger bins and state-of-the-art dump pits would be put in where the old office is now located.

Ryan Duskie asked about their additional long-term goals for expansion. He also asked if they have had an economic study done for the town of Glen Elder in relationship to their expansion plans. Tom Whoolery asked if a survey could be put into utility bills asking the residents how they feel about Farmway's expansion plans.

There was a lot of discussion on the traffic. It is expected that the truck traffic will still come down Kansas Street to the new office and scales. Attorney Bruce Berkley suggested that the city contact an engineer to help determine the best truck route. Art said that Farmway supports a truck route and would finically help with the engineering study. With council permission, Mayor Holling stated that he would contact an engineer.

There was some discussion on the dust the elevator creates, not just from the grain but also from the truck traffic. Art informed those present that Glen Elder will be one of their first locations to treat the grain with an edible oil to cut down on the dust.

There were a few resident comments asking why Farmway doesn't financially help with road repairs or improvements. Art mentioned that Farmway tried to pay for an oiler, but that oiler was returned. Basically the streets are the city's responsibility, but they would support a truck route.

Art stated that tonight's issue is the swapping of land and cleaning up a city block that is a mess.

Carl made a motion to accept the relocation proposal for land presented by Farmway. Larry seconded the motion and the vote carried with five ayes.

Carl made a motion to immediately begin the steps to conduct a truck route study with Jeff contacting Swab-Eaton in Beloit and Wilson in Salina. Ryan seconded the motion and the vote carried with five ayes.

CDBG Update

The Clerk read an email from Carol Torkelson updating the council on the progress of the CDBG housing grant. Eight homes are now complete and work is beginning on the ninth. Lead assessments will be done on the final group of homes and a bid opening will be scheduled soon.

Old Tractor

The Mayor opened eight sealed bids on the 1985 545 Ford tractor. Harley Gerdes Auctions was the high bid at \$5,100.00 and Martin Blad's bid came in second at \$4,653.00. Clay made a motion to accept the high bid from Harley Gerdes Auctions. Larry seconded the bid and the motion passed with five ayes.

CMB License

Larry made a motion to approve the on and off premises cereal malt beverage licenses for Wayne's Sporting Goods. Ryan seconded the motion and the vote carried with five ayes.

Library Board Appointment

Ryan made a motion to appoint Charla Monty to the library board beginning immediately with her term to expire in June of 2012. Larry seconded the motion and the vote carried with five ayes.

Wage Review

At 8:35 p.m. Ryan made a motion to go into executive session for ten minutes to discuss non-elected personnel with the mayor, council and attorney present. Larry seconded the motion, motion carried.

At 8:45 p.m. with no decisions made in the executive session, Mayor Holling reopened the regular meeting.

Carl made a motion to increase Eldon, Jim and Jerri's wages by .25¢ per hour, leaving all other wages the same. Ryan seconded the motion and the vote carried with five ayes.

Employee Report

There was some discussion on the large number of stray cats in town. The current ordinance on running at large was discussed and fining folks that allow their cats to run free was also discussed. The council would prefer residents to have their cats spayed or neutered to keep the population under control.

Putting up a camera overlooking the new playground/zoo site was briefly discussed.

The new tractor has arrived and the council was invited to look it over after the meeting.

Clerk's Report

The clerk informed the council that in 2011 Ryan, Larry, and Clay's council terms will expire.

Council Report

Larry wants two sets of rubber speed bumps ordered. Eldon said he would get them priced again, the council informed him to go ahead and order them if they are less than \$1,200.00.

The KDHE waste tire mulch grant for the playground was mentioned. Jeff will contact NCRPC and see if they would help the city apply for the grant.

With no other business Carl made a motion to adjourn the meeting. Larry seconded the motion and with five council members voting aye, the meeting was adjourned at 9:00 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

November 1, 2010

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., November 1st, 2010, with Mayor Jeff Holling presiding and council members Carl Fitzgerald, Ryan Duskie, Larry Wheeler, Clay Henningsen, and Sheila Paxson present. Also in attendance: Bruce Berkley, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the October 4th, 2010 regular meeting were reviewed. Carl made a motion to approve the minutes, seconded by Larry. Motion carried.

The claims on hand for the month of October amounting to \$36,203.62 plus the outstanding Mid-Kansas Electric and attorney bills were reviewed. Clay made a motion to approve all claims. Sheila seconded the motion. Motion carried with five ayes.

Code Report

Chris Wagner, Code Enforcement officer, reported on a list of residents that he has visited with and will continue to keep an eye on.

Fire Department

Jerry Clark asked to have Jake Smith and Shad Coulson appointed to the fire department. There was a discussion about the annual fireman's meal. Ryan made a motion to appoint Jake and Shad as new firemen and allow \$14.00 per person for the fireman's meal. Larry seconded the motion, it carried with five ayes.

The council mentioned that Brett Winkel, Terry Cunningham, and Brent Cunningham will be receiving their 10-year fire department service pins this month. Jerry mentioned that he is keeping an eye on the radios and pagers, as some feel they may not work properly come January 1, 2013.

Stop Sign Ordinance

The council reviewed ordinance #638, designating stop signs in the city. Larry approved the ordinance as written, Sheila seconded the motion and the vote carried with five ayes.

CDBG Housing Rehabilitation

The clerk informed the council that the last three homes have been inspected and lead assessments will be done soon. Elizabeth Brinker's home is complete, which brings the number of completions to eight. Patterson, Hartman and Tina Bowlin have withdrawn from the housing program. Chris Wagner has reported his share of the work on his rental house as done, and the inspector will verify this soon.

Chili Cook-off

The council reviewed a final report on the Chili Cook-off. The council was pleased that receipts were greater than expenses.

Old Tractor

The Mayor informed the council that the new tractor will be delivered within the next week to ten days. The council asked the clerk to put a sealed bid ad on the local cable channel and in the paper. The bids will be opened at the December regular council meeting.

KDOT

The council reviewed a road safety audit from the Kansas Department of Transportation. The mayor reported on a response letter received from the state on Larry Wheeler's request for a truck route study. Basically when the state gets enough money they will come and do a study for the city.

Christmas Bonus

Carl made a motion to give the same Christmas Bonuses as last year. Ryan seconded the motion and the vote carried with five ayes.

Resignation & Executive Session

Clay made a motion to accept the resignation from Luke Thompson effective October 29, 2010. Ryan seconded the motion and the motion carried with five ayes.

At 7:18 p.m. Carl made a motion to go into executive session for thirty minutes with the Mayor, Council, Attorney, and Eldon present to discuss non-elected personnel. Clay seconded the motion and the vote carried with five ayes.

At 7:45 p.m. Mayor Holling re-opened the regular meeting with no decisions being made in the executive session.

Ryan made a motion to have Jeff and Eldon contact references on the applicants and set up interview times. Larry seconded the motion and the vote carried with five ayes.

Employee Report

Eldon reported that he is still collecting information on having the company from Scott City come and oil the streets. He said it will cost around the same price to hire this company as it would for the city crew to do the work themselves. However, he stated that the company can do 24 blocks in one day.

Clerk's Report

The clerk asked for feedback on the draft of the fall newsletter and informed the council that the newsletter will be mailed with the November bills.

The clerk informed the council that it will require more days to get paychecks, a few more steps, new software, and a more in-depth audit, if the city wants to pay employees with direct deposit. It was the general consensus to drop the idea.

The council was informed that Mandy from NCRPC has completed the grant on a new tornado siren and Scott Davies has submitted it.

Wayne's annual sign fee was briefly discussed. The council feels since he put up a new sign east of town, promoting Glen Elder, he not be charge the annual sign fee this year.

Mayor Holling asked to have a new "City Hall" sign put up in front of City Hall.

Executive Session

At 8:00 p.m. Carl made a motion to go into executive session for thirty minutes with the Mayor, Council, Attorney, and Eldon present to discuss the acquisition of real estate. Clay seconded the motion and the vote carried with five ayes.

At 8:30 p.m. with no decisions being made in the executive session, Mayor Holling re-opened the regular meeting.

With no other business Carl made a motion to adjourn the meeting. Larry seconded the motion and with five council members voting aye, the meeting was adjourned at 8:32 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

October 4, 2010

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., October 4th, 2010, with Mayor Jeff Holling presiding and council members Carl Fitzgerald, Larry Wheeler, and Sheila Paxson present. Also in attendance: Bruce Berkley, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the September 7th, 2010 regular meeting were reviewed. Carl made a motion to approve the minutes, seconded by Larry. Motion carried.

The claims on hand for the month of September amounting to \$39,349.81 plus the outstanding Mid-Kansas Electric and Kansas One-Call bills were reviewed. Larry made a motion to approve all claims. Carl seconded the motion. Motion carried with three ayes.

Code Report

Chris Wagner, Code Enforcement officer, reported on a list of residents that he has visited with and will continue to keep an eye on.

Propane Tank Request

The council discussed the request from John Cunningham to put in a 500 gallon propane tank behind their office for a new backup generator. After reviewing the ordinance the council felt it best that Cunningham use natural gas to fuel their generator.

CDBG Housing Rehabilitation

The clerk informed the council that Hazel Patterson, Tina Bowlin, and Rich Hartman have pulled out of the grant process. She told the council that the next round of homes will include Brandon Cline, Kay Thompson, Klinton Miller, and the Eberle Rental.

Chili Cook-off

The council reviewed a preliminary report on the Chili Cook-off, it was noted that the bills are not all in. Everyone was pleased with the turnout and success of the Cook-off. Jeff reported that the weather was perfect and he thanked the city guys for all their work in getting the park and old Boehner building ready. Jeff said that Darel Stuart and Greg Linton put in a lot of hard work as well. He said that he would like to thank everyone for all their efforts in making things run so well.

The 2011 Cook-off was discussed and a tentative date of September 24, 2011 was mentioned. The idea of combining the Fun Day with the Chili Cook-off was discussed. The Mayor said he would visit with the community club president about the idea.

Traffic Sign Ordinance

The council reviewed ordinance #638 designating stop signs in the city. The council would like to see all the yield signs on streets entering onto Kansas Avenue changed to stop signs. A stop sign on Allen westbound entering Mill Street was also requested. The clerk was asked to re-draft the ordinance for the next council meeting.

The council discussed how to slow the traffic down especially on Kansas Avenue. Larry reported that he called the Kansas Bureau of Traffic Safety and they recommended speed bumps to slow the traffic down, instead of more stop signs. The council asked Eldon to look into these speed bumps and report back.

Building Permits

Sheila made a motion to approve building permits: #10-29 a cement slab for Kevin Noller at 216 S. Vallette, #10-30 a new playhouse for Brandon Cline at 320 N. Hobart, #10-31 move in a garage and a new driveway for Roy Winkel at 204 E. Main, #10-32 a concrete slab and pole shed for Lori Augustine at 204 S. Vallette, and #10-33 a new 2-car garage for Greg Linton at 112 E. Kansas. Carl seconded the motion and the motion carried with three ayes.

Employee Report

Eldon reported that the old tractor needs new tires and dealers will not take it as a trade in on a new one. The council asked the clerk to put the old tractor on the agenda next month. Eldon reported that he had two bids for a new 50-horsepower tractor: Carrico Implement \$34,200.00 and Bobcat \$23,900.00. He informed the council of the payment plans available all with interest rates around 5%. The clerk mentioned that interest rates on the CD's and bank accounts are terrible. She said that the city just had a \$50,000.00 CD mature and roll over. It is now earning .93%. There was a brief discussion on the equipment reserve fund and the money that would be saved by purchasing the tractor outright. Larry made a motion to purchase the tractor from Bobcat, Sheila seconded the motion. The motion carried with three ayes.

The mayor asked the clerk to check into direct deposit of payroll and report back to the council.

Clerk's Report

The council asked the clerk to come up with a Fall Newsletter to inform residents about new traffic signs, snow removal ordinance, 2011 cook-off, camper ordinances, as well as other useful information.

The clerk informed the council that there is a software meeting in Goessel on October 21st and asked if she could attend the meeting. The council okayed her attending the training.

The clerk asked if residents need to attend meetings to renew their ATV permits, the council said no.

The clerk informed the council that she put ordinance information about parking campers on the streets between October and April on the local cable channel. It was discussed how to handle

violations on this ordinance; Eldon will take a notice to the residents and then the city attorney will handle it from there.

A payroll clarification question was asked. The clerk wanted direction on how to handle pay time for out of town meetings, to pay for the lunch hour or not. After much discussion the council decided to pay employees from the time they leave for the meeting until they arrive back to the office, to include the lunch hour. If an employee is staying over night, the employee is paid from the time they leave until the end of the meeting and then the next day the start of the meeting until they get home.

Council Reports

The Mayor thanked the city guys again for all their work on the chili cook-off.

With no other business Carl made a motion to adjourn the meeting. Sheila seconded the motion and with three council members voting aye, the meeting was adjourned at 8:05 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

September 7, 2010

The Glen Elder City Council met in regular session on Tuesday night at 7:00 p.m., September 7th, 2010, with Mayor Jeff Holling presiding and council members Carl Fitzgerald, Ryan Duskie, Larry Wheeler, Clay Henningsen, and Sheila Paxson present. Also in attendance: Carol Torkelson, Wayne Ronnebaum, Chris Wagner, Bruce Berkley, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the August 2nd, 2010 regular meeting were reviewed. Carl made a motion to approve the minutes, seconded by Ryan. Motion carried.

The claims on hand for the month of August amounting to \$47,765.13 plus the outstanding Mid-Kansas Electric and attorney bills were reviewed. Clay made a motion to approve all claims. Sheila seconded the motion. Motion carried with five ayes.

Code Report

Chris Wagner, Code Enforcement officer, reported on a list of properties that he is keeping his eye on.

CDBG Housing Rehabilitation

Mayor Holling informed the council that the housing board met on August 24th and presented the council with the contractor bids on the second round of six homes. He asked that the council waive the bid irregularities for R & J Floor Covering on a paperwork mix-up. Larry made a motion to waive the bid irregularities for R & J Floor Covering, seconded by Clay. Motion carried with five ayes. Clay made a motion to award the following bids: Aldridge Construction with the Hartman home, Cote Construction with Brad Weidenhaft's home, M & R Building with Elizabeth Brinker's home, lastly, R & J Floor Covering with Tammy Bowlin's home. It was noted the homes of Tina Bowlin and Hazel Patterson came in so high that it is unlikely these homes can utilize the grant, but do still qualify for weatherization. Carl seconded the motion and the vote carried with five ayes.

At 7:15 p.m. Mayor Jeff Holling opened the Conflict of interest hearing on the home owned by Chris Wagner, city employee, at 313 N. Nash. With no one present and no comments received, Jeff closed the hearing.

Carol informed the council that she will notify the contractors tomorrow.

Executive Session

At 7:20 p.m. Ryan made a motion to go into executive session for 15 minutes to discuss confidential data of a third party exception, with the mayor, council, city attorney, and Wayne Ronnebaum present. Carl seconded the motion and it carried with five ayes.

At 7:35 p.m. with no decisions being made in executive session Mayor Holling re-opened the regular meeting.

Traffic Sign Ordinance

The council reviewed a map of all stop and yield signs in town, along with an ordinance draft including those signs. There was some discussion on adding 4-way stops along Kansas Street and changing some of the yield signs along that street. The matter was tabled until next month. The council asked the clerk to contact the Register of Deeds and get copies of all the platted streets in town.

Chili Cook-off

Mayor Holling informed the council that the cook-off committee has met and set the Annual Chili Cook-off date for Saturday, October 2nd, 2010. He asked if the city would again sponsor the event. Larry made a motion to sponsor the Annual Chili Cook-off. Carl seconded the motion and the vote carried with five ayes.

Pool Reports

The council reviewed the swimming pool reports for the year. Attendance was up, the fourth highest in the 13-year history of the pool. The concessions profited \$1,110.19, the greatest profit ever. Clerk Senger read a note from the pool manager explaining the changes she made in the concession stand. Eldon commented that the pool, especially the deep-end, really needs to be sandblasted and repainted.

Tornado Siren

Eldon informed the council that the tornado siren next to city hall quit working in August. He said that he contacted Scott Davies and they along with North Central Regional Planning Commission are working on getting a grant to help pay 75% of a new siren.

STO & UPOC

Carl made a motion to approve ordinance #639 adopting the 2010 Standard Traffic Ordinances for Kansas and ordinance #640 adopting the 2010 Uniform Public Offense Codes for Kansas. Ryan seconded the motion. Motion carried.

Building Permits

Sheila made a motion to approve building permits: #10-23 a dog pen for Megan Duskie at 204 E. Main, #10-25 a new power shed for Nex-tech by Elliott Inc. at the Farmway Coop elevator, #10-26 a house addition for Mike Riley at 200 E. Kansas, and #10-27 moving in a trailer house for Phillip Hyman at 204 N. Nash. Ryan seconded the motion. Motion carried. There was a discussion on building permit #10-22 for Lee Brinker. The council asked the Attorney to look into the legal aspects of what was requested by the application and write Mr. Brinker a letter requesting more information.

Employee Report

Eldon reported that the pump on the old oiler truck doesn't work very well. He said that Ness City has one for sale on sealed bids. He mentioned that Ness City hires a contractor to oil, chat and pack their streets. Ness City can hire out the job cheaper than the city crew can do it, at around 85¢ per square yard. Eldon stated that he would like to do some checking into how much it would cost us to hire the job done verses what it costs for us to do it. He did say that the city would have to provide the chat. Carl made a motion to bid \$3,500.00 on the used oiler truck from Ness City. Larry seconded the motion and the vote carried with five ayes.

Eldon said that he would like to purchase a new tractor. He said that he has been checking into a 5-year contract with a couple dealers. He mentioned that the dealers won't even take the old tractor as a trade-in. The council asked him to report back after he has done more research on tractors he is interested in and has found out more details about the contracts.

Clerk's Report

The clerk informed the council that Chad Carter had planned on attending the meeting. She said that he would like us to upgrade our DVR, so that all towns in Mitchell County would be on the same systems. The council discussed the issue and felt the existing system is fine and have no plans of upgrading anything at this time.

Carl made a motion to appoint Clay and Ryan as League voting delegates. Sheila seconded the motion and the vote carried with five ayes.

The clerk informed the council that she did transfer the budgeted \$30,000.00 out of the Light Fund and into the Equipment Reserve fund.

The clerk went over some figures that she came up with on the profit the city made from electric sales to Farmway Coop.

The clerk read the list received from the county treasurer on the delinquent real estate properties in town. She mentioned that the county treasurer said that a property needs to be three years delinquent to qualify for a tax sale.

The clerk asked about submitting Doyle's delinquent mowing and utility bill to the Kansas State Set-off program. The council gave her the go ahead.

The clerk informed the council that she has a customer who keeps trying to remove the trash fee from her utility payment for previous month's usage. The council reviewed the code on trash collection fees and said absolutely not. They said the ordinance should be followed and if someone wishes to request a waiver, then it needs to be done prior to the 19th of the month in writing.

Council Reports

There was a brief discussion on the equipment reserve fund, the driveway tax passed by Mission Kansas, and the council tabled any discussion about the senior center until they attend a meeting.

With no other business Carl made a motion to adjourn the meeting. Ryan seconded the motion and with five council members voting aye, the meeting was adjourned at 9:15 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

August 2, 2010

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., August 2nd, 2010, with Acting Mayor Carl Fitzgerald presiding and council members Ryan Duskie, Larry Wheeler, Clay Henningsen, and Sheila Paxson present. Also in attendance: Dan Geist, Chris Wagner, Bruce Berkley, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the July 6th, 2010 regular meeting and the July 21st, 2010 special meeting were reviewed. Larry made a motion to approve the minutes, seconded by Ryan. Motion carried.

The claims on hand for the month of July amounting to \$66,941.17 plus the outstanding Mid-Kansas Electric and Cawker City Ledger bills were reviewed. Clay made a motion to approve all claims. Sheila seconded the motion. Motion carried with four ayes.

Public Comment

Dan Geist was present and wanted to thank the city crew for pumping out his basement after the five inch rain. He said that he had six feet of water in his basement. There was a brief discussion about drainage and water flow on and around his property.

Budget Hearing

Carl opened the public hearing on the 2011 budget. With no one present to comment on the budget, the public hearing was officially closed. Clay made a motion to approve the 2011 budget as written. Sheila seconded the motion and the vote carried with four ayes.

Code Report

Chris Wagner, Code Enforcement officer, reported on a list of properties that need attention. He said that the Doyle property needs mowed again and they have been sent a code letter already this year. The council instructed the city crew to mow the front half of the yard and bill Mr. Doyle.

The council asked the clerk to get a list of properties that are eligible for tax sales.

CDBG Update

Clerk Senger mentioned that they are getting ready to get started on the second group of homes. She said that the bid conference has been scheduled for August 12th, 2010.

Special Meeting

The council discussed the special meeting that was held last month with Farmway representatives. Larry asked the clerk to figure how much money we make from electricity sales to Farmway.

Stop Signs

The council discussed an ordinance to add stop signs in two locations on Kansas Street. More research needs to be done on old ordinances and all sign locations in town. Sign sizes, existing yield signs, and 4-way stop were all discussed. Eldon reported that flashing lights for stop signs are very expensive. He said they sell new kits that wrap red LED lights around the stop signs. He mentioned that they already have red LED lights for repairing Christmas displays and feel they can wrap the new stop signs themselves.

The council tabled a decision until next month when an accurate listing of all signs in town can be produced and a new ordinance can be drafted.

Property Taxes

The council discussed a request to pay the remaining 2009 property taxes at 129 S. Mill Street. Larry made a motion to pay the property tax amount at 5% interest. Ryan seconded the motion and the vote carried with four ayes.

Independent Contractor Agreement

The council discussed having an independent contractor agreement; the city attorney felt it not necessary to have such an agreement. The attorney asked that the city make sure their contractors have the proper insurance.

Building Permits

Sheila made a motion to approve building permits #10-19 – a deck for Mary Winkel at 208 N. Hobart, #10-20 – a storage shed for John Cunningham at 401 N. Center, and #10-21 a generator shed for Cunningham Telephone Company. Clay seconded the motion. Motion carried.

Employee Report

Eldon informed the council that he will go ahead and order a 36-inch stop sign along with two or three 30-inch signs to have on hand for next month.

Clerk's Report

The clerk asked the council if they again want to donate to the annual Mitchell County Luau held in Beloit on August 13th. Clay made a motion to donate the same as last year, \$100.00. Larry seconded the motion and the vote carried with four ayes.

The cameras were briefly discussed along with a couple occurrences at the pool.

With no other business Ryan made a motion to adjourn the meeting. Larry seconded the motion and with four council members voting aye, the meeting was adjourned at 8:40 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

July 21, 2010 -- Special Meeting Minutes

The Glen Elder Street Committee met in special session on Wednesday afternoon at 1:30 p.m., July 21, 2010, with Mayor Jeff Holling presiding and council street committee members Carl Fitzgerald, Ryan Duskie, and Larry Wheeler present. Also in attendance: Art Duerksen, Rob Barker, Eric Werth, City Supervisor Eldon Behymer, and City Clerk Jerri Senger.

Jeff started the meeting stating that there has been some concern among citizens about the truck traffic as a result of Farmway's expansion and the 100 rail car load out.

Carl asked what the long term goals of Farmway are and if they plan to move everything out east of town.

Art Duerksen said that to have a good 100 train car load out facility, ideally everything would need to be located in town. He stated that they are planning on adding new storage bins in town. He also said that Farmway wants to be friendly neighbors. He mentioned that he lives in this town and cares about Glen Elder. Art stated there are 16 families that live in Glen Elder and work for Farmway.

Art mentioned that they are seeing a transition from wheat to row-crops. He mentioned that with the last rain the corn and other fall crops will do very well. He stated that with a train loading facility Glen Elder has increased what they pay producers approximately .15¢ per bushel. He said that Glen Elder is in a special situation, as we do have rail service here while some communities don't.

Art informed the council that from July 1, 2009 to July 1, 2010 the Glen Elder facility had 5,460 farm trucks and 5,300 commercial trucks come in. He said that he takes responsibility for about half the total trucks. He said that they ship milo to an Ethanol plant by truck, keeping the milo east of town because it doesn't generally go out on the 100-car trains.

Art commented that trucks are driving too fast coming in from the east on Kansas Street. He also mentioned that due to the liability, they don't send any trucks out over-loaded. He said that sending an over-loaded truck out is a firing offense.

Art said that he is open to what needs to be done for the streets.

Larry asked if Farmway has a grant writer on staff. He said he feels that an access road similar to the one in Downs is what Glen Elder needs.

Jeff would also like to look into the grant possibilities and check with engineering about a bypass road to the elevator.

Art would like to see the traffic on Kansas Street slowed down. Jeff informed the Farmway representatives that the council discussed putting up stop signs at the last meeting. He said they will be discussing it again at the August meeting. He mentioned that it would take passing an ordinance to put up new stop signs.

Art stated that Farmway would share in the cost to research a bypass possibility.

Jeff asked the clerk to find out the city's share of taxes paid by Farmway.

Eldon said that a few years ago they cut back on street repair due to increased oil prices. He said the bad winter we had, along with the extra trucks and cutting back on repairs have all been the result of the street situations we now have. He did mention that he is having trouble keeping trucks on the truck route. He stated that the trucks are going off the route thinking they can get to the elevator quicker. Eldon said the trucks need to stay on Kansas Street until they get to Mill Street, then turn south to the elevator.

Art stated that after visiting there are two main issues; first the immediate street repairs, and secondly a new truck bypass road.

Larry thanked the Farmway representatives for coming and visiting with the city.

Carl mentioned that it will depend on what the state will do and if the city can get a grant for a bypass road.

Jeff will go to North Central Regional Planning Commission and get the ball rolling. He said that he and Eldon will work on the project.

With no other business Carl made a motion to adjourn the meeting. Larry seconded the motion and with three council members voting aye, the meeting was adjourned at 2:06 p.m.

Jerri Senger, City Clerk

(These are unofficial minutes, until approved at the next council meeting!)

July 6, 2010

View ► [July 21, 2010 Special Meeting](#)
(RE: Glen Elder Street Committee)

The Glen Elder City Council met in regular session on Tuesday night at 7:00 p.m., July 6th, 2010, with Mayor Jeff Holling presiding and council members Carl Fitzgerald, Clay Henningsen, Sheila Paxson, and Larry Wheeler present. Also in attendance: Bruce Berkley, Luke Thompson, and Jerri Senger.

Minutes & Claims

The minutes of the June 7th, 2010 meeting were reviewed. Carl made a motion to approve the minutes, seconded by Sheila. Motion carried.

The claims on hand for the month of June amounting to \$58,320.74 plus the outstanding Mid-Kansas Electric, attorney, and Cawker City Ledger bills were reviewed. Larry made a motion to approve all claims. Clay seconded the motion. Motion carried.

ATV Permit

Clay made a motion to approve ATV Permit #10-11 for Jeffery Parker. Carl seconded the motion, motion carried.

CDBG Update

Clerk Senger read an email updating the council on the progress of the housing grant. The contractor is finishing up the last home in the first group. There has been an equipment hold up on getting started with the second group of homes.

Cemetery Rates

The council discussed the cemetery lot and grave opening prices. The grave opening charges for a full vault size will be \$300.00 and a cremation grave will be \$125.00. The price for a half lot (or 6 spaces) will be \$300.00 and a quarter lot (or 3 spaces) will be \$150.00. Clay made a motion to approve ordinance #637 setting the new cemetery prices as discussed. Carl seconded the motion and the vote carried four ayes.

Library Board Appointments

Larry made a motion to approve Sarah Miller and Terri Henningsen as new Library Board members. Their terms are to begin immediately and will end in June 2014. Sheila seconded the motion and the vote carried with three ayes, Clay abstaining from the vote.

Proclamation

Clay made a motion to approve the proclamation of recommitment to the Americans with Disabilities Act as presented. Larry seconded the motion and the vote carried four ayes.

Work/Equipment Use Fees

The council discussed the new resolution for equipment use and work fees. Larry made a motion to approve resolution #10-3 on equipment use fees as written. Clay seconded the motion, and the vote carried with four ayes.

Building Permits

Sheila made a motion to approve building permits #10-17 – a shed and fence for Chris Wagner at 313 N. Nash, #10-18 – enlarge driveway for Adam Vowinckel at 209 N. Vallette. Carl seconded the motion. Motion carried.

Employee Report

Luke informed the council that Eldon picked up five sections of wooden fence to be put up at the new vacant lot on the square. The council felt this was a good idea.

Luke informed the council that Purple Wave has an oiler for sale, just like they are wanting. He said that they returned the previously ordered oiler tank as it required different oil than what they use. The council would like the guys to go ahead and bid on the tank.

Luke stated that the new GPS maps look good, now they would like to have a handheld GPS unit. Larry Wheeler informed the council that he and Eldon went to Wayne's and had already ordered a new GPS unit.

Clerk's Report

The clerk informed the council that the Auditor will be presenting the 2011 budget at the next regular council meeting for approval.

There was a brief discussion on the vandalism and pool damage that was recorded on the surveillance cameras and turned over to the Mitchell County Sheriff's office.

The clerk stated that there are only two residents that need to get their 2010 dog tags.

Council

Mayor Holling would like the street committee to meet with Art Duerksen and Farmway Coop representatives.

Mayor Holling would like to see the traffic on Kansas Street slowed down. He asked for Eldon and Luke to come up with cost amounts to install stop signs and lights on the corners of Kansas and Marshall, and Kansas and Hobart.

With no other business Carl made a motion to adjourn the meeting. Larry seconded the motion and with four council members voting aye, the meeting was adjourned at 8:10 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

June 7, 2010

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., June 7th, 2010, with Mayor Jeff Holling presiding and council members Ryan Duskie, Carl Fitzgerald, Sheila Paxson, and Larry Wheeler present. Also in attendance: Murray McGee, Larry Hiserote, John Cunningham, Bruce Berkley, Eldon Behymer, Chris Wagner, and Jerri Senger.

Minutes & Claims

The minutes of the May 3rd, 2010 meeting were reviewed. Larry made a motion to approve the minutes, seconded by Sheila. Motion carried.

The claims on hand for the month of May amounting to \$56,355.33 were reviewed. Carl made a motion to approve all claims. Ryan seconded the motion. Motion carried.

ATV Permit

Larry made a motion to approve ATV Permit #10-9 for John Cunningham. Carl seconded the motion, motion carried.

CDBG Update

Clerk Senger informed the council that the first six homes are now complete and the contractor will be starting on the seventh. Hopefully the second round of homes will be bid out by the end of June.

Housing Revitalization Program

Since no one was present to comment on the public hearing for the Neighborhood Revitalization Program, Mayor Holling officially closed the hearing. Murray McGee reported that the city would need to renew in this program every two years. Ryan made a motion to approve Resolution #10-2 adopting a neighborhood revitalization plan and designating a neighborhood revitalization area. Larry seconded the motion, motion carried. Carl made a motion to allow Mayor Holling to sign the Neighborhood Revitalization Interlocal Agreement. Sheila seconded the motion and the vote carried with four ayes.

Code Enforcement

Chris Wagner, Code Enforcement Officer, reported on how property cleanups are coming and the folks he had sent letters to in May. Several properties of concern were discussed.

Larry Hiserote addressed the council and asked why he needed park his camper differently. Larry asked about an ATV permit. The council informed him of all he would need for the permit. Larry Wheeler made a motion to approve ATV permit #10-10 for Larry Hiserote upon the date that he provides a copy of his insurance completes the application and pays the \$5.00 fee. Ryan seconded the motion and the vote carried with four ayes.

The Doyle property was discussed and the attorney will draw up a resolution on abatement for next month.

Street Repair

Jeff informed the council that Farmway Coop purchased a 225 gallon oiler tank and will share it with the city, allowing the city to use the tank anytime.

Cemetery

Eldon and the council discussed the cemetery fees. The council reviewed a small list of area cemetery fees. The subject was tabled until next month.

Library Board Appointment

Sheila made a motion to approve Mary Lou Thomas as a new Library Board member. It was noted that Mary Lou will be Treasurer and Tammy Cline will be president of the Board. Carl seconded the motion and the vote carried with four ayes.

Work/Equipment Use Fees

The council and Eldon discussed occasional work done by the city for residents. It was determined that the old 1994 resolution was out dated and no longer feasible. The attorney was asked to draw up a new resolution, at a minimum of \$35.00 per hour eliminating any free time.

Fireworks Sale License

Ryan made a motion to approve a fireworks sale license for Shauna Remus at The Corner Lodge. Carl seconded the motion. Motion carried with four ayes.

Building Permits

Sheila made a motion to approve building permits #10-12 – a privacy fence for Art Duerksen at 313 ½ Kansas, #10-13 a privacy fence for Sharon McKinnie at 101 N. Eberle, #10-14 – a privacy fence for Tim Porter at 345 N. Hobart, #10-15 – a garage for Jim Slate at 212 N. Center, #10-16 – a patio and steps for Barry McPeak at 213 S. Marshall. Carl seconded the motion. Motion carried.

Employee Report

Eldon said that the deep end of the pool needs to be bead blasted and repainted. He would like to hire McKee to do the job and they quoted him approximately \$4,000.00. He said that he would also like McKee to come every couple years to check the pool out and see what needs to be repaired.

Executive Session

At 8:00 p.m. Ryan made a motion to go into executive session for 15 minutes to discuss non-elected personnel with the mayor, council, attorney and city clerk present.

With no decisions being made in executive session Jeff reopened the regular meeting at 8:15 p.m.

Clerk's Report

The attorney caught the council up to speed on the two pending court cases concerning dogs.

The clerk informed the council that there are several folks yet that need to get city dog tags. The council reviewed and approved of the letter that will be sent out concerning delinquent dog tags.

The clerk asked if the council wanted to donate to the annual lake fireworks display. Larry made a motion to donate the same as in the past, \$250.00. Carl seconded the motion. Motion carried.

The clerk read a thank you from Phyllis Weidenhaft for the flowers she received while in the hospital.

Council

Ryan mentioned that the street problems are not just the result of the trucks. There was more discussion on the topic. He suggested that enough money get budgeted for street repair next year.

With no other business Carl made a motion to adjourn the meeting. Larry seconded the motion and with four council members voting aye, the meeting was adjourned at 8:35 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

May 3, 2010

The Glen Elder City Council met in regular session on Monday night at 8:00 p.m., May 3rd, 2010, with Mayor Jeff Holling presiding and council members Ryan Duskie, Clay Henningsen, Sheila Paxson, and Larry Wheeler present. Also in attendance: David Ahlvers, Crystal Cunningham, Tracy Anderes, Murray McGee, Bruce Berkley, Eldon Behymer, Chris Wagner, Phyllis Weidenhaft, and Jerri Senger.

Minutes & Claims

The minutes of the April 5th, 2010 meeting were reviewed. Clay made a motion to approve the minutes, seconded by Sheila. Motion carried.

The claims on hand for the month of April amounting to \$45,669.19 plus the outstanding Mid-Kansas Electric and attorney's bills were reviewed. Clay made a motion to approve all claims. Larry seconded the motion. Motion carried.

Daycare

Crystal Cunningham reported on the status of the Daycare. The state is enforcing new stricter regulations. The daycare is considering changing the name to a group home daycare, that would be easier to license. They have some problems with finances at this time. The consensus of the mayor and council was that the Daycare is a much needed asset and they would like for it to stay open. The council agreed to pay the taxes on the building as it is owned by the city. Larry Wheeler made a motion to pay the taxes and it was seconded by Ryan.

Audit Report

David Ahlvers gave his report on the 2009 audit, 2010 audit proposal, and the 2012 budget proposal. He commented that everything looked okay and thanked the council and mayor for purchasing the new computer software. He said it has made the record keeping better. He also suggested that the City Treasurer examine and trace all checks from the bank statement to the accounting records monthly, and that she should indicate her approval with proper initialing. There was some discussion on tax moneys received by the city and the library mill levy. The council felt it best to leave the levy as is. Clay made a motion to accept the 2009 audit report and the two proposals. Sheila seconded the motion and the vote carried four ayes.

Housing Revitalization Program

Murray McGee gave a report on the Neighborhood Revitalization Program. The council agreed that they want to renew in the program. Murray said that a public meeting will need to be held to begin the renewal process and the council set the public meeting for the next council meeting.

Code Enforcement

Chris Wagner, Code Enforcement Officer, reported on how property cleanups are coming. He said that some cleanup has been done and others are needed. Several properties of concern were discussed. Chris will be contacting those property owners either in person or by letter.

CDBG Update

Clerk Senger informed the council that four houses are complete and the fifth is near completion in the housing grant project. She said the housing board will be meeting soon, as the inspector is just about done with his inspections of the second half of homes. She also said that Linda from the state was here last week. Linda audited the housing records as well as visited two of the completed homes.

Credit/Debit Cards

After a brief discussion, the council decided not to accept credit and debit cards at this time.

KMEA Assessment Fee

The council agreed not to send money for the KMEA voluntary assessment request.

Mower Bids

Mayor Holling opened the six sealed bids on the ExMark mower. Larry made a motion to accept the high bid from Stuart Porter at \$1,325.00. Ryan seconded the motion. Motion carried.

Annual Appointments

Mayor Holling made the following annual appointments:

| | |
|----------------------------------|---|
| Council President | Carl Fitzgerald |
| Municipal Judge: | Bonnie Wilson |
| City Attorney: | Bruce Berkley |
| City Official Paper: | Cawker City Ledger |
| Financial Institution: | Central National Bank |
| City Clerk: | Jerri Senger |
| Water/Sewer/Supt: | Eldon Behymer |
| Park/Cemetery Supt: | James R. Tietjens |
| City Maintenance: | Luke Thompson |
| City Treasurer: | Linda Mick |
| Fire Chief: | Jerry Clark |
| Assistant Fire Chief: | Garry Clark |
| Insurance Agency: | Brooke Insurance |
| Light Committee: | Ch: Clay Henningsen, Carl Fitzgerald, Sheila Paxson |
| Water/Swim Pool Committee: | Ch: Carl Fitzgerald, Sheila Paxson, Clay Henningsen |
| Street/Alley/Sidewalk Committee: | Ch: Ryan Duskie, Larry Wheeler, Carl Fitzgerald |
| Park/Building Permit Committee: | Ch: Sheila Paxson, Larry Wheeler, Clay Henningsen |
| Cemetery Committee: | Ch: Ryan Duskie, Clay Henningsen, Larry Wheeler |
| Budget Committee: | Ch: Jeff Holling and all Council Members |

City Council Meetings:

1st Monday night each month at 7:00 p.m., unless a Holiday, then will be held the following night.

Authorize Clerk to pay payroll 1st of each Month.

Authorize City Clerk to pay bills prior to meeting night to avoid paying penalties.

Clay made a motion to approve the annual appointments as presented. Larry seconded the motion and the vote carried four eyes.

Cemetery

Eldon informed the council that the trees donated by Shari McKinnie were planted at the cemetery. He said we will be getting a bill for the planting fees. There was a brief general discussion on the cemetery.

Building & Sidewalk Permits

Larry made a motion to approve building permits #10-4 – a fence for Jason Tonne at 213 N. Nash, #10-5 a new awning for the Senior Center, #10-7 a deck for Mike Riley at his Lodge on Allen Street, #10-8 – a new (truck storage) building for Cunningham Telephone at 121 N. Market, #10-9 a car port for Earl Root at 205 E. Main, #10-10 – move and build fence at the ABC Learning Center, and #10-11 – a new fence for Clay Henningsen at 304 N. Hobart. Ryan seconded the motion. Motion carried.

Ryan made a motion to approve sidewalk permit #10-1 - 242 sq. ft. of new sidewalk for WWZ at 200 S. Hobart totaling \$520.30. Clay seconded the motion; the vote carried three ayes, with Larry abstaining.

Employee Report

Eldon said that he is concerned about fences being built along alleys. He said it is difficult to get the bucket truck down some alleys to work on electrical repairs. There was some discussion on fence regulations.

Eldon presented a cleaning and tucking bid from Robert Miller for the north shop. He said it was the only bid he received. The council asked that Robert go ahead with the job. Eldon informed them that he would not be able to begin until June.

The new rural fire station on the hill was discussed. The new 6" water line is now run and Eldon expressed his opinion on metering the station. The council felt it best to simply charge them the monthly customer fee.

Eldon reported that the blue pickup is broke down again. He said that it is starting to nickel and dime them. He said that he would like to have a used four-door, two wheel drive pickup to replace it.

There was quite a discussion on street repair. Eldon said that it will be a year around job to keep the streets in good repair. He said that the streets are being torn up especially where the trucks are turning and he is fixing them with concrete. Larry would like to visit with Farmway concerning their original comment about helping the city with street repair expense. Jeff will set up a meeting.

Eldon reported that he found a 225 gallon street oiler for \$2,500.00. He said they would make their own trailer to put the oiler tank on and it would help with spot patching.

Clerk's Report

The clerk informed the council that she received a complaint on equipment and labor fees. The council will review this at the next meeting.

Jerri reported to the council that Charla Monty has volunteered to send updates to Greg German for the website. She then presented the council with an email from Mr. German concerning the site.

Jeff informed the council that KDHE will be monitoring ground water quality around the Farmway Coop station.

With no other business Ryan made a motion to adjourn the meeting. Larry seconded the motion and with four council members voting aye, the meeting was adjourned at 9:50 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger, City Clerk

April 5, 2010

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., April 5th, 2010, with Mayor Jeff Holling presiding and council members Carl Fitzgerald, Ryan Duskie, Clay Henningsen, Sheila Paxson, and Larry Wheeler present. Also in attendance: Eric Werth, Mary Jo Gruwell, Bruce Berkley, Eldon Behymer, Chris Wagner, and Jerri Senger.

Minutes & Claims

The minutes of the March 1st, 2010 meeting were reviewed. Carl made a motion to approve the minutes, seconded by Clay. Motion carried.

The claims on hand for the month of March amounting to \$42,555.93 plus the outstanding Mid-Kansas Electric bill were reviewed. Clay made a motion to approve all claims. Sheila seconded the motion. Motion carried.

ATV Permits

Farmway Coop Elevator Manager Eric Werth was present requesting two ATV permits. Rodger and Jerri Williams were also present requesting an ATV permit. Mayor Holling went over some of the general restrictions associated with the permits. Larry made a motion to approve ATV permits #2010-6 through #2010-8 for Farmway Coop and the Williams, seconded by Carl. The motion carried five ayes.

Swimming Pool

Pool Manager, Mary Jo Gruwell reported that all the lifeguards will be returning. They all did a good job last year and she is excited to have them back. She said that with all returning guards, only one \$75.00 recertification, for Sarah, is needed and everyone else just needs CPR at \$25.00 a piece. She did mention that Felisha will not be returning as Red Cross instructor, but Kelly Hennes has agreed to give Red Cross swim lessons this summer. She said the lesson dates have not been set yet.

Pool admission rates were discussed. Clay made a motion to approve the new admission rates, with a second from Larry. Motion carried. The new rates are as follows: Daily Pass - 1 yr to 6 years = \$2.00, 7 years and older = \$3.00. Season Passes – 6 years and under = \$40.00, 7 years and older = \$45.00, Senior (55 and older) = \$35.00, 15-Day Punch (\$2 pass) = \$25.00, 15-Day Punch (\$3 pass) = \$35.00, Family Pass = \$85.00. Parties will remain \$70.00 for under 40 patrons, and \$80 for over 40 patrons. Red Cross Lessons = \$25.00.

Mary Jo mentioned that concession prices will go up this summer, as the cost of concession items have increased. She asked if the council will again approve the purchase of one swimsuit and one cover-up per guard. Larry made a motion to purchase one suit around \$50.00 and a cover-up for each guard. Clay seconded the motion. Motion carried.

The pool will open on Saturday, May 29th, 2010. Mary Jo said that she is planning on having two night swims, one in June and the other on July 23rd. Wages were discussed. All wages will be the same as they were at the end of the last summer, with Cassidy starting at minimum wage.

Code Enforcement

Chris Wagner, Code Enforcement Officer, informed the council that legally tagged vehicles can be parked on the streets. The Doyle property was discussed. Ryan made a motion to have Chris write Gary a letter and give him a 30-day extension on his property clean up, since there has been significant improvement. Sheila seconded the motion and the motion carried with five ayes. The Foster residence was discussed. Chris will initiate the abatement process with a certified letter requesting property clean up. Several other properties of concern were discussed; Chris will be contacting those property owners.

CDBG Update

Jerri read an email from Carol Torkelson on the progress of the Housing Grant. Four homes are now completed and the inspector has begun inspections on the next group of homes. The housing board will be meeting soon to review estimates.

Library Board Appointment

Clay made a motion to appoint Tammy Cline, replacing Geneva Winkel, on the Library Board starting immediately. Ryan seconded the motion and the vote carried five ayes.

Credit & Debit Cards

The council reviewed and discussed the information from Central National Bank on accepting debit and credit cards. The council feels it would be better to do more research on the idea.

KMEA Board of Director / Fair Housing Month

Clay made a motion to leave Luke Thompson in the KMEA Board of Director #2 position. Ryan seconded the motion. Vote carried.

Carl made a motion to proclaim April as fair housing month. Larry seconded the motion, motion carried five ayes.

Executive Session

At 7:50 pm Ryan made a motion to recess into executive session with the council, mayor and city attorney present for 15 minutes in pursuant to the confidential data of a third party exception. Clay seconded the motion, motion carried.

At 8:05 pm Mayor Holling re-opened the regular meeting with no decisions being made in the executive session.

Larry made a motion to keep Wayne's rent at the January amount for the remainder of 2010. Ryan seconded the motion and the motion carried five ayes. Bruce will draft an amendment to the commercial lease agreement.

Building Permit

Larry made a motion to approve building permits #10-2 – a fence for Brandon Cline at 320 N. Hobart and #10-3 a fence for Melissa Boggs at 336 N. Hobart. Clay seconded the motion, vote carried.

Employee Report

Eldon reported that the entrance to the north shop is almost complete and West Hampton will install the siding, which will match the windows at City Hall. He stated that the north shop needs to have the limestone re-tucked. The council asked him to get a couple bids for the next meeting on the project. The council would like to see the south shop painted.

Eldon reported that both summer employees from last year will be returning. The council agreed to pay them the same rate they received at the end of last summer.

Eldon said that the Vo-Tech will be working on the road to the sewer lagoons at a cost of \$850.00. The city will pay a third of that cost. The city has graded the cemetery road twice. Eldon estimates that it will take approximately eight loads of rock at \$12.00 per ton to finish the cemetery road.

Eldon reported that KDOT is now thinking it will be four to five years before the state will redo the bridge north of town. There was a brief discussion on the special and general highway funds.

Clerk's Report

The clerk asked about renewing membership in the Solomon Valley Highway 24 Heritage Alliance. The council said to go ahead and send in the membership dues.

Larry made a motion to send \$100.00 to the Beloit Project Graduation. Carl seconded the motion and the vote carried five ayes.

The clerk stated that the next meeting will be May 3rd, but there is a school program that evening as well. The council decided to start the council meeting at 8:00 p.m. on May 3rd.

At this year's pet clinic 15 dogs were tagged and vaccinated, two cats and two out-of-town dogs were also vaccinated.

With no other business Carl made a motion to adjourn the meeting. Ryan seconded the motion and with five council members voting aye, the meeting was adjourned at 8:35 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger, City Clerk

March 1, 2010

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., March 1st, 2010, with Mayor Jeff Holling presiding and council members Carl Fitzgerald, Ryan Duskie, Clay Henningsen, Sheila Paxson, and Larry Wheeler present. Also in attendance: Rex Flinn, Bruce Berkley, Eldon Behymer, Chris Wagner, and Jerri Senger.

Minutes & Claims

The minutes of the February 1st, 2010 meeting were reviewed. Larry made a motion to approve the minutes, seconded by Sheila. Motion carried.

The claims on hand for the month of February amounting to \$39,850.07 plus the outstanding Mid-Kansas Electric bill were reviewed. Clay made a motion to approve all claims. Carl seconded the motion. Motion carried.

ATV Permits

PPP LLC is requesting four ATV permits. Clay made a motion to approve ATV permits #2010-2 through #2010-5 for PPP LLC, seconded by Ryan. The motion carried five ayes.

The council asked the clerk to give each permit holder a summary of the restrictions for ATV's in town.

KDOT Bridge

Rex Flinn from the Kansas Department of Transportation was present and informed the council that the State plans to either re-deck or completely rebuild the bridge on highway 24 just north of town. He stated that the existing bridge was built in 1934 and it needs to be repaired and widened to 60 feet. The project is scheduled to be awarded to a contractor in March 2012 and will take approximately three months before the actual work begins on the bridge. Once started, it will take approximately 7 to 9 months to complete the project.

Rex and the council discussed how traffic would be detoured through town on Hobart and Kansas Streets with each project option. He said that the state would come in and spend approximately \$287,000.00 on the repairs and the proper signage needed on Hobart and Kansas Streets. He mentioned that at this point they only have the money to rebuild the bridge, but not the street repairs. He said that when the project is let in 2012 they hope to have the money for the street repairs.

The state wants to rebuild the bridge and the council prefers that they do that also.

Code Enforcement

Chris Wagner, Code Enforcement Officer, informed the council that he visited with a couple residents about code violations this last month. He mentioned that untagged vehicles are starting to accumulate around town. The Mayor asked the council to drive around town and this vehicle situation will be discussed next month.

Ordinance #635 & #636

Carl made a motion to approve ordinance #635 regulating parking of certain motor vehicles between October 1 and April 1, and ordinance #636 regulating parking on city streets during inclement weather. Larry seconded the motion and the vote carried five ayes.

Cemetery Road & Lagoon Road

The Mayor mentioned that he received a complaint on the condition of the cemetery road. As soon as the weather allows the road to thaw, the city crew will pull the rock from the sides, crown the road, pack it and we will be able to evaluate how much additional rock will be needed for the road.

There was a discussion on the township road that leads to the sewer lagoons. No final decisions were made.

Employee Health Insurance

The council reviewed the employee's health and dental insurance premium information. The premium is increasing 9.25% this year.

CDBG Housing Grant

The council read an email from Carol Torkelson, updating them on what is going on with the housing grant at this time. The second contractor will begin working on his homes within the week.

Business Sign/Website Updates

KDOT has contacted the city requesting a date as to when the business sign east of town will be replaced. The council instructed the clerk to return their call and tell them that the sign will be replaced by March 31st.

Mayor Holling received a call from a concerned Greg German that he is not getting all the updates for events and activities that happen in the community. Greg informed Jeff that the website

is coming up on its busy months and he would like to keep the website updated. The council would like to see everyone email Greg at ggerman3@aol.com with any upcoming events.

Building Permit

Clay made a motion to approve building permit #10-1 – a fence for Luke Thompson at 301 N. Vallette. Ryan seconded the motion, vote carried.

Executive Session

At 8:05 pm Ryan made a motion to recess into executive session with the council, mayor and city attorney present for 15 minutes in pursuant to the confidential data of a third party exception. Clay seconded the motion, motion carried.

At 8:20 pm Mayor Holling re-opened the regular meeting with no decisions being made in the executive session.

Employee Report

Eldon would like to put ads in the paper for summer help.

The council discussed the drains on Nash Street. Eldon appreciated Sheila's help the gas company. They will be moving their gas lines this month. John Senger can start work on the project after the gas lines have been moved.

Eldon mentioned that the outdoor "Pool Rules" sign needs to be repainted. He said that he is trying to find an art student that would like to take on the project. He said the city would provide the lumber and paint.

Clerk's Report

The council approved the purchase of a \$200.00 ACH software module for the utility billing program.

The clerk asked about renewing membership in the Waconda Lake Association and Glen Elder Community Club. The council unanimously said yes, send in the membership dues.

The council instructed the clerk to send \$100.00 to the Lakeside After Prom Committee, the same as last year.

Council Report

There is public concern about a middle school student who rides a small motorcycle around town. He doesn't wear a helmet and he rides on the streets and alleys. The City Attorney read Sec. 197 of the Standard Traffic Ordinance, "No person shall cause or knowingly permit his child or ward under the age of 18 years to drive a motor vehicle upon any highway, street or alley, when such minor person is not authorized under the laws of Kansas to drive a vehicle. (K.S.A. 8-263) Clay will visit with the parents.

With no other business Carl made a motion to adjourn the meeting. Clay seconded the motion and with five council members voting aye, the meeting was adjourned at 8:40 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger, City Clerk

February 1, 2010

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., February 1st, 2010, with Mayor Jeff Holling presiding and council members Carl Fitzgerald, Ryan Duskie, Sheila Paxson, and Larry Wheeler present. Also in attendance: Bruce Berkley, Eldon Behymer, Chris Wagner, and Jerri Senger.

Minutes & Claims

The minutes of the January 4th, 2010 meeting were reviewed. Carl made a motion to approve the minutes, seconded by Larry. Motion carried.

The claims on hand for the month of January amounting to \$37,534.11 plus the outstanding Mid-Kansas Electric bill were reviewed. Larry made a motion to approve all claims. Ryan seconded the motion. Motion carried.

ATV Permits

Darrell Parker was present and requested approval of his ATV permit. Carl made a motion to approve ATV permit #2010-1 for Mr. Parker, seconded by Larry. The motion carried four ayes.

The council discussed the request for a more weather-proof permit to be carried on the vehicle. It was decided not to change it this year.

Code Enforcement

Chris Wagner, Code Enforcement Officer, informed the council that he will ask Jeff Johnson to move his camper off Hobart Street. There are several vehicles that also need to be moved, and he will be talking to those individuals.

The council discussed the problem with campers and trailers parked on the streets for extended periods of time. The council would like to restrict campers and trailers on the streets from October 1st to April 1st. Bruce will draft an ordinance.

Snow routes were again discussed. Bruce will draft a couple of ordinance options for the council to review next month.

The Doyle's received their letters and informed the clerk that they would clean up there property when the weather warms up. The council asked Chris to begin sending letters to those with continuing violations from last year.

CDBG Housing Grant/Mid-Kansas Electric

The clerk informed the council that the contractor is now done with the Frost house. That makes the first three homes complete.

The council reviewed the letter from Mid-Kansas Electric Company concerning the change in our fuel cost adjustment for the electricity we purchase. The clerk reported that she contacted Tony Turner, KMEA, about the letter and he said that the KCC allowed this change.

Water Emergency Plan

The council reviewed the revised water emergency plan for the city and discussed the procedures to set water emergency rates. Attorney Bruce Berkley informed the council that if emergency water rates were needed they would be set by an ordinance. Ryan made a motion to approve the water emergency plan as revised. Sheila seconded the motion and the motion carried with four ayes.

Employee Report

Eldon informed the council about the water leak they fixed on Saturday in front of the grade school. He stated that they chose to repair the leak on the weekend so the school would not have to close. He said the repair took a couple hours longer than expected due to pump problems. He asked the council to purchase a new submersible hydraulic pump. The price at Krier's was \$2,400.00. The supplier that Beloit purchases from is Steffen Mid-west for \$1,650.00, and he would need to purchase some additional parts that would bring the total cost up to around \$2,100.00. Carl made a motion to purchase the hydraulic pump from Steffen Mid-west. Larry seconded the motion, motion carried.

Eldon stated that the new skid loader from Carrico Implement has not arrived yet.

Eldon informed the council that the Mitchell County Law Enforcement likes having access to our cameras and he mentioned that the picture is very clear in their office.

Eldon said that the cold wet winter has the streets looking bad. He mentioned that they used more oil last year than they had estimated. He will need to order another load this year at an estimated cost of \$15,300.00. He is going to order different rock this year, ¼" washed quartzite. He estimates total street repair to cost around \$23,000.00 this year.

The council asked Eldon to have both drains repaired on Nash Street. They want them done this spring.

Eldon informed the council that the new waterline to the rural fire station on Center Street will cost the city approximately \$3,100.00. It will include a rebuilt fire plug. The council reported that the rural fire department will be charged regular water rates.

Eldon stated that the road to the sewer lagoons is in bad shape. He said that Tim Porter also wants the road repaired. Jeff said that he will talk to Farmway Coop about helping with the road

repair as well. Eldon said that he has set up a meeting with WH Cox from the Vo-Tech about repairing the road.

The council reviewed the recently completed survey of the Waconda Hills division.

Clerk's Report

The council read thank you notes from the Library Board and Jan Helvey.

The Clerk announced that the Pet Clinic has been set for Saturday, March 27th from 1:30 to 3:00 p.m. in the Fire Station.

The council reviewed an email from the league concerning the KCC's Cold Weather Rule and the city is not required to follow the rule. Therefore utilities can be shut off anytime during the year for non-payment as determined by the mayor and council.

Council Report

Sheila had a request to waive the ACH fees charged to customers who take advantage of this service. Carl made a motion to waive the ACH fee to customers. Seconded by Ryan, motion carried.

With no other business Carl made a motion to adjourn the meeting. Sheila seconded the motion and with four council members voting aye, the meeting was adjourned at 8:15 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger, City Clerk

January 4, 2010

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., January 4th, 2010, with Acting Mayor Carl Fitzgerald presiding and council members Clay Henningsen, Ryan Duskie, Sheila Paxson, and Larry Wheeler present. Also in attendance: Bruce Berkley, Eldon Behymer, Chris Wagner, and Jerri Senger.

Minutes & Claims

The minutes of the December 7th, 2009 meeting were reviewed. Larry made a motion to approve the minutes, seconded by Clay. Motion carried.

The claims on hand for the month of December amounting to approximately \$34,301.03 plus the outstanding Mid-Kansas Electric bill were reviewed. Clay made a motion to approve all claims. Sheila seconded the motion. Motion carried.

Library

The council reviewed a letter from Librarian Rachel Jones concerning the shortfall of approximately \$300.00 in the bank account to cover the January bills. Clay made a motion to give the library \$500.00 to cover their January bills. Larry seconded the motion and the vote carried. Clay made a motion to appoint Karen Graff on the library board, replacing Wanda Horacek and her unexpired term of 2009-2013, beginning immediately. Sheila seconded the motion, motion carried.

Code Enforcement

Chris Wagner, Code Enforcement Officer, informed the council that he sent Gary and Patty Doyle a certified letter on the violations at their property. After discussing the situation, the council will give them until April 1st to repair the house and clean up the yard. Bruce and Chris will each send a letter to the Doyle's.

Snow routes were discussed. There is a problem with campers, trailers and vehicles left parked on streets. It is creating snow clean up problems as well as problems when the snow melts. No decisions were made. The topic will be discussed at the next meeting.

Ordinance #634

The council reviewed the ordinance setting salaries for officers and employees as voted on last month. The swimming pool employee information and the return wage increases will be deleted from section #10 of the ordinance. Sheila made a motion to adopt ordinance #634 with section #10 to read "the summer seasonal employees shall receive at least the federal minimum wage of \$7.25 per hour". Clay seconded the motion and the vote carried four ayes.

GAAP Resolution

Clay made a motion to approve Resolution #10-1. It authorizes the wavier of the requirements of using generally accepted accounting principles for the year ending December 31, 2010. Sheila seconded the motion and the vote carried.

Rural Water Rate Increase

The council reviewed the letter from Mitchell County Rural Water District #2 concerning their .75¢ increase per thousand gallons of water. The council discussed the fact that "emergency water rates" would need to be implemented in the case that we need to turn on rural water, as our rates are well below theirs. Eldon will review the drought plan.

Employee Report

The council read the letter from Mike Riley on the great job the city crew has done on snow removal.

Eldon informed the council that Tork's Small Engine Repair is still the lowest bid on mowers and he asked to purchase a 48" deck, 22-horse mower for \$4,888.00. The council would like the old mower to be sold as is, on sealed bid. Larry made a motion to purchase the 48" deck mower from Tork's in Beloit. Ryan seconded the motion, motion carried.

Eldon informed the council that he and Ryan met with Kyle Thompson and his instructor. The project will take more time than first projected and the instructor would like Kyle to work 117 hours on this project. Kyle will start by putting the entire sewer system on a GPS map, then the water system, and last will start on the electrical system. He will be working two to three days a week on this project. Ryan made a motion to contract Kyle Thompson to make GPS maps with the city paying him a prorated amount as to what he gets finished in each phase. The amounts will be up to 40% each for the sewer and water phases, and 20% for the electric phase of a \$1,500.00 maximum amount for the entire project. Larry seconded the motion and the vote carried four ayes.

Eldon mentioned that with the council's permission, Chad Carter will connect our surveillance camera system up to the Mitchell County Sheriff's Office. He said this would allow the Sheriff to access our cameras at anytime and they would be able to record directly in their office. It will cost \$5.00 per month for required static IP connection. Larry made a motion to connect our system to the Sheriff's office, Ryan seconded the motion and the vote carried four ayes.

Eldon stated that the new skid loader from Carrico is backordered, but they will honor the hours we originally had on it when we ordered the new one. It should cost around \$500.00 to \$700.00.

Clerk's Report

The clerk read thank you cards from Linda, Phyllis and herself for the Christmas bonus received.

The clerk informed the council that City Hall will be a 2010 Census Bureau Partner.

With no other business Larry made a motion to adjourn the meeting. Clay seconded the motion and with four council members voting aye, the meeting was adjourned at 8:10 p.m.

(These are unofficial minutes, until approved at the next council meeting!)
Jerri Senger, City Clerk

December 7, 2009

The Glen Elder City Council met in regular session on Monday night at 8:00 p.m., December 7th, 2009, with Mayor Jeff Holling presiding and council members Carl Fitzgerald, Ryan Duskie, Sheila

Paxson, and Larry Wheeler present. Also in attendance: Bruce Berkley, Eldon Behymer, and Phyllis Weidenhaft. Jerri Senger arrived at 8:20 p.m.

Minutes & Claims

The minutes of the November 2nd, 2009 meeting were reviewed. Carl made a motion to approve the minutes, seconded by Ryan. Motion carried.

The claims on hand for the month of October amounting to \$33,851.99 plus the outstanding Mid-Kansas Electric bill were reviewed. Larry made a motion to approve all claims. Sheila seconded the motion. Motion carried.

CDBG Housing Grant Update

The housing grant project was briefly discussed. Two houses have been completed, Eberle's and Helvey's, and the contractor is moving over to the Frost House.

Residential Trash Collection

The council reviewed the letter from the Mitchell County Solid Waste Department. Effective January 1, 2010, JKL was granted an increased of 2.5%; this will make the new county rate at \$14.39 per resident. Carl made a motion to adopt Ordinance #633 revising the monthly residential trash fees to \$14.56, which includes .17¢ per customer for burn site maintenance. Sheila seconded the motion and the motion carried four ayes.

Mitchell Col. Mitigation Plan

Sheila made a motion to approve Resolution #2009-4 adopting the Mitchell County Multi-Hazard Mitigation Plan. Carl seconded the motion and the motion carried.

Chili Cook-off

The council reviewed the final financial report on the 2009 Chili Cook-off, and it was noted that expenses exceeded income by just \$39.34.

Cereal Malt Beverage Licenses

Larry made a motion to approve the 2010 on and off premises cereal malt beverage license for Wayne's Sporting Goods. Ryan seconded the motion. The vote carried four ayes.

Executive Session

At 8:14 p.m. Carl made a motion to go into executive session for 15 minutes to discuss non-elected personnel with the council and city attorney present. Ryan seconded the motion, motion carried.

At 8:30 p.m. Jeff Holling re-opened the regular meeting with no decisions being made in the executive session.

Carl made a motion to approve the following wage increases. Eldon, Jim, and Jerri a twenty-five cent raise per hour and Luke a fifty-cent raise per hour. The pool manager will be paid the same as rate as last year but will be paid over four months, instead of five. Larry seconded the motion and the vote carried four ayes.

City Holidays

The council decided to allow City Hall to close at noon on Christmas Eve day this year and pay the employees for the time off. Ryan expressed that he would like to see Veteran's Day added to the City Holidays. After some discussion, Ryan made a motion to add Veteran's Day to make eight paid holidays for the city employees. Carl seconded the motion and the vote carried.

Employee Clothing

The council and Eldon discussed employee clothing for the city crew. Eldon was instructed to visit with Jim and Luke and see what they would like, then get bids and bring them to the council. They also discussed getting hats for the guys. Eldon is to get prices on them as well.

Building Permits

Larry made a motion to approve building permits: #09-26 – a car port for Jason Tonne at 213 N. Nash. Seconded by Ryan, motion carried.

Employee Report

Eldon stated that the new skid loader from Carrico will be coming this month. The Mayor informed the new council members that last December we entered into an agreement with Carrico Implement that replaces the skid loader for just \$10.00 per hour of usage with a new one each year. Eldon mentioned that at the present time the skid loader had 48 hours usage. With this agreement the city does not need to service the skid loader or replace tires.

Eldon informed the council that Kyle Thompson's teacher will be meeting with Eldon this week to discuss the GPS project. The Mayor and Ryan still want to see examples of the maps that Kyle will be making for the city.

Eldon said that he visited with Steve Boehner about removing his things from the city building on Mill Street this week. He will remove all but a car, and that will be moved out of the building as soon as possible.

Clerk's Report

The clerk informed the council that the Library has asked to be put on the January agenda.

The clerk mentioned that a thank you card was received from Bruce Berkley and his family for the plant sent to his father's funeral.

The clerk asked to be allowed to work on a new annual financial report project with Steve Seawall, the developer of Governmental Accounting Software. The council gave their permission to work on the project.

Council Report

Mayor Holling mentioned that Mary Jo visited with him about either cutting down the trees or eliminating the bug problem in the trees near the swimming pool. Eldon will visit with Mary Jo about the matter.

The forecast of heavy snow for the next couple of days has the council concerned about the parking of trailers, boats, and vehicles on city streets hindering snow removal. When bad weather is in the forecast, residents should take this into consideration.

With no other business Carl made a motion to adjourn the meeting. Larry seconded the motion and with four council members voting aye, the meeting was adjourned at 9:00 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger, City Clerk