

**Glen Elder City Council Minutes
December 4, 2017**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., December 4, 2017 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Tracy Anderes, Ken Kusler, and Barry McPeak. Also in attendance: Carol Torkelson, Attorney Katie Schroeder, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the November 6, 2017 meeting were reviewed. Barry made the motion to approve the minutes, Ken seconded the motion and the motion carried with four ayes. The claims on hand for the month of November amounting to \$41,739.59 plus the outstanding attorney and Mid-Kansas Electric bill were reviewed. Sheila made a motion to approve the claims. Tracy seconded the motion and the motion carried with four ayes.

Nuisance Abatement Program

Carol Torkelson from North Central Regional Planning Commission presented the council with a power point on the new Nuisance Abatement Program they will be kicking off in 2018. NCRPC will be working with communities to keep their towns looking nice. This program is patterned after the one used in Superior Nebraska. This clean-up program looks at all properties, residential and commercial, from the streets and alleys. All properties will have to abide by the ordinances, regardless of who they are owned by. She said it may take time to get the town cleaned up. Carol said the council can split the town into sections if they wish. Inspections will begin in April with a goal to have everything cleaned up by the end of August. The council will need to adopt an ordinance to participate in this program, and it will cost approximately \$67.00 per parcel for 65 parcels or \$58.00 per parcel for 100 parcels. Carol informed the council of the set order of events in the process to get properties abated, beginning with NCRPC sending letters to property owners in violation. The Mayor asked the council to seriously think about this program and let him know how they feel. It was mentioned the process to enrollment in the program can begin with the January 2nd council meeting.

Highway Signs

The council would like to replace the two highway 24 signs with city welcome signs. The clerk gave the council information on the two new Jewell welcome signs. The clerk will contact the state to find out specific details for each sign. The Mayor asked to have a sign committee formed to come up with design, cost, and potential grant information to be reported back to the council.

Hamilton CMB Licenses

Barry made a motion to approve the 2018 on and off premises cereal malt beverage licenses for Austen & Kayla Hamilton, DBA Outdoor Memories Taxidermy & Sporting Goods; pending clear background checks. Ken seconded the motion and the vote carried with four ayes.

Office Remodel

Eldon lead a discussion on remodeling the office to make it more handicapped accessible. With the council's permission, he would like to tear down the office's south wall utilizing the area that once housed mowers. He mentioned putting in a 36" door where the garage door is now, replacing the flooring, ceiling, putting a window where the current door is, and installing a new drop box for utility bills. Eldon would like to get started on the project as January would be a

perfect time to work on it. Ken made a motion to remodel the office as discussed. Tracy seconded the motion and the vote carried with four ayes.

Building Permit

Barry made a motion to approve building permit #17-18 a new car port for Don Zahourek at 113 N. Mill. Ken seconded the motion and the vote carried with four ayes.

Executive Session

At 8:00 p.m. Tracy made a motion to go into executive session to discuss non-elected personnel for fifteen minutes, with the mayor and council present. Ken seconded the motion and the vote carried with four ayes.

At 8:15 p.m. Ryan re-opened the regular meeting, with no decisions being made in the executive session.

Wage Review

Sheila made a motion to give the four full-time employees a .50¢ per hour raise, increase the fireman's pay to \$20.00 per run and \$20.00 per meeting. Ken seconded the motion and the vote carried with four ayes.

Employee Report

Eldon asked the council for permission to purchase rubber snow blades. He said they are more expensive but will last four to five times longer than the metal snow blades. Rubber blades will not tear up the new street coating. The blades would be for the grader and both skid steers, and will cost just under \$900.00. The council approved the purchase. Eldon also asked and was approved to hire Braydon Conn over winter break to clean out the second floor of City Hall.

Clerk Report

The clerk informed the council that Sheila, Larry and Ryan will retain their seats on the council. The Attorney told the re-elected council members to come into City Hall on January 8th to take their official oaths of office. She said a special meeting would not be needed. The council reviewed the bad debt list turned in to the Kansas State Set-off Program. The clerk asked about sending council packets out via email, everyone liked the idea. The clerk reported that all the supplies are now in for the housing rehabilitation project. There was some discussion on the end of the year deadline for the project. The council felt that with the nice weather and having a month yet, all projects need to be completed as originally agreed upon.

With no other business Sheila made a motion to adjourn the meeting. Tracy seconded the motion and with four council members voting aye, the meeting was adjourned at 8:35 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk