



# Glen Elder, Kansas

## 2009 City Council Minutes Archive

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### December 7, 2009

The Glen Elder City Council met in regular session on Monday night at 8:00 p.m., December 7<sup>th</sup>, 2009, with Mayor Jeff Holling presiding and council members Carl Fitzgerald, Ryan Duskie, Sheila Paxson, and Larry Wheeler present. Also in attendance: Bruce Berkley, Eldon Behymer, and Phyllis Weidenhaft. Jerri Senger arrived at 8:20 p.m.

#### **Minutes & Claims**

The minutes of the November 2<sup>nd</sup>, 2009 meeting were reviewed. Carl made a motion to approve the minutes, seconded by Ryan. Motion carried.

The claims on hand for the month of October amounting to \$33,851.99 plus the outstanding Mid-Kansas Electric bill were reviewed. Larry made a motion to approve all claims. Sheila seconded the motion. Motion carried.

#### **CDBG Housing Grant Update**

The housing grant project was briefly discussed. Two houses have been completed, Eberle's and Helvey's, and the contractor is moving over to the Frost House.

#### **Residential Trash Collection**

The council reviewed the letter from the Mitchell County Solid Waste Department. Effective January 1, 2010, JKL was granted an increased of 2.5%; this will make the new county rate at \$14.39 per resident. Carl made a motion to adopt Ordinance #633 revising the monthly residential trash fees to \$14.56, which includes .17¢ per customer for burn site maintenance. Sheila seconded the motion and the motion carried four ayes.

#### **Mitchell Col. Mitigation Plan**

Sheila made a motion to approve Resolution #2009-4 adopting the Mitchell County Multi-Hazard Mitigation Plan. Carl seconded the motion and the motion carried.

#### **Chili Cook-off**

The council reviewed the final financial report on the 2009 Chili Cook-off, and it was noted that expenses exceeded income by just \$39.34.

#### **Cereal Malt Beverage Licenses**

Larry made a motion to approve the 2010 on and off premises cereal malt beverage license for Wayne's Sporting Goods. Ryan seconded the motion. The vote carried four ayes.

#### **Executive Session**

At 8:14 p.m. Carl made a motion to go into executive session for 15 minutes to discuss non-elected personnel with the council and city attorney present. Ryan seconded the motion, motion carried.

At 8:30 p.m. Jeff Holling re-opened the regular meeting with no decisions being made in the executive session.

Carl made a motion to approve the following wage increases. Eldon, Jim, and Jerri a twenty-five cent raise per hour and Luke a fifty-cent raise per hour. The pool manager will be paid the same as rate as last year but will be paid over four months, instead of five. Larry seconded the motion and the vote carried four ayes.

#### **City Holidays**

The council decided to allow City Hall to close at noon on Christmas Eve day this year and pay the employees for the time off. Ryan expressed that he would like to see Veteran's Day added

to the City Holidays. After some discussion, Ryan made a motion to add Veteran's Day to make eight paid holidays for the city employees. Carl seconded the motion and the vote carried.

### **Employee Clothing**

The council and Eldon discussed employee clothing for the city crew. Eldon was instructed to visit with Jim and Luke and see what they would like, then get bids and bring them to the council. They also discussed getting hats for the guys. Eldon is to get prices on them as well.

### **Building Permits**

Larry made a motion to approve building permits: #09-26 – a car port for Jason Tonne at 213 N. Nash. Seconded by Ryan, motion carried.

### **Employee Report**

Eldon stated that the new skid loader from Carrico will be coming this month. The Mayor informed the new council members that last December we entered into an agreement with Carrico Implement that replaces the skid loader for just \$10.00 per hour of usage with a new one each year. Eldon mentioned that at the present time the skid loader had 48 hours usage. With this agreement the city does not need to service the skid loader or replace tires.

Eldon informed the council that Kyle Thompson's teacher will be meeting with Eldon this week to discuss the GPS project. The Mayor and Ryan still want to see examples of the maps that Kyle will be making for the city.

Eldon said that he visited with Steve Boehner about removing his things from the city building on Mill Street this week. He will remove all but a car, and that will be moved out of the building as soon as possible.

### **Clerk's Report**

The clerk informed the council that the Library has asked to be put on the January agenda.

The clerk mentioned that a thank you card was received from Bruce Berkley and his family for the plant sent to his father's funeral.

The clerk asked to be allowed to work on a new annual financial report project with Steve Seawall, the developer of Governmental Accounting Software. The council gave their permission to work on the project.

### **Council Report**

Mayor Holling mentioned that Mary Jo visited with him about either cutting down the trees or eliminating the bug problem in the trees near the swimming pool. Eldon will visit with Mary Jo about the matter.

The forecast of heavy snow for the next couple of days has the council concerned about the parking of trailers, boats, and vehicles on city streets hindering snow removal. When bad weather is in the forecast, residents should take this into consideration.

With no other business Carl made a motion to adjourn the meeting. Larry seconded the motion and with four council members voting aye, the meeting was adjourned at 9:00 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger, City Clerk

## **November 2, 2009**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., November 2<sup>nd</sup>, 2009, with Acting-Mayor Carl Fitzgerald presiding and council members Ryan Duskie, Clay Henningsen, Sheila Paxson, and Larry Wheeler present. Also in attendance: Bruce Berkley, Eldon Behymer, Chris Wagner, and Jerri Senger.

### **Minutes & Claims**

The minutes of the October 5<sup>th</sup>, 2009 meeting were reviewed. Clay made a motion to approve the minutes, seconded by Sheila. Motion carried.

The claims on hand for the month of October amounting to \$39,212.65 plus the outstanding Mid-Kansas Electric bill were reviewed. Clay made a motion to approve all claims. Larry seconded the motion. Motion carried.

### **City Fire Department**

The annual fireman's meal was discussed. Ryan made a motion to allow the same as last year \$12.00 to \$14.00 per person for the meal. Clay seconded the motion and the vote carried with four ayes.

### **Code Enforcement**

Chris Wagner, Code Enforcement Officer, informed the council that Eldon has requested the removal of trailers from the streets for snow removal.

The Doyle property was discussed. Bruce and Chris will draft a letter concerning the matter.

The pickup blocking the alley behind the Victory residence needs to be moved, Chris will visit with Nick.

### **CDBG Housing Grant Update**

The clerk read the following update on the housing project. "The contract was signed on the Eberle house and the contractor is currently working there and anticipates most of the work to be completed the first week of November. The inspections on the next six (6) homes will begin within the next few weeks. There will still be funds available for one or 2 more homes but there are no other approved applications at this time."

### **Library**

The council read the letter concerning the resignation of Karen Miller as Librarian and the hire of Rachel Jones effective the middle of October. Larry made a motion to appoint Kay Thompson as library board trustee, to fill the unexpired term of Treva Atwell from 2008–2012. Clay seconded the motion, motion carried.

### **Chili Cook-off**

The council reviewed the current financial report on the 2009 Chili Cook-off.

### **Christmas Bonuses**

Larry made a motion to pay a Christmas bonus of \$300.00 less withholdings for full-time employees and \$100.00 less withholdings each for the office assistant and treasurer. Ryan seconded the motion, motion carried with four ayes.

### **Building Permits**

Larry made a motion to approve building permits: #09-23 – a storage shed for Andy Gruwell at 114 N. Marshall, #09-24 – enlarging garage for Chris Winkel at 313 N. Nash, and #09-25 – a fence for Kay Thompson at 200 N. Nash. Seconded by Ryan, motion carried.

### **Employee Report**

Eldon informed the council that Luke is picking up the portable toilets.

He also mentioned that Cody will be providing two fuel tanks free of charge. They are in the process of being painted, then will be delivered and setup.

### **Clerk's Report**

The clerk informed the council that she would like to attend a software meeting in Goessel on Nov. 17<sup>th</sup> and a State Set-off meeting in Salina on Nov. 19<sup>th</sup>. The council approved of her attending these meetings.

The clerk apologized for the error on the pool attendance report and the council reviewed the report.

The December council meeting was discussed, as it falls on the same night as the school program. It was decided to move the meeting to 8:00 that evening.

The clerk passed around the new League of Municipalities calendar with pictures of each incorporated city in Kansas.

A printout of the Cold Weather Rule was reviewed by the council.

A thank you note was read from Greg Linton for continued support of the annual chili cook-off.

With no other business Larry made a motion to adjourn the meeting. Sheila seconded the motion and with four council members voting aye, the meeting was adjourned at 7:38 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*  
Jerri Senger, City Clerk

## October 5, 2009

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., October 5<sup>th</sup>, 2009, with Mayor Jeff Holling presiding and council members Carl Fitzgerald, Ryan Duskie, Clay Henningsen, Sheila Paxson, and Larry Wheeler present. Also in attendance: Garry Clark, Dan Emmot, Bill Bunger, Bruce Berkley, Eldon Behymer, Chris Wagner, and Jerri Senger.

### Minutes & Claims

The minutes of the September 8<sup>th</sup>, 2009 meeting were reviewed. Carl made a motion to approve the minutes, seconded by Clay. Motion carried.

The claims on hand for the month of September amounting to \$35,969.91 plus the outstanding Mid-Kansas Electric bill were reviewed. Larry made a motion to approve all claims. Carl seconded the motion. Motion carried.

### Rural Fire District #3

Bill Bunger, representing rural fire district #3, addressed the council and informed them of their plans to build a 50' x 60' building at 517 N. Center. He said the building will have four bays, and a bathroom with a shower. He asked for permission to put in a small septic system. It was noted that the building will be more than 140 feet from the nearest sewer line, so the council gave permission for the septic system. Eldon added that 620 feet of 6 inch pipe will need to be put in to get water to their building. The rural firemen asked what rates the city would charge for water. The council will give their answer after all cost estimates on getting them water are in, hopefully at the next meeting. Mr. Bunger said that they are in the bidding stage and would like to start on the building before bad weather sets in, if possible.

### City Fire Department

Garry Clark, Assistant Fire Chief, asked if they could drop the local fire phone. He said that during the phase-out all calls would be forwarded on to 911. He said that the firemen are not home during the day and with the efficient pagers, the phone line is no longer necessary. It will save the fire department \$20.00 per month. The council liked the idea of discontinuing the phone.

### ATV Permit

Garry Clark asked if the council would approve an ATV permit for him. It was noted that he needs to fill out the application form, provide the needed documentation, and pay the \$5.00 fee. Clay made a motion to approve Garry's ATV permit upon his filling out the needed application and payment of the fee. Larry seconded the motion and the motion carried.

### Code Enforcement

Chris Wagner, Code Enforcement Officer, informed the council that Bill Foster made some progress on his property. He said that overall things look fine around town. The council asked him to keep an eye on Foster and Cline's properties.

### CDBG Housing Grant Update

The clerk informed the council that the state approved the sole source bids for the housing grant project.

### Pool Reports

The council reviewed the 2009 swimming pool reports. Attendance was up from the previous year and concessions made a small profit, but as a whole the pool lost \$15,699.87. Eldon informed the council that major repairs need to be made under the lifeguard stand. The council discussed some of the expenses of the pool.

### **Building Permits**

Larry made a motion to approve building permits: #09-7 – a new fire station for the Mitchell County Rural Fire District #3 at 517 N. Center, #09-22 – a storage shed and dog pen for Brandon Cline at 320 N. Hobart. Seconded by Ryan, motion carried.

### **Employee Report**

Eldon told the council that Kyle Thompson, a technical college student, has mapped the fire plugs in town with GPS. He said that he would like to have Kyle map the water and sewer lines in town. Eldon said that Kyle could be paid an hourly wage, and it would be a school project. Bruce asked about GIS overlay mapping. Eldon stated that Kyle could do the project after Christmas and could have the mapping done in approximately 50 hours. Eldon suggested paying him \$15.00 per hour. The council asked to have Kyle attend the next council meeting and bring information and examples.

Eldon asked the council for permission to purchase portable toilets for community functions. He said that he found a company down by Pittsburg that sells used portable toilets for about \$250.00 each or new for \$650.00. Carl made a motion to purchase three used portable toilets. Clay seconded the motion and the vote carried five ayes.

Eldon has visited with Stuart Porter of Schwab-Eaton about the loan money available for municipal projects. He said that Schwab-Eaton would come and give rough estimates on projects for around \$200.00. Eldon feels that curb and guttering is the most important project at this time. He said that water is seeping under the streets and weakening them, especially Hobart Street.

Eldon informed the council that the cameras and equipment have been replaced. He noted that the main unit in the office was still under warranty. He said that there are two more camera spots available and Chad now has wireless cameras.

The X-Mark mower purchased in 2001 now has 825 hours on it and Eldon would like to purchase a new mower to replace it. He has received bids on Grasshopper and John Deere mowers, but the cheapest mower is a Jazzy Pro from Tork's Small Engine Repair in Beloit. The council would like him to wait, and re-bid mowers after the first of the year.

### **Clerk's Report**

The clerk informed the council that she will attend the annual KPERS designated agent workshop in Beloit on November 3<sup>rd</sup>.

### **Council Reports**

Larry is concerned about the trucks running stop signs and traveling fast down the streets. Jeff will make some phone calls on the matter. The council discussed having cameras record some of the problem intersections.

Jeff thanked the city crew for their hard work getting the park ready of the Chili Cook-off and for all their work yet to come for the event. He invited everyone to the Cook-off on Saturday, and said that it should be an enjoyable time.

With no other business Carl made a motion to adjourn the meeting. Clay seconded the motion and with five council members voting aye, the meeting was adjourned at 8:30 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*  
Jerri Senger, City Clerk

## **September 8, 2009**

The Glen Elder City Council met in regular session on Tuesday night at 7:00 p.m., September 8<sup>th</sup>, 2009, with Mayor Jeff Holling presiding and council members Carl Fitzgerald, Ryan Duskie, Clay

Henningsen, Sheila Paxson, and Larry Wheeler present. Also in attendance: Karen Miller, Geneva Winkel, Geneva Porter, Bill Foster, Bruce Berkley, Eldon Behymer, Chris Wagner, and Jerri Senger.

### **Minutes & Claims**

The minutes of the August 3<sup>rd</sup>, 2009 meeting were reviewed. Clay made a motion to approve the minutes, seconded by Sheila. Motion carried.

The claims on hand for the month of August amounting to \$70,944.88 plus the outstanding Mid-Kansas Electric bill were reviewed. Carl made a motion to approve all claims. Larry seconded the motion. Motion carried.

### **Public Comment**

Mayor Holling explained that the hearing with Bill Foster will not be held, because Mr. Foster has been given a 30-day extension on his property clean-up. He stated that the extension is the result of the improvements being made to the property. Jeff mentioned that Mr. Foster will arrive at 7:30 p.m. to have a discussion with the council.

### **Library**

Geneva Winkel, Library Board Chairman, asked the council to increase the library's tax levy for the 2011 budget, due to the increase in expenses. Librarian Karen Miller went over the list of statistics, operating costs, and budget details handed out to the council. The library use statistics have increased considerably over the last few years. It was noted that fund-raisers have been held the last couple years to help with expenses. Karen will come up with a projection of what will be needed to make it through the end of the year and of approximate future expenses. It was the general consensus to help out the Library if they need it.

### **Code Enforcement**

Chris Wagner, Code Enforcement Officer, listed several properties of concern and improvement. He mentioned that he will be visiting with a couple property owners. Campers and boats that are parked on streets for extended time periods were briefly discussed.

### **ATV Applications & STO**

The council reviewed the final draft of the ATV applications. Clay made a motion to approve the permit application, seconded by Ryan. Motion carried. It was noted that a list of approved permits will be given to the sheriff's office.

Larry made a motion to approve the 2009 Standard Traffic Ordinance for Kansas Cities with Ordinance # 631. Carl seconded the motion and the vote carried five ayes.

### **CDBG Housing Grant Update**

Jeff presented the council with a list of contractor bids on the first seven homes. He informed the council of the housing board recommendations. He noted that the Eberle and Frost bids are contingent on state approval for sole source bids. Larry made a motion to award: Aldridge Construction with Eberle, Frost, and Helvey bids (2<sup>nd</sup> choice bids for Kresin and Porter); and Cote Construction with King, Kresin, Porter, and Winkel bids (2<sup>nd</sup> choice bid for Helvey). Seconded by Sheila, motion carried. It was noted that work on these homes is expected to begin in October.

### **Public Comment**

Bill Foster visited with the council about his property and some of his concerns. Chris Wagner gave him his 30-Day extension letter. The items on the letter were discussed.

### **Cemetery Donation & League Delegates**

The council reviewed the letter from the Zada Shane Estate for the donation of \$5,000.00 to the cemetery fund.

Carl made a motion to appoint Larry and Sheila as Kansas League voting delegates for the city. Seconded by Ryan, motion carried.

### **Building Permits & Sidewalk Permits**

Clay made a motion to approve building permits: #09-16 – a fence for Earl Root at 205 E. Main, #09-20 – move in a trailer house & dog pen at 208 W. Allen for Mike Riley, #09-22 a deck and sidewalk to trailer at 208 W. Allen for Mike Riley. Seconded by Ryan, motion carried.

Larry made a motion to approve sidewalk permits: #09-4 – 260 sq. ft. of new sidewalk, \$559.00, for Linda Russell at 112 N. Mill, #09-6 – 540 sq. ft. of new sidewalk, \$1,161.00, for Mike Riley at 200 E. Kansas. Carl seconded the motion and the vote carried five ayes.

### **Employee Report**

Eldon informed the council that John Stover has requested the city help with removal of the senior center awning.

Eldon stated that the city needs to purchase a different oiler truck before next summer.

There was a discussion on the cost of connecting new water services. Eldon said that the fees need to be updated and consider changing the policy. He mentioned that the same needs to be done with electrical service and connecting into the sewer mains. The need for strict ordinances and regulations on all was mentioned.

Eldon said that he will be purchasing a couple new fire hydrants, and that most of the hydrants around town are very old and starting to have problems.

Eldon informed the council that he attended training and the availability of stimulus money loans were discussed. The council asked him to visit with an engineer about a possible project idea. Eldon gave some examples of what type of projects are eligible.

He mentioned that the lightning on morning of August 26<sup>th</sup> ruined 10 of our cameras and the main box in the office. He is working with Chad and the insurance company to get them replaced.

### **Council Reports**

Jeff mentioned that Wayne Ronnebaum would like to replace the sign east of town. Wayne said that he would promote downtown Glen Elder along with his store.

With no other business Carl made a motion to adjourn the meeting. Ryan seconded the motion and with five council members voting aye, the meeting was adjourned at 8:55 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger, City Clerk

## **August 3, 2009**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., August 3<sup>rd</sup>, 2009, with Mayor Jeff Holling presiding and council members Carl Fitzgerald, Clay Henningsen, Sheila Paxson, and Larry Wheeler present. Also in attendance: Ken Roberts, Ron Chartier, Bruce Berkley, Eldon Behymer, Chris Wagner, Luke Thompson, and Jerri Senger.

### **Minutes & Claims**

The minutes of the July 6<sup>th</sup>, 2009 meeting was reviewed. Carl made a motion to approve the minutes, seconded by Larry. Motion carried.

The claims on hand for the month of July amounting to \$52,087.05 plus the outstanding Mid-Kansas Electric and Farmway Co-op bills were reviewed. Clay made a motion to approve all claims. Sheila seconded the motion. Motion carried.

### **2010 Budget**

Mayor Holling opened the public hearing on the 2010 budget and with no comments or questions the hearing was officially closed. Larry made a motion to approve the 2010 budget as written. Clay seconded the motion, and the vote carried four ayes.

### **Code Enforcement**

Chris Wagner, Code Enforcement Officer, listed the following as properties of concern: Joe Smith, Larry Hiserote, Gary Doyle, Doug Margreiter, Bill Foster, and Walter Staley. He mentioned that some on the list will be receiving letters.

### **Mid-Kansas Electric Company Bill**

Ken Roberts, Sunflower Electric Representative, addressed the council. He explained that there was a misinterpretation of the formulas causing the billing error, and they have been

corrected. Ron Chartier presented the council with hand-outs and information as to the billing of the WAPA power, and details of the corrections.

### **Library**

The council asked to have the library board present at the next council meeting. They would like the library board to bring a list of their expenses, and asked the clerk for confirmation on who owns the building.

### **ATV Applications & UPOC**

The council reviewed the draft of the ATV applications and some changes were discussed. Bruce will send a new draft to be approved at the next meeting.

Carl made a motion to approve the 2009 Uniform Public Offense Codes for Kansas with Ordinance # 632. Clay seconded the motion and the vote carried four ayes.

### **CDBG Housing Grant Update**

Jeff announced that the housing board met last month and eight homes have been inspected with lead assessments ordered on all but two of those homes. He said after the inspections it is predicted that we should have enough money to do a fourteenth home.

### **Chili Cook-off**

Jeff asked the council for approval to again sponsor the annual Chili Cook-off. This year's date has been set for Saturday, October 10<sup>th</sup>, 2009. Larry made a motion to sponsor the Chili Cook-off. Carl seconded the motion and the vote carried four ayes.

### **Building Permits & Sidewalk Permits**

Clay made a motion to approve building permits: #09-15 a car port for David Remus at 317 N. Nash; #09-17 a rock wall for David Remus; #09-18 an awning for Blaine Murray at 200 N. College; #12, #09-19 a car port and concrete drive approach for Linda & Lloyd Russell at 112 N. mill. He also included in the motion the following sidewalk permits: #09-3 – 310 sq ft at \$666.50 for Randy Paxson at 337 N. Nash; #09-5 – 345 sq ft at \$741.75 for Roy Winkel at 204 E. Main; #09-2 – 70 sq ft at \$150.50 for Rich Hartman at 341 N. Nash. Carl seconded the motion and the vote carried four ayes.

### **Employee Report**

Eldon informed the council that he has ordered street oil and has gone approximately \$8,000.00 over the Special Highway Fund budget. He said that the oil will be arriving Thursday morning and the crew will be doing all of Kansas Street, two blocks around the square, and part of College Street.

Eldon reported that Altec will be here on August 10<sup>th</sup> to work on the bucket truck. He has contacted Beloit and Cawker City for back-ups in case we need a bucket truck that week.

The cameras were briefly discussed.

With no other business Carl made a motion to adjourn the meeting. Larry seconded the motion and with four council members voting aye, the meeting was adjourned at 8:25 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger, City Clerk

## **July 6, 2009**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., July 6<sup>th</sup>, 2009, with Mayor Jeff Holling presiding and council members Carl Fitzgerald, Ryan Duskie, Clay Henningsen, Sheila Paxson, and Larry Wheeler present. Also in attendance: Barbara Axtell, Jim & Janis Slate, Jesse Matlock, David Staniec, Kay Dahl, Darrel Parker, Don Highland, Tom Whoolery, Bruce Berkley, Eldon Behymer, Chris Wagner, and Jerri Senger.

## **Minutes & Claims**

The minutes of the June 1<sup>st</sup>, 2009 meeting was reviewed. Ryan made a motion to approve the minutes, seconded by Larry. Motion carried.

The claims on hand for the month of June amounting to \$64,655.56 plus the outstanding Mid-Kansas Electric bill were reviewed. Clay made a motion to approve all claims. Sheila seconded the motion. Motion carried.

Carl Fitzgerald arrived.

## **WWZ Building Permit**

Jim Slate addressed the council stating that he and others are against the approval of the WWZ building permit for a trailer park at 300 N. Center. He had presented a petition against a trailer park signed by seventeen residents in the area. He expressed concern about the increase in traffic on the narrow streets and the drop in their property value. Jim stated that they would like to see a roll call vote on the building permit.

Janice Slate asked the council to please not vote for the building permit.

David Staniec stated that he is concerned about the traffic on the narrow streets with the young children playing in the neighborhood.

Jesse Matlock is concerned that Center Street is a main street off the highway and doesn't want the street blocked in case an ambulance would need to get through.

Larry Wheeler stated that he was not putting in the RV park to upset anyone and if he would have known it was so upsetting then he would have reconsidered. He restated that it will be a RV Park not a trailer park and it would be utilized by those coming to the lake.

Jim Slate presented the council with pictures of a large pile of fireworks debris at the John Cunningham RV Court and stated that there is no control over the type of folks in these parks. Jim stated that they were up late shooting off loud fireworks over the weekend.

Attorney Bruce Berkley read the ordinance about shooting fireworks and it states that they are not to be discharged after midnight. Bruce said that our town relies on citizens to help enforce the city ordinances. If citizens file a complaint, then the case can be taken up in municipal court.

Kay Dahl is concerned about drunken hunters being loud and the theft of her property.

Tom Whoolery suggested residents call law enforcement. He reiterated that they didn't mean to upset or offend anyone by putting in this RV park.

There was some discussion and concern about how the campers will pull into the RV campground.

Bruce Berkley read the building permit ordinance to all present. It was established that Ryan Duskie approved the notice to proceed before the work began, just as he had approved other permits in the past.

Jesse Matlock mentioned that the clerk informed him, in the past, of the possible consequences of removal for a building permit if the project is started without the building chairman and/or council's approval first.

Carl Fitzgerald stated that he has been on the council for many years. He feels that he does not have the authority to tell someone what they can and can not build on their own property.

Jim Slate mentioned that it is the council's place to regulate with building permits since there is no zoning in the city.

There was a brief discussion on property values. Bruce Berkley said that the council has no control over property values. That is up to the county appraiser.

Jesse Matlock is concerned that the Kansas City guys who poured the cement want to purchase the lot and were only able to get a building permit through Larry Wheeler since they live out of town.

Clay Henningsen mentioned that initially he was concerned about two hunting lodges next to his home. Clay said that he hasn't had any problems with any of the folks at the lodges. He said he feels the property owners need to be responsible for their tenants.

Tom Whoolery stated that if there is any problems with the tenants at the RV park, area residents can call him day or night.

Mayor Holling thanked everyone for their comments. He then called for a motion and vote on the issue. Ryan Duskie made a motion to approve building permit #09-14 for a RV park, for WWZ at 300 N. Center. Carl Fitzgerald seconded the motion. The votes are as follows: Carl – aye, Ryan – aye, Clay – aye, Sheila – aye, and Larry Wheeler abstained. Motion carried.

## **Code Enforcement**

Chris Wagner, Code Enforcement Officer went over a detailed list of properties that are of concern. He updated the council on who he had visited with and some of the progress that has been

made. He stated that he had a new complaint on a vehicle parked too long on a street, he said he has already contacted the party on the issue.

### **Truck Routes**

There was a brief discussion on the new truck routes. Everyone felt that it is going well. It was mentioned that it is mainly the local farmers that are going by the swimming pool.

### **ATV's on Streets**

The council reviewed the draft of an ordinance authorizing work-site utility vehicles, micro utility trucks, all terrain vehicles, and golf carts on the streets within city limits. There was some discussion on what the council wanted in the ordinance. The license fee will be \$5.00 per vehicle per calendar year and the license must be kept with the vehicle at all times. Proof of liability insurance and a valid driver's license must be provided when obtaining a license. Businesses with multiple drivers will need to keep a list of those drivers with the applications. Clay made a motion to approve ordinance #630 authorizing ATV's and related vehicles within city limits. Carl seconded the motion and the vote carried five ayes.

### **Old Bingesser Building**

The council discussed the demolition of the building at 124 S. Market. Mayor Holling read bid from Zig's Backhoe Service for \$8,969.00 and Eldon mentioned that Ron Schlaefli's bid was for \$7,000.00. Clay made a motion to accept Schlaefli's bid to demolish the building. Ryan seconded the motion and the vote carried.

### **Mid-Kansas Electric**

The council asked the clerk to invite Ken Roberts, or another representative from Mid-Kansas Electric Company, to the August council meeting. The council wants some explanation as to why their billing errors to the city resulted in Glen Elder paying \$9,920.36 by the end of the 2009 along with the regular billing.

### **CDBG Housing Grant**

Jeff announced that Carol has received 12 qualified applications and inspections will begin this week. The plan is to begin on the first eight homes and see if we have money to complete a fourteenth home. He informed the council that the public meeting went well and the day after the meeting 10 applications were turned in. Jeff said that a total of 18 applications have been turned in to date. He mentioned that he visited with Carol about the quick response of our residents with their applications, and it should be to our benefit with future grants.

### **2010 Budget**

There was a brief discussion on the fire department budget. Ryan mentioned that he would like to see them do some fundraisers. The Clerk stated that Garry Clark found 900 foot of supply hose from Hoxie, for just the expense of picking it up. An equipment reserve fund was discussed. The council wants the Auditor to attend a meeting to discuss the budget.

### **Building Permits**

Carl made a motion to approve building permit #09-10 a fence, patio, and awning for Dan Winkel at 100 S. Market. Ryan seconded the motion and the vote carried five ayes.

### **Sidewalk Permits**

Eldon suggested paying extra for one month to encourage residents to replace poor sidewalks. The council will think about the idea.

### **Employee Report**

Eldon informed the council that Horizon Fleet Services inspected the bucket truck and there needs to be some major repairs done. The cables need to be replaced and the basket is rated for only 300 pounds, which would only hold one person. Eldon stated that cables need replaced every five years. He asked the council to review the quote from Altec to replace the cables and convert the single to a double basket at \$9,663.94. He stated that the truck will be down for 40 hours and they will do the work here on site. Larry made a motion to have Altec replace the cables and get a second basket. Clay seconded the motion, motion carried five ayes.

Liquivision has inspected our water tower again for \$2,810.00 and everything looks great. Eldon said things look so good that we will not need to inspect it for another five years.

Eldon informed the council that they are patching the bad spots on the streets and will begin to mill off the tops of Kansas and Hobart streets this week.

Eldon mentioned that Luke, and possibly Jim, will be attending the KMEA Mutual Aid meeting on July 17<sup>th</sup>.

### **Clerks Report**

The council reviewed the email from Kristen Kadel about the Annual County Luau for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> graders. The council felt this is a great activity and Clay made a motion to again give them \$100.00. Ryan seconded the motion and the vote carried.

The clerk asked to attend the software meeting in Goessel on July 16<sup>th</sup>. The council is concerned about getting everything ready for Fun Day with the employees attending meetings.

The clerk gave the council a letter from Greg German about him moving out of the country.

### **Council Report**

Mayor Holling thanked everyone for their input with the building permit issue. He mentioned that he visited with Brad Weidenhaft about his trees.

At 9:08 p.m. Carl made a motion to continue the meeting on Wednesday, July 8<sup>th</sup> at 6:00 p.m. to discuss the budget with David Ahlvers present. Clay seconded the motion and the meeting was suspended until Wednesday. Motion carried.

On **Wednesday, July 8<sup>th</sup>, 2009** at 6:00 pm the council along with David Ahlvers, Eldon Behymer, Jerry Clark and Jerri Senger met to continue the regular meeting from Monday, July 6<sup>th</sup>.

### **2010 Budget**

The council asked David if the city could again start putting money into an equipment reserve fund. David explained that the equipment reserve fund is supposed to be used for planned expenses. The following was discussed for the 2010 Budget: The council agreed on \$30,000.00 into an equipment reserve fund, from the Light Fund. The council discussed the general fire line item and requested it be increased to \$12,000.00. The council asked to have the general police line item reduced to \$100.00. The general highway line item will be increased to \$25,000.00, to help with street repairs.

David went over his notes to the council on the budget and explained the budget process to the new council members.

### **Federal Minimum Wage Increase**

The clerk mentioned that with the federal minimum wage increasing during a pay period, it is creating issues with bookkeeping. Clay made a motion to increase affected employees to the new minimum wage on July 1<sup>st</sup>, 2009. Larry seconded the motion and the vote carried five ayes.

With no other business Carl made a motion to adjourn the meeting. Sheila seconded the motion and with five council members voting aye, the meeting was adjourned at 6:55 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger, City Clerk

## **June 1, 2009**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., June 1<sup>st</sup>, 2009, with Mayor Jeff Holling presiding and council members Carl Fitzgerald, Ryan Duskie, Clay Henningsen, Sheila Paxson, and Larry Wheeler present. Also in attendance: Jerry Clark, Bruce Berkley, Eldon Behymer, Luke Thompson, Chris Wagner, and Jerri Senger.

### **Minutes & Claims**

The minutes of the May 4<sup>th</sup>, 2009 meeting were reviewed. Larry made a motion to approve the minutes, seconded by Clay. Motion carried.

The minutes of the special May 18<sup>th</sup> meeting were reviewed. Carl made a motion to approve the minutes, seconded by Larry. Motion carried.

The claims on hand for the month of May amounting to \$45,869.98 plus the outstanding Mid-Kansas Electric bill were reviewed. Clay made a motion to approve all claims. Carl seconded the motion. Motion carried.

### **Public Comment**

Jerry Clark, Fire Chief, informed the council that he found a thermal imaging camera with charger and two batteries for \$8,425.00. Carl made a motion to approve the purchase of the camera with a second from Ryan. Motion carried. This camera will be paid for half out of the light fund and half out of the general fire fund.

### **Truck Routes**

The council is concerned about truck traffic going past the swimming pool. They asked Eldon to purchase truck route signs to be put up along Hobart and Kansas Streets. In addition notice letters of the designated route will be delivered to Farmway Coop to be given to their truck drivers.

### **Code Enforcement**

Chris Wagner, Code Enforcement Officer went over a list of properties that need improvements and the council requested a few additional properties. He will send out letters to the new properties on his list.

### **ATV's on Streets**

Attorney Bruce Berkley informed the council that ATV's are currently not legal within city and after July 1<sup>st</sup> the State of Kansas is changing the law concerning ATV's on roadways. The council discussed different options on passing an ordinance to allow the operation of ATV's, mules, and micro-utility vehicles on the streets with the purchase of special permits. The council reviewed a copy of the Downs City ordinance and permit form. The council asked Bruce to draft an ordinance for the next meeting.

### **Bingesser Building**

The council asked Eldon to get demolition bids for the Bingesser Building, 124 S. Market, to be presented at the next council meeting.

### **Fireworks Sale License**

The council discussed the fireworks sale application received from Moore Fireworks, Jacqu Moore, at 328 N. Hobart. Larry made a motion to approve the license for Moore Fireworks. Ryan seconded the motion. Motion carried.

### **CDBG Housing Grant**

Jeff announced that the state has approved the housing plan and the public information meeting has been set for Wednesday, June 10<sup>th</sup> at 7:00 p.m. at the American Legion. Jeff also asked the governing body to hand out pamphlets about the meeting to all residents living in the target area.

### **Building Permits**

Carl made a motion to approve building permits: #09-6 to enlarge back porch/patio and replace front porch and new sidewalk for Brent Cunningham at 316 N. High, #09-8 a dog pen for Randy Paxson at 332 N. Nash, #09-9 a house addition for Joe Kresin at 212 S. Vallette, #09-11 to move in a gazebo for Mary Winkel at 208 N. Hobart, #09-12 a fence for Michael Predmore at 109 W. Allen, and #09-13 a garage addition for David Cunningham at 212 N. High. Ryan seconded the motion, and the vote carried five ayes.

### **Sidewalk Permits**

Clay made a motion to approve sidewalk permit #S-09-4 for 573.5 square feet of new sidewalk for Leon Atwell at 201 E. Main in the amount of \$1,233.03. Sheila seconded the motion and the vote carried five ayes.

### **Employee Report**

Eldon informed the council that the city crew will start working 6:30 a.m. to 3:30 p.m. next week through the end of August.

Eldon told the council about the new drain grates installed at the pool to meet the new law requirements.

Luke informed the council that he passed the waste water certification class. Eldon mentioned that Luke will be taking water certification classes in the fall and will utilize grant money for his tuition.

Eldon mentioned that a resident requested to have the power line on their property put underground. He said that he will charge the resident for the materials to bury the line.

### **Clerks Report**

The clerk passed on a request from a resident to waive utility bill penalties after the 10<sup>th</sup> of the each month. The request was denied.

The council reviewed the letter from KPERS concerning the employer rate increase as of January 1, 2010.

The council discussed a letter from KMEA requesting voluntary assessment of \$876.52 to help the City of Arma with a complaint against Weststar Energy. Clay made a motion to send the requested money to KMEA which helps with the legal fees in the discussed case. Ryan seconded the motion, and the motion carried five ayes.

There was some discussion about the swimming pool opening from 1 to 4 p.m. on Fun Day. The council liked the idea if Mary Jo can find help.

### **Council Report**

Mayor Holling informed the council that Brad Weidenhaft contacted him about how the trees under the power lines were trimmed on his property. There was some discussion about the city crew trimming trees out of power lines and the dangers of having trees in the lines. Jeff will talk to Brad about a solution.

Sheila Paxson had a resident express their concern about the drugs in town.

Clay asked to have rock put in the alley between Hobart and Nash.

With no other business Carl made a motion to adjourn the meeting. Larry seconded the motion and with five council members voting aye, the meeting was adjourned at 8:40 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger

City Clerk

## **May 4, 2009**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., May 4<sup>th</sup>, 2009, with Mayor Greg Linton presiding and council members Carl Fitzgerald, Jeff Holling, Ryan Duskie, Clay Henningsen, and Dan Winkel present. Also in attendance: Carol Torkelson, Larry Wheeler, Sheila Paxson, Jerry Clark, Bruce Berkley, Lakeside government students: Nic Koster, Aaron Bergman, and Kylie Moore, employees: Eldon Behymer, Luke Thompson, Chris Wagner, and Jerri Senger.

### **Minutes & Claims**

The minutes of the April 6<sup>th</sup>, 2009 meeting were reviewed. Clay made a motion to approve the minutes, seconded by Carl. Motion carried.

The claims on hand for the month of April amounting to \$35,567.66 plus the outstanding Mid-Kansas Electric bill were reviewed. Jeff made a motion to approve all claims. Ryan seconded the motion. Motion carried.

### **Gift Presentations**

Jeff Holling presented Greg Linton and Dan Winkel with engraved wrist watches. He congratulated them for their years of wonderful service as mayor and council member to the City of Glen Elder.

## **Oath of Office and Appointments**

The Clerk took the following oaths: Jeff Holling as Mayor, Carl Fitzgerald and Sheila Paxson as council members.

Mayor Holling appointed Larry Wheeler to fill his unexpired term as councilmember. Clay made a motion to approve the appointment of Larry Wheeler, seconded by Ryan. Motion carried. The Clerk took Larry Wheeler's oath and he took his seat at the council table.

## **Public Comment**

Jerry Clark, Fire Chief, asked the council to give him permission to purchase a thermal camera. Downs purchased a camera with grant money and find it very useful. Eldon requested that the city be able to use the camera to check for electrical hot spots. The council asked Jerry to bring quotes to the next council meeting.

Jerry reported that the pump tests are done on the trucks and they passed.

## **Housing Rehabilitation Grant**

Clay made a motion to approve contract #09-HR-904 with the state for the CDBG Housing Rehabilitation Grant. Carl seconded the motion and the vote carried five ayes. Carol Torkelson, North Central Regional Planning Commission, presented the new administrative agreement, financial papers, and environmental forms for the mayor's signature. The timeline of the project was briefly discussed. It was noted that the project needs to be complete within two years or July of 2011.

The council discussed appointing a housing advisory board. Clay made a motion to approve Ordinance #629 which creates a housing board for the grant program. Ryan seconded the motion and the vote carried five ayes. Mayor Holling appointed himself, Tim Porter, and Ryan Duskie to the housing board. Carl made a motion to approve the board appointments. Larry seconded the motion and the vote carried five ayes.

## **Code Enforcement**

Chris Wagner, Code Enforcement Officer went over a list of properties that need improvements. He mentioned that he will be sending letters this month for violations and if they are not taken care of they will be presented to the council at the June meeting for action.

## **Annual Appointments**

The council has received a letter of resignation from Larry Uri as city attorney. Mayor Holling introduced attorney Bruce Berkley to the council. Bruce told the council about himself, his education, and work experience.

Mayor Holling made the annual appointments as follows:

Council President	Carl Fitzgerald
Municipal Judge:	Bonnie Wilson
City Attorney:	Bruce Berkley
City Official Paper:	Cawker City Ledger
Financial Institution:	Central National Bank
City Clerk:	Jerri Senger
Water/Sewer/Supt:	Eldon Behymer
Park/Cemetery Supt:	James R. Tietjens
City Maintenance:	Luke Thompson
City Treasurer:	Linda Mick
Fire Chief:	Jerry Clark
Assistant Fire Chief:	Garry Clark
Insurance Agency:	Brooke Insurance

Light Committee:	Ch: Clay Henningsen, Carl Fitzgerald, Sheila Paxson
Water/Swim Pool Committee:	Ch: Carl Fitzgerald, Sheila Paxson, Clay Henningsen
Street/Alley/Sidewalk Committee:	Ch: Ryan Duskie, Larry Wheeler, Carl Fitzgerald
Park/Building Permit Committee:	Ch: Larry Wheeler, Clay Henningsen, Sheila Paxson
Cemetery Committee:	Ch: Ryan Duskie, Clay Henningsen, Larry Wheeler
Budget Committee:	Ch: Jeff Holling and all Council Members

## **City Council Meetings:**

1st Monday night each month at 7:00 p.m., unless a Holiday, then will be held the following night.

Authorize Clerk to pay payroll 1st of each Month.

Authorize City Clerk to pay bills prior to meeting night to avoid paying penalties.

Ryan made a motion to approve all the above annual appointments including the new city attorney as Bruce Berkley and Larry Wheeler as building committee chairman. Carl seconded the motion and the vote carried five ayes.

### **Library Board**

Clay made a motion to approve the following Library Board members: Wanda Horacek as Trustee from 2009-2013, Thelma O'Harro as Treasurer until May 2010, and Geneva Winkel another four-year term. Ryan seconded the motion and the vote carried five ayes.

### **Lakeside Auto Lights & Waconda Boats Sign**

The council was informed of the details on replacing both new lights at Lakeside Auto. It was the consensus of the council that the owner be responsible.

The Waconda Boats sign along the highway needs to be moved from its present location. They asked permission to move it to city property north of Highway #24. Carl made a motion to allow Waconda Boats to move their sign to city property, seconded by Ryan. Motion carried.

### **Building Permits**

Carl made a motion to approve building permits: #09-5 a fence for Clay Henningsen at 304 N. Hobart upon Ryan's approval. Larry seconded the motion, and the vote carried five ayes.

### **Employee Report**

Eldon asked for permission to hire DJ Environmental to pump out the pool. He said they could do the job in an hour for about \$600.00, but would take the city crew all day to complete. Clay made a motion to hire DJ Environmental to clean out the pool. It was seconded by Sheila, and the vote carried five ayes.

### **Clerks Report**

The council reviewed a request from the Friends Church for their church to be put on the business list sign. The council commented that if one church was added, then all churches should be added. There was discussion on finding someone to paint the sign.

The clerk informed the council that she contacted the League about redoing the code book. She was quoted \$1,000.00 to do the job. She will do some more checking into pricing.

The council discussed a letter from KMEA requesting voluntary assessment of \$876.52 to help the City of Arma with a complaint against Weststar Energy. The council asked the clerk to contact other cities and see if they will be participating.

It was noted that neither Luke nor Jerri will be attending the May 7<sup>th</sup> KMEA meeting.

### **Council Report**

Mayor Holling is concerned about the dirt bikes and four-wheelers on city streets. The attorney read standard traffic ordinance #114.1 that states it is unlawful for any person to operate an all-terrain vehicle within the corporate limits of any city unless authorized by such city.

With no other business Carl made a motion to adjourn the meeting. Clay seconded the motion and with five council members voting aye, the meeting was adjourned at 8:20 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger  
City Clerk

**April 6, 2009**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., April 6<sup>th</sup>, 2009, with Mayor Greg Linton presiding and council members Carl Fitzgerald, Jeff Holling, Ryan Duskie, Clay Henningsen, and Dan Winkel present. Also in attendance: Carol Torkelson, Larry Wheeler, employees Eldon Behymer, Luke Thompson, Chris Wagner, and Jerri Senger.

### **Minutes & Claims**

The minutes of the March 2<sup>nd</sup>, 2009 meeting were reviewed. Jeff made a motion to approve the minutes, seconded by Ryan. Motion carried.

The claims on hand for the month of March amounting to \$50,731.62 plus the outstanding Mid-Kansas Electric bill were reviewed. Jeff made a motion to approve all claims. Clay seconded the motion. Motion carried.

### **Housing Rehabilitation Grant**

Carol Torkelson, North Central Regional Planning Commission, congratulated the council on being awarded the housing rehabilitation grant from the state. She did mention that the awarded amount was reduced from our request, but we should be able to do approximately 12 to 13 homes. Carol presented the council with a list of steps that are involved in the grant process, and she predicted that work on homes should begin in late July. The Clerk and Mayor will attend a workshop in Salina to receive the contract. Then at the May council meeting the contract will be approved. She mentioned that we will be having a public meeting to answer questions and then applications will need to be filled out. Carol stated that weatherization money is always available and could possibly be used in conjunction with the grant money.

### **Pool Rates & Code Report**

The council discussed the swimming pool rates. They will all be left the same as last year.

Chris Wagner, code officer, gave his report on residents that he is keeping an eye on and those he has visited.

### **City Insurance**

The Clerk informed the council that the city's liability insurance policy annually renews April 1<sup>st</sup>. She mentioned that even after adding property and equipment to the policy last year, the premium went down from the previous year.

### **Electric Rate Ordinance #628**

After a discussion on the new electric rate ordinance, connect fees, and minimum monthly billing, Dan made a motion to strike paragraph #6 on minimum monthly billing from each rate schedule and approve ordinance #628. Ryan seconded the motion and the vote carried five ayes.

### **Fair Housing Proclamation**

Jeff made a motion to adopt the fair housing proclamation making April fair housing month. Dan seconded the motion. Motion carried.

### **KMEA Board of Directors**

Carl made a motion to leave the KMEA Board of Director positions the same as last year; Jeff, Jerri and Luke. Ryan seconded the motion. Motion carried.

### **Building Permits**

Clay made a motion to approve building permits: #09-1 fuel tanks and buildings for Bob's Inc. at 617 N. Center, #09-2 a storage shed for Terry Cunningham at 200 N. High, and #09-3 a bird pen for Cal Swickard at 110 N. Marshall. Ryan seconded the motion, and the vote carried five ayes.

### **Employee Report**

The council discussed the proposed new electric line needed from the substation to the elevator to support the future Farmway Coop improvements. Eldon stated that he received one bid for labor at \$90,000.00; he said that bid was strictly for labor. He did mention that he is trying to get other bids and the project is possibly a year away.

### **Clerks Report**

The clerk informed the council that the annual pet clinic was successful with four cats and 18 dogs receiving shots and tags.

There was a brief discussion on the waste tire grant. The clerk informed the council that the Concordia rubber mulch supplier submitted a bid of \$11,512.08 for colored mulch and a Missouri supplier bid \$6332.00 for black mulch at both playground areas. It was the general consensus to wait on this project.

### **Council Report**

The council reviewed and discussed a request to purchase a new infra-red camera for the fire department. No decision was made at this time.

The council asked to have the attorney send a letter to Steve Boehner on his storage agreement.

The old Bingesser building was discussed. Greg will contact Murray McGee.

With no other business Carl made a motion to adjourn the meeting. Clay seconded the motion and with five council members voting aye, the meeting was adjourned at 8:00 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger  
City Clerk

## **March 2, 2009**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., March 2<sup>nd</sup>, 2009, with Mayor Greg Linton presiding and council members Carl Fitzgerald, Jeff Holling, Ryan Duskie, Clay Henningsen, and Dan Winkel present. Also in attendance: David Ahlvers, Mary Jo Gruwell, Sarah Miller, Larry Wheeler, Lakeside Government Students – Cassidy Storer, Taylor Weise, and Sara Winkel, employees Eldon Behymer, Chris Wagner, and Jerri Senger.

### **Minutes & Claims**

The minutes of the February 2<sup>nd</sup>, 2009 meeting were reviewed. Carl made a motion to approve the minutes, seconded by Clay. Motion carried.

The claims on hand for the month of February 2008, amounting to \$52,812.63 plus the outstanding Mid-Kansas Electric bill were reviewed. Clay made a motion to approve all claims. Ryan seconded the motion. Motion carried.

### **Swimming Pool**

Mary Jo, pool manager, informed the council that she had a good number of applications for lifeguard positions with three lifeguards, Shanae Porter, Kylie Moore, and Sarah Miller, returning this summer. She mentioned that Kelly Shamburg would be working here in Glen Elder as well as in Beloit. The council agreed to purchase one suit and one cover-up per lifeguard, as in the past. They also noted that she has the flexibility to hire her own lifeguards. Mary added that she will ask the guards to keep their suit prices around \$50.00.

### **Audit Report**

Auditor David Ahlvers pointed out some of the new requirements by the state for annual audits. He reported on his instructions for the city treasurer and thanked the council for purchasing the new accounting software. David reviewed his audit report with the council. He informed the council that with the new requirements his 2009 audit proposal is increased by ten percent, he noted that other CPA's have increased 20 to 40%.

Carl made a motion to approve 2008 audit report, the 2009 audit proposal, and the 2011 budget proposal. Dan seconded the motion and the vote carried.

### **Library Budget & Stats**

The council reviewed the library budget, a report on tax money spending and the library statistics.

### **Code Report**

Chris Wagner, code officer, gave his report on progress of a couple of residents. The council asked him to contact a property owner on North Hobart about his yard.

### **Health Insurance**

The council reviewed the Blue Cross Blue Shield of Kansas employee health and dental insurance renewal premiums. Medical has increased 10% and dental increased 6%. Clay made a motion to continue the same employee health and dental insurance. Ryan seconded the motion, motion carried.

### **Misc. Business**

Ryan made a motion to give \$100.00 to Lakeside After-Prom committee. Dan seconded the motion, and the vote carried.

Eldon informed the council that we will be gathering information to apply for a waste tire grant through the state. The grant is a 50% local match. The grant can be used to purchase playground mulch and picnic tables.

The council discussed the business sign east of town. The community club contacted Eldon and gave up ownership. Due to lack of membership participation they will be unable to paint the sign. The city crew will work on the sign as time permits.

### **Employee Report**

Eldon informed the council that he will only be hiring two employees this summer, Tanner Weidenhaft and Vincent Kresin will be returning.

Eldon mentioned that the old blacksmith shop is down. He said they will be running a water line and put up a hydrant, and would like to pour a 15'x20' concrete slab to wash the street sweeper on. Eventually he would like to put up a building over the proposed concrete.

Eldon informed the council that with the expansion at the elevator, we will have to upgrade our primaries and transformers. He should have a better idea as what will be needed at the next council meeting.

### **Clerks Report**

The clerk informed the council that the annual Pet Clinic has been set for Saturday, March 28<sup>th</sup> from 1:30 to 3:00 p.m. at the fire station.

There was a brief discussion on delinquent utility accounts.

### **Electric Rates**

Electric rates were discussed. Rates have not changed since 1988. The council reviewed figures. Carl made a motion to charge power demand customers their highest power demand throughout the year, increase residential rates by one cent per KWh, increase commercial rates by one-half cent per KWh, and increase base customer charges by \$1.00 per meter for everyone. The rates will be effective with the April 19, 2009 meter reading. Ryan seconded the motion and the vote carried five ayes.

With no other business Carl made a motion to adjourn the meeting. Dan seconded the motion and with five council members voting aye, the meeting was adjourned at 8:20 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger  
City Clerk

## **February 2, 2009**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., February 2<sup>nd</sup>, 2009, with Mayor Greg Linton presiding and council members Jeff Holling, Ryan Duskie, Clay Henningsen, Dan Winkel, and Carl Fitzgerald present. Employees Eldon Behymer and Jerri Senger also in attendance.

## **Minutes & Claims**

The minutes of the January 5<sup>th</sup>, 2009 meeting were reviewed. Jeff made a motion to approve the minutes, seconded by Clay. Motion carried.

The claims on hand for the month of January 2008, amounting to \$40,141.56 plus the outstanding Mid-Kansas Electric bill were reviewed. Clay made a motion to approve all claims. Jeff seconded the motion. Motion carried.

### **KMEA Findings**

The council briefly discussed the email from Tony Turner, Kansas Municipal Energy Agency, about possibly being over charged by Mid-Kansas Electric. The council is waiting for an update from Tony on the matter.

### **Identity Theft Prevention Program**

The council reviewed the identity theft prevention program and resolution required by the Federal Trade Commission's Red Flag Rule. Jeff made a motion to adopt the program by resolution #09-3. Ryan seconded the motion, and the vote carried.

## **Housing Board**

Clay made a motion to appoint the following positions: Rick Gruwell a two-year term, Crystal Cunningham a 1-year term, and Judy Dean to a four-year term on the Glen Haven Housing Board, with their terms to become effective April 1<sup>st</sup>. The current officers were noted as follows: Beth Holling – President, Judy Dean – Secretary, and Denise Jackson – Treasurer. Dan seconded the motion and the motion carried.

## **Business Sign**

The council discussed the business sign east of town that the tornado damaged. Wayne Ronnebaum expressed interest in replacing the sign with an advertisement for Wayne's Sporting Goods. It was the consensus of the council that if the sign is to be replaced, it should include all business names as in the past. The council asked the clerk to write a letter to the community club to see if they wish to give up ownership of the sign and if they would paint the sign. The city crew will replace the sign.

## **Electric Rates**

A discussion was held on electric rates and the possibility of increasing them. The current rates are the same since 1988. The council asked Eldon and Jerri to come up with more figures and present it at the next meeting.

## **Clerks Report**

The clerk informed the council that Sheila Paxson, Carl Fitzgerald, and Larry Wheeler are candidates for the two council seats and Jeff Holling is candidate for the mayor position.

She presented the council with a list of delinquent accounts that have been turned into the state set-off program and are waiting on payment.

Jerri informed the council that because of some large purchases last year and the tornado damage, the general fund overspent the budget authority. FEMA money has been received and should offset the deficiency.

With no other business Carl made a motion to adjourn the meeting. Dan seconded the motion and with five council members voting aye, the meeting was adjourned at 8:43 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger  
City Clerk

# January 5, 2009

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., January 5<sup>th</sup>, 2009, with Mayor Greg Linton presiding and council members Jeff Holling, Ryan Duskie, Clay Henningsen, Dan Winkel, and Carl Fitzgerald present. Also in attendance: Mary Jo Gruwell, Jerry Clark, Chris Wagner, Eldon Behymer, and Jerri Senger.

## **Minutes & Claims**

The minutes of the December 1<sup>st</sup>, 2008 meeting were reviewed. Jeff made a motion to approve the minutes, seconded by Carl. Motion carried.

The claims on hand for the month of December 2008, amounting to \$65,602.68 plus the outstanding Mid-Kansas Electric bill were reviewed. Clay made a motion to approve all claims. Dan seconded the motion. Motion carried.

## **Swimming Pool**

Mary Jo Gruwell, Pool Manager, presented the council with a wish list of repairs for the pool. She requested a pay increase, since this will be her third year as manager, and for the council to allow her to hire 15-year olds as lifeguards. The council asked the city clerk to contact the city attorney and insurance agent about the minimum age for lifeguards. Jeff made a motion to have the city crew fix everything on the repair list and to get prices on replacement doors for the restrooms. Dan seconded the motion and the vote carried.

At 7:15p.m. Jeff made a motion to go into executive session for five minutes to discuss non-elected personnel with the mayor and council present.

At 7:20p.m., with no decisions being made in the executive session, Mayor Linton reconvened the regular meeting.

Carl made a motion to increase the pool manager's wages by 5% or \$125.00 for the season. Jeff seconded the motion and the motion carried.

## **Fire Department**

Jerry Clark, Fire Chief, requested that four fire hydrants be replaced. He presented the council with a list of equipment that the fire department has acquired over the last two years. Jerry informed the council that an \$8,000.00 budget for the year will not last. He stated that he needs to purchase pants and a coat for Luke at a total of \$1,175.00 and he needs to purchase a couple pairs of new boots. Councilmember Dan Winkel told Jerry that he and the council appreciate the job that he and Garry are doing and all their hard work for the department. Jerry mentioned that his goal is to improve the ISO Rating for the town.

## **Code Enforcement**

Chris Wagner, Code Enforcement Officer, informed the council that he needs to make a couple visits with residents and the council asked him to check into a building around the square that needs attention.

## **Electrical Rate Study**

The council scheduled a work session on Monday, January 19<sup>th</sup> at 7:00 p.m. to discuss the electric rates.

## **Ordinances & Resolutions**

Clay made a motion to approve Ordinance #626 increasing the residential trash rates to the amount discussed last month. Jeff seconded the motion, vote carried.

Clay made a motion to approve Ordinance #627 establishing salaries with the change of a 5% increase in the pool manager's salary. Ryan seconded the motion and the vote carried five ayes.

Clay made a motion to approve Resolution #09-1, waiving the GAAP requirements for the year ending December 31, 2009. Dan seconded the motion and the vote carried.

## **KMEA Mutual Aid Program**

Jeff moved to approve Resolution #09-2 authorizing membership in the Kansas Municipal Energy Agency's mutual aid program and authorizing the execution of all documents relating to the city's participation in the program. Ryan seconded the motion and it carried five ayes.

### **Building Permit**

Ryan made a motion to approve building permit #08-34 for a car port for Harry Harrison, upon his inspection and approval. Carl seconded the motion and the vote carried.

### **Employee Report**

Eldon asked for permission to send Luke to an 18-week wastewater training in Beloit for a fee of \$1,500.00. He stated that the class meets once a week. Eldon mentioned that it would be nice to have two certified employees working for the city. He also said that in the future he would like to send Luke to the water certification classes as well. Dan made a motion to send Luke to the wastewater training in Beloit. Jeff seconded the motion, vote carried.

Eldon informed the council that the new skid loader is here and he will be purchasing new weights for it at a cost of \$400.00. He also stated that the old skid loader has been repaired.

Eldon informed the council that the city crew was able to repair the lift station pump. He ordered some replacement parts for future use.

Eldon mentioned that the 1960 International Fire Truck was sold on Purple Wave and the city received \$2,799.00 for the truck. He requested the funds be put back into the fire fund. Ryan made a motion to put \$2,799.00 into the fire fund. Clay seconded the motion and the vote carried five ayes.

### **Clerks Report**

The clerk informed the council that two council seats (Dan and Carl) and the mayor's position are up for election in April 2009.

She also informed them that Doug McKinney had called and he is hoping to hear back around the end of the month on the housing rehabilitation grant. She said that Doug commented that we still need more surveys returned for the EMS station grant.

The clerk read thank you cards from Linda Mick for the poinsettia received after her surgery and for her Christmas bonus.

Jerri asked to attend the Kansas Set-off training in Hays on January 15<sup>th</sup>, weather permitting.

With no other business Carl made a motion to adjourn the meeting. Clay seconded the motion and with five council members voting aye, the meeting was adjourned at 8:05 p.m.

*(These are unofficial minutes, until approved at the next council meeting!)*

Jerri Senger  
City Clerk