

Glen Elder Community Club Meeting Minutes

Monday, 6-12-23, 5:30 PM

Attendees: Sarah Depew, Denise Jackson, Jerri Senger, Carrie Tritsch

Meeting was brought to order at 5:40 AM in the Glen Elder Housing Community Room.

Action items from last meeting were reviewed.

- Application for Special Event Insurance Policy for Glen Elder Fun Day. Jerri Senger has the completed form and Denise Jackson reviewed and signed the form.
 - The Insurance Company would recommend a handwritten agreement with the City Library that they would not hold the Community Club liable. Jerri spoke with Lisa Jermark and she was going to speak with Cindy Clausen.
 - The Insurance Company also asked to verify the Vendors have their own liability insurance.
- Jerri followed up with City Council on the Public Vending License Application and they will not be requiring the licensing this year, even if the vendor uses City power.
- Denise will ask Alica Wildfong to refresh the post for Call for Vendors in the Park to the Club Facebook page.
- Sarah attempted to contact Snow Cone Vendors and is pending confirmation.
- Carrie created a draft schedule, action item list and volunteer list.

The draft agenda was reviewed as follows:

8:00 AM - ?	Coffee Vendor (<i>Sarah will verify the start time</i>)
8:30 AM – 9:00 AM	Poker Run Registration
9:00 AM – 12:00 PM	Poker Run
10:30 AM – 11:00 AM	Vendor Setup
11:00 AM until they wrap up	Vendors in the Park
11:00 AM – 1:00 PM	Walking Taco Lunch
1:00 PM – 5:00 PM	Free Swim
4:00 PM - ? PM	Games in the Park
4:00 PM until they wrap up	Dinner in the Park with Food Vendors and music provided by Digital Thunder DJs
6:00 PM – 6:30 PM	Parade Entry
6:30 PM – 7:00 PM	Parade
7:00 PM – 7:30 PM	Dice Run Registration
7:30 PM	Dice Run
7:00 PM – 11:00 PM	Entertainment provided by Digital Thunder DJs presents DJ Cherry Ice sponsored by TMO Transportation

Discussion continued on the games:

- Games – Suggested to play:
 - Ball Bounce Game – After the Parade
 - Seek & Find – Pools/Tanks and donation of corn or something from CVA

- Spinning Wheel – Win prize donated from Dollar Store
- Plinko Game
- Yard Jenga
- Connect 4
- Corn Hole
- Ladder Ball
- Twister
- Water Fight with Matt Alford

Action Items:

- Jerri to ask about signage to block off the street in front of the Library for Vendors.
- Jerri will speak with the City about the picnic tables on the east side of the park.
- Jerri will ask the City to turn the sprinklers off that Saturday and Sunday.
- Jerri will coordinate two trash receptacles from Dunstan.
- Jerri will coordinate with the City the cones on the North side of the park for the parade and discuss chalk lines for children's safety.
- Sarah will confirm the Food Vendors so they can be added to the flyer.
- Denise and Team will develop the advertisements for Facebook, flyers, radio, newspaper, and Greg for City Facebook Page and Website.
- Jerri will reach out to Michelle about the parade preparations.
- Carrie will ask the State Patrol, Sheriff's Department, Game Warden, Park Law Enforcement and Fire Department about Touch a Truck between 4:00 PM – 6:00 PM.
- Denise will ask Matt Alford about the Water Fight in the Park.
- Denise will ask Megan who to contact at the schools to get the sports teams or cheerleaders to volunteer to assist with games if we make a donation towards their team.

Next meeting is July 10th at 5:30 PM at the Glen Elder Housing Community Room. Plan to join us to finalize the Glen Elder Fun Day and Sign Up to Volunteer to assist with the day.