

**Glen Elder City Council Minutes
January 3, 2017**

The Glen Elder City Council met in regular session on Tuesday night at 7:00 p.m., January 3, 2017 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Tracy Anderes, Ken Kusler, and Barry McPeak. Also in attendance: Denise Jackson, Chad Hallack - KDNS, Lori Augustine, Garry Clark, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the December 5, 2016 meeting were reviewed. Barry made the motion to approve the minutes, Ken seconded the motion and the motion carried with four ayes.

The claims on hand for the month of December amounting to \$34,158.62 plus the outstanding Mid-Kansas Electric and sidewalk grant bills were reviewed. Tracy made a motion to approve the claims, along with the sidewalk grant bills after the Mayor speaks with Stuart Porter and gives final approval. Sheila seconded the motion and the motion carried with four ayes.

Fire Department

Fire Chief, Garry Clark gave the council a short list of items he wants to replace. He has three air bottles that need replaced at a cost around \$500.00 each, he wants new air packs around \$1,000.00 each, and has other bottles that will be expiring this year. The council said these purchases are within his budget. He informed the council the transmission is slipping on the 1992 green fire truck, which is the main truck. There was some discussion on how to get it repaired with concern about taking it out of service. The red 1989 fire truck is in good shape but needs valves replaced.

Public Restrooms

Denise Jackson informed the council that Jenny (Ahlvers) Russell is very confident that the City would qualify for a Dane G. Hansen grant to fund the remainder of the public restroom project. She said the application deadline is February and the community club would pay Jenny for her time. Denise asked for permission to apply for the grant in the City's name. The community club has about half the money needed for the project, so they will be asking for \$25,000.00 in grant money. She added that community club membership letters are going out this week and will be asking for restroom project donations. A change in the public restroom location was briefly discussed.

Code Enforcement

Chris Wagner informed the council he is keeping an eye on a couple properties that may need some spring clean-up. He also read an email from Farmway Coop on the progress of their new dust system.

Resolution and Ordinances

Barry made a motion to approve Resolution #17-1 to waive the GAAP requirements for the 2017 audit. Sheila seconded the motion and the vote carried with four ayes.

Ken made a motion to approve Ordinance #704 adopting a Neighborhood Revitalization Plan. Barry seconded the motion and the vote carried with four ayes.

Tracy made a motion to approve Ordinance #705 amending wages for select employees. Sheila seconded the motion and the vote carried with four ayes.

Wayne's Contract

The council reviewed the City expenses on the building Wayne Ronnebaum rents. Eldon said the heating and air conditioning systems need work in the future. The council would like to

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get back to the previously agreed rent amount. The council asked the clerk to contact the city attorney about the matter.

Sidewalk Project

Mayor Duskie informed the council the cap on the inlet at the corner of Allen and Marshall Streets still needs to be completed. Ryan said that he would visit with Stuart Porter about getting the project finished up and about the pay requests on the project. The project as a whole was discussed. The council feels that we got some good sidewalks for ten percent of the cost. Unfortunately the contractor had a good plan, just not good execution.

Building Permit

Barry made a motion to approve building permit #16-32 for a new dust system at the Farmway Coop elevator. Sheila seconded the motion and the vote carried with four ayes.

Grade School Building Bids

The Mayor opened three sealed bids on the school building. Bid #1 was for \$6,000.00, bid #2 was for \$6,599.00, and bid #3 had no amount, so it was not a valid bid. Tracy made a motion to accept the bid for \$6,599.00 from Mike Blass giving him 20 feet to the east of the building, including an easement for sewer line and baseball field access. Ken seconded the motion and the vote carried with four ayes.

Clerk Report

The Clerk asked the council if they want to put any projects on the capital improvement plan. The Mayor said we need to keep putting money into the CIF for future water tower projects. He also said the council needs to think about a possible rotation on skid steers in the event that our current agreement ends. He also mentioned future purchases of a bucket truck and tractor.

The Clerk mentioned that residential trash cans will be arriving mid to late January and that she is making a list of older ladies that do not want trash cans.

Council Report

There was some discussion on CD's and the hope that a bank will come to town.

With no other business Sheila made a motion to adjourn the meeting. Ken seconded the motion and with four council members voting aye, the meeting was adjourned at 8:05 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

February 6, 2017

**Glen Elder City Council Minutes
February 6, 2017**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., February 6, 2017 at City Hall, with Mayor Ryan Duskie and council members: Tracy Anderes, Ken Kusler, Barry McPeak, and Larry Wheeler. Also in attendance: Attorney Katie Schroeder, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the January 3, 2017 meeting were reviewed. Barry made the motion to approve the minutes, Ken seconded the motion and the motion carried with four ayes.

The claims on hand for the month of January amounting to \$54,787.71 plus the outstanding Mid-Kansas Electric and Attorney bills were reviewed. Tracy made a motion to approve the claims. Larry seconded the motion and the motion carried with four ayes.

Code Enforcement

Chris Wagner informed the council he visited with a Nash Street resident about a truck and trailer parked on the street. He gave them two days to get it moved. Chris gave an update he received from Farmway Coop on the dust system installation, it should be completed within two weeks. He stated there are a few properties in town that will need some spring cleaning in the next month or so.

Swimming Pool

Eldon presented the council with two bids on a salt chlorination system: Bid #1 for \$3,800.00 from a Utah company, and Bid #2 for \$4,236.00 from Great Plains Supply in Lenexa, Kansas. Eldon mentioned that they purchase all pool supplies from Great Plains and the Utah Company would require a credit card to make the purchase. Eldon said that McKee's will help install the new system when they come to repair the filters and other items needing repaired. He added that a new salt system will save money in the long run, will not be as corrosive, and will be more pleasant to swim in.

Wayne's Contract

The council and attorney discussed and decided to draft a new short term lease with Wayne Ronnebaum to become effective April 1st, 2017. Rent will be \$700.00 per month and the City will pay taxes on the building.

Sidewalk Project

The sidewalk project is still not finalized. There is work that is incomplete and unsatisfactory, and bills that still need to be paid by the contractor. The drain box was discussed. The city will pay Miller Welding for the drain box cap supplies. Ryan will call Stuart Porter in the morning and the clerk will contact North Central Regional Planning about this project.

Kansas Municipal Investment Pool

The clerk asked the council about joining the Kansas Municipal Investment Pool utilizing the money that has been cashed in from Central National Bank CD's. After some discussion, the council felt it best to hold off and find out what happens with the bank in town.

ATV Permits

Barry made a motion to approve ATV permit #1 for Terry & Crystal Cunningham and permits #2 & #3 for Art & Pat Duerksen. Tracy seconded the motion and the vote carried with four ayes.

Building Permit

Following a lengthy discussion on the Farmway Coop building permit #17-1 for a new grain storage bin to be located west of the two newer bins on Railroad Street, Tracy made a motion to approve the permit. Ken seconded the motion and the vote carried with four ayes. Tracy made a motion to approve building permit #17-2 for a new steel building for Allen Bartels at 313 Hobart. Ken seconded the motion and the vote carried with four ayes.

Employee Report

The council reviewed two bids Eldon presented to hire a company to oil and chat 48,000 square yards of city streets. B & H from Scott City can do the job for \$75,075.00 and Circle C from Wichita can do the job for \$62,595.00. He said that he would like to mill off Kansas and Hobart Streets, have those two streets and streets on the hill done by one of these companies. He mentioned that it was five years ago we had a crew come in and do our streets. He added that it will take one day for these crews to do the job, and would take the city crew two years to do the same job. He said we would buy the chat and the project would take two semi loads of oil. The council would like to budget having the streets done every four years and tabled any decision until next month.

Eldon informed the council that the dump truck took a beating hauling old sidewalks out to the park. He said that Devon and Garry could put in a new motor for around \$2,200.00.

Clerk Report

The Clerk told the council she transferred \$3,500.00 of remaining 2016 Fire Department budget into the Equipment Reserve Fund. She also asked for the council to review transfers and cash receipt adjustments for 2016. She mentioned that she just made the second loan payment on the bucket truck and next year will be making the final payment. The council reviewed the employee's "grandfathered" health and dental insurance premium proposal for 2017. Medical premium went down while dental went up slightly. The total premium is \$1,307.81 per employee per month, down \$24.71 from 2016. The council was glad to hear about the reduction and gave permission to send in the confirmation forms. The council appointed Jerri Senger as the KMEA Director #1 for a two-year term. Trash collection was briefly discussed. The Clerk mentioned she will attend the Cawker City council meeting on March 8th as Erica Villarreal from Mid-Kansas Electric Company will be there to discuss fuel cost adjustments. She invited council members to attend as well.

Council Report

Larry and Barry would like the streets to be swept more often.

With no other business Tracy made a motion to adjourn the meeting. Ken seconded the motion and with four council members voting aye, the meeting was adjourned at 8:35 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

**Glen Elder City Council Minutes
March 6, 2017**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., March 6, 2017 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Tracy Anderes, Ken Kusler, Barry McPeak, and Larry Wheeler. Also in attendance: Rich Miller, Gene Mick, Denise Jackson, Chad Hallack – KDNS, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the February 6, 2017 meeting were reviewed. Barry made the motion to approve the minutes, Larry seconded the motion and the motion carried with four ayes.

The claims on hand for the month of February amounting to \$37,585.75 plus the outstanding Mid-Kansas Electric bill were reviewed. Sheila made a motion to approve the claims. Tracy seconded the motion and the motion carried with five ayes.

Farmway Coop

Gene Mick thanked the council for getting involved in his request for the elevator to correct their dust situation. He said the new system is working well.

Swimming Pool

Manager, Rich Miller informed the council that we are short on life guards. He went through the list of returning guards. Rich asked for an across the board raise and an increase in the new hire rate. He also asked about getting personalized Glen Elder shirts for the guards. He said he may have a new WSI certified guard that is willing to work full-time this summer, if the wage is right. Rich said we really need two WSI certified guards to teach lessons and we only have Karen right now. The plans are to open the pool May 20th and the last day of the season will be August 12th. They will host night swims the second weekend of each month. Barry made a motion to give fifty cent raises for Haley, Rachel, Shelby, Anna, Maeve, and Tori. To pay both WSI guards \$8.35 and start new hires at \$7.50. Tracy seconded the motion and the vote carried with five ayes.

The council discussed pool admission rates. Tracy made a motion to increase daily rates by one dollar, increase season passes, party rates, and Red Cross lessons all by ten dollars. Ken seconded the motion and the vote carried with five ayes.

Code Enforcement

Chris Wagner informed the council that he is going to contact a handful of residents that need to clean up their property. He asked about residents that have multiple vehicles parked on their properties. The idea of limiting vehicles or requiring all vehicles be currently tagged was mentioned. This topic will be discussed at the next meeting when the attorney is present.

New Lease and Real Estate Contract

Barry made a motion to approve Wayne Ronnebaum's new lease agreement as written and signed by lessee. He continued the motion to approve the real estate contract with Mike and Christine Blass as written and signed by buyers. Sheila seconded the motion and the vote carried with five ayes.

Commercial Trash

The council and clerk discussed commercial trash. The council reinforced that if a property is commercial, all utilities must be charged commercial rates.

March 6, 2017

Water Emergency Plan

Ken Kusler made a motion to approve the updated water emergency plan. Larry seconded the motion and the vote carried with five ayes.

Sidewalk Project

The sidewalk project payments are still not finalized as the contractor still has bills that they need to pay.

Public Restroom Project

The City received \$24,000.00 from the Dane G Hansen Foundation grant. Denise Jackson said \$48,692.08 in total funds are now available for the project. She asked that the City organize the contracting and construction of this project. Mayor Duskie mentioned that he would like to see a pre-cast unit be installed and would like the bathrooms completed by Fun Day/Chili Cook-off which is scheduled for October 7, 2017. Denise reminded everyone the specs from the grant application will need to be followed. Eldon will visit with Katie about getting the legal items completed for the donation of land from Ken Kusler on this project. A bathroom committee will meet Monday, March 13 at 5:30 p.m.

ATV Permits

Tracy made a motion to approve ATV permit #4 for Jim & Linda Ptacnik and permit #5 for the Lee Brinker Family. Ken seconded the motion and the vote carried with five ayes.

Employee Report

Eldon presented the council with a new option for street repair, a proposal from Hall Brothers, Inc. He said this is an onyx mastic surface seal that lasts and looks better than the chip and seal method used in the past. It was noted that this process would cut down on street dust from chat and save the cost of chat as it is not needed. Eldon contacted several other towns that have had their street sealed by Hall Brothers and they all unanimously liked the job they did and the results on their streets. He would like to try this new sealer method on Hobart, Kansas, and Mill Streets, and around the square. Hall Brothers proposal is \$44,495.00 to complete the job. Larry made a motion to approve hiring Hall Brothers to seal the streets. Ken seconded the motion and the vote carried with five ayes.

Clerk Report

The Clerk presented the council with a list of 12 former residents that have been turned into the Kansas State Set-off Program. She also informed the council that Farmway Coop sent a 4th quarter bushel check for \$16,875.77. It has been deposited and transferred into the Capital Improvement Fund. She mentioned attending the Cawker City council meeting on Wednesday at 7:30, and invited any council members to attend.

Tracy Anderes asked for appointment of Scott Jordan to the fire department. Barry made a motion to appoint Scott Jordan as a member of the city volunteer fire department. Ken seconded the motion and the vote carried with four ayes, Tracy abstained.

Council Report

Barry presented the council with bids from Walnut Creek Construction and Senger Construction to increase the radius of the northwest curb at Kansas and Hobart streets. Semi-trucks are really tearing up that corner and the light pole has been hit and replaced. Larry made a motion to accept the lowest bid for the project, Senger Construction for \$4,729.18, seconded by Ken. Motion carried with five ayes.

With no other business Sheila made a motion to adjourn the meeting. Tracy seconded the motion and with five council members voting aye, the meeting was adjourned at 8:35 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger, City Clerk

April 3, 2017

Glen Elder City Council Minutes April 3, 2017

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., April 3, 2017 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Tracy Anderes, Barry McPeak, and Larry Wheeler. Also in attendance: Denise Jackson, Garry Clark, Chris Wagner, Attorney Katie Schroeder, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the March 6, 2017 meeting were reviewed. Barry made the motion to approve the minutes, Larry seconded the motion and the motion carried with four ayes.

The claims on hand for the month of March amounting to \$44,565.87 plus the outstanding Mid-Kansas Electric, Kansas One-Call, Attorney, and Beloit Ready-Mill bills were reviewed. Sheila made a motion to approve the claims. Tracy seconded the motion and the motion carried with four ayes.

Public Restroom Project

The council reviewed the new public restroom bid from Senger Construction for \$62,283.28. It was noted that the fixtures were changed from stainless steel. Senger Construction and Abram Ready Mix will be donating the concrete for the project. The city will do the site prep, electrical work, and interior finishing. It was estimated the city will have to pay approximately \$14,000.00 to \$18,000.00 to complete the project. Kenneth and Roberta Kusler have donated the west 25 feet of their lot for the restroom. Sheila made a motion to accept the bid from Senger Construction for the project and the agreement with Kuslers for the land transfer. Tracy seconded the bid and the motion passed with four ayes.

Housing Board

Tracy made a motion to appoint Perry and Kathy Copeland and Mary Kay Wacaser to fill the two positions on the Glen Elder Housing Authority board. The two positions were vacated by Joe Depoy and Mary Winkel. Larry seconded the motion and the vote carried with four ayes. These terms are to begin immediately.

Fire Department

Fire Chief Garry Clark informed the council Mitchell County wants to get more AED devices throughout the county. Heather Hartman will be applying for a grant to help with the cost of the devices, which run about \$1,400.00 each. After some discussion Larry made a motion to get two AED devices for the city. Sheila seconded the motion and the vote carried with four ayes.

Garry presented the council with two bids for replacement of the transmission in the 1992 Pierce fire truck. MHC Kenworth bid for \$10,491.20 and American Ag & Auto bid for \$11,061.90. There was discussion on amount of time the fire truck would be out of service while being repaired. Tracy made a motion to accept the lowest bid from MHC Kenworth. Larry seconded the motion and the vote carried with four ayes.

Garry said he would like to replace the equipment van with something larger. He mentioned that the truck for sale in Beloit is not what he is looking for. He found a 2002 ambulance for \$12,500.00 on-line. After some discussion, the council tabled any decisions and asked Garry to keep looking for options.

Code Enforcement

Chris Wagner went through a list of residents that have vehicles in yards that need attention. He will be sending out letters to Brett Callaway, Mike & Tammy Frost, and Todd Odle. He will contact the folks at 112 N. Mill about their garage. He is going to start on the east edge of

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town and start going down alleys, asking folks to clean up their properties. Mitchell County will be hosting a county-wide clean-up, made possible from the Dane G. Hansen Foundation. The landfill will be offering free dump fees May 1st – 6th, 2017.

Power Poles

Eldon informed the council the old meter pole at the substation needs to be repaired. Prairie Land will help with the project and the City's share of the cost will be around \$3,400.00. He also said the pole in the alley behind Brent Cunningham's needs to be replaced. He said that pole has nine primaries on it and he would like Prairie Land to help replace it. He said if the city crew does the work themselves, power would be off for everyone on the hill including the radio station and Brady's Convenience for most of the day. Replacing this pole with Prairie Land doing the work will cost about \$6,200.00. Larry made a motion to have Prairie Land do the work on both poles. Sheila seconded the motion and the vote carried with four ayes.

Utility Rates

The council tabled the discussion on utility rates until the May regular meeting.

Sidewalk Project

Attorney Schroeder asked the clerk to pay the outstanding bills to Solomon Valley Building Center and Abram Ready Mix, and the remainder of the grant funds pay to Abat Lerew. She recommended keeping all the correspondence in the file and mentioned the grant close-out needs to be done by the end of April.

ATV Permits

Tracy made a motion to approve ATV permit #6 for Rick & Mary Jo Gruwell. Barry seconded the motion and the vote carried with four ayes.

Building Permits

The council discussed building permit #17-3 a new fence for Tiny Treasures at 101 N. Nash. They are requesting a variance to allow them to install the new fence along the edge of the sidewalk and extend west of the building to match the back fence, which is closer than five feet from the property line. Permit applications #17-4 a new garage for Ken Roe at 321 E. Main, #17-5 a new ramp, re-do deck and add new sidewalk for Jim Stalcup at 209 E. Main, and #17-6 a house addition for Brett Behymer at 309 E. Main were reviewed. Larry made a motion to approve all the building permits discussed and allow the variance requested by Tiny Treasures. Sheila seconded the motion and the vote carried with four ayes.

Employee Report

Eldon presented the council with a list of trees from Great Plains Landscape that should grow well in town. He said that several folks have asked him since they are removing so many trees around town if the city would be willing to help replace them. Eldon added that several trees at the cemetery have been killed, so those need to be replaced. He asked the council to think about the idea.

Eldon informed the council the basket truck is unsafe to use and is in Missouri being repaired. He said a bearing is out on the turret. He asked the council to be thinking of purchasing a good truck, which will cost around \$70,000.00 to \$80,000.00.

Eldon said they took down the old decaying light poles at the baseball field. He is trying to sell the old lights off them. He mentioned that he will have Rick Gruwell coming back and will hire one more seasonal employee. He asked for a raise like the pool guards received. Tracy made a motion to give Rick a twenty-five cent raise, and pay new seasonal help \$7.50 per hour, and returning seasonal help \$7.75 per hour. Barry seconded the motion and the vote carried with four ayes. Eldon mentioned that he has two more loads of rock coming for the cemetery road.

April 3, 2017

Clerk Report

The Clerk informed the council that no weigh tickets have been received from Dunstan as required in the trash collection contract. The council asked her to email Dunstan requesting the tickets. The Clerk asked for permission to attend training in Hays on August 25, 2017, the registration fee is \$50.00. The council gave their blessing for her to attend. \$15,000.00 was transferred from the light fund into the swimming pool fund. The new salt chlorination system is here but not installed yet.

The 2017 council positions that are up for election are Ryan Duskie, Sheila Paxson, and Larry Wheeler. The clerk mentioned the filing deadline for office is June 1, 2017, the general election will be held November 7, 2017, and a special meeting will be held the second Monday in January 2018 for the elected individuals to take office. She added that council members will now be paid in January and July of each year, and annual appointments will be in February of each year.

With no other business Sheila made a motion to adjourn the meeting. Tracy seconded the motion and with four council members voting aye, the meeting was adjourned at 8:28 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

May 1, 2017

**Glen Elder City Council Minutes
May 1 2017**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., May 1, 2017 at City Hall, with Acting Mayor Sheila Paxson and council members: Tracy Anderes, Ken Kusler, Barry McPeak, and Larry Wheeler. Also in attendance: Chad Hallack - KDNS, Garry Clark, Chris Wagner, Attorney Katie Schroeder, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the April 3, 2017 meeting were reviewed. Barry made the motion to approve the minutes, Ken seconded the motion and the motion carried with four ayes.

The claims on hand for the month of April amounting to \$71,797.65 plus the outstanding Mid-Kansas Electric, Attorney, Boettcher Supply and Ackerman Supply bills were reviewed. Tracy made a motion to approve the claims. Larry seconded the motion and the motion carried with four ayes.

Dog Request

Alica Wildfong sent a letter to the council asking permission to have a fourth dog. Her request stated their dogs are used by her husband as part of his job guiding for Don Zahourek. Ken made a motion to allow Joe and Alica Wildfong to have four dogs. It was noted if complaints are received permission will be re-evaluated. Larry seconded the motion and the vote carried with four ayes. It was mentioned that city ordinances allow two dogs and maybe the council should consider a maximum limit.

Fire Department

Fire Chief Garry Clark informed the council he may get to use an old ambulance from the county. He said they want to keep the vehicle within the county for use by the rescue dive team. Garry said the EMS director will discuss the idea with the county commissioners.

Code Enforcement

Chris Wagner informed the council that three letters were sent out last month on abandoned motor vehicles. He said the owners are in the process of getting the vehicles taken care of. He said the dilapidated garage on Mill is taken down. It was mentioned that Mitchell County is hosting a county-wide clean-up this week, with free landfill fees.

Utility Rates

The council tabled the discussion on utility rates until the August regular meeting with a full council present.

ATV Permits

Tracy made a motion to approve ATV permits: #7 for Rodger & Jerri Williams, #8 for Darel & Vicki Stuart, and #9 for Michael Ptacnik. Ken seconded the motion and the vote carried with four ayes.

Building Permits

Tracy made a motion to approve the following building permits: #17-8 a new deck for Lynn Root at 201 E. Main, #17-7 a new storage shed for Gary & Carla Carl at 204 E. Allen, #17-9 a new garage for Landen Cleveland at 308 N. College, and #17-10 a new building for Ryan Duskie at West Second Street. Larry seconded the motion and the vote carried with four ayes.

Employee Report

May 1, 2017

Eldon asked the council about purchasing trees from Great Plains Landscape. Eldon said that the city would receive a 20% discount. There was some discussion on the time of year and the council felt it best to wait until fall to make a decision. Katie mentioned that Beloit allows residents one tree and it must be planted in the front yard.

Eldon informed the council the basket truck is back from Missouri and is running well at this time. He did say that repairs were expected to cost around \$8,000.00, but they found more problems and it will easily cost double what they first expected. Eldon doesn't want to dump more money into the basket truck; he fears we will not get any of it back. He again asked the council to be thinking of purchasing a good truck, which will cost around \$80,000.00 to \$90,000.00.

Eldon said the front wheel fell off the Bobcat tractor, which makes the third time this has happened. He mentioned they are looking for a good used tractor.

Clerk Report

The Clerk informed the council with the change in bank ownership a new ACH Agreement must be signed with Guaranty State Bank and Trust. She mentioned the mayor, clerk and treasurer will be authorized signers. The Guaranty is requiring a second person, the treasurer, to sign transmittal forms initiating monthly ACH transactions. It was noted that there is no charge for ACH transactions.

The Clerk said the sidewalk closeout has been done, however another payment to North Central Regional Planning Commission needs to be made in the amount of \$8,750.00 with grant funds.

The Clerk mentioned weigh tickets were received from Dunstan, but they were tickets they made. She requested actual scale tickets.

The 2017 council positions that are up for election are Ryan Duskie, Sheila Paxson, and Larry Wheeler. The filing deadline for office is June 1, 2017.

Executive Session

Tracy made a motion to go into executive session for fifteen minutes with the council and attorney present to discuss attorney-client matters. Larry seconded the motion and the vote carried with four ayes.

Sheila re-opened the regular meeting with no decisions being made in executive session.

With no other business Tracy made a motion to adjourn the meeting. Ken seconded the motion and with four council members voting aye, the meeting was adjourned at 7:55 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

June 5, 2017

**Glen Elder City Council Minutes
June 5, 2017**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., June 5, 2017 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Ken Kusler, Barry McPeak, and Larry Wheeler. Also in attendance: Austin Hamilton, Kayla Tonne, Andrew Clark, Dan Geist, Chris Wagner, Attorney Katie Schroeder, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the May 1, 2017 meeting were reviewed. Sheila made the motion to approve the minutes, Ken seconded the motion and the motion carried with three ayes.

The claims on hand for the month of May amounting to \$54,238.01 plus the outstanding Mid-Kansas Electric, Attorney, and Kriz-Davis bills were reviewed. Ken made a motion to approve the claims. Sheila seconded the motion and the motion carried with three ayes.

Solar Panel Request

Kayla Tonne addressed the council; she wants to put 15-20 solar panels on her garage to supply power to her house. It was mentioned that she would need a new meter that would cost her around \$300.00. The Mayor and City Superintendent want to make sure that there will be a back-feed blocker, to ensure the safety of the city crew when working on power lines during outages. Andrew Clark informed the council that she would have an AVD inverter that would automatically shut off when the main power grid is without power. Net metering was briefly discussed and it was mentioned that Glen Elder would do as Beloit does, and not pay for power fed onto our system. It was noted that the Tonnes would still be charged the monthly minimum customer fee plus any electricity they use from the city.

Dog Request

Parron Wilcoxson sent a fax to the council asking permission to have a third dog. His request stated the new puppy would be a hunting dog. Barry made a motion to allow Parron Wilcoxson to have three dogs. It was noted if complaints are received permission will be re-evaluated. Ken seconded the motion and the vote carried with four ayes.

Hamilton Request

Austin Hamilton would like to purchase the building Wayne's is now located in. He said that he will be moving his taxidermy business into the back of the building and have a retail business in the front. He wants a store that serves the needs of the community. He mentioned that Wayne will be done at the end of the year. Austin is working out details with Wayne on purchasing inventory. Austin proposed a rent to own contract. The council would like a first right of refusal clause put in the contract. The city will come up with a price and proposal for the sale of the building. The matter was tabled until next month.

Geist Request

Dan Geist asked the council to put in handicap curb access to the bank and by Vic's. It was mentioned during heavy rains there is a water concern at Vic's corner. Senger Construction submitted a bid to make both corners handicapped accessible for \$4,303.82, with the city crew tearing out the old curb for the project.

Code Enforcement

Chris Wagner informed the council that he granted Jill Frost a 30-day extension to remove the abandoned vehicles from her property. He gave a list of properties that he is keeping an eye on due to tall weeds.

June 5, 2017

5-Year WAPA Plan

The Clerk asked the council for approval on the 5-year plan she completed as a requirement for receiving WAPA electricity. Barry made a motion to approve the plan and Larry seconded the motion. The motion carried with four ayes.

Fireworks Sale License

Larry made a motion to approve a fireworks sale license to Shauna Remus, with a 50-foot restriction from shooting off fireworks around the stand. Her stand will be located at 345 N. Hobart again this year. Barry seconded the motion and the vote carried with four ayes.

ATV Permits

Barry made a motion to approve ATV permit #10 for Brian & Christine Winkel. Ken seconded the motion and the vote carried with four ayes.

Farmway Coop Land Survey

The council reviewed the proposed land swap (survey) between the City and Farmway Coop to get owned lots next to each other on the south side of the square. Ken made a motion to swap land per the survey. Larry and Barry voiced their concerns. The motion died due to lack of second. The council tabled this matter until next month.

Employee Report

Eldon asked the council if he could repair the corner of Kansas and Hobart Streets with concrete. He would be replacing a 34 x 36 foot strip; the concrete will be cheaper and last longer than hot mix. He said the total cost of the project will be about \$6,300.00. The council said to do it and use the bushel money.

There was some discussion on remodeling the office.

Clerk Report

The Clerk informed the council of the thank you received from Lakeside After-Prom. She also said the first quarter bushel check was received from Farmway Coop for \$19,652.75. That money was put into the Capital Improvement Plan.

Executive Session

The council asked the city crew to spray for mosquitoes. Eldon mentioned that the spray he has now leaves a residue. Barry told Eldon that the cemetery looked great over the Memorial holiday. Ken asked permission to close off the street in front of HeBrews on June 15th for the VBS dinner.

With no other business Sheila made a motion to adjourn the meeting. Barry seconded the motion and with four council members voting aye, the meeting was adjourned at 8:30 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

July 3, 2017

**Glen Elder City Council Minutes
July, 2017**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., July 3, 2017 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Ken Kusler, Barry McPeak, and Larry Wheeler. Also in attendance: Michelle Huddle, Austin Hamilton, Daniel Firebaugh, Chris Wagner, Attorney Katie Schroeder, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the June 5, 2017 meeting were reviewed. Barry made the motion to approve the minutes, Larry seconded the motion and the motion carried with four ayes.

The claims on hand for the month of June amounting to \$88,107.80 plus the outstanding Mid-Kansas Electric and Kansas One-Call bills were reviewed. Sheila made a motion to approve the claims. Ken seconded the motion and the motion carried with four ayes.

Code Enforcement

Code Officer, Chris Wagner said overall properties around town are looking pretty good. He will be sending letters to Larry Hiserote and Kay Dahl. It was mentioned that the roof on the garage owned by Craig Casey needs attention.

2016 Audit Report & 2018 Budget Discussion

Michelle Huddle, CPA with Swindoll Janzen Hawk & Loyd, LLC presented the council with the 2016 Annual Audit Report. Michelle went over the communication letter as well as the financial schedules in the report. Larry made a motion to approve the 2016 Audit Report. Barry seconded the motion and the vote carried with four ayes. This report will be sent to the state.

Michelle recommended the council increase the mill levy by one mill, to offset the state's new property tax lid. She said that one mill is equal to \$2,942.00. The council reviewed the mill levy information sheets she put together. The council all agreed to increase the general mill levy by one mill. Michelle will re-figure the budget and it will be approved at the August meeting. The public hearing for the 2018 budget will be held at the next regular council meeting on August 7th at 7:00 p.m.

Hamilton Request

Austin Hamilton and the council discussed the building Wayne's is now located in. Barry made a motion to draft a six-year rent to own contract for the building located at 129 S. Mill for \$30,000.00, with a first right of refusal clause put in the contract. Ken seconded the motion and the vote carried with four ayes.

Fireworks

The council discussed the hours fireworks are shot off in town. They are very concerned about the loud fireworks late at night when folks have to work the next day. It was a unanimous decision to change the hours on fireworks discharge to be 8:00 am to 11:00 pm on July 1st – 4th.

Water Tower Inspection

Eldon informed the council he is talking with Stuart Porter about the water tower paint warranty. The paint will be a year old in September and he is finding someone to inspect the tank with Stuart's help. He said after this inspection the tank will need to be inspected every three years.

Streets

Eldon presented the council with the cost to oil and chat streets every year and the price to concrete Kansas Street from Hobart to Market and Mill streets. \$29,314.00 each year to oil and

July 3, 2017

chat 24-30 blocks and the total concrete job would be \$116,400.00. He also mentioned that Hall Brothers can be here the end of July or first of August.

Building Permit

Barry made a motion to approve building permit #17-11 enlarging the patio for John Senger at 300 N. Nash. Ken seconded the motion and the vote carried with four ayes.

Employee Report

Eldon informed the council that he will be putting up a no parking sign in front of the new public restroom as well as a crosswalk.

Clerk Report

The Clerk informed the council she opened five new CD's and now has a total of fourteen CD's that have staggered maturity dates. There was a brief discussion on the two highway signs as the renewal fee was just paid. The City will be re-doing the signs after the first of the year. The Clerk asked about the yard lights at Winkel's castle station, as it will be under new ownership. After some discussion the council unanimously voted to meter the privately owned yard lights and bill the new owners. This would disconnect the lights from the City electrical service to the square.

Council Report

Trash and recycling will be collected tomorrow, on July 4th.

With no other business Sheila made a motion to adjourn the meeting. Ken seconded the motion and with four council members voting aye, the meeting was adjourned at 9:07 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

August 7, 2017

**Glen Elder City Council Minutes
August 7, 2017**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., August 7, 2017 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Tracy Anderes, Ken Kusler, Barry McPeak, and Larry Wheeler. Also in attendance: Chris Wagner, Attorney Katie Schroeder, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the July 3, 2017 meeting were reviewed. Barry made the motion to approve the minutes, Larry seconded the motion and the motion carried with four ayes.

The claims on hand for the month of July amounting to \$72,448.39 plus the outstanding Mid-Kansas Electric bill were reviewed. Tracy made a motion to approve the claims. Ken seconded the motion and the motion carried with four ayes.

Public Comment

Chris Wagner, new owner of the car wash, asked the council to reconsider charging demand charges to his business. It was noted that he has a three-phase demand meter servicing his business. After some discussion, the council felt it best to watch his bill for another month.

2018 Budget Hearing

Ryan opened the public hearing on the 2018 budget. With no one present to comment on the budget, the public hearing was officially closed. Ken made a motion to approve the 2018 budget as written. Barry seconded the motion and the vote carried with five ayes.

New Fireman

Tracy Anderes asked the council to appoint Janice “Missy” McGinnis as a new firewoman. Barry made a motion to appoint Ms. McGinnis to the fire department. Ken seconded the motion and the vote carried with five ayes.

Code Enforcement

Code Officer, Chris Wagner mailed letters to Larry Hiserote, Kay Dahl, and Joe Smith. He visited with the realtor about the former Winkel property and Thomas Depew. He will be visiting with Mark Miller, Mike at Ag & Auto, and Jerry Heinen.

STO & UPOC Ordinances

Larry made a motion to approve Ordinance #706 adopting the 2017 Kansas Standard Traffic Ordinances. Ken seconded the motion and the vote carried with five ayes. Larry made a motion to approve Ordinance #707 adopting the 2017 Kansas Uniform Public Offense Codes. Ken seconded the motion and the vote carried with five ayes.

Fireworks Ordinance

Larry made a motion to approve Ordinance #708 which limits the hours on fireworks discharge and sale to be 8:00 am to 11:00 pm on July 1st – 4th. Ken seconded the motion and the vote carried with five ayes.

City Side-by-Side

Eldon presented the council with three bids for a new side-by-side vehicle to be used for spraying weeds and other small tasks. The bids were for vehicles that ranged from light to heavy duty. Eldon stated that he preferred the Bobcat or John Deere Gator, and added that he has the money in his equipment fund. After some discussion, Tracy made a motion to purchase the John

August 7, 2017

Deere HPX Gator from Carrico Implement for \$9,850.00. Ken seconded the motion and the vote carried with five ayes.

Utility Rates

There was a brief discussion on utility rates and the city clerk made some suggestions on increasing the electrical rates. The council tabled the discussion until next month.

Municipal Judge

The Clerk reported that Judge Wilson resigned as of July 31, 2017 due to illness. The Clerk will contact some potential Judges to see who is willing to work for Glen Elder.

Building Permit

There was some discussion on what improvements would require building permits.

Barry made a motion to approve building permit #17-12 a concrete parking lot and sidewalk for the housing at 313 W. Main Street and #17-13 a new building for Garry Clark at 114 W. Second Street. Ken seconded the motion and the vote carried with five ayes.

Employee Report

Eldon is getting bids on a new finish mower for next month. He wants to replace the 92-inch mower that goes on the front of the Bobcat.

Clerk Report

The Clerk informed the council that a \$2,000.00 donation was received last month for the public restroom. She also presented the council with a list of transfers, a copy of the capital improvement fund, and equipment reserve fund. She mentioned that the budgeted transfer amount of \$20,000.00 into the swimming pool has been made. However, she will need to transfer more money to pay the bills for the rest of the season.

Council Report

There was some discussion of putting fire hydrants East of town on Felix Trail. Eldon stated that new hydrants cost around \$1,500.00 each.

Katie reported that she sent Austin Hamilton a draft of the 6-year contract. After Hamilton's approval, the contract needs to be approved by the council at the October meeting. The closing date is set for December 31, 2017.

With no other business Sheila made a motion to adjourn the meeting. Ken seconded the motion and with four council members voting aye, the meeting was adjourned at 9:07 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

September 5, 2017

**Glen Elder City Council Minutes
September 5, 2017**

The Glen Elder City Council met in regular session on Tuesday night at 7:00 p.m., September 5, 2017 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Tracy Anderes, Ken Kusler, Barry McPeak, and Larry Wheeler. Also in attendance: Austin Hamilton, Chad Hallack, Eldon Behymer, Garry Clark and Mary Jo Gruwell.

Minutes & Claims

The minutes of the August 7, 2017 meeting were reviewed. Sheila made the motion to approve the minutes amending the vote to adjourn from four ayes to five, Ken seconded the motion and the motion carried with five ayes.

The claims on hand for the month of August were reviewed amounting to \$83,909.53 plus the outstanding Mid-Kansas Electric and American Ag and Auto bills. Tracy made a motion to approve the claims. Sheila seconded the motion and the motion carried with five ayes.

Public Comment

Austin Hamilton asked the council if he was to sign the contract at tonight's meeting. Mayor Duskie told him the council has already reviewed the contract and the next step would be for him to read it, sign it and return it to the attorney's office or to the city hall. Austin said he will take the signed contract to the attorney. The attorney will present the contract for the council's final approval at the October meeting.

Fire Chief Garry Clark told the council he needs to replace two bottles for \$500. In reviewing his fire fund he noticed the cost for the green fire truck's transmission had been paid from the fire fund account. He stated it was his understanding that this would be taken out of the general fund. After a brief discussion the council agreed the city owns the truck and should be responsible for the cost of repairs, therefore the amount should be taken from the general fund. Garry said they had been selling some of the old equipment and would like to use some of those funds to purchase a new ice machine. The cost for this should be under \$1500. The council had no problem with this. Garry informed the council that he was pleased with the response to the fire at the senior center this morning.

Appointment of Municipal Judge

Larry made the motion to appoint Jim Johnson as the new Municipal Judge. Tracy seconded the motion and the motion carried with four ayes, Barry abstained.

September as National Senior Center Month

Mayor Duskie signed the proclamation for September to be National Senior Center Month.

Code Enforcement

Chris Wagner was unable to attend the meeting but notified Ryan he had contact with a couple of the owners of properties he is keeping his eye on. The council asked the city clerk to contact Chris to check on property next to the daycare.

Utility Rates

The council revisited the topic of raising utility rates. After some discussion, Barry made the motion to increase the Residential Electric Rates 3% and Commercial Electric Rates 5% and leave all other charges the same. Larry seconded the motion, and the motion carried with 3 ayes and 2 nays.

September 5, 2017

Tracy made a motion to raise the base rates for Commercial Service to \$12 for Urban Commercial, \$13 for Rural Commercial, \$14 for Urban Power Demand and \$15 for Rural Power Demand. Sheila seconded the motion and the motion failed 2 ayes to 3 nays.

It was the consensus of the council to leave sewer, water, trash and cemetery rates the same at this time.

Power Pole

Eldon informed the council they need to replace a power pole behind Toni Wood's home. Due to the complex nature of this pole's removal and replacement he would like to have Prairie Land do this at a cost of \$4500. Barry made the motion to allow Prairie Land put in the new power pole. Ken seconded the motion and the motion carried with five ayes.

ATV Permit

Tracy made the motion to approve the ATV permit for John and Tina Senger. Sheila seconded the motion and the motion carried with five ayes.

Building Permit

Barry made the motion to approve building permit #17-14 to move in a utility building and replace a fence for Brenda Slater at 200 E. Main. Ken seconded the motion and the motion carried with five ayes.

Employee Report

Eldon shared two bids from Senger Construction L.L.C. for a concrete sidewalk and valley gutters for the new bathrooms. Following a brief discussion Ken made the motion to accept the bid of \$2,671.64 for the valley gutters and \$1,175.50 for the sidewalks. Sheila seconded the motion and the motion carried with five ayes.

Barry asked Eldon about the mower for the skid loader. Eldon said he had gotten a price of \$2500 difference for the mower. The council wanted to table this until next year.

Clerk Report

The clerk asked for clarification as to which fund they would like the A.E.D. to be taken from. The city will receive 2 A.E.D. machines for \$1395.00 through a cost share grant. It was the consensus of the council to take it from the general fund.

Jane Merrill contacted the city to return cemetery lots purchased by her father in 1986. The family chose to intern him in a different lot in the cemetery and will have no use for these lots. The council agreed they would forgo the \$175 fee for her father's internment for the return of the deed to the city.

Council Report

Ken asked what type of sealant would be used on the inside walls of the new bathrooms. After a brief discussion it was decided they would use an appropriate sealant and then paint with epoxy paint to create a nice surface more easily maintained.

With no other business Sheila made a motion to adjourn the meeting. Ken seconded the motion and with five council members voting aye, the meeting was adjourned at 8:20 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Mary Jo Gruwell
Assistant City Clerk

October 2, 2017

Glen Elder City Council Minutes
October 2, 2017

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., October 2, 2017 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Tracy Anderes, Barry McPeak, and Larry Wheeler. Also in attendance: Rich Miller, Attorney Katie Schroeder, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the September 5, 2017 meeting were reviewed. Sheila made the motion to approve the minutes, Larry seconded the motion and the motion carried with three ayes. The claims on hand for the month of September amounting to \$83,969.23 plus the outstanding Mid-Kansas Electric and attorney bills were reviewed. Larry made a motion to approve the claims. Tracy seconded the motion and the motion carried with three ayes. Barry arrived.

Public Comment

The Mayor received a verbal complaint about parking and riding ATV's on sidewalks. Attorney Schroeder said the individual needs to sign a complaint or give a written statement and she will proceed with a case.

Hamilton Contract

Tracy made a motion to approve the Real Estate Contract with Austen and Kayla Hamilton for the property at 129 S. Mill Street. The council gave the authority to the mayor and clerk to execute the contract and sign any necessary closing documents. Sheila seconded the motion and the vote carried with four ayes.

Dog Request

Larry Wheeler asked on behalf of David Cunningham for permission to have a third dog. Larry made a motion to allow David Cunningham to have three dogs. It was noted if complaints are received permission will be re-evaluated. Barry seconded the motion and the vote carried with four ayes.

Whoolery Request

There was discussion on the underground sprinkler repair bill presented to the city by Tom Whoolery. It was determined this bill is not the City's liability, Tom was not present. The council will not pay this bill.

Swimming Pool Reports

Pool Manager Rich Miller informed the council he had the best group of guards yet. He said the new salt system received very positive comments, everyone loved it. Attendance and concession profit were both down this summer, he heard from area pools that attendance was down for them as well. Lakeside High School art students are painting a new rules board. There was some discussion on pool parties and their prices; this will be re-addressed next spring.

Code Enforcement

The council discussed a few properties that need attention around town. Chris will be contacted.

Library Board

Tracy made a motion to appoint Jenica Behymer as a new library board member. Larry seconded the motion and the vote carried with four ayes.

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October 2, 2017

Utility Rates

Barry made a motion to approve Ordinance #708 setting the new electric rates as discussed last month, with an effective date of the November 19, 2017 meter readings. Larry seconded the motion and the vote carried with four ayes.

Building Permit

Larry made a motion to approve building permit #17-15 a new patio for Leann Strnad at 301 N. Vallette Street and #17-16 a new storage building for Doug Scholl at 110 N. Marshall Street. Barry seconded the motion and the vote carried with four ayes.

Employee Report

Eldon informed the council that they were able to utilize some free concrete for a new shop floor and would like permission to pour another portion of the shop floor. He said it will cost \$800.00 to \$900.00 and would like to get it done before winter. The council okayed the project. There was some discussion on fixing the curb in front of Geneva Winkel's. It is approximately 100 feet of curb and the curb across the street needs looked at as well. The council would like to get this repaired in the spring.

Katie will look into closing Mill Street from Third to Second Streets.

Clerk Report

The Clerk informed the council that a \$30,000.00 CD had to be cashed in and plans to cash in a \$100,000.00 CD on October 10th. She informed the council that the checking balance is her concern this time of year.

Council elections were briefly mentioned. Mayor Duskie stated he would be fine with being a write-in vote this year.

The Clerk informed the council she would like to get the leftover housing funds used and off the books by the end of the year. She said three residents are still qualified and the money will be split between them. The work will need to be completed by the end of the year; Eldon will check the completed work.

Council Report

Tracy Anderes asked how much the council will allow for the annual fireman's meal next month; the council felt \$15.00 per fireman.

The new public restrooms should be open by this weekend.

With no other business Sheila made a motion to adjourn the meeting. Tracy seconded the motion and with four council members voting aye, the meeting was adjourned at 8:07 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

November 6, 2017

Glen Elder City Council Minutes November 6, 2017

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., November 6, 2017 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Ken Kusler, Barry McPeak, and Larry Wheeler. Also in attendance: Attorney Katie Schroeder, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the October 2, 2017 meeting were reviewed. Barry made the motion to approve the minutes, Ken seconded the motion and the motion carried with four ayes. The claims on hand for the month of October amounting to \$71,020.35 plus the outstanding Mid-Kansas Electric bill were reviewed. Sheila made a motion to approve the claims. Larry seconded the motion and the motion carried with four ayes.

Code Enforcement

Chris Wagner told the council he has had a very busy past three months and has not been able to do any code enforcement work. Therefore, he would not take his paycheck. He said his family plans to move back to town and he will be resigning. He informed the council that NCRPC has a nuisance abatement program that is very popular with cities that have participated in it. He said Carol Torkelson is the contact person for the project. He also stated the program may be a little more expensive, but it is far more effective.

Chris gave a list of properties that he will be following up on.

Ordinance #709

Barry made a motion to approve Ordinance #709 which closes a portion of Mill and 2nd Streets. Ken seconded the motion and the vote carried with four ayes.

Hamilton Contract

The Real Estate Contract with Austen and Kayla Hamilton for the property at 129 S. Mill Street is set to begin January 2, 2018. Katie reported once the down payment is received, everything is signed and ready.

Building Permit

Ken made a motion to approve building permit #17-17 a new building and compound fence for American Ag & Auto at 612 N. Center. Sheila seconded the motion and the vote carried with four ayes.

Executive Session

At 7:15 p.m. Sheila made a motion to go into executive session to discuss non-elected personnel for fifteen minutes, with the mayor and council present. Larry seconded the motion and the vote carried with four ayes.

At 7:30 p.m. Ryan re-opened the regular meeting, with no decisions being made in the executive session.

Employee Christmas Bonus

Larry made a motion to give Christmas bonuses the same as last year: full-time employees \$600.00, the office assistant \$275.00 and the treasurer \$75.00; less withholdings. Barry seconded the motion and the vote carried with four ayes.

Employee Report

Eldon asked the council to think about having Hall Brothers come next year to seal more streets in town. He is very happy with how well Hobart and Kansas Streets have held up with the heavy truck traffic. Eldon said once the weather warms up Hall Brothers will be back to fix a couple areas on Hobart Street. It was mentioned that the streets have less dust and are quieter. Repairing the 100 feet of curb in front of Geneva Winkel's was briefly discussed.

Clerk Report

The Clerk reminded the council Election Day is tomorrow. Ryan and Larry said they would both serve again if they win as write-ins. The clerk informed the council that most of the public restroom bills have been received and presented the council with financial information on the project. The Mayor asked to have changing tables purchased and put in each restroom. There was a brief discussion on how online purchases are made. The council asked the clerk to get a city credit card. The clerk mentioned the housing project is getting off to a slow start. She wanted to pass on that Charla Monty is "over-joyed" with this project and wanted the council thanked.

Council Report

Ken mentioned complaints he has received about having to bag trash that is put in the new residential trash cans.

With no other business Sheila made a motion to adjourn the meeting. Ken seconded the motion and with four council members voting aye, the meeting was adjourned at 8:08 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

December 4, 2017

**Glen Elder City Council Minutes
December 4, 2017**

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., December 4, 2017 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Tracy Anderes, Ken Kusler, and Barry McPeak. Also in attendance: Carol Torkelson, Attorney Katie Schroeder, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the November 6, 2017 meeting were reviewed. Barry made the motion to approve the minutes, Ken seconded the motion and the motion carried with four ayes. The claims on hand for the month of November amounting to \$41,739.59 plus the outstanding attorney and Mid-Kansas Electric bill were reviewed. Sheila made a motion to approve the claims. Tracy seconded the motion and the motion carried with four ayes.

Nuisance Abatement Program

Carol Torkelson from North Central Regional Planning Commission presented the council with a power point on the new Nuisance Abatement Program they will be kicking off in 2018. NCRPC will be working with communities to keep their towns looking nice. This program is patterned after the one used in Superior Nebraska. This clean-up program looks at all properties, residential and commercial, from the streets and alleys. All properties will have to abide by the ordinances, regardless of who they are owned by. She said it may take time to get the town cleaned up. Carol said the council can split the town into sections if they wish. Inspections will begin in April with a goal to have everything cleaned up by the end of August. The council will need to adopt an ordinance to participate in this program, and it will cost approximately \$67.00 per parcel for 65 parcels or \$58.00 per parcel for 100 parcels. Carol informed the council of the set order of events in the process to get properties abated, beginning with NCRPC sending letters to property owners in violation. The Mayor asked the council to seriously think about this program and let him know how they feel. It was mentioned the process to enrollment in the program can begin with the January 2nd council meeting.

Highway Signs

The council would like to replace the two highway 24 signs with city welcome signs. The clerk gave the council information on the two new Jewell welcome signs. The clerk will contact the state to find out specific details for each sign. The Mayor asked to have a sign committee formed to come up with design, cost, and potential grant information to be reported back to the council.

Hamilton CMB Licenses

Barry made a motion to approve the 2018 on and off premises cereal malt beverage licenses for Austen & Kayla Hamilton, DBA Outdoor Memories Taxidermy & Sporting Goods; pending clear background checks. Ken seconded the motion and the vote carried with four ayes.

Office Remodel

Eldon lead a discussion on remodeling the office to make it more handicapped accessible. With the council's permission, he would like to tear down the office's south wall utilizing the area that once housed mowers. He mentioned putting in a 36" door where the garage door is now, replacing the flooring, ceiling, putting a window where the current door is, and installing a new

drop box for utility bills. Eldon would like to get started on the project as January would be a perfect time to work on it. Ken made a motion to remodel the office as discussed. Tracy seconded the motion and the vote carried with four ayes.

Building Permit

Barry made a motion to approve building permit #17-18 a new car port for Don Zahourek at 113 N. Mill. Ken seconded the motion and the vote carried with four ayes.

Executive Session

At 8:00 p.m. Tracy made a motion to go into executive session to discuss non-elected personnel for fifteen minutes, with the mayor and council present. Ken seconded the motion and the vote carried with four ayes.

At 8:15 p.m. Ryan re-opened the regular meeting, with no decisions being made in the executive session.

Wage Review

Sheila made a motion to give the four full-time employees a .50¢ per hour raise, increase the fireman's pay to \$20.00 per run and \$20.00 per meeting. Ken seconded the motion and the vote carried with four ayes.

Employee Report

Eldon asked the council for permission to purchase rubber snow blades. He said they are more expensive but will last four to five times longer than the metal snow blades. Rubber blades will not tear up the new street coating. The blades would be for the grader and both skid steers, and will cost just under \$900.00. The council approved the purchase. Eldon also asked and was approved to hire Braydon Conn over winter break to clean out the second floor of City Hall.

Clerk Report

The clerk informed the council that Sheila, Larry and Ryan will retain their seats on the council. The Attorney told the re-elected council members to come into City Hall on January 8th to take their official oaths of office. She said a special meeting would not be needed. The council reviewed the bad debt list turned in to the Kansas State Set-off Program. The clerk asked about sending council packets out via email, everyone liked the idea. The clerk reported that all the supplies are now in for the housing rehabilitation project. There was some discussion on the end of the year deadline for the project. The council felt that with the nice weather and having a month yet, all projects need to be completed as originally agreed upon.

With no other business Sheila made a motion to adjourn the meeting. Tracy seconded the motion and with four council members voting aye, the meeting was adjourned at 8:35 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk