

January 4, 2016

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., January 4, 2016 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Lindsey Clark, Ken Kusler, Barry McPeak, and Tracy Anderes. Also in attendance: Meagan & Devon Housh, Denise Jackson, Chad Hallack - KDNS, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the December 7th & 30th, 2015 meetings were reviewed. Tracy made the motion to approve the minutes, Lindsey seconded the motion and the motion carried with five ayes.

The claims on hand for the month of December amounting to \$37,061.62, plus the outstanding Mid-Kansas Electric and Boettcher Supply bills were reviewed. Sheila made a motion to approve all claims. Ken seconded the motion and the motion carried with five ayes.

Public Restrooms

Denise Jackson asked the council to build a public handicap accessible restroom where the old Conoco station is located. She suggested applying for the Dane G. Hansen grant to finance the project. She also recommended the building look like an old gas station to maintain some historical significance to the area and make it more attractive. The Dane G. Hansen grant application deadline is February 1, 2016. The council is concerned about the projects already committed to in 2016. If the restroom project is approved in the future, the council would like to have a good plan in place before applying for a grant. Heather Hartman will be contacted to find out more information on the grant and future application deadlines.

Code Enforcement

Chris Wagner sent a letter to Thomas Depew for cleanup of his property and he will be monitoring that property. He said the dog issue is not yet resolved but they still have some time to remove the extra dogs. He made a positive comment on the appearance of Joe Smith's yard.

Ordinance & Resolution

Sheila made a motion to approve Resolution #16-1 waiving the GAAP requirements for the 2016 Audit. Barry seconded the motion and the vote carried with five ayes.

Tracy made a motion to approve Ordinance #696 amending wages of select employees. Lindsey seconded the motion and the vote carried with five ayes.

ATV Permits

Barry made a motion to approve the following 2016 ATV Permits: #1 for Rodger and Jerry Williams, #2 & #3 for Ken Kusler, #4 for Terry Cunningham, and #5 for Rick Gruwell. Sheila seconded the motion and the vote carried with four ayes, Ken abstained.

Employee Report

Eldon said that five to six trees need to be removed around town for the new sidewalks. He asked the council who would pay to remove the stumps, to which the council responded the city. There was some discussion about what action would be taken if a resident rejects a new sidewalk on their property. The council mentioned not paying for a future sidewalk for that resident.

Eldon informed the council that he will be ordering his usual 300 ton of rock for streets, which will cost approximately \$10,000.00.

Clerk Report

The council reviewed the Capital Improvement Plan. There was more discussion on the idea of a future public restroom and how a simple design out of water proof materials would be best for cleaning and maintaining the facility. Vandalism, winterization and cameras were all mentioned.

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With no other business Sheila made a motion to adjourn the meeting. Ken seconded the motion and with five council members voting aye, the meeting was adjourned at 7:37 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

February 1, 2016

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., February 1, 2016 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Lindsey Clark, and Tracy Anderes. Also in attendance: Kristie Ellenz, Garry Clark, Cody Thompson, Katie Schroeder, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the January 4th, 2016 meetings were reviewed. Sheila made the motion to approve the minutes, Tracy seconded the motion and the motion carried with three ayes.

The claims on hand for the month of January amounting to \$67,674.21, plus the outstanding Mid-Kansas Electric and Bobcat bills were reviewed. Tracy made a motion to approve all claims. Lindsey seconded the motion and the motion carried with three ayes.

Fire Department

Fire Chief Garry Clark asked for permission to purchase 13 new helmets. He said the helmets they have were purchased new in 1986 or 1987. He has two bids one at \$168.00 and the other at \$158.00 for each helmet. He added that the department is short seven pagers and would like to purchase a couple now at \$420.00 each. The council said his requests are well within his budget. Garry added that the green fire truck is 24 years old and the red one is 27 years old. He said he is not having any major problems with either truck at this time and just wanted to council to be aware of their age.

Code Enforcement

Chris Wagner said he will make visits of both Depew's yard and Frost's dog issue tomorrow. The council instructed him to proceed if the violations have not been taken care of.

Water Tower Agreement

The council reviewed the agreement with Schwab-Eaton, P.A., Consulting Engineers on the water tower project. Eldon asked if the council had a preference on tower color and about having a city emblem painted on the tower instead of just the town's name. The council asked to get bids with and without the emblem. Lindsey made a motion to approve the agreement between Schwab-Eaton and the City on the water tower project. Sheila seconded the motion and the vote carried with three ayes.

Public Restrooms

The Mayor asked for volunteers to form a public restroom project committee, to save time at council meetings. Sheila, Tracy and Ryan will be the committee.

Mowers

Eldon handed out bids for new Grasshopper mowers. He wants to purchase two new mowers with rear discharge, a 48" deck unit and a 52" deck unit. He said with government discounts Carrico Implement came in the cheapest at \$5,250.00 and \$5,450.00. Eldon said that he has the money in his equipment reserve fund. He added that he would like to get rid of the old John Deere 48" deck mower with a snow blower attachment and the old Country Clipper. Lindsey made a motion to approve the purchase of two new Grasshopper mowers from Carrico Implement. Sheila seconded the motion and the vote carried with three ayes.

Well Circuits

The council reviewed a letter from Cunningham Telephone and Cable stating that the old copper network to the water wells would be retired on July 1, 2016. Eldon said he can get radio units for the wells at a little over \$4,000.00 from Pierce Electronics. After some discussion, the council

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felt it best to get the conversion done in May, to ensure everything runs smoothly before the July cut-off date. Lindsey made a motion to approve the bid from Pierce if the bid remains the same closer to May. Tracy seconded the bid and the motion carried with three ayes.

Ordinance

Tracy made a motion to approve Ordinance #697 amending wages of select employees. Sheila seconded the motion and the vote carried with three ayes.

Building Permit

Lindsey made a motion to approve building permit #16-3 a new garage for Jason Tonne at 213 N. Nash. Sheila seconded the motion and the vote carried with three ayes.

Employee Report

Eldon presented the council with a spreadsheet detailing the expenses and receipts on the old gas station. Demolition of the site came in under bid. Eldon handed the council a spreadsheet on the electricity cost for street lights the last couple years. All street lights, except the lights inside the square, are now energy efficient LED bulbs. He would like to replace the lights in the square as well, but wants to try out new LED bulb options.

Eldon informed the council that the Thompsons want to run a sewer line from our main 250 feet west into their field. He asked about selling the pipe to the Thompsons.

Eldon asked if he could hire Rick Gruwell as a seasonal employee from May 1st to September 30th. He would like to pay him \$8.50 per hour and would call him into work if extra help was needed. He said with hiring Rick, only one high school summer employee would be needed.

The council briefly discussed the KMU Mutual Aid Agreement received. They declined to sign the agreement as we are limited on manpower and equipment.

Eldon and the council discussed a request from a customer to split off his water line and electric meter from his house and the station. Eldon said after reading and following the ordinance passed in 2012, he came up with an estimate to do the project for \$1,714.06. It was noted that the part of the street will need to be blocked off for a minimum of three days for this project.

Clerk Report

The council and council briefly discussed a list of delinquent utility customers that have been turned into the State Set-off Program.

Council Report

Tracy received a request from Christine Winkel to put a small, portable, dog play pen in their yard and asked if a permit was needed. The council felt it would be okay unless it becomes a problem.

With no other business Sheila made a motion to adjourn the meeting. Lindsey seconded the motion and with three council members voting aye, the meeting was adjourned at 7:50 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

March 7, 2016

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., March 7, 2016 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Lindsey Clark, Ken Kusler, Barry McPeak, and Tracy Anderes. Also in attendance: Mike Frost and Daughter, Chuck Look, Erica Villarreal, Corey Linville, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the February 1st, 2016 meetings were reviewed. Barry made the motion to approve the minutes, Ken seconded the motion and the motion carried with five ayes.

The claims on hand for the month of February amounting to \$57,888.42, plus the outstanding Mid-Kansas Electric bill were reviewed. Lindsey made a motion to approve all claims. Sheila seconded the motion and the motion carried with five ayes.

Public Comment

Mike Frost addressed the council he said he knows that two of his greyhounds have gotten out. He said these dogs are very important to him and his young daughter; they spend many hours together hunting with the greyhounds. He asked the council if it would be okay to go ahead with his plans to build four dog pens, with an additional fence surrounding those pens to catch any dog that may get out. The council asked a few questions about his building plans on the pens. There was also a discussion on the number of greyhounds he has. He was given permission to have three greyhounds plus his old dog Max, in January 2015. Mike said that Max is really old and not doing well and he needs four greyhounds to hunt with and that is what he has now. Mike said that he will come in tomorrow, get a building permit and he could have the pens built in a month. Tracy made a motion to okay a building permit for Mike Frost, upon Eldon's approval of the permit application, and to allow Mike to have the pens completed by April 4th. This motion allows Mike to have a total of four dogs. Lindsey seconded the motion and the vote carried with five ayes.

Mid-Kansas Electric

Erica Villarreal, Power Contracts Administrator with Sunflower Electric, presented the council with two proposals for power provided to the city. She said that our current contract with Mid-Kansas Electric has an outdated rate structure and is almost 30% less than their member wholesale rate. Both proposals are 15-year contracts. Option #1 provides a 2-year termination notice, as in our current agreement, with a gradual increase in rates up to the full wholesale member rate by the tenth year. Option #2 waives the 2-year termination notice and starts July 2016 with a sharp increase in rates to the ninth year, then a \$.003/kWh discount from the full wholesale member rate until the end of the contract. The council asked for numbers to be run for each proposal and felt it best to evaluate the options. Erica said that these two proposals are only good until the end of June 2016.

Public Restrooms

Sheila gave the council initial plans and information for a public restroom. She said they are thinking of a 14' by 24' building with two stalls in each bathroom. She mentioned the grant deadline is April 1st and the committee is meeting again tomorrow, March 8th, to discuss and work out more details for the project. It was mentioned that the Dane Hansen grant requires a 501(3)c, and the community club is discussing obtaining that and applying for the grant for this project.

Mowers

Eldon asked to sell the old mowers by sealed bids at the next meeting. The council approved the idea.

March 7, 2016

Swimming Pool

There was quite a bit of discussion on the pool manager, lifeguards, and wages of each as well as duties. Ken made a motion to give Trystan Schlaefli a \$1.00 raise per hour, as long as he keeps his WSI certification. Tracy seconded the motion and the vote carried with five ayes. The council felt it best to evaluate lifeguard wages the third year of their employment, with input from the manager. The council will finish the discussion on the pool manager, their wages and a job description at the April meeting.

Fire Place Ashes

Eldon informed the council that there are a couple individuals around town that are dumping ashes in back yards near wooden fences and in alleys to wash down gutters. He asked to contact Katie and see what can be done about the matter. Eldon stated that folks can dump the cold ashes into the city dump south of town. The council asked to have something put on the local TV channel.

KMEA Board

The council re-appointed Eldon as a KMEA board member representing the city for a two year term.

Building Permits

Eldon said that all the building permit applications looked okay. He said that Brent Cunningham is waiting for a survey and will stay five-feet off the property line. Barry made a motion to approve building permits: #16-5 moving a storage box for Dan Winkel at 100 W. Main, #16-6 a shed for Rodger Williams at 105 N. Hobart, #16-7 a shed with living quarters for Brent Cunningham at 313 N. Center, #16-8 a carport, swing set, and rock for Brent Emerson at 212 S. Vallette, #16-9 a fence for Bill Lomax at 320 N. Hobart, and #16-10 a 30' x 50' garage for Larry Thompson at 325 N. Hobart. Ken seconded the motion and the vote carried with five ayes.

ATV Permits

Tracy made a motion to approve ATV permits: 2016#6 for Mike & Linda Riley, 2016#7 & #8 for Art & Pat Duerksen, 2016#9 for Eldon Behymer, and 2016#10 for John Cunningham. Ken seconded the motion and the vote carried with five ayes.

Clerk Report

The Clerk informed the council the 4th quarter Bushel check for \$13,817.54 was received from Farmway Coop. She presented the council with a current copy of the Equipment Reserve Fund and the Capital Improvement Fund. The Mayor signed a proclamation designating April as Fair Housing Month. She thanked the council for continuing with the grandfathered employee health insurance plan and will ask earlier next year to compare plans.

Council Report

The council asked the clerk to check into other companies for the insurance policy on the buildings and equipment.

With no other business Sheila made a motion to adjourn the meeting. Lindsey seconded the motion and with five council members voting aye, the meeting was adjourned at 9:10 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger

March 7, 2016

City Clerk

April 4, 2016

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., April 4, 2016 at City Hall, with Acting Mayor Sheila Paxson and council members: Lindsey Clark, Ken Kusler, Barry McPeak, and Tracy Anderes. Also in attendance: Gene Mick, Rich & Karen Miller, Tyron Gruwell, Tristen Winkel, Danny & Ashley Spaulding, Chad Hallack – KDNS, City Attorney Katie Schroeder, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the March 7th, 2016 meetings were reviewed. Barry made the motion to approve the minutes, Ken seconded the motion and the motion carried with four ayes.

The claims on hand for the month of March amounting to \$37,620.76, plus the outstanding Mid-Kansas Electric, Beloit Ready Mix, and Wayne's Sporting Goods bills were reviewed. Tracy made a motion to approve all claims. Lindsey seconded the motion and the motion carried with four ayes.

Spaulding Dog Request

Ashley Spaulding asked the council for permission to keep their third dog. This two and a half year old dog named Cassie is a pit bull mix and she said that it is an emotional therapy dog for her husband Danny. She added that Cassie is a rescue dog and very small. The council reviewed the code provisions prohibiting pit bull dogs since 1987. Danny addressed the council and assured them that the dog would be kept inside or on a leash at all times. Ken made a motion to make an exception to our code section 2-401 and to require the Spauldings to follow the requirements of code section 2-402 for Cassie the pit bull owned by the Spauldings. These provisions include that the dog is to be kept inside and on a leash at all times when outdoors, and Spauldings must show the city proof of insurance as stated in code 2-402, among other requirements. Lindsey seconded the motion and the vote carried with four ayes. Lindsey made a motion to allow the Spauldings a third dog. Ken seconded the motion and the vote carried with four ayes.

Farmway Coop Issue

Gene Mick addressed the council; he stated that before Farmway Coop put in the new train load-out they said that they would install state-of-the-art dust collection systems. He said that the cyclone dust collector just east of the grain dryer is a "very bad joke". He listed off several days over the last month that this dust collector has been spewing dirt, broken grain and chaff. He said it is worse when they are loading out trains and even after today when the collection truck was emptied, stuff is fogging out. He said that he has visited with the elevator manager and he doesn't have the time to take care of the problem. Code Officer Chris Wagner said he will visit with Gene after the meeting. Chris will then have a discussion with Farmway about this issue.

Sidewalk Project

The clerk said that contractor bids on the sidewalk project will be opened up on Wednesday, April 20th.

Mower Bids

Two bids were received for each mower. Tracy made a motion to accept Landen Cleveland's bid of \$555.00 for the 2010 Country Clipper, and to reject all bids for the 2001 John Deere mower. Barry seconded the motion and the vote carried with four ayes.

Frost's Dogs & Herndon's Garage

The attorney said since she had filed a complaint against Frost the jurisdiction was within the court system at that point. She asked that in the future the council not address the issue with the resident until the court had concluded its proceedings. She added that Mike failed to show up for

April 4, 2016

court on March 9th and is scheduled to appear tomorrow morning at 9:30am for court. It was noted that a fence had not been built by Frost as promised in March.

The council discussed the dilapidated garage of Jim Herndon's, it has not been removed by the April 1st deadline and he failed to contact the code enforcement officer. The attorney will file a complaint and the matter will come to municipal court.

Court Costs & Code Enforcement

Attorney Schroeder informed the council that area towns have increased their court costs to \$100.00. She will draft an ordinance for next month's approval. Katie added that she will draft an ordinance to officially move council elections to the fall in odd years.

Chris Wagner reported that Thomas Depew did get his property cleaned up. He said that not much else is going on around town.

Swimming Pool

The council reviewed the new job descriptions drafted for the pool manager, head lifeguard, and life guards, as well as a revised lifeguard manual. Karen Miller asked about the senior and water walker rate. The council felt \$1.00 should be charged for the water walkers only that show up after 5:30 p.m. The council wants grandparents who bring kids to the pool to pay the regular rate of \$3.00 per day or a senior season pass at \$35.00. There was some discussion on opening the pool earlier than Memorial weekend this year, if the weather permits. Rich Miller asked if he could repaint the office, the rule sign, shower rooms, etc. the council loved the idea.

Executive Session

At 7:55 p.m. Lindsey made a motion to go into executive session to discuss non-elected personnel for fifteen minutes, with the council, mayor, city clerk and Eldon present. Tracy seconded the motion and the vote carried with four ayes.

At 8:10 p.m. Sheila re-opened the regular meeting, with no decisions being made in the executive session.

Pool Manager

Lindsey made a motion to pay the pool manager a salary of \$800.00 per month for May, June, and July, and \$400.00 for August, with the manager keeping track of his hours, working no more than 40 per week. Ken seconded the motion and the vote carried with four ayes. Tracy made a motion to pay Karen Miller \$8.00 per hour if she accepts the head lifeguard position. Ken seconded the motion and the vote carried with four ayes.

Building Permits

Eldon said that all the building permit applications looked okay. Barry made a motion to approve the following building permits: #16-12 a fence for Eldon Behymer at Heritage High Apartments, #16-13 a deck for Jack & Cindy Clausen at 102 N. Marshall, #16-15 a car port for Danny Spaulding at 416 E. Allen, #16-16 an addition to a garage for John Senger at 216 N. Nash, #16-17 move in a shed for Megan Duskie at 204 E. Main, #16-18 erect a metal storage shed for Cal Swickard at 200 W. Allen, #16-19 erect a shed on a patio for Georgia Putman at 105 S. Hobart. Tracy seconded the motion and the vote carried with four ayes.

A retaining wall is needed for Brent Cunningham's shed, permit #16-7 approved last month, to help with the shed's runoff. A variance is needed as the wall will be closer than five feet from the property line. Lindsey made a motion to approve a variance for Brent Cunningham to put up a retaining wall closer than five feet from the property line, as long as Darrel Parker signs off on it. Ken seconded the motion and the vote carried with four ayes.

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ATV Permits

Barry made a motion to approve ATV permits: 2016#11 for Brent Emerson, 2016#12 for Danny & Ashley Spaulding. Lindsey seconded the motion and the vote carried with four ayes.

Employee Report

Eldon informed the council that he needs to put rock on the cemetery road. He said he found some white rock, not limestone, which he can get for \$31.00 per ton. The council approved the project.

Clerk Report

The Clerk reminded the council that the Library is having an open house tomorrow night and will be highlighting the kid's robotic projects as well as items purchased through grants. She informed the council that she did check with a local insurance agent about the city's liability policy. He informed her that the company we have insurance with now, EMC, is the best and the only change that could be made is a different agent. The clerk informed the council that a resident requested new electric meter service about a month ago and has not yet paid the bill. The council instructed the clerk to charge a 10% late fee after the 10th of the month for services due over 30-days, just like all others in town.

Council Report

Tracy said the Community Club would like to thank the city crew for all the work and help with the Easter Egg hunt.

With no other business Lindsey made a motion to adjourn the meeting. Tracy seconded the motion and with four council members voting aye, the meeting was adjourned at 8:30 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

April 27, 2016 SPECIAL

The Glen Elder City Council met in special session on Wednesday morning at 7:15 a.m., April 27th, 2016 at City Hall, with Mayor Ryan Duskie presiding and council members Sheila Paxson, Ken Kusler, Barry McPeak, and Tracy Anderes present. Also in attendance Nichole McDaniel, Stuart Porter, Rich Miller, Eldon Behymer and Clerk Jerri Senger.

Sidewalk Project

The council reviewed the contractor bids that came in for the sidewalk improvements. Six contractors bid on this project. Abat Lerew Construction, LLC from Sutton Nebraska came in with the low base bid at \$204,206.66 and a total bid of \$221,307.32 which includes the both project alternates. Stuart Porter, Schwab-Eaton, said that he is checking on their references, as he has not worked with Abat Lerew before. Stuart mentioned they are primarily a military contractor. Barry made a motion to award Abat Lerew Construction the project, contingent that there are no issues with their references. If there are issues the second choice for a project contractor is Kline Construction. Sheila seconded the motion and the motion carried with four ayes.

Executive Session

Tracy made a motion to go into executive session to discuss non-elected personnel with the council and pool manager Rich Miller present for 15 minutes. Barry seconded the motion and the vote carried with four ayes.

Mayor Duskie re-opened the meeting with no decisions being made in executive session.

With no other business Sheila made a motion to adjourn the meeting. Ken seconded the motion and with four council members voting aye, the meeting was adjourned at 7:50a.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

May 2, 2016

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., May 2, 2016 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Lindsey Clark, Barry McPeak, and Tracy Anderes. Also in attendance: Rich Miller, Chad Hallack – KDNS, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the April 4th & 27th, 2016 meetings were reviewed. Barry made the motion to approve the minutes, Tracy seconded the motion and the motion carried with four ayes.

The claims on hand for the month of April amounting to \$39,403.34, plus the outstanding Mid-Kansas Electric bill were reviewed. Tracy made a motion to approve all claims. Sheila seconded the motion and the motion carried with four ayes.

Code Enforcement

The council asked Chris Wagner to contact Larry Hiserote about his building on the corner of Kansas and Market Streets. The windows are broke and stray cats have been seen climbing in and out of the windows.

Chris reported that he visited with Jeff Holling about the Farmway Coop dust issue the morning after the last meeting. Coop will be installing a new more expensive dust collection system than they had originally planned. Jeff told Chris that within six to ten months the new system would be in place.

Chris informed the council that he will be contacting Joe Smith about the accumulation of stuff he is starting to acquire on his sidewalk.

Executive Session

At 7:10 p.m. Sheila made a motion to go into executive session to discuss non-elected personnel for fifteen minutes, with the council, mayor, and Rich Miller present. Tracy seconded the motion and the vote carried with four ayes.

At 7:25 p.m. Mayor Duskie re-opened the regular meeting, with no decisions being made in the executive session.

Swimming Pool

The council reviewed the pool admission rates from last year and felt it best to leave them the same this year. The clerk asked about getting the pool manager a “staff” shirt at a cost under \$10.00. The council approved purchasing two shirts for the manager. Rich asked about purchasing a suit for a guard that substitutes on a more regular basis. The council said it would be okay to pay for half a suit for a sub-guard that works that much.

Sidewalk Project

Eldon reported that he visited with the sidewalk project contractor and they may be able to start on the project as soon as ten days. He said the contractor will have five to six guys working on the project and they will be living in town during the project. Eldon mentioned he hopes to be able to do more sidewalk than originally planned since the bid came in less than budgeted.

WAPA Contract Extension

Tracy made a motion to approve the WAPA electricity contract extension which will be good through September 30, 2054. Lindsey seconded the motion and the vote carried with four ayes.

Court Cost Ordinance

Barry made a motion to approve ordinance #698 increasing municipal court costs to \$100.00 per case. Tracy seconded the motion and the vote carried with four ayes.

May 2, 2016

Annual Appointments

Mayor Duskie made the following annual appointments:

Council President	Sheila Paxson
Municipal Judge:	Bonnie Wilson
City Attorney:	Katie Schroeder
City Official Paper:	Cawker City Ledger
Financial Institution:	Central National Bank
City Clerk:	Jerri Senger
City Superintendent:	Eldon Behymer
City Maintenance:	Devon Housh
City Maintenance:	
City Treasurer:	Linda Mick
Fire Chief:	Garry Clark
Assistant Fire Chief:	Cody Thompson
Insurance Agency:	Linton Insurance
Light Committee:	Ch: Barry McPeak, Sheila Paxson, Lindsey Clark
Water/Swim Pool Committee:	Ch: Ken Kusler, Lindsey Clark, Barry McPeak
Street/Alley/Sidewalk Committee:	Ch: Sheila Paxson, Tracy Anderes, Barry McPeak
Park/Building Permit Committee:	Ch: Eldon Behymer, Lindsey Clark, Barry McPeak
Cemetery Committee:	Ch: Tracy Anderes, Ken Kusler, Sheila Paxson
Budget Committee:	Ch: Ryan Duskie and all Council Members

City Council Meetings:

1st Monday night each month at 7:00 p.m., unless a Holiday, then will be held the following night.

Authorize Clerk to pay payroll 1st of each Month.

Authorize City Clerk to pay bills prior to meeting night to avoid paying penalties.

Lindsey made a motion to approve the appointments made by the Mayor. Sheila seconded the motion and the vote carried with four ayes.

Employee Resignation

The council mentioned the resignation of Daniel Firebaugh, effective April 20, 2016. The Mayor recommended not getting into a hurry to hire a replacement for the full-time position. He suggested hiring another summer employee, and hire a full-time employee in August or September.

Building Permits

Eldon said that both building permit applications looked okay. Lindsey made a motion to approve building permit #16-2 a new deck, swimming pool and fence for Tom Whoolery at 301 E. Main, and #16-14 a new garage for Don Zahourek at 113 N. Mill. Sheila seconded the motion and the vote carried with four ayes.

ATV Permits

Tracy made a motion to approve ATV permits: 2016#13 for Rich and Karen Miller, 2016#14 for Farmway Coop, and 2016#15 for Larry Hiserote. Barry seconded the motion and the vote carried with four ayes.

May 2, 2016

Employee Report

The council reviewed the letter from KDHE about the annual water sample average that slightly exceeds the maximum level for selenium. Eldon mentioned that he may take samples from each of the four wells to see which one is running high. Eldon reported that the new wireless control system on the wells is up and running.

Clerk Report

The council reviewed the thank you note from the Lakeside After Prom committee and the apology letters from the juveniles that broke into the baseball field shed. There was some discussion on establishing a Christmas display fund/account that residents could put money into. It was the consensus of the council that an account of this type should be run through the community club.

Council Report

Sheila asked if the city will commit to taking care of the public restroom once it is built. The council reassured her that the city will maintain the facility. Sheila said the community club will begin fund raising on the project.

There was a discussion on folks blowing grass clippings into the streets. It makes for a stinky mess around town. The council asked the clerk to put a notice on the cable channel.

The council discussed saving money on insurance with implementing a drug testing program for all employees with TMCH Services in Topeka. Lindsey made a motion to begin a drug & alcohol testing program immediately for all employees. Tracy seconded the motion and the vote carried with four ayes.

With no other business Sheila made a motion to adjourn the meeting. Lindsey seconded the motion and with four council members voting aye, the meeting was adjourned at 8:30 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

June 6, 2016

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., June 6, 2016 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Lindsey Clark, and Ken Kusler. Also in attendance: Erica Villarreal, Mark Chesney, Larry Holloway, Carl Myers, Larry Hiserote, Bill Lomax, Attorney Katie Schroeder, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the May 2nd, 2016 meetings were reviewed. Sheila made the motion to approve the minutes, Lindsey seconded the motion and the motion carried with three ayes.

The claims on hand for the month of May amounting to \$53,659.69 plus the outstanding Mid-Kansas Electric bill, Schwab-Eaton sidewalk grant bill, and the school building purchase for \$18,211.50 were reviewed. Lindsey made a motion to approve all claims. Sheila seconded the motion and the motion carried with three ayes.

Public Comments

Larry Hiserote asked if his building was sufficient since he now has the windows closed up. Chris Wagner asked about the loose bricks on the top edge of the roof. Larry said that bricks have not fallen off the building in many years. Chris asked him to check out the bricks before the next meeting as they look to him as being a potential hazard.

Bill Lomax asked about the alley behind his house. He said that water used to drain to the east and no longer does, now the water sets in his yard. He added the alley is so busy that it is used like a street and asked that it be maintained as a street. He mentioned that he would like to put up a fence in his back yard but is waiting for the drainage issue to be resolved. If it is not resolved he will need to haul in dirt. The council said that they will check into the situation.

Electrical Suppliers

Erica Villarreal, Sunflower Electric representative, presented the council with a power supply term sheet. She stated that option #1 previously presented to the City is the best proposal with gradual rate increases to their wholesale member rate. Erica mentioned again that the rate we pay for power is significantly lower than other members. She added that the proposal is only valid until the end of June. Both proposals have a 15-year term.

Mark Chesney, Kansas Power Pool CEO, presented the council with a detailed proposal. KPP is a not-for-profit municipal energy agency that provides power to 24 member cities. He said that KPP is offering the City an opportunity to create and own equity in generating resources. He stated that their agreement proposal has a 14-year term. He also said as a member it would eliminate some of the administrative fees we now pay. For example \$9,000.00 in annual WAPA allocation fees we pay plus dues to Kansas Municipal Utilities. Mark added that their current proposal is valid until July 6, 2016.

The council set a special meeting for Monday, June 13 at 7:00 pm to further discuss and make a decision about electrical power suppliers.

Code Enforcement

Chris informed the council that a step was missed with serving Jim Herndon on his garage, so the process is starting over. He said there is nothing new on the dust system at Coop, but is hoping after harvest progress will be made. He had a couple complaints on grass/weeds that have been taken care of and Frost's dogs are gone. It was mentioned that sending certified letters "e-certified" is a little cheaper. It was noted that all complaints, questions, or upset residents need to talk directly to Chris about code matters.

June 6, 2016

Fireworks Sale License

Ken made a motion to approve a fireworks sale license to Shauna Remus. Her stand will be located at 345 N. Hobart this year, a new location. Sheila seconded the motion and the vote carried with three ayes.

Charter Ordinance #9

Attorney Schroeder informed the council that a special meeting will be needed the second Monday in January for new council members to take office, following odd election years. She added that annual appointments will be made in February each year instead of May and potential council candidates will need to file with the county and pay a fee of \$20.00. Lindsey made a motion to approve charter ordinance #9 – changing council elections to November. Ken seconded the motion, Sheila, Lindsey, Ryan and Ken all voting aye.

Library Board

Ken made a motion to approve appointments of Andrea Weidenhaft and Cindy Clausen to the library board. Sheila seconded the motion and the vote carried with three ayes.

Sidewalk Project

Eldon asked for a contract that folks can sign protecting the city from responsibility of any damage made to retaining walls during the new sidewalk project, or the resident can opt out of the project. Katie will draft something. She needs names, property locations and mailing addresses.

Public Restrooms

Sheila informed the council that the community club has committed \$4,000.00 to the public restroom project. She said they will start fundraisers for the project, a breakfast and poker run on Fun Day to name a couple. She said that the community club will not be filing for a 501c3 status.

Employee Drug & Alcohol Testing

The clerk informed the council that the insurance company requires new hire and post-accident testing to be done. It was noted that Beloit hires employees contingent on their passing the test. The council liked that idea. Katie will draft some changes to the personnel policy.

Building Permits

Eldon informed the council that Mr. Petersen wants an electric pole moved so he can put in his car port. He added that if the pole is removed the street light it feeds will have to be removed. He will check with Cunningham about their need for the pole. Ken made a motion to approve building permit #16-22 - two car ports for Wendell Petersen at 413 W. First Street. Sheila seconded the motion and the vote carried with three ayes.

Building permit #16-4 for Garry Clark was tabled until next month.

ATV Permits

Lindsey made a motion to approve ATV permits: 2016#16 for Linda Ptacnik. Ken seconded the motion and the vote carried with three ayes.

Full-Time Employee

The council discussed wages and benefits with regard to hiring a new full-time maintenance employee. Ken made a motion to advertise for a full-time maintenance employee at a pay range of \$12.00 to \$14.00 per hour depending on experience. He added to take applications until the position is filled. Lindsey seconded the motion and the vote carried with three ayes.

June 6, 2016

Water Tower

Ryan informed the council that he met with Stuart Porter and it is imperative that the council move forward on the water tower project so it can be complete before winter sets in. Ryan said that he feels strongly that we need a mixer valve or agitator to keep the water in the tower from getting stagnant. He said an agitator will cost \$10,000.00 to 15,000.00. He added that recoating the tower will cost around \$70,000.00 to \$85,000.00, and he feels the total project with agitator will come in under the projected cost. There was a discussion on the lettering and type of logo the council wanted on the tower. Sheila made a motion to move forward on the tower project, with the agitator and the smaller GE logo. Ken seconded the motion and the vote carried with three ayes.

Clerk Report

The clerk mentioned the changes the county is proposing to the trash pickup, and Dunstan is trying to keep their current contract with the county. She informed the council of the \$3,487.58 dividend check received from EMC Insurance Companies. The council briefly discussed the delinquent accounts sent in to the Kansas State Set-off. The City received a 1st Quarter bushel check from Farmway Coop for \$11,560.82. The Clerk asked about the school building check and the sidewalk project payments, which will both be taken out of the Capital Improvement Fund.

Council Report

Ken reported that he had someone concerned about the condition of the cemetery road on Memorial weekend. Eldon said that he plans to put more of the new rock on the road in the future.

With no other business Sheila made a motion to adjourn the meeting. Lindsey seconded the motion and with three council members voting aye, the meeting was adjourned at 9:40 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

June 13, 2016 SPECIAL

The Glen Elder City Council met in special session on Monday evening at 7:00 p.m., June 13th, 2016 at City Hall, with Mayor Ryan Duskie presiding and council members Sheila Paxson, Lindsey Clark, and Ken Kusler present. Also in attendance Attorney Katie Schroeder, Eldon Behymer and Clerk Jerri Senger.

Personnel Policy

The council asked Katie to draft a change to residency requirements in the personnel policy. It will be changed to allow maintenance employees to live within a 15 minute drive time to City Hall, with the exception of the supervisor position. The council will review and vote on a resolution at the July 5th meeting.

Electrical Supplier

The council discussed at length the electrical supplier proposals from KPP and Mid-Kansas Electric Company. Eldon informed the council that Prairie Land owns the transformers at the sub-station and the city owns the regulators and all the switch gear. It was noted that it would cost approximately \$100,000.00 to replace the transformers, not to mention the other equipment needed at the sub-station to transmit power from KPP. Eldon said that he calls on Ron Morgan from Prairie Land often for help with electrical issues in the city. It was noted by joining KPP the city would be saving WAPA allocation fees along with dues to KMU and KMEA. The rates with both companies were discussed.

Ken made a motion to stay with Mid-Kansas Electric, selecting option #1, terminating the current contract, and entering into a new agreement with a new term sheet to include allocation savings as addressed in the letter from Erica. Sheila seconded the motion and the vote carried with three ayes.

With no other business Lindsey made a motion to adjourn the meeting. Ken seconded the motion and with three council members voting aye, the meeting was adjourned at 7:47 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

July 5, 2016

The Glen Elder City Council met in regular session on Tuesday night at 7:00 p.m., July 5, 2016 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Ken Kusler, Barry McPeak, and Tracy Anderes. Also in attendance: Michelle Huddle, Mike Becker, Tyler Jensen and wife, Larry Hiserote, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the June 6 & 13, 2016 meetings were reviewed. Barry made the motion to approve the minutes, Ken seconded the motion and the motion carried with four ayes.

The claims on hand for the month of June amounting to \$56,267.31 plus the outstanding Mid-Kansas Electric bill were reviewed. Sheila made a motion to approve all claims. Ken seconded the motion and the motion carried with four ayes.

Third Dog Request

Tyler Jensen asked the council for permission to have three dogs. He said they are all neutered and small dogs that are kept in a fenced area when outside. Tracy made a motion to allow Tyler Jensen to have three dogs. It was noted if complaints are received permission will be re-evaluated. Ken seconded the motion and the vote carried with four ayes.

2015 Audit Report & 2017 Budget Discussion

Michelle Huddle, CPA with Swindoll Janzen Hawk & Loyd, LLC presented the council with the 2015 Annual Audit Report. Michelle went over the communication letter as well as the financial schedules in the report. This audit report will be sent into the state.

Michelle informed the council of the state's new property tax lid for 2018 and went over the 2017 budget with the council. Our assessed valuation decreased for 2017, which means less tax money will be received. She asked the council to consider increasing the mill levy for 2017 as any increase starting 2018 will go to a public vote and will be costly for the city. The council reviewed the mill levy information sheets she put together. Michelle added that an increase of three or more mills requires passing a resolution. There was a lengthy discussion on the budget and financial state of the City. The council was split on being pro-active and increasing the mill levy or just leaving the levy as is. Tracy made a motion to increase the mill levy by two mills. Sheila seconded the motion and the vote carried with three ayes. Barry voted no. The public hearing for the 2017 budget will be held at the next regular council meeting on August 1st at 7:00 p.m.

Land Purchase

Mike Becker wants to purchase the land owned by the city south of his current property. Mike presented the council with an offer of \$5,000.00 and stated that he would pay all expenses of the transaction and any expenses associated with preparing the property for development. The request will be discussed at the August council meeting.

Code Enforcement

Larry Hiserote informed the council that he now has all the loose bricks fixed on the top edge of his roof. He has a few more repairs before completing the project and will then clean up the sidewalk. The council asked him to have it finished and cleaned up by Fun Day, July 23.

Chris informed the council that he visited with Jeff Holling at Farmway Coop and they will be accepting bids on the new dust collection system within the next couple weeks. Chris said Jim Herndon is in the process of putting a new roof on his garage.

Employee Policy Manual Resolutions

Ken made a motion to approve Resolution 2016-2 adopting a policy of pre-employment and post-accident alcohol and drug testing and Resolution 2016-3 changing employee residency

July 5, 2016

requirement to a 15 minute legal drive, for everyone besides the City Superintendent, City Clerk, and City Treasurer. Barry seconded the motion and the vote carried with four ayes.

Building Permits

Eldon informed the council that he would like Lindsey to sign off on the building permit for Scott Jordan. He said that all the other permits look okay. Barry made a motion to approve building permits: #16-4 a new house and garage for Garry Clark in the Thompson Addition, #16-20 a new fence for Jason Rosebaugh at 101 S. Hobart, #16-21 a canopy over fuel tanks for S&K Fuels at 617 N. Center, #16-23 a new fence for Tyler Jensen at 112 N. Vallette, #16-25 a new house for Landen Cleveland at 308 N. College Street, and upon approval from Lindsey Clark permit #16-24 move in a new mobile home and deck for Scott Jordan at 112 N. Eberle Street. Tracy seconded the motion and the vote carried with four ayes.

Full-Time Maintenance Employee

The council reviewed the applications and resumes received for the full-time maintenance employee.

Public Restrooms

The council discussed applying for a grant to build the public restrooms. The council would like to have Nichole McDaniel attend the August meeting to get the grant application started.

Sidewalk Project

Eldon informed the council that the sidewalk project is about three weeks behind schedule.

Employee Report

Eldon informed the council that Landen Cleveland wants to put his sewer line in our existing street easement from his new house to the sewer main east under Second Street. Katie will be contacted about this matter.

Clerk Report

The clerk mentioned that there really is no new news concerning trash collection for next year.

Council Report

Tracy reminded everyone that the Annual Fun Day will be held Saturday, July 23rd. Sheila is working on a letter to send businesses concerning donations for the public restrooms.

With no other business Sheila made a motion to adjourn the meeting. Tracy seconded the motion and with four council members voting aye, the meeting was adjourned at 9:35 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

August 1, 2016

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., August 1, 2016 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Ken Kusler, Barry McPeak, and Tracy Anderes. Also in attendance: Nichole McDaniel, Chad Hallack – KDNS, Attorney Katie Schroeder, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the July 5, 2016 meetings were reviewed. Barry made the motion to approve the minutes, Ken seconded the motion and the motion carried with four ayes.

The claims on hand for the month of July amounting to \$47,743.52 plus the outstanding Mid-Kansas Electric bill were reviewed. Sheila made a motion to approve all claims. Ken seconded the motion and the motion carried with four ayes.

Budget Hearing

Ryan opened the public hearing on the 2017 budget. With no one present to comment on the budget, the public hearing was officially closed. Ken made a motion to approve the 2017 budget as written. Tracy seconded the motion and the vote carried with four ayes.

Land Purchase

Attorney Katie Schroeder will check into a legal description on the land Mike Becker is interested in purchasing. The council discussed selling him the entire lot to his south, filling in the remainder of the hole within a year. There was a question on who would be paying for title insurance and closing costs, Eldon will visit with Mike about this. The council tabled any decisions on the land purchase.

Public Restroom

Nichole McDaniel, North Central Regional Planning Commission Representative, informed the council that CDBG is allowing grants to be written for public restroom facilities this year. She said the grant application deadline is November 1st and they are awarding up to \$30,000.00 per project. She added that we can use the LMI surveys that were done with the sidewalk grant and local match must be 25% of the project cost. Nichole said we would have to hire an engineer/architect for the project. The council discussed the option of purchasing a pre-cast restroom for the project. Sheila mentioned that the Community Club has raised approximately \$11-12,000.00 for the project and they just applied for a \$5,000.00 Solomon Valley Grant.

Code Enforcement

Chris Wagner, Code Enforcement Officer, reported that everything around town looks good except for around the new sidewalks. He mentioned that Tracy Smith has car parts he needs to move in his yard. The council discussed sending letters to two more property owners on garages that need attention – Russell and Hicks.

ATV Permits

Tracy made a motion to approve ATV Permit #2016-17 for Jason Tonne. Sheila seconded the motion and the vote carried with four ayes.

Executive Session

At 7:30 p.m. Barry made a motion to go into executive session to discuss non-elected personnel for fifteen minutes, with the council, mayor, and Attorney present. Tracy seconded the motion and the vote carried with four ayes.

At 7:45 p.m. Mayor Duskie re-opened the regular meeting, with no decisions being made in the executive session.

August 1, 2016

Full-Time Maintenance Employee

Tracy made a motion to hire Garry Clark as a full-time maintenance employee. Sheila seconded the motion and the vote carried with four ayes.

Building Permits

Tracy made a motion to approve building permit #16-26 - a new car port for Paul Hill at WWZ West RV Park, 300 N. Center. Eldon noted that Larry Wheeler approved of Mr. Hill building this on his property. Ken seconded the motion and the vote carried with four ayes.

Ordinance

Sheila made a motion to approve Ordinance #699 vacating utility easement for the storm siren on the hill. It was mentioned that the storm siren has been moved onto city right-of-way, north of its previous location. Barry seconded the motion and the vote carried with four ayes.

Sidewalk Project

Eldon informed the council that the sidewalk crew has been told to start back filling now! The contractor had originally planned to wait for all sidewalks to be poured before they started back filling. The project is still behind schedule, but they are bringing in another crew and will start pouring twice a week. There was a brief discussion on the mess they make on the streets and a few other concerns.

Water Tower Project

Mayor Duskie showed the council the bids for the water tower project. Central Tank Coatings, Inc. came in with the low bid at \$109,000.00 – which includes alternate #1 the additional tank logo. There was some discussion on paint to be used for the logo; it will cost \$400.00 per gallon for Hydroflon, a higher quality paint. Ryan mentioned we should get 20 years out of this paint and repair job on our water tank. Ken made a motion to accept Central Tank Coatings, Inc. bid for the tower project to include alternate #1 and the higher quality paint to be used. Sheila seconded the motion and the vote carried with four ayes.

Employee Report

Eldon asked about the easement for Landen Cleveland's sewer line. Katie said she needs a description. Eldon said the state park is giving the city 24 picnic table frames. He added that it will cost the city approximately \$1,400.00 to buy the boards needed to build the tables. Eldon plans to store the completed tables in a covered area to extend their life. Eldon said he has someone that wants to purchase the crow's nest from the old school property and he will try to sell the scoreboard. Eldon informed the council the pool needs some major repairs. He will have McKee come inspect the pool and get a list of repairs needed and costs.

Council Report

Tracy asked to have Tyler Jensen appointed as a new fireman. The council approved that appointment. Tracy thanked the city crew for the help on Fun Day.

With no other business Sheila made a motion to adjourn the meeting. Ken seconded the motion and with four council members voting aye, the meeting was adjourned at 8:15 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger

August 1, 2016

City Clerk

September 6, 2016

The Glen Elder City Council met in regular session on Tuesday night at 7:00 p.m., September 6, 2016 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Ken Kusler, Barry McPeak, and Tracy Anderes. Also in attendance: Gene Mick, Bill Lomax, Mike Becker, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the August 1, 2016 meetings were reviewed. Ken made the motion to approve the minutes, Barry seconded the motion and the motion carried with four ayes.

The claims on hand for the month of July amounting to \$47,763.74 plus the outstanding Mid-Kansas Electric bill were reviewed. Sheila made a motion to approve all claims. Barry seconded the motion and the motion carried with four ayes.

Citizens' Concerns

Bill Lomax asked the council when something would be done with the alley behind his house. The Mayor said the city may have to hire someone to recommend a solution for the drainage problem. The Mayor added that the alley is much too long, with insufficient slope, and some building permits from the past should not have been approved. Mr. Lomax said the alley is now a swamp with mosquitoes. He mentioned since it is such a soft muddy mess, traffic has not been as heavy down the alley – that is positive. The Mayor said the city would do the best they can to get the alley draining again to the east and north.

Gene Mick said Sunday's train was not a problem, but Friday's train was a very big problem with chaff in the air. He said he mowed his yard Friday and had to wear a dust mask. He said the chaff was so thick he had to periodically stop to clean off his mask. He presented the council with pictures of the chaff laying on the ground. Mr. Mick said he has contacted the elevator manager several times and that doesn't seem to help. Chris Wagner suggested Gene call Jeff Holling and report the problem when it happens. Chris reported that Jeff Holling informed him the new filter system is to be installed in ten to twelve weeks.

Land Purchase

Mike Becker told the council he would like to purchase the south portion of tract A for the same amount he paid for his current property, \$5,000.00. He and the council agreed to split the closing costs and insurance. He said that he would like to begin ground cleanup and would allow the city access to the property. Barry approved the sale of the south portion of tract A to Mike Becker for \$5,000.00, plus 50/50 of the closing costs and insurance, with the city having access for 24 months on the property. Tracy seconded the motion and the vote carried with four ayes. Katie will draw up the contract, and Mike gave the clerk a check for \$5,000.00.

Code Enforcement

The council asked Chris Wagner to call Jeff Holling on the Farmway dust issue. It was suggested the dust filters be checked daily and cleaned often. Chris said he took care of a pickup and trailer parked on the street and everyone is keeping their grass mowed. A council member asked him to visit with Kyle Thompson about cleaning up around his garage.

Ordinance

Tracy made a motion to approve Ordinance #700 adopting the 2016 Kansas Standard Traffic Ordinances and Ordinance #701 adopting the 2016 Kansas Uniform Public Offense Codes. Ken seconded the motion and the vote carried with four ayes.

Sidewalk Project

September 6, 2016

Eldon informed the council that the sidewalk project is extremely slow and behind schedule. It was noted that the project deadline of October 20, 2016 is fast approaching.

Grade School Building

Eldon informed the council Kansas Gas Service wants to install a smaller gas meter and move it up to the school building. The council felt this would be fine as long as the gas company will be paying for the change and move of the meter. The council discussed selling the school building with sealed bids. Selling the building only and leaving access to the baseball field was discussed.

Water Tower Project

The water tower crew has been wonderful; they work weekends, holidays, and the project is almost complete. It was noted that Stuart Porter from Schwab Eaton said our water tower is in excellent condition. Eldon and the council discussed how well the frequency drive has worked allowing the tower to be empty while the town is supplied water directly from the wells. Eldon mentioned that the city crew will be installing new LED Christmas lights on the water tower.

Employee Report

Eldon will visit with Landen Cleveland about his sewer line.

Clerk Report

The Clerk informed the council that \$1,000.00 was transferred to the swimming pool fund from the electric fund, for payroll and other expenses. Pool reports will be given next month. The council reviewed the Capital Improvement Fund and the clerk mentioned that some of the water tower project will need to be taken out of the water fund. The Clerk reported that she went to a clerk's training in Hays and asked permission to attend a KMAAG meeting in McPherson on November 2nd. The council approved the meeting. The council and clerk discussed other options for employee health insurance, in the end the council felt it best to visit with Blue Cross/Blue Shield after the first of the year. The clerk informed the council that the Municipal Judge will be moving to Ellsworth. The council was fine with this. The clerk reported receiving a bushel check from Farmway Coop for \$14,567.49. The clerk asked what the new employee will be making for wages. The council said to pay him \$14.00 per hour for the month of September. Next month the council will pass a new ordinance for his future wages and make changes to his vacation time.

Council Report

Lindsey Clark resigned from her council position as of August 17, 2016. Her term is due to expire January 2018. The Annual Chili Cook-off will be Saturday, October 1st. Sheila reported that the public restroom fund now has \$20,000.00. She said they received \$8,000.00 from the Solomon Valley Grant.

With no other business Sheila made a motion to adjourn the meeting. Barry seconded the motion and with four council members voting aye, the meeting was adjourned at 9:07 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

October 3, 2016

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., October 3, 2016 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Ken Kusler, Barry McPeak, and Tracy Anderes. Also in attendance: Larry Wheeler, Rich Miller, Tyler & Terri Dunstan, Chad Hallack - KDNS, Attorney Katie Schroeder, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the September 6, 2016 meetings were reviewed. Barry made the motion to approve the minutes, Ken seconded the motion and the motion carried with four ayes.

The claims on hand for the month of September amounting to \$43,630.38 plus the outstanding Mid-Kansas Electric, Attorney, Boettcher Supply, Beloit Ready-Mix and Farmway Coop bills were reviewed. Tracy made a motion to approve all claims. Sheila seconded the motion and the motion carried with four ayes.

Council Appointment

Mayor Duskie appointed Larry Wheeler to fill the open council position. Tracy made a motion to approve Larry Wheeler in the council position until the term expires in January 2018. Sheila seconded the motion and the vote carried with four ayes. Larry took the official oath of office and then took his seat at the council table.

Pool Report

Pool Manager Rich Miller reported on the pool figures from the 2016 season. Attendance was up 448 patrons from the previous season, concession made a profit of \$1,408.84, and even though the pool always loses money the loss is \$1,944.13 less than the previous year. They held three late night swims and attendance was up in the Red Cross lessons. He informed the council of improvements made to the pool this year; new paint in the office and showers, and the signs made by Gregg Snyder. Rich mentioned that they received several compliments on the cleanliness of the pool. He said that family passes were a hotly contested issue, as folks wanted to bend the written guidelines for the passes. He stated that our family pass price is far cheaper than other pools in the area. Rich said he has a couple concerns with the chlorinator and filtration system. He added that next spring we need to recruit a few new guards as he has two that will not be returning. He suggested the council look at increasing guard wages. The council asked to have the swimming pool put on the agenda after the first of the year.

Trash Collection Service

Tyler Dunstan addressed the council explaining the situation with trash hauling beginning January 2017. The county is getting out of their contract and will no longer be collecting trash service fees as of January 1, 2017. It will be up to each individual City to obtain a trash collection service. Tyler said the county will be increasing landfill/transfer station fees to \$70.00 per ton. He said Dunstan Trucking LLC has come up with a tentative proposal of \$18.60 per household/month and an additional option for the recyclers of \$21.70. He said they would provide recyclers with two dumpsters, one for trash and the other for recyclables. He mentioned the tentative idea is to pick up weekly, collecting trash every other week with recyclables every other week. It was expressed that recycling is important to the council, and it was noted that Dunstan is the only hauler that offers recycling at this time.

Public Restroom Project

Mayor Duskie explained that the city backed out of the grant application process, as it was going to increase the cost of the new restroom facility by a rather large amount. He said with the required engineer fees and state specifications for a building purchased with grant funds were too

October 3, 2016

much. He said it will be cheaper in the long run to do the project ourselves. Sheila said the bathroom fund currently has \$21,784.08 in it. There was some discussion on another location for the restroom. Some are concerned locating it south of the playground would be dangerous for kids to cross Kansas Street, with its high volume of truck traffic.

Code Enforcement

Chris Wagner said he hopes to have an update on the elevator dust system at the November meeting. He mentioned that the garage on Mill previously discussed has plans to be repaired in the spring. He said he has a couple other small issues that he is visiting with property owners about.

Building Permit

Barry made a motion to approve building permit #16-29 to erect a privacy fence for Brandon Lindsay at 106 N. Marshall Street. Ken seconded the motion and the vote carried with five ayes.

Ordinance

Tracy made a motion to approve Ordinance #702 amending the salary for maintenance employee, Garry Clark, to \$15.50 per hour beginning on October 1st, 2016. Larry seconded the motion and the vote carried with five ayes.

CPA Agreement

The council reviewed the proposal from Swindoll, Janzen, Hawk & Loyd, LLC to prepare the annual audits and budgets for 2016, 2017, and 2018. Barry made a motion to sign the contract with Swindoll, Janzen, Hawk & Loyd hiring them to do the annual audits and budgets for the city. Sheila seconded the motion and the vote carried with five ayes.

Vacation Time

The council discussed vacation time for Garry Clark. Ken made a motion to allow Garry one week or five days vacation this year, and two weeks or ten days after January 1, 2017. Barry seconded the motion and the vote carried with five ayes.

Utility Rates

The council tabled any discussion on utility rates.

Sidewalk Project

The council reviewed the request from Abat Lerew for a change order on contract time and contract price due to rain days, additional sidewalk, driveways, and inlet at Marshall and Allen. Eldon mentioned that there are parts of sidewalks that have been torn out for two months on the east part of town and it was noted that there have been several nice weather days when the crew was not here to work. Larry made a motion to allow them a 30 calendar day extension. Barry seconded the motion and the vote carried with four ayes and Ken abstained.

Grade School Building

Eldon said Kansas Gas Service changed their gas meter and the playground equipment sold for \$450.00. He also mentioned that some kids tried to break into the school building on Saturday. The council felt it best to winterize the building. Ken made a motion to sell the school building by sealed bid, with the city having the right to reject any or all bids. Tracy seconded the motion and the vote carried with five ayes. Katie suggested we come up with a map showing exactly what is up for bid since it will basically be just the school building.

Clerk Report

October 3, 2016

The Clerk informed the council that \$25,000.00 of the water tower painting bill was paid out of the Water Fund. The council reviewed the capital improvement fund and noted the expenses yet to come out of that fund.

Council Report

Tracy thanked the city crew for the help with the annual chili cook-off. Tracy made a motion to negotiate a contract with Dunstan Trucking, LLC to provide trash collection services. Ken seconded the motion and the vote carried with five ayes.

With no other business Sheila made a motion to adjourn the meeting. Larry seconded the motion and with five council members voting aye, the meeting was adjourned at 9:07 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

November 7, 2016

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., November 7, 2016 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Tracy Anderes, Ken Kusler, Barry McPeak, and Larry Wheeler. Also in attendance: Forrest & Jamie Hiserote, Chad Hallack - KDNS, Attorney Katie Schroeder, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the October 3, 2016 meetings were reviewed. Barry made the motion to approve the minutes, Ken seconded the motion and the motion carried with five ayes.

The claims on hand for the month of October amounting to \$59,965.70 plus the outstanding Mid-Kansas Electric bill were reviewed. Sheila made a motion to approve all claims. Tracy seconded the motion and the motion carried with five ayes.

Trash Collection Service

Jamie Hiserote presented the council with a trash collection proposal of \$11.90 per resident per month. He recommends we get correct weights for our residential trash, he feels Dunstan has proposed charging us too much and estimating too many pounds. He said the county is increasing the landfill fee to \$70.00 per ton next year, and feels haulers should not make money on that fee, but rather on their collection fees. Jamie informed the council that he would periodically pick up Glen Elder residential trash exclusively and turn-in weight tickets. Jamie said they do not pick up recycling and don't have the resources to offer recycling at this time. Before leaving Jamie informed the council that haulers are not allowed to pick up large items.

It was noted that the city adds .17 cents per customer, per month for burn site maintenance. Dunstan has proposed \$18.60 per month per customer, making the regular customer trash fee \$18.77 and recycling customers getting a reduced trash rate. Barry made a motion to go with Hiserote's proposal of \$11.90 plus .17 cents for the burn site. Sheila seconded the motion and the vote carried with three ayes. Tracy and Larry voted against the motion.

Code Enforcement

Chris Wagner read a text from Jeff Holling concerning installation of the new dust system at the elevator. He said that contractors should be on-site the second week of December.

Trash Collection Service

The council was divided about last month's decision and the motion that had just been passed. After more discussion on the matter, Larry made a motion to retract the motion to go with Hiserote's proposal, and honor last month's motion to contract with Dunstan. Tracy seconded the motion and the vote carried with three ayes. Sheila and Barry voted against this motion.

Katie asked for feedback on the contract drafted for Dunstan to collect residential trash service; specifically containers, recycling fee, and the collection day. The Mayor wants to have the contractor weigh just residential trash, one week each month for the first year and the city to get weight tickets. Katie mentioned that the city codes and fee schedule will need to be updated. The council is concerned about collection containers. The council feels containers should belong to the contractor not residents, and not billed through the city.

Swimming Pool

Eldon informed the council that he is looking into a new salt system for the swimming pool instead of a chlorination system. He said a new salt system would cost just under \$4,000.00, but maintaining the system will be less expensive in the long run. He said the existing chlorination system uses 50 pound buckets of chlorine at a cost \$150.00 each and the pool uses twelve buckets per year. He added that the filtration system needs to be replaced. Eldon said that

November 7, 2016

he has visited with McKee's and they would help install the new salt system. He would like a decision from the council in February or March. Eldon informed the council that they may spend \$7,000 to \$8,000.00 to get the pool system repaired or replaced, and will get more information and prices.

Wayne's Contract

The council feels it is time to review and update the rental contract with Wayne Ronnebaum.

Building Permit

Barry made a motion to approve building permit #16-31 for a new fence, patio, and sidewalk for Scott Jordan at 112 N. Eberle. Ken seconded the motion and the vote carried with five ayes.

Fireman's Meal

Sheila made a motion to pay \$14.00 per plate for the annual fireman's meal and give service pins. Barry seconded the motion and the vote carried with four ayes, Tracy abstained from the vote.

Executive Session

At 8:10 p.m. Tracy made a motion to go into executive session to discuss non-elected personnel for twenty minutes, with the mayor, council, and attorney present. Larry seconded the motion and the vote carried with five ayes.

At 8:30 p.m. Ryan re-opened the regular meeting, with no decisions being made in the executive session.

Employee Christmas Bonus

Tracy made a motion to give full-time employees a \$600.00 bonus, Garry a pro-rated bonus of \$200.00, the office assistant \$275.00 and the treasurer \$75.00 bonuses – all less withholdings. Sheila seconded the motion and the vote carried with five ayes.

Utility Rates

After some discussion the council chose not to make any changes to utility rates at this time. However want to re-visit the subject in six months.

Sidewalk Project

Eldon informed the council that the corner at Marshall and Allen Streets is still a problem for the sidewalk contractors. He said the rest of the project is now moving along better. He mentioned that there is still \$26,000.00 left in the project and he is looking for another 800 feet of sidewalks to replace.

Grade School Building

Eldon said he has shown the school building to several folks, but no sealed bids have been received at City Hall. He has also looking into getting prices on a crusher.

Clerk Report

Tracy volunteered to be the council representative for the drug testing company, TMHC.

Council Report

November 7, 2016

Sheila stated that the community bathroom fund has just over \$24,000.00 in it. She added that donations made in the month of November will be matched by the Dane G. Hansen Foundation.

With no other business Sheila made a motion to adjourn the meeting. Larry seconded the motion and with five council members voting aye, the meeting was adjourned at 9:00 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk

December 5, 2016

The Glen Elder City Council met in regular session on Monday night at 7:00 p.m., December 5, 2016 at City Hall, with Mayor Ryan Duskie and council members: Sheila Paxson, Tracy Anderes, Ken Kusler, Barry McPeak, and Larry Wheeler. Also in attendance: Darel Stuart, Gregg Snyder, Heather Hartman, Eric & Todd Dunstan, Ross Weber, Lori Augustine, Attorney Katie Schroeder, Chris Wagner, Eldon Behymer, and Jerri Senger.

Minutes & Claims

The minutes of the November 7, 2016 meeting was reviewed. Barry made the motion to approve the minutes, Ken seconded the motion and the motion carried with five ayes.

The claims on hand for the month of November amounting to \$46,718.84 plus the outstanding Mid-Kansas Electric bill were reviewed. Sheila made a motion to approve all claims. Larry seconded the motion and the motion carried with five ayes.

Public Comment

Darel Stuart addressed the council. He is concerned about the Central National Bank branch closing in town. He stated that he has visited with business owners in town as well as area bankers and he said another financial institution in this town would be the ideal solution. He recommended the council put renewing CD's up for bids and to fight for a bank in town. It is fair to say that everyone in town is upset about the bank closing and the jobs that are lost as a result.

Neighborhood Revitalization

Heather Hartman informed the council that it is time to renew the neighborhood revitalization program. She gave a list of facts about the program that began in 2006 and how it has made a dramatic increase in valuations for Mitchell County. She said the next step is the city will hold a public hearing, then pass an ordinance and sign the inter-local agreement.

Code Enforcement

Chris Wagner informed the council that Jeff Holling told him December 12th is the start date for installation of the new filter system at the elevator. He received an extension request from the Russells to get their garage taken down. He is giving them until the end of April.

Trash Collection Service

Larry made a motion to approve Resolution #2016-4 which allows the city to enter into an agreement for residential solid waste collection with Dunstan Waste Solutions, LLC for a five year term. Tracy seconded the motion and the vote carried with five ayes. Eric and Todd Dunstan were present and said that our residential trash would continue to be picked up every week on Tuesday mornings. They added that recycling will be picked up every other Tuesday, probably in the afternoon. Eric said that new residential trash containers are expected to be here around the first of the year. He mentioned the new containers will be much easier to dump.

Tracy made a motion to approve Ordinance #703 amending collection of solid waste rules, regulations, and fees in the City of Glen Elder Codes. Sheila seconded the motion and the vote carried with five ayes.

CMB License and Wayne's Contract

Larry made a motion to approve the 2017 on and off premises Cereal Malt Beverage Licenses to Wayne Ronnebaum at Wayne's Sporting Goods. Seconded by Tracy, vote carried with five ayes. The council and attorney discussed the rental contract between the City and Wayne. Katie suggested the city negotiate a new lease. The clerk will provide expense figures at the next meeting.

December 5, 2016

Public Restrooms

Sheila said they are talking about having a soup supper in January and sending out fund raising letters to area businesses again. She said they currently have around \$24,000.00 in the restroom fund, and may need to look into an extension on the grant funds they received.

Sidewalk Project

Mayor Duskie informed the council that two areas in the sidewalk project need to be completed yet; the inlet at the corner of Allen and Marshall Streets, and a driveway at 220 W. Allen. It was noted that the contractor is 15 days over the extension deadline. Ryan said that there will be about \$3,000.00 more in administration fees due to Schwab-Eaton, as a result of the project taking so long and incomplete to date. It was mentioned that approximately \$15,000.00 of grant money is left and the City would like to utilize all the funds available. Larry made a motion to approve an amendment to the sidewalk contract to have more sidewalks done by the contractor. Barry seconded the motion and the vote carried with five ayes.

Grade School Building

No bids for the purchase of the school building have been received at this time.

Executive Session

At 7:55 p.m. Tracy made a motion to go into executive session to discuss non-elected personnel for twenty minutes, with the mayor, council, attorney, and Eldon present. Ken seconded the motion and the vote carried with five ayes.

At 8:15 p.m. Ryan re-opened the regular meeting, with no decisions being made in the executive session.

Employee Wage Review

Larry made a motion to give Eldon a .50¢ raise to make \$17.50 per hour, Devon a \$1.50 raise to make \$15.50 per hour, and Jerri a .50¢ raise to make \$16.00, with all other wages staying the same at this time. Ken seconded the motion and the vote carried with five ayes.

Employee Report

Eldon reported that the basket truck is broke down. They took the truck's computer to Wichita to be checked out, it's not the computer. They have discovered some broken wires and hope to get it repaired and running soon. He also reported that the front tire fell off the bobcat tractor again. He said the tire fell off the first time about a year and a half ago, but this time there are more problems with the tractor. He handed out bids for a new commercial tractor from Victor L. Phillips, and he received a bid from Carrico Implement but it's not a commercial tractor. Eldon said they need a commercial tractor, not a hobby tractor, and it doesn't need to have PTO. The council asked about the government discount from VLP. Eldon will gather more information. He mentioned wanting the council to be thinking about getting a new commercial tractor.

Clerk Report

The Clerk informed the council that \$30,000.00 was transferred from the Light Fund into the General Fund to cover expenses. In early November the money market account was closed and two new CD's were opened with that money. There was more discussion on the closing of the bank in town and the banking services utilized by the City. Making daily deposits in town and capabilities for customers to pay utility bills through direct payments (ACH debits) are major concerns for the clerk. The council asked the clerk to shop around for CD rates when they mature.

The Farmway Coop 3rd quarter bushel check of \$20,294.97 was received, the clerk transferred the money into the Capital Improvement Fund.

December 5, 2016

Council Report

The council commented on how great the Christmas lights look this year.

With no other business Sheila made a motion to adjourn the meeting. Tracy seconded the motion and with five council members voting aye, the meeting was adjourned at 8:55 p.m.

(These are unofficial minutes, until approved at the next council meeting!)

Jerri Senger
City Clerk